

Go-live Readiness Review on the Implementation Portal

Dynamics 365 FastTrack Architecture Insights

Olga Petrova Sr. FastTrack Solution Architect



Agenda

- Go-live Readiness Review (GLR)
- What is changing
- Key phases of GLR
- Process walk-through

What is Go-live Readiness review?

- · FastTrack Go-live Readiness review acts as a quality gate to ensure that the project is in good shape before going live. In this review overall readiness of the solution is being validated and if risks are identified, recommendations and mitigations are discussed.
- Successful completion of a Go-live Readiness review is a prerequisite for production deployment.
 - · Exceptions live Production tenant move, the process to follow is described <u>here</u>.
- Production can not be used for demo/test/poc/training activities.

What is changing?

· Go-live Readiness Review has transitioned from the Word checklist to the new tool – **FastTrack for Dynamics 365 Implementation Portal**.

· From **June 20th** Go-live Readiness Review can be submitted only on Implementation Portal and Word checklists are not accepted.

What is important to remember

- · There are prerequisites for GLR submission, key ones UAT and Performance testing should be complete or almost complete.
 - · All prerequisites.
- · The review might require up to **three business days** for the initial report, plus **additional time** for any risk mitigation that is required.
 - · For projects which have designated FastTrack Solutions Architect there is also a mandatory workshop.
- · Key stakeholders from the **customer organization** must participate in GLR and must be selected as Review participants in the portal.

Key phases in GLR process

- 1. Initiating the review
- 2. Submitting the review
- 3. What happens after review is submitted

Initiating the Review

- 1. The customer/partner sends an e-mail to d365fogl@microsoft.com and includes the following information:
 - a) Confirmation that the project is ready to start the Go-live Readiness Review
 - b) Confirmation of the LCS project ID
 - c) Confirmation of the users from the LCS project who will participate in the Go-live Readiness Review and should be granted access to the portal for the Go-live Readiness Review process
- 2. Microsoft grants **portal access** to the requested LCS project users and confirms that this task has been completed by responding to the email.
- 3. The customer/partner starts the review in the portal by following the guidance in the <u>Portal Help article</u>. All users who have access to the portal can access this article.

Submitting the Review

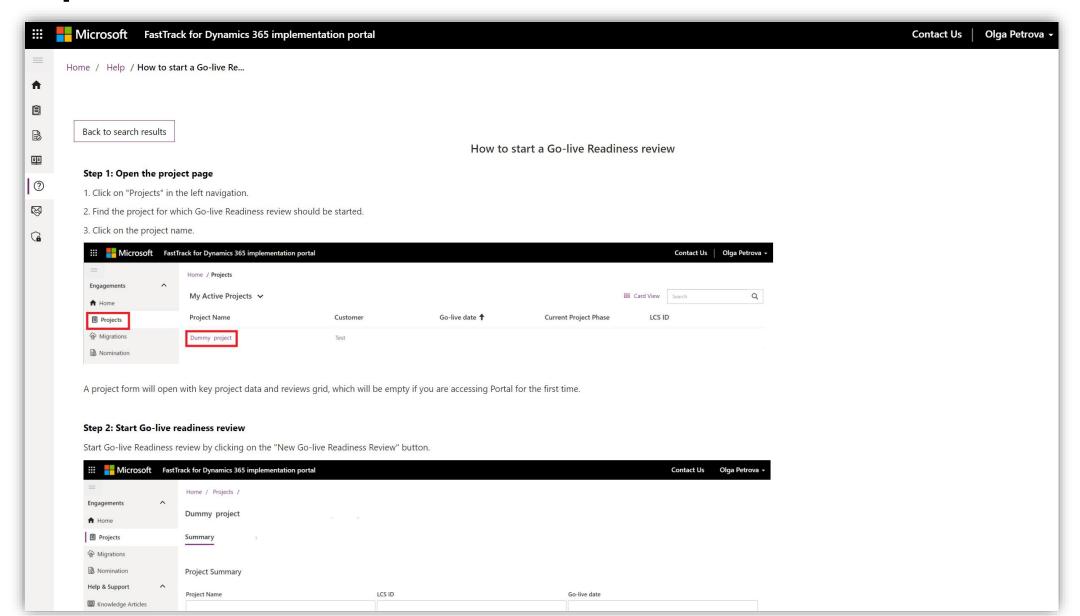
• The project team should provide answers to **all** questions in the review. The review process in the portal supports multi-user scenarios. Multiple team members can provide details for the golive review at the same time.

