

## **Hotkey Cheat Sheet**

For the most frequently used tools and function

Toggle Enable / Disable Hotkeys

**Show Hotkey Cheat Sheet** 

Select Note Input of Column 1, 2,...

Toggle "Show authors of notes"

Toggle "Show notes of other users"

Toggle "Column visibility for me"

Toggle "Raise / Lower Hand"

Toggle "Mark me as done"

Toggle Focus Mode

**Show Board Settings** 

Toggle Voting Menu

Toggle Timer Menu

Set Timer for 1, 2,... minutes