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# MUBARAK AFOLABI

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## PROFESSIONAL SUMMARY

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Highly motivated finance professional with expertise in financial analysis, modeling, and accounting principles. Adept at leveraging academic knowledge and practical experience to support financial decision-making in dynamic, growth-oriented organizations. Possesses excellent analytical skills, proficiency in Excel and Business Intelligence (BI) tools, and a commitment to continuous learning. Seeking an opportunity to contribute to the finance industry and make a positive impact.

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## EDUCATION

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**Bachelor of Science (B. Sc.):** Finance, 2017 - 2023

**University of Lagos** – Lagos State, Nigeria.

**CWW Tech Africa:** Data Analysis, 2022

**National Diploma (OND):** Accountancy/Accounting, 2014 - 2016

**Yaba College of Technology** – Lagos State, Nigeria.

**Certificate of Higher Education (SSCE):** Management science,

**Al-Kawthar Model College** – Ogun State, Nigeria.

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## WORK HISTORY

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**Audit Officer,** 2021 – 2023.

**Blue-chip Technologies** – Victoria Island, Lagos State.

- Plan, execute and co lead internal audit engagements to evaluate the adequacy and effectiveness of internal controls, risk management, and governance processes.
- Identify and assess financial and operational risk across different business units and processes, proposing strategies to mitigate potential risk.
- Ensure compliance with relevant laws, regulations, and company policies, keeping abreast of changes in auditing standards and industry best practices.
- Prepare comprehensive and detailed audit reports, highlighting findings, recommendations, and action plans for management's review and implementation.

### **Audit Assistant, 2021 (Contract)**

**Joseph Aborowa Accountants & co.** – Ikeja, Lagos State.

- Assist in preparing audit plans, schedules, and checklists for upcoming audits, ensuring all necessary information and documents are in order.
- Review and analyze financial data to identify discrepancies, irregularities, and potential areas of concern.
- Maintain organized and up-to-date audit working papers and documentation, accurately recording audit procedures and findings.
- Collaborate with team members to share audit progress, findings, and potential issues.
- Assist in monitoring the implementation of audit recommendations and tracking the status of corrective actions.
- Accurately enter financial data and audit results into relevant audit software or spreadsheets.

**Account Officer** – 2017 – 2021.

**De Afolabi Store** – Shomolu, Lagos State.

- Cash flow analysis
- Applied proper codes to invoices, files, and receipt to keep records organized and easily searchable.
- Applied mathematical abilities daily to calculate figures in all areas of accounting system.

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## SKILLS

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### **Data Analysis & Manipulation**

- SQL
- Excel (Advanced Functions, Pivot Tables)
- Data Cleaning & Preparation
- Data Manipulation with Pandas

### **Data Visualization**

- Power BI
- Tableau
- Excel (Charts & Graphs)

### **Version Control**

- Git
- GitHub

### **Soft Skills**

- Problem-solving
- Communication
- Collaboration
- Adaptability
- Attention to Detail
- Passion for Learning

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## REFERENCES

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References Available upon Request.