Items Item		ANTRIX CORPORATION LIMITED, BENGAL ANNUAL PROCUREMENT PLAN FOR THE FINANCIA	
1.1 Printer Cartridges 1.00 1.2 Computer / Laptop 3.0 1.3 Servers & Storage Devices 10.00 1.4 Firewall 5.00 2 Stationery Items 2.1 2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.50 2.3 Canteen croswamables 3.00 2.4 Canteen crockery / Utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 ttr. water cans 0.55 3 Maintenance Contract Services 5.05 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Light Management System 1.50 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for UPS 1.50 4 Software & Licenses 5.00	SI. No.		Amount (INR)
1.2 Computer / Laptop 3.00 1.3 Servers & Storage Devices 10.00 1.4 Firewall 5.00 2 Stationery Items 2.1 2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.50 2.3 Canteen consumables 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 3.1 Hiring of Photocopier Machine 3.55 3.2 AMC for Photocopier Machine 3.50 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping /	1	Computer and Peripherals	
1.2 Computer / Laptop 3.00 1.3 Servers & Storage Devices 10.00 1.4 Firewall 5.00 2 Stationery Items 2.1 2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.50 2.3 Canteen consumables 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 3.1 Hiring of Photocopier Machine 3.55 3.2 AMC for Photocopier Machine 3.50 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping /	1.1	Printer Cartridges	1.00
1.4 Firewall 5.00 2 Stationery Items 2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.55 2.3 Canteen concumables 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Light Management System 1.50 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.5 IT Technical Assistant	1.2	Computer / Laptop	3.00
2 Stationery Items 2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.50 2.3 Canteen consumables 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Photocopier Machine 0.75 3.4 AMC for Photocopier Machine 0.75 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.00	1.3	Servers & Storage Devices	10.00
2.1 Copier Paper 1.50 2.2 Housekeping consumables 2.50 2.3 Canteen consumables 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Photocopier Machine 0.75 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 3.50 5	1.4	Firewall	5.00
2.2 Housekeping consumables 2.56 2.3 Canteen crockery / utensils 0.50 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7	2	Stationery Items	
2.3 Canteen crockery / utensils 3.00 2.4 Canteen crockery / utensils 0.50 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 <	2.1	Copier Paper	1.50
2.4 Canteen crockery / utensils 0.56 2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.56 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Lifts 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O	2.2	Housekeping consumables	2.50
2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furn	2.3	Canteen consumables	3.00
2.5 Printing and supply 3.00 2.6 Gift items / Diaries / Celandars / Mementos 4.00 2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furn	2.4	Canteen crockery / utensils	0.50
2.6 20 Ltr. water cans 0.50 3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	2.5		3.00
3 Maintenance Contract Services 3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	2.6	Gift items / Diaries / Celandars / Mementos	4.00
3.1 Hiring of Photocopier Machine 3.50 3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for Light Management System 1.50 3.6 AMC for centralised air condition 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	2.6	20 Ltr. water cans	0.50
3.2 AMC for Photocopier Machine 0.75 3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for centralised air condition 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3	Maintenance Contract Services	
3.3 AMC for Servers 5.00 3.4 AMC for Light Management System 1.50 3.5 AMC for centralised air condition 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3.1	Hiring of Photocopier Machine	3.50
3.4 AMC for Light Management System 1.50 3.5 AMC for centralised air condition 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3.2	AMC for Photocopier Machine	0.75
3.5 AMC for centralised air condition 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car O2 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3.3	AMC for Servers	5.00
3.5 AMC for centralised air condition 1.50 3.6 AMC for Lifts 1.50 3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3.4	AMC for Light Management System	1.50
3.7 AMC for UPS 1.50 4 Software & Licenses 5.00 5 Outsourcing of Manpower / Services 5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	3.5	AMC for centralised air condition	1.50
4Software & Licenses5.005Outsourcing of Manpower / Services5.1Data Entry Operators24.005.2Housekeeping / Reprographic Assistants50.005.3Technical Manpower15.005.4Security Guards32.505.5IT Technical Assistant3.505.6Hiring of Taxies25.005.7Staff Car Driver10.005Staff Car 02 Nos.18.006Furniture & Fixtures2.757Internet Leased Line15.00	3.6	AMC for Lifts	1.50
5Outsourcing of Manpower / Services5.1Data Entry Operators24.005.2Housekeeping / Reprographic Assistants50.005.3Technical Manpower15.005.4Security Guards32.505.5IT Technical Assistant3.505.6Hiring of Taxies25.005.7Staff Car Driver10.005Staff Car 02 Nos.18.006Furniture & Fixtures2.757Internet Leased Line15.00	3.7	AMC for UPS	1.50
5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	4	Software & Licenses	5.00
5.1 Data Entry Operators 24.00 5.2 Housekeeping / Reprographic Assistants 50.00 5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5	Outsourcing of Manpower / Services	
5.3 Technical Manpower 15.00 5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.1	Data Entry Operators	24.00
5.4 Security Guards 32.50 5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.2	Housekeeping / Reprographic Assistants	50.00
5.5 IT Technical Assistant 3.50 5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.3	Technical Manpower	15.00
5.6 Hiring of Taxies 25.00 5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.4	Security Guards	32.50
5.7 Staff Car Driver 10.00 5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.5	IT Technical Assistant	3.50
5 Staff Car 02 Nos. 18.00 6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.6	Hiring of Taxies	25.00
6 Furniture & Fixtures 2.75 7 Internet Leased Line 15.00	5.7	Staff Car Driver	10.00
7 Internet Leased Line 15.00	5	Staff Car 02 Nos.	18.00
	6	Furniture & Fixtures	2.75
250.00	7	Internet Leased Line	15.00
			250.00

Note:-1: The above is only estimated procurement. However, actual procurement will be based on the expiry of existing rate contract and on actual need.

Note-2: Micro and Small Enterprises, who are willing to supply the above goods /services are requested to register themselves with ANTRIX by sending their profile along with MSEs registration certificate copy etc. and also a copy of UAM.

