

- ⑤ **Tools, machinery and equipment used for manufacturing or research and development:** State the original cost of the property by year of acquisition. Include all fully depreciated property and property expensed under IRS rules. If this business is engaged in manufacturing / R&D, and is claiming such an exemption for the first time, a **manufacturing / R&D exemption application must be submitted on or before September 1, 2014** before an exemption can be granted. **See instruction 11 for exception.** Contact the Department or visit [www.dat.state.md.us](http://www.dat.state.md.us) for an application.

If the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to take advantage of higher depreciation allowances.

ORIGINAL COST BY YEAR OF ACQUISITION			
2013		2009	
2012		2008	
2011		2007	
2010		2006 and prior	0

TOTAL COST

\$ 0

- ⑥ **Vehicles with Interchangeable Registration** (dealer, recycler, finance company, **special mobile equipment**, and transporter plates) and unregistered vehicles should be reported here. See specific instructions.

ORIGINAL COST BY YEAR OF ACQUISITION			
2013		2011	
2012		2010 and prior	0

TOTAL COST

\$ 0

- ⑦ **Non-farming livestock** \$ \_\_\_\_\_ (Book Value) \$ \_\_\_\_\_ (Market Value)

- ⑧ **Other personal property** ..... Total Cost \$ \_\_\_\_\_  
File separate schedule giving a description of property, original cost and the date of acquisition.

- ⑨ **Property owned by others and used or held by the business** as lessee or otherwise . . . Total Cost \$ \_\_\_\_\_  
File separate schedule showing names and addresses of owners, lease number, description of property, installation date and separate cost in each case.

- ⑩ **Property owned by the business but used or held by others** as lessee or otherwise . . . Total Cost \$ \_\_\_\_\_  
File separate schedule showing names and addresses of lessees, lease number, description of property, installation date and original cost by year of acquisition for each location. Schedule should group leases by county where the property is located. Manufacturer lessors should submit the retail selling price of the property not the manufacturing cost.

### SECTION III This Section must be completed.

- A. Total Gross Sales, or amount of business transacted during 2013 in Maryland: \$ 23,714  
If the business has sales in Maryland and does not report any personal property, explain how the business is conducted without personal property. If the business is using the personal property of another business, provide the name and address of that business.

- B. If the business operates on a fiscal year, state beginning and ending dates: \_\_\_\_\_  
C. If this is the business' first Maryland personal property return, state whether or not it succeeds an established business and give name: \_\_\_\_\_

- D. Does the business own any fully depreciated and/or expensed personal property located in Maryland? ☐ yes ☒ no  
If yes, is that property reported on this return? ☐ yes ☐ no

- E. Does the submitted balance sheet or depreciation schedule reflect personal property located outside of Maryland? If yes, reconcile it with this return. ☐ yes ☒ no

- F. Has the business disposed of assets or transferred assets in or out of Maryland during 2013? ☐ yes ☒ no If yes, complete Form 4C (Disposal and Transfer Reconciliation).

#### • PLEASE READ "IMPORTANT REMINDERS" ON PAGE 4 BEFORE SIGNING •

I declare under the penalties of perjury, pursuant to Tax-Property Article 1-201 of the Annotated Code of Maryland, that this return, including any accompanying schedules and statements, has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.

JAN STEELING ASSOC INC  
NAME OF FIRM, OTHER THAN TAXPAYER, PREPARING THIS RETURN

X [Signature] 7/31/2014  
SIGNATURE OF PREPARER DATE

(410) 761-9296  
PREPARER'S PHONE NUMBER

JANASSOC@AOL.COM  
E-MAIL ADDRESS

MICHAEL CAPUTI

TREASURER

PRINT OR TYPE NAME OF CORPORATE OFFICER OR PRINCIPAL OF OTHER ENTITY TITLE

X [Signature] 7/31/2014  
SIGNATURE OF CORPORATE OFFICER OR PRINCIPAL DATE

(443) 479-2196  
BUSINESS PHONE NUMBER

E-MAIL ADDRESS

See top of page 4 for correct mailing address