When answers have been provided to all the questions in the Golive Readiness Review, submit the review to Microsoft by using Submit button.

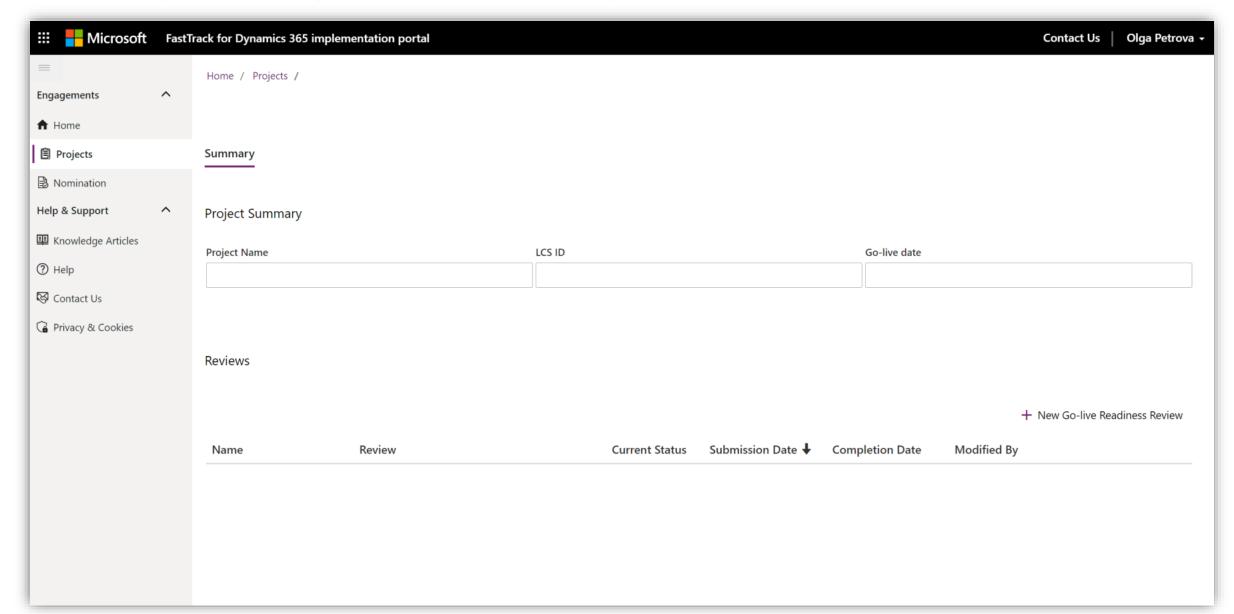
After the review is submitted in the portal

- Microsoft FastTrack reviews the project and provides a **report** that describes the potential risks, best practices, and recommendations for a successful go-live of the project.
- Users who have been selected as Review participants in the portal receive email communication that provides updates about the review.
- For all critical risks and issues customer/partner takes mitigation actions and/or provides necessary clarifications.
- When all critical risks have been addressed, and the review has been completed, Microsoft **enables the production environment slot** in the LCS project. The customer/partner can then trigger the production environment deployment.

