ADVISICON®

Project Management Consulting, Training, Tools and Technology

"Helping You Build A Project Management Culture."

Advisicon in partnership with Western Michigan PMI Chapter presents:
Managing Projects with Microsoft Project 2007

For more information contact:
Cindy Lewis
616-446-8569 (cell)
cindy.lewis@advisicon.com
www.advisicon.com

Learn how to use Microsoft Office Project to build, optimize and manage project schedules.

This course teaches participants how to use Microsoft Office Project to successfully create, track, manage and modify project schedules and resource pools.

Participants will learn how to apply best practices, tips and tricks to planning, executing, and managing projects with Microsoft® Office Project.

Learning Objectives
- Learn the do's and don'ts of working with Microsoft® Project Professional
- Create, plan, and update effective project schedules
- Create and manage resources, resource pools and assignments
- Perform advanced resource scheduling to resolve conflicts
- Track activities and generate variance and earned value information
- Create useful views for tracking, dashboards, printing, task usage, etc.

Who should take this course?
Project managers, project team members, project schedulers . . . and anyone who has used Microsoft® Project Professional and had a hard time getting it to do what they want.

Special Instructions:
Participants will be responsible for bringing their own laptops to class with Project 2003 or 2007 installed. Students may bring dinner. Beverages to be provided.

A portion of the class revenue will be donated to the WMPMI chapter. Please spread the word!

About Advisicon
Advisicon delivers strategic project control solutions using advanced project and portfolio management methodologies, custom application development and consultative training. Our clients throughout North America and Latin America have realized quantifiable results through our unique approach of combining knowledge transfer, optimization and sustainability of processes and technology while increasing stakeholder competencies. www.advisicon.com

About Western Michigan PMI Chapter (WMPMI)
WMPMI's goal is to promote a local network of expertise in project management professionalism. Our growing organization of 700 professionals includes project managers in a variety of roles, and from industries from technology to manufacturing to retail. Members are in business for themselves, from consulting organizations or are working in local companies. www.wmpmi.org

Cost
Early Bird Special
Register before April 13th, 2011
$250 PMI Member/$275 Non-Member

After April 13th, 2011
$275 PMI Member/$300 Non-Member

Dates
- Evenings 5:30-7:30PM
- April 19, 21, 26, and 28

8 PDUs available!

Register: http://tinyurl.com/4dhofv4

Location
Data-Strategy/Iserv building
Training Room
5222 33rd Street SE (east of Patterson Ave)
Grand Rapids, MI 49512

Instructor:
Cindy Lewis, MCITP, MCT, MCP, PMP, PMI-SP

Cindy is a Senior Knowledge Management Solution Advisor at Advisicon, Inc. She brings 15 years of experience in training and managing large projects. Cindy has provided extensive training on Microsoft Project via both live and virtual classrooms. In addition to teaching, she has taken a role as the lead author on courseware development for new courses on Microsoft Project and Project Server.

 Microsoft Partner
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Contact us

Toll free: 1-866.36.ADVIS
E-mail: Info@advisicon.com