

# CSC584 ENTERPRISE PROGRAMMING

# USER MANUAL FOR ASAP DELIVERY PARCEL SYSTEM

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### **TABLE OF CONTENT**

NO.	CONTENT	PAGE
1.	Table of Content	1
2.	Register Session	2
3.	Login Session	3
4.	Main Menu Page	4
5.	Policy Page	5
6.	Management Page	6 - 25
7.	Team Page	26
8.	Logout Session	27

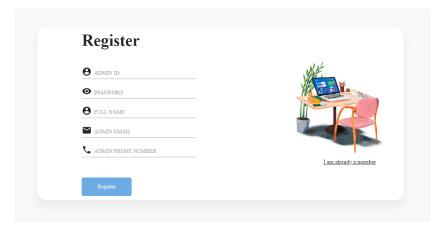
# **Register Session**

If you're a new admin, follow these steps to sign up:

1. From the Home Page as shown below, click the "REGISTER" button.



2. You'll be redirected to the Register form as shown below. Fill in all the required fields.



3. After completing the form, click the "Register" button. Then it will navigate you to the admin login page.

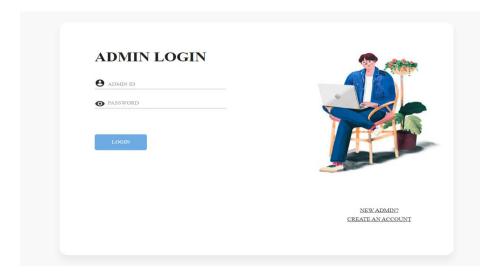
#### **Login Session**

Existing users can log in to the system using the following steps:

1. From the Home Page as shown below, click the "LOGIN" button from the Home Page.

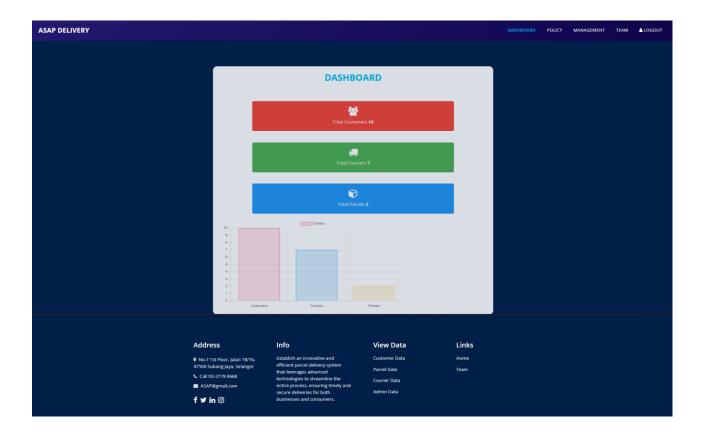


2. You'll be directed to the Login Form. Enter your credentials in the required fields.



- 3. Click the "Login" button to authenticate your account.
- 4. After successful login, you'll be redirected to the Main Menu page, where you can navigate to various functionalities including Dashboard, Policy, Management, Team, and Logout.

## Main Menu Page



At the Main Menu Page, you will be presented with a dashboard that has a set of data. They are:

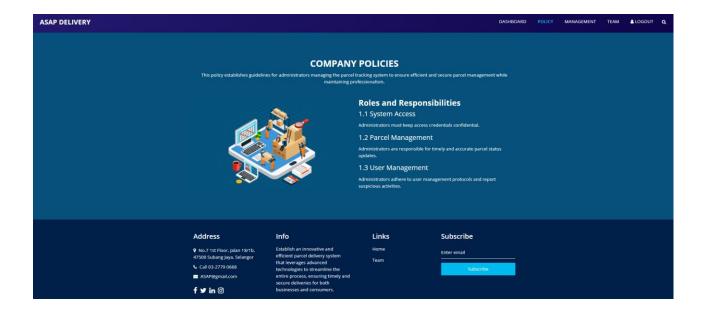
- Total Customers
- Total Couriers
- Total Parcel
- Graph with the values of all three data stated above.

These sets of data are presented for easy viewing at a single glance.