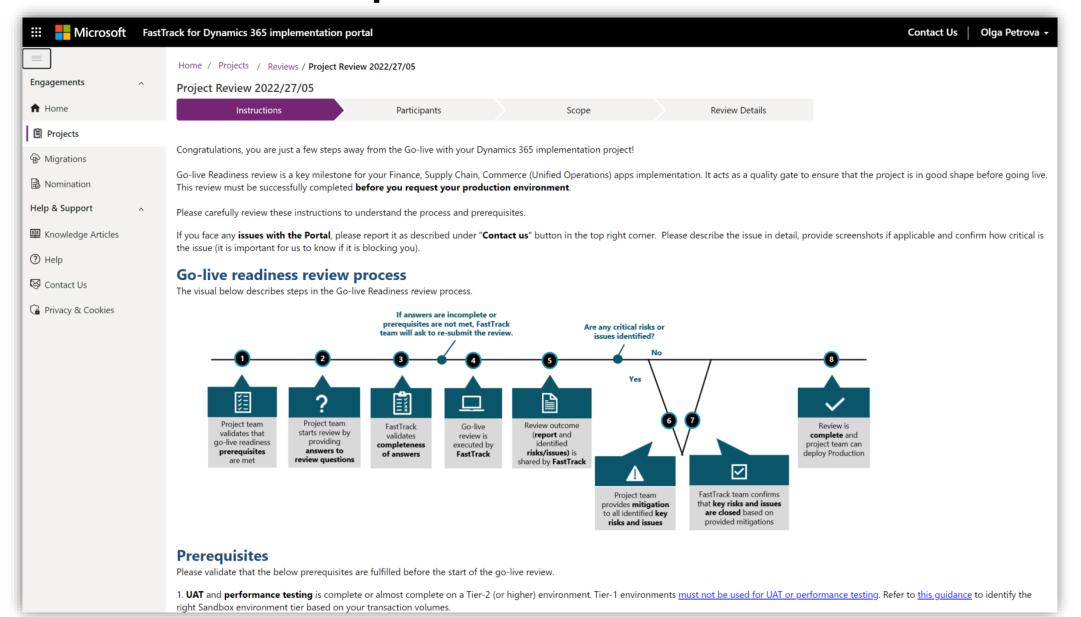
1. Help article – How to start GLR



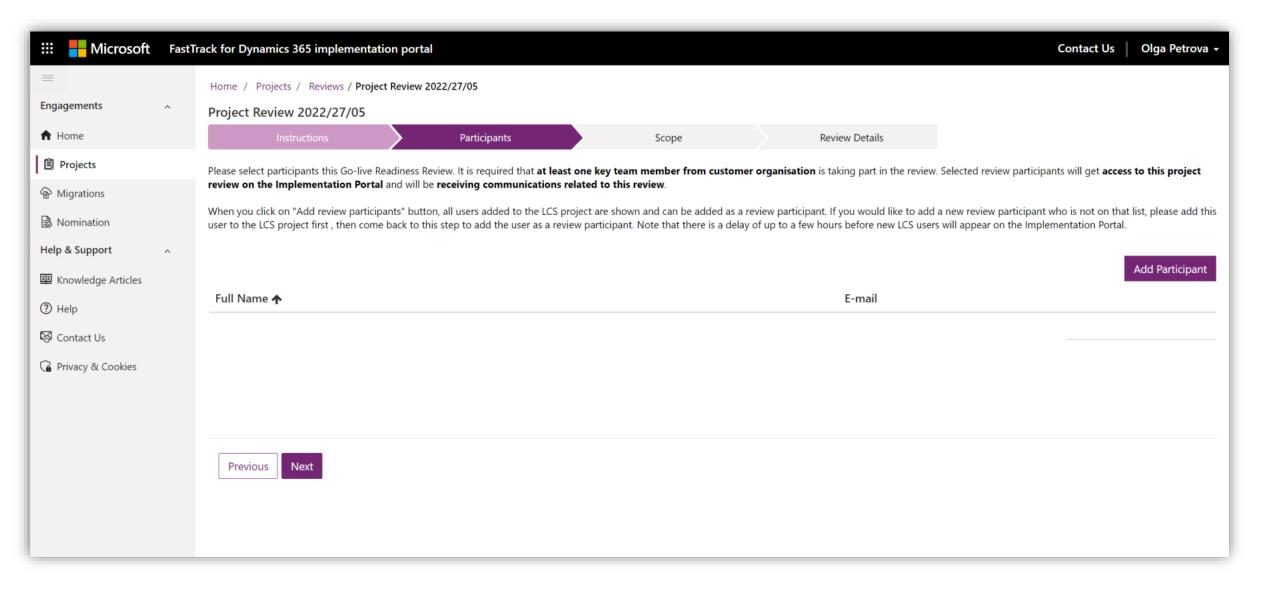
2. Project page and starting GLR



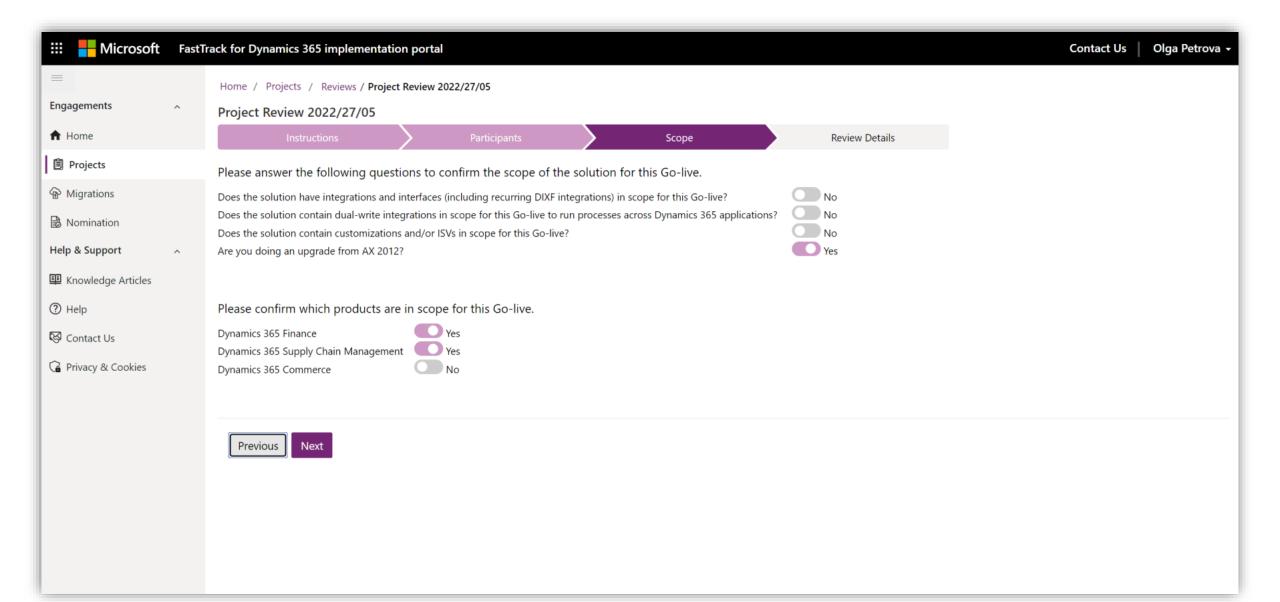
3. Instructions step



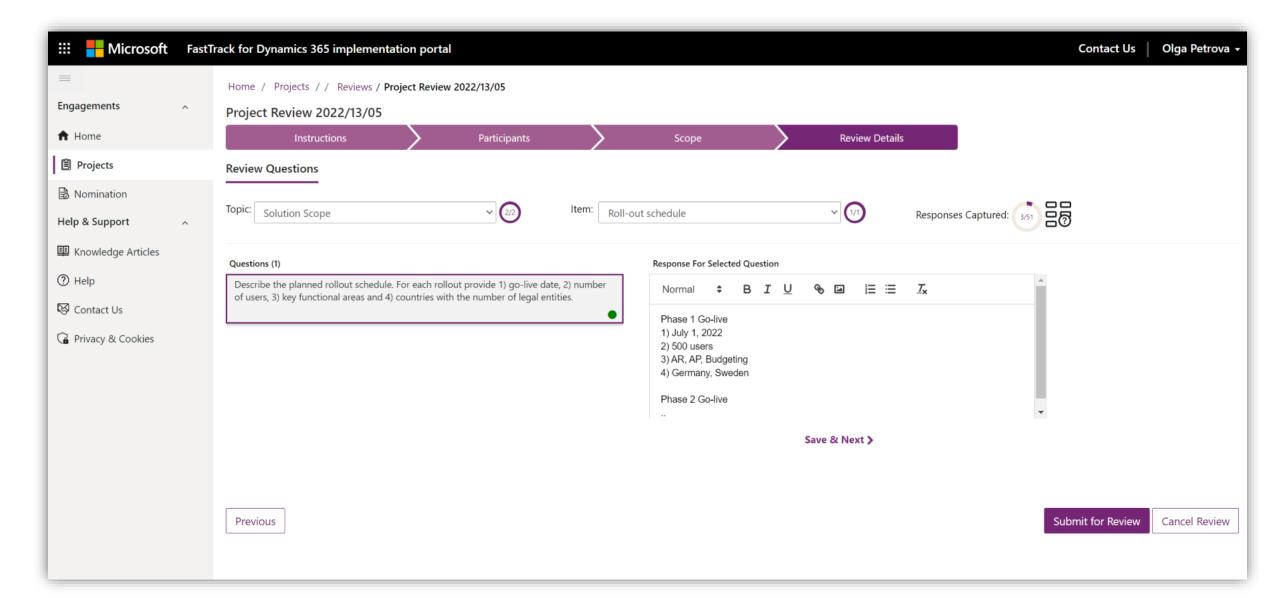
4. Review participants step



