

ALLAN H. KITTLEMAN  
County Executive



GARY L. GARDNER  
Chief of Police

**HOWARD COUNTY DEPARTMENT OF POLICE**  
3410 COURTHOUSE DRIVE, ELLICOTT CITY, MD 21043

July 17, 2015

Adam Driscoll  
46 Winslow Park Drive  
Catonsville, MD 21228

Dear Mr. Driscoll:

Thank you for submitting a Permit Application for the Patapsco 100, sponsored by the Adventures for the Cure. The event is scheduled for Sunday, September 20, 2015, 0700 to 1830 hours. The Traffic Enforcement Section has completed a review of your application, and a permit for this event has been **APPROVED** by the County Executive contingent upon the following conditions:

1. You provide the services described in your permit application.
2. You ensure that the area is clear of trash and debris at the end of the event.
3. You must obtain permission from the Maryland Park Service. A copy of that permission must be mailed/emailed to the Traffic Enforcement Section by **September 4, 2015**.
4. You assign an event marshal at each of the three (3) posts in Howard County to alert the officer of participants approaching. An Event Marshal may not control nor interfere with the flow of vehicular traffic.
5. Each Marshal **must** wear a yellow reflective vest and have an orange flag (min. 24" x 24" in size).
6. Any alcoholic beverage consumption by participants on state park property must be permitted by the Maryland Park Service.
7. The Howard County Police Department at it's sole discretion, reserves the right to revoke any permit at any time, due to hazardous weather or roadway conditions.
8. You comply with the requirements outlined in the attached Special Event Plan.
9. You or a designee must be on location, and provide a cell phone number to the officer in charge of the event.

Failure to comply with any of the above requirements may lead to the immediate cancellation of your event and/or the denial of future permits. Enclosed are a copy of your permit application and a copy of the Special Event Plan developed by the Traffic Enforcement Section.



Please contact the Traffic Enforcement Section if any aspect of your Permit Application changes, or if you have any additional questions. The Traffic Enforcement Section can be reached at 410-313-4750.

Sincerely,

Captain Michael Yetter  
Commander  
Special Operations Bureau

MY/mr



## HOWARD COUNTY DEPARTMENT OF POLICE TRAFFIC ENFORCEMENT SECTION

### SPECIAL EVENT PLAN

**EVENT:** Patapsco 100

**DATE/TIME:** Sunday, September 20, 2015, 0700 - 1830 hours

**STAGING AREA:** Patapsco Valley State Park, Pickall Area, 8125 Johnnycake Road, Woodlawn, MD

**ROUTE:** Adventures For the Cure sponsors the Patapsco 100. The event raises funds to support a diabetes camp and disabled children in Kenya.

The Patapsco 100 is a bicycling event held within the Patapsco Valley State Park overlapping Baltimore and Howard Counties (Pickall Area - 8125 Johnnycake Road, Woodlawn, MD). The cyclists participating in the event will have the option to complete one (1) to three (3) laps along the course. Each lap consists of 33 miles. Cyclists completing all three (3) laps will have completed 100 miles. The majority of the course takes place in Patapsco Valley State Park. There are three locations in Howard County where the participants will cross county roads:

Park Drive  
Old Frederick Road  
Daniels Road

#### **TRAFFIC POSTS:**

1. Park Drive under the Route 40 bridge

**ONE OFFICER  
EVENT MARSHAL**

The officer at this post (under the Route 40 entrance to Patapsco Valley State Park at 8020 Baltimore National Pike) will stop westbound traffic to allow the participants to travel west, under the Route 40 bridge. Once clear, traffic will be allowed to continue. Cyclists will be given the priority.

The event marshal will provide direction to the cyclists.



2. Old Frederick Road near the Baltimore County Line

**TWO OFFICERS  
EVENT MARSHAL**

The officers at this post will stop traffic to allow the bicyclists to cross the street. Cyclists will be given priority.

The event marshal will provide direction to the cyclists.

3. 2100 Block of Daniels Road

**ONE OFFICER  
EVENT MARSHAL**

The officer on this post will stop traffic to allow the cyclists to cross Daniels Road and turn left, heading towards the river. Cyclists will be given priority.

The event marshal will provide direction to the cyclists.

4. Relief Officer

**SUPERVISOR**

This officer will provide relief to the other officers on post.

**EQUIPMENT REQUIRED:**

None

**ADDITIONAL INFORMATION:**

The Briefing will occur on Park Drive at the Patapsco Valley State Park Hollofield Area near the Ranger Station (at the Route 40 entrance to Patapsco Valley State Park, 8020 Baltimore National Pike), at 0630 hours unless otherwise designated by the Detail Supervisor.

The Sponsor will have medical personnel onsite to respond to bicycle accidents.

The SPONSOR must provide Event Marshals twenty-one (21) years of age or older at all listed locations. Event Marshals must wear a yellow/orange reflective vest and display an orange flag that is a minimum size of 24" X 24". Event Marshals will NOT direct traffic in any fashion. Event Marshal responsibilities are limited to directing event participants and alerting motorists of the event in progress. Instructions relative to the above Event Marshal duties and limitations will be provided to all Event Marshals by the Event Sponsor. The Sponsor will assure that Event Marshals have and are wearing their required equipment during the event (while on their assigned post).