Admin will access all items at the navigation bar at the top of the page. These accessible items are:

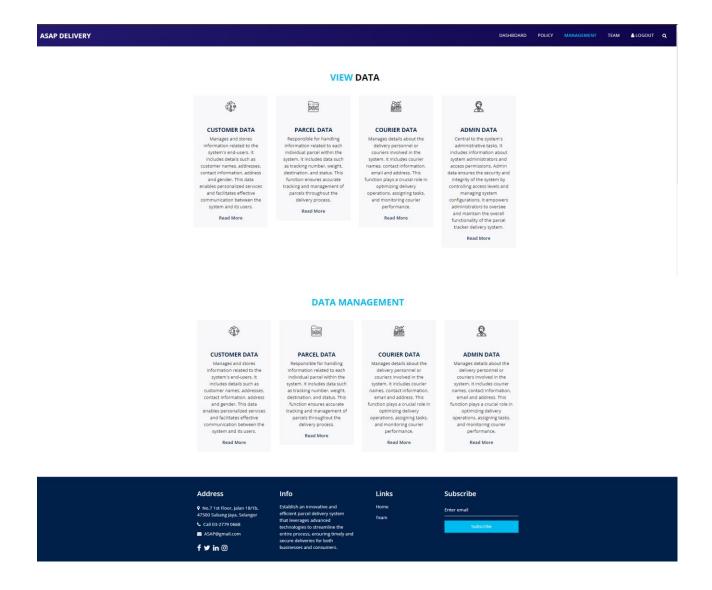
- Dashboard Page
- Policy Page
- Management Page
- Team page
- Logout

### **Policy Page**



This policy page explains company policies and roles and responsibilities for administration to maintain the system for example in terms of system access, parcel management, and user management.

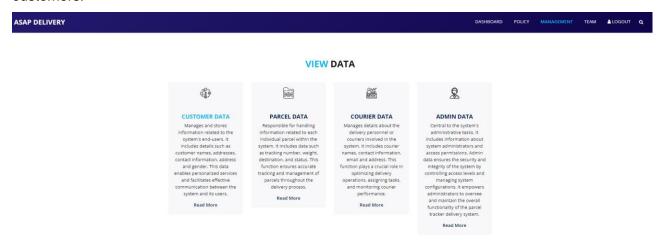
#### **Management Page**



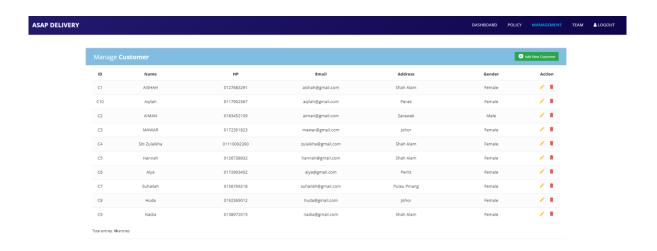
In this management page, the admin can view data of customer data, parcel data, courier data, and admin data. Not just that, the admin also can do data management to add, edit or delete customer data, parcel data, courier data, and admin data.