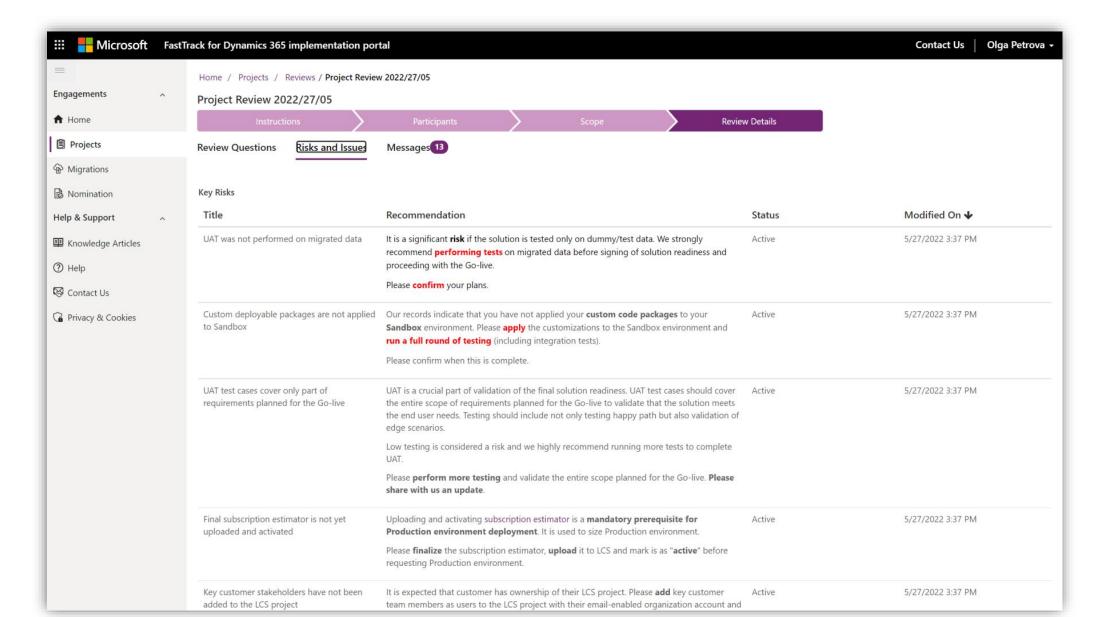
5. Review scope step



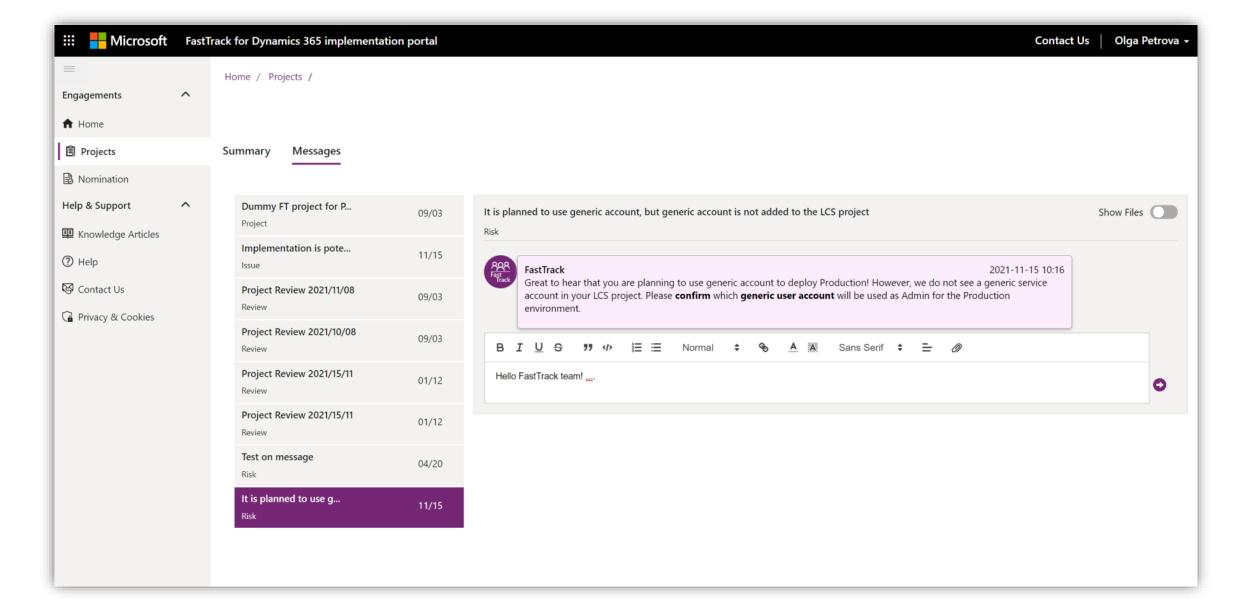
6. Review details step



7. Risks and Issues



8. Messages feature for risk mitigation discussions



Requesting help

- For access to Portal reach out to Go-live alias d365fogl@microsoft.com.
- For issues with Portal, contact the portal Support team by selecting **Contact us** in the upper-right corner of the portal or sending an email to ftd365ip-support@microsoft.com. In the email, specify the ID of your project in LCS, and provide details that describe the issue.

Feedback

Please share your feedback about the new tool directly with me – <u>olpetrov@microsoft.com</u>.

References

Announcement blog post - <u>FastTrack Go-live Readiness review has</u> <u>transitioned to the FastTrack for Dynamics 365 Implementation Portal</u>

Docs article - <u>Prepare for go-live - Finance & Operations | Dynamics 365 | Microsoft Docs.</u>

Thank you