

Configuring oXygen to Employ USEP's newest schema and template

- 1) In oXygen, open the "Options" dropdown menu and click on "Preferences."
- 2) Under preferences, click on "Add-ons."
- 3) Click "Add," and when prompted input the following URL:
http://cds.library.brown.edu/projects/usepigraphy/usep-oxygen/usep_addon_site.xml.
Click OK when finished.
- 4) Open the "Help" dropdown menu, and go to "Install New Add-ons." Once that is open, highlight "US Epigraphy Encoding Forms" and then click Install.
- 5) Click through the licensing; you will be prompted to restart oXygen for the installation to be completed.

Once you have followed these steps, you will have the latest version of the USEP EpiDoc templates, as well as access to the input form. You can check whether you have successfully downloaded the forms by opening the "Help" menu and clicking "Manage Add-Ons." You should see the USEP encoding forms there.

To use the form, which includes dropdown menus that include the US Epigraphy control vocabularies and will directly input that material into the .xml document,

- 1) Open a new document. When asked for a template, search for "USEP" in the Filter search box that appears at the top – this should bring up on the USEP template ("USEP-template3"). If it doesn't appear after searching, you can find it by clicking on the "Framework templates" folder, then the "USEP" folder; the template should be in that
- 2) Click on that in order to load the template. If this takes a moment, don't panic! The template usually takes a few seconds to load.
- 3) That's it! You've now opened up the USEP template. You can now go ahead and fill out the relevant metadata in the form, as well as include a transcription at the bottom of the form.
- 4) If you need to see the actual code of the inscription (i.e. the pointy brackets), click on the "Text" tab, located at the bottom of your display in oXygen.