#### **Management Page (View Data: Customer Data)**

1. To view data of customer data, the admin needs to click customer data to view data of customers.



2. After clicking the text of customer data, it will display details of the customer.

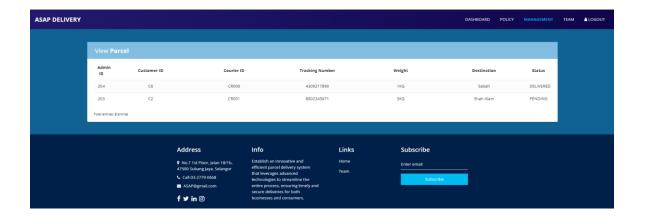


# **Management Page (View Data: Parcel Data)**

1. To view the data of the parcel, the admin needs to click parcel data to view the data of the parcel.



2. After clicking the text of customer data, it will display all details of the parcel.

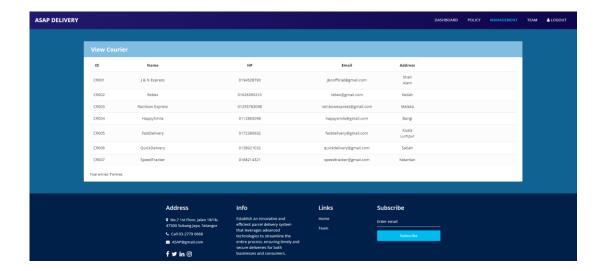


### **Management Page (View Data: Courier Data)**

1. To view data of courier data, the admin needs to click courier data to view the data of the courier.



2. After clicking the text of courier data, it will display all details of the courier.

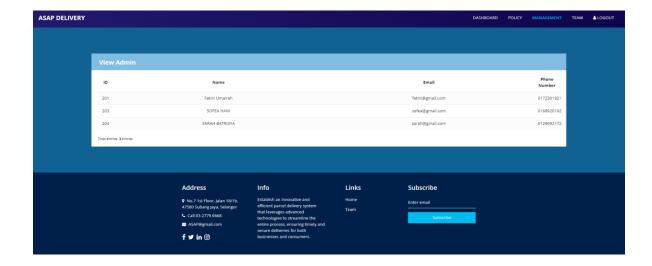


### **Management Page (View Data: Admin Data)**

1. To view the data of the admin, the admin needs to click admin data to view the data of the courier.

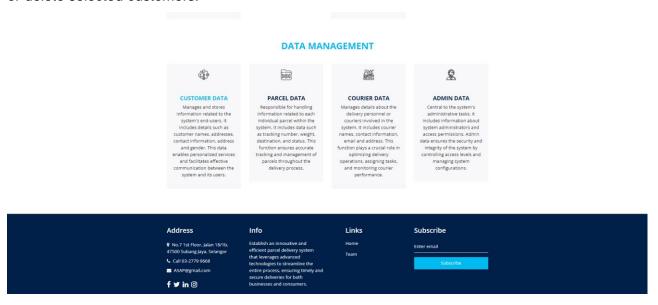


2. After clicking the text of admin data, it will display all details of all admins.

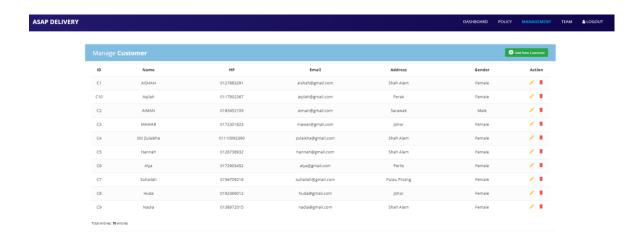


#### **Management Page (Data Management: Customer Data)**

1. To add, edit, or delete customer data, the admin needs to click customer data to add, edit, or delete selected customers.



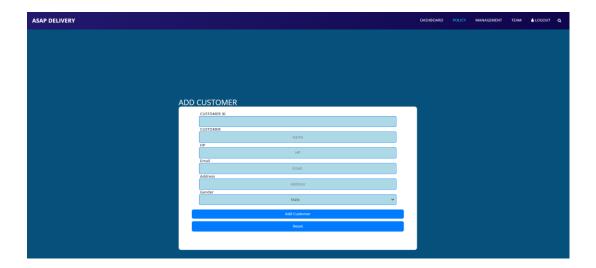
2. After clicking the text of customer data, it will display details of the customer.



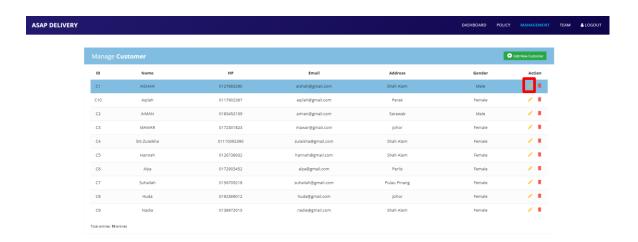
3. To add a new customer, the admin needs to click the add new customer button provided in the page.



4. After the admin clicks the add new customer button provided on the page, the add customer form will be displayed for the admin to enter new details of new customers. In this add customer form, the admin needs to fill in all details of the customer and click add customer to add, and if the admin wants to erase the details of the customer, the admin can click the reset button to undo the details of the customer.



5. If the admin wants to edit the details of the customer, the admin needs to click the pencil icon below the action section to edit the details of the selected customer.



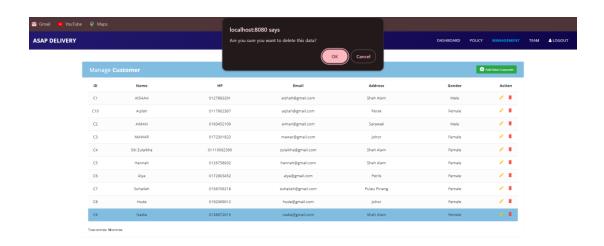
6. After the admin has clicked the pencil above the action section to edit the details of the selected customer, the edit customer form will be displayed for the admin to enter edit details of existing customers. In this edit customer form, the admin needs to select the details of the customer that wants to be edited and click update customer to edit, and if the admin wants to erase the details of the customer, the admin can click the reset button to undo the details of the customer.



