**Snapchat**

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**Getting Started:**

**Add Your Friends:**

A social app is only as fun as your friends list. On Snapchat, friends can exchange Snaps with you and view your Story.

**Snap Speak**

Snap:

A photo or video shared on Snapchat

**Friend**:

Someone you exchange Snaps with

**Sticker**:

Graphic added to a Snap

**Filter**:

Location-specific graphic

**Lens**:

AR animation added to a Snap

**Streak**:

Consecutive days you've exchanged Snaps

**Story:**

Series of Snaps that last 24 hours

**Our Story:**

Publicly viewable Snaps

**Snap Map:**

Heat map of public Snaps

**Memories**:

Snaps you've saved

**Discover:**

Snaps from brands

The app opens on the camera. Swipe right to view the tab for Friends, where you can add friends and view your exchanges with friends. Tap the “Add Friends” icon, shaped like a person, in the upper right corner. You can search for a friend by username, or via your contacts.

Want to share Snaps with the whole squad? To start a group, tap the “New Chat” icon, shaped like a speech bubble, in the upper right corner. Select up to 15 friends to be a part of the group.

You can also adjust your settings to limit who can see what. From the camera page, tap your avatar on the upper left corner to access your profile page. Then, tap the gear-shaped icon in the upper right corner to access your settings.

Scroll to the options under Settings > Who Can and adapt to your liking

**Navigating the Snapchat App**

Here are the key screens you need to know about to find your way through the app and access the features you want to use.

**Camera Page**: This is the “main page” of the app, and it’s where you go to take photos and videos using the front or rear camera. While taking a snap you can add lenses, and after taking a snap the page will automatically load the filters, geofilters, sketch tools, and stickers available for you to use.

**Profile Page**: Find this page by pressing the outline of a person’s head and shoulders in the top left-hand corner. This page shows you your Snap Code and Snap Score, and gives you access to your Trophies, Stories, Contacts, Bitmoji, and Settings (the gear in the top right-hand corner)

**Friends Page**: Find this page by tapping the chat bubble in the bottom left-hand corner or by swiping to the right. This page shows you all of your friends and current conversations. This is where you can check on your snap streaks, snap or message friends directly by tapping on their name, and place audio calls or video calls to friends.

**Memories Page**: Find this page by tapping the image of two photos in the bottom centre of the camera page, or by swiping up. This page gives you access to your saved snaps (memories) and phone’s camera roll.

**Discover Page**: Tap the map icon at the bottom right-hand corner of the camera page, or by swiping left. This page lets you watch stories from celebrities, publications, and events around the world. You can also access the Snap Map by pressing the search bar – it will load as your first result!

**How to set up a Snapchat account**

Before you can start Snapping, you’ll need a Snapchat account.

1. **Download the free Snapchat app**

Go to the App Store (for Apple iOS) or the Google Play Store (for Android) and download the app.

2. **Create an account**

Open the Snapchat app and tap Sign up. Enter your first and last name and tap Sign up & Accept

**How to accept a friend request on Snapchat**

Once someone sends you a friend request on Snapchat, you have to accept it before you are connected.

Open Snapchat and tap on the ghost icon at the top left of the screen.

Tap Added Me.

Tap the + button next to your friend’s username to accept their friend request.

**How to view snaps:**

Now that you’ve connected with some friends, you need to know how to view the Snaps they send.

Swipe right from the camera screen to open the Friends screen.

If friends have sent you Snaps, you’ll see an icon next to their username. Depending on the type of message sent, the icon will vary in color:

Blue: a message from Chats

Red: a Snap (or multiple Snaps, which will play in sequence) without audio

Purple: a Snap (or multiple Snaps, which will play in sequence) with audio (Pro tip: If you’re viewing Snaps in public, turn your media volume off and view them in silence—or wait and watch them later.)

Tap on the message to open it. If you’ve been sent multiple Snaps from the same friend, you will view them in sequence. The outer ring of the timer shows you how much time is left in the current Snap. Tap once to skip to the next message or swipe down to exit the Snap.

Replay the Snap. Tap and hold down your friend’s name, then tap the Snap to view it again. Don’t leave the Friends screen, or you won’t be able to replay the Snap.

Take a screenshot : You can take a screenshot of Snaps that people send you (the same way you normally would on your phone). However, the person who sent you the Snap will be notified that you took a screenshot.

**Create and send Stories**

Like a snap, Stories can be photos and videos. The difference is that you can post a story to your feed, which can be seen by you and your friends. Stories were designed to show your friends what you've been up to in the last day. They exist for 24 hours and can be replayed as many times as you want.

To create a Story, take a photo or video and then tap the rectangle icon with a plus sign located on the bottom of your screen. Tap "Add to Your Story." Once you've pressed this, it will exist on your feed for 24 hours. To delete the snap from your Story, go to your "My Friends" page and tap on the gear icon next to your Story. Tap "Delete.

Another way to create a Story is to take the photo or video and proceed to the "Send to..." tab. Check off the circle next to "My Story." You also have the option to choose which friends you want to receive your Story individually.

8. **View Stories**

To view Stories, go to your "My Friends" page. Tap your username at the top to see your own Stories. You can tap the gear icon next to the Story to save it to your phone's photo album.

To view your friends' Stories, tap their usernames, and a drop-down menu of their published Stories will appear.

**How to use Snapchat lenses**

A Snapchat lens is an effect applied directly to the faces in the Snap. Unlike the creative tools and filters, which you apply after taking the Snap, you apply Snapchat lenses before you tap the capture button. Here’s how.

Point the camera at your face (with the selfie camera) or a friend’s face (with the front-facing camera). You can include multiple people in your Snap if you choose.

Tap on one of the faces on the screen. Lenses will pop up at the bottom.

Scroll through the available lenses to preview the effects.

Some lenses have prompts like “open your mouth” or “raise your eyebrows.” Once you follow the prompt, your Snap will take on a totally new form.

Once you find a lens you like, tap the capture button to take a picture or hold down the capture button to take a video.

**View your Snapchat score:**

Your Snapchat Score is the total number of snaps you have sent and received. To view your score, go to the page where you can view the snaps you have received. Tap "Snapchat" at the top, and your score will appear. Your score shows two numbers in the format "sent | received."