In addition to the Event Marshals listed, the sponsor must provide a sufficient quantity of Event Marshals to adequately direct the cyclists for the portion of the course not on roadways.

The SPONSOR is responsible for adding additional Event Marshals to direct the cyclist in addition to the posts listed above where a need is determined.

The Sponsor will ensure that all cyclist under seventeen years of age, wear a bicycle helmet. Helmets are encouraged for all cyclists.

The Sponsor will provide a verbal Safety Briefing to ALL Cyclists on the day of the event. The briefing will include the following:

- No wearing of earplugs or ear buds/headphones attached to an audio/electronic device
- Any Cyclists on the course after 1830 hours will be required to follow the normal rules of the road and will not be provided with traffic support services from the Police Department.

**PERSONNEL REQUIRED:**

One (1) Detail Supervisor  
Four (4) Officers/Cadets/ Auxiliaries  
Three (3) Event Marshals

**CONTACT PERSON:**

Adam Driscoll                      443-823-0819



# HOWARD COUNTY DEPARTMENT OF POLICE

## SPECIAL EVENTS PERMIT APPLICATION



### Instructions:

- Applications must be received at least 21 days prior to the date of the event, but not before January 1<sup>st</sup> of the year of the event. Events occurring in the months of January through March may be submitted prior to January 1<sup>st</sup>.
- Please ensure every field is completed prior to submitting the application.
- Late or incomplete applications may not be processed.
- Rain dates require a new application to be submitted. The new application must be submitted after the date the event is canceled and at least 21 days before the new event date.
- Email the completed application, proposed route, and any event documentation to [Policepermits@howardcountymd.gov](mailto:Policepermits@howardcountymd.gov).
- You will be notified via email of the status of your permit.
- Questions can be answered via email or by calling (410) 313-4756.

### SECTION I.

Event Start Date: 09/20/15 Event End Date: 09/20/15  
Start Time(s): 7:00am End Time(s): 6:30pm  
Event Setup Time: 4:00am(just for sponsor) Event Breakdown Time: 9:00pm(just for sponsor)  
Location: Woodlawn, MD Patapsco State Park Pickall area  
Event Type Bike Race If Other, Explain: Mountain bike race on Trails 99% of the time  
Sponsor: Adventures For the Cure  
Number of Participants: 300

### SECTION II.

Title of Event: Patapsco 100  
Name of Applicant or Organization: Adam Driscoll  
Address: 46 Winslow Park Drive Catonsville MD 21228  
Primary #: 443-823-0819 Cell #: same Email: adrisc1@gmail.com  
Representative of the Organization: (At least one name required – one must be the applicant)  
Name: Adam Driscoll Title: President Work #: \_\_\_\_\_ Cell #: 443-823-0819  
Name: \_\_\_\_\_ Title: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Is the Organization in or out of County: ☐ In ☒ Out Is the Organization a non-profit: ☒ Yes ☐ No



---

### SECTION III.

#### SHA Application Filed

☒ No ☐ Yes

#### SHA Application Date:

#### Any Changes from Previous Year:

☒ No ☐ Yes ☐ N/A

#### Annual Event

☐ No ☒ Yes

Requesting Police Assistance: ☐ No ☒ Yes

#### Proposed Route Attached (Attach for rides/races/walks and parades)

☐ No ☒ Yes (Complete Proposed Route with turn-by-turn narrative)

---

### SECTION IV.

#### Adequate Parking

☐ No ☒ Yes

If Yes, Adequate Parking Location:  
Patapsco State Park Pickall Area

#### Liquor License:

☐ No ☒ Yes

If Yes, Type of License:  
Through Baltimore County

#### Gambling Devices

☒ No ☐ Yes

If Yes, Gambling Device Type:  
\_\_\_\_\_

#### Sanitary Facilities:

☐ No ☒ Yes If Yes, Type and Number of Units:

Patapsco State Park Pickall Area

---

### SECTION V.

Is the Event a Parade? ☒ No ☐ Yes (If no skip to section VI)

Start Area: \_\_\_\_\_

End Area: \_\_\_\_\_

Reviewing Stand: ☐ No ☒ Yes

Number of Vehicles: \_\_\_\_\_

Reviewing Stand Location: \_\_\_\_\_

Number of Pedestrians: \_\_\_\_\_

---

### SECTION VI.

I hereby acknowledge and agree that the event sponsor and the participants will comply with all applicable Maryland laws and will adhere to the conditions granted by this permit. By affixing my name on this form, the applicant, sponsor, and /or individual participants agree to hold the public agencies harmless from any liabilities incurred by them or to others associated with this permit. A copy of the proposed course map or roads affected is attached to this application.

Authorized Representative: Adam Driscoll Date: 7/9/15

---

Continue to sections VII and VIII for route and additional information.

---

## SECTION VII.

**If your event involves a route, please provide the turn-by-turn directions regardless of prior submissions.**

**Route: (include additional sheet if necessary):**

The Patapsco 100 will have an option for 100 miles (3 laps), 66 miles (2 laps) and 33 miles (1 lap)

The route will travel 33 miles through Patapsco Valley State Park and use the following Howard Co. roads.

\*Old Frederick Rd. (crossing only)

Maps of whole course can be provided if needed.

---

## SECTION VIII.

**Additional Information/Comments:**