Fundamentals

Chapter 1: Why Are You Here?

Chapter 2: Overview of Project Management Chapter 3: Overview of Microsoft Project

Chapter 4: Start a Project

Chapter 5: Task Development

Chapter 6: Estimating, Linking and Lead and Lag

Chapter 7: Constraints and Deadlines

Chapter 8: Resources

Chapter 9: Work Assignments

Chapter 10: Fine Tune the Project Schedule

Chapter 11: Baseline and Tracking Chapter 12: Printing and Reporting

Appendix

Advanced

Chapter 1: Costing, Budgets, and EV

Chapter 2: Advanced Resource Assignments

Chapter 3: Advanced Resource Managemet

Chapter 4: Managing Multiple Projects

Chapter 5: Working with Resource Pools

Chapter 6: Customizing Project Features

Chapter 7: Customizing Reports and Dashboards

Appendix

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Currently Responsible

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