

Better Together Initiative

Dynamics 365 Human Resources app for Leave and Absence

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Agenda

- Human Resources app Overview
- · Install the Human Resources app
- · Create and manage leave requests
- · Demo

Human Resources app Overview

Human Resources app for Leave and Absence in D365 Finance & Operations



Human Resources is a power app is integrated with Dynamics 365 Human Resources on F&O environment.



It is designed and developed for organizations to ensure their employees can request, edit, and cancel time off and leave of absence requests seamlessly.



Employees can view their leave balances, upcoming leaves and leave history using the same app.



Managers can now efficiently view and approve or reject requests in one intuitive interface.



The app is designed to be used within MS teams or in web and it provides an overall view of employees leave requests, leave balances, draft leave requests, leave requests taken in the past.



The app can be used both on Mobile and Desktop.

Human Resources app Leave and Absence in D365 Finance & Operations

What's more?

Human Resource application offers the following,

- 1. Request, edit and cancel leave requests.
- 2. Save as draft leave requests.
- 3. View leave balances, Upcoming leaves and History leave requests.
- 4. Managers can also view, approve, or reject leave requests raised by their direct reports using the same app.

Install the Human Resources app

Pre-requisite and Considerations

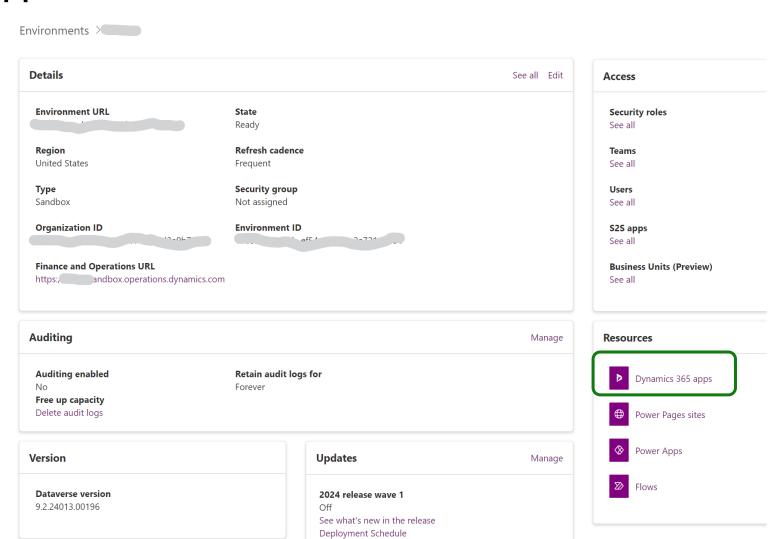
- ✓ Version **10.0.36** or later Dynamics 365 finance and operations environment.
- ✓ latest quality update must be installed.
- ✓ The user who installs the app must have a system administrator role in both the Dynamics 365 Human Resources environment and Power Apps.
- ✓ Confirm that the Power Apps component framework for canvas apps feature is enabled:
 - Go to Settings, expand Product, and select Features.
 - Search for Power Apps component framework for canvas apps, and enable it if it isn't already enabled.
- ✓ Updates for the Human Resources app will be available. We don't recommend that you customize the app.

Install the Human Resources app

➤ Sign in to Power Platform admin center as an admin.

➤ Select your environment

➤Go to Dynamics 365 apps

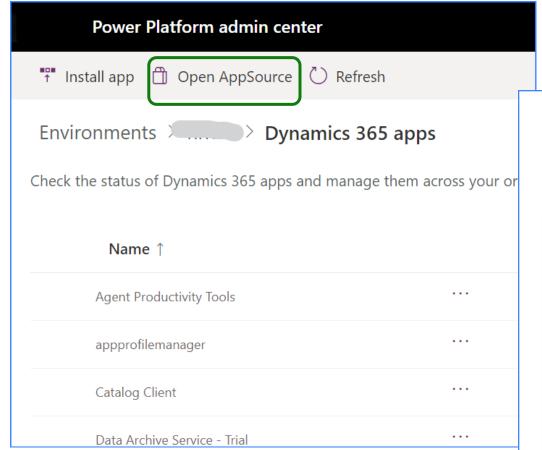


Install the Human Resources app

➤Open AppSource

➤ Search "Human Resources"

➤ Select Get it now



Search results for "Human Resources"

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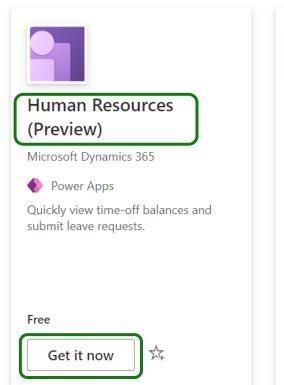
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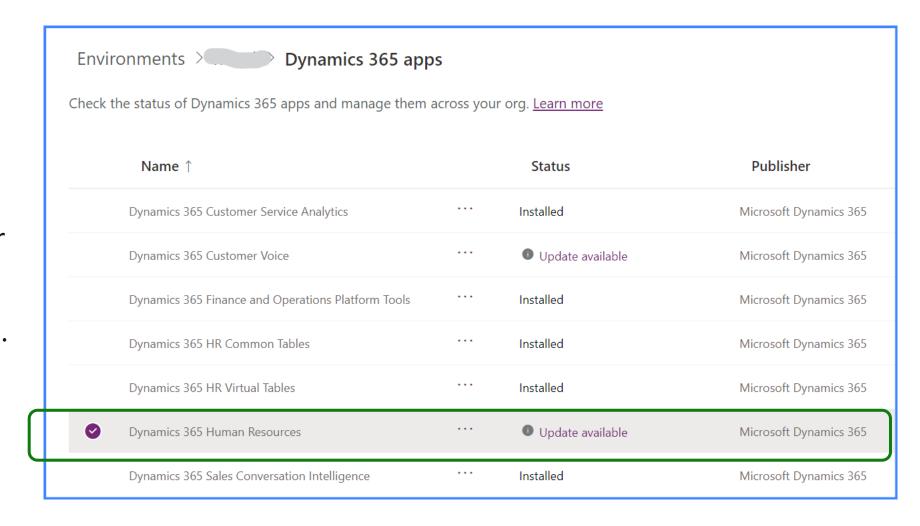
Showing 2833 results in apps. Clear search

All results



Install the Human Resources app

- Check the status in EnvironmentsResources > Dynamics 365 apps.
- ➤ If the installation is successful, Status for Dynamics 365 Human Resources is changed to Installed.
- If already installed and an update is available, status will be **Update** available.



Onboard users to the Human Resources app

- ✓ Users of the app should have the following roles in Microsoft Power Platform:
 - Basic user
 - Finance and operations basic user
 - Human Resources Teams app user
- ✓ End users should be assigned an employee role in the Dynamics 365 Human Resources environment.

Create and manage leave requests

Demo

Human Resources app for leave and absence in Teams

Embed a model-driven app as personal app in Teams

- > Share an app you've created by embedding it directly into Microsoft Teams.
- > Users can select add your app to any of your team channels or conversations in the team you are in.
- > The app appears as a tile under Tabs for your team.

Thank you

