

Minutes for CSC2058

Group 1 Date of this minute 21/11/2024 **Location (Room No. and/or Teams):** Ignacio's Flat

The following team members were present (in the same meeting room or on Teams) when these minutes were discussed:

Name (printed/typed) In room (R); On teams (T). Signature (agreed bitmap or initials)

Ahmed	R	a
Ignacio	R	i

Task Reporting (Briefly list what each team member did in the last week/since the last meeting if < 1 week.*)

Name (1): Ahmed

- Completed the research and did the calculations for the amount of organic waste produced and what that would mean for AnaeroSync.
- Agreed on the task names and objectives.
- Continued his work on the report.

Name (2): Ignacio

- Helped with research and did some math for the anaerobic digesters in Makers Valley.
- Agreed on the task names and objectives.
- Began drawing up the presentation for the video demo.

*Printouts giving an overview of interim deliverables may be added as a supplement to these minutes.

Actions Planned (Briefly list what each team member will do this week/until the next meeting if < 1week.)

Name (1): Ahmed

- Finish the report.

Name (2): Ignacio

- Finish the demo.

Obstacles (List briefly anything that may be blocking your progress and the possible solutions you need to investigate. Indicate 'O.K.' if there are no obstacles you are aware of.)

Name (1): Ahmed

- OK

Name (2): Ignacio

- Ok

Date of next minutes meeting: 23/11/2024

Location of next minutes meeting: (Room No. and/or Teams): ____McClay Room6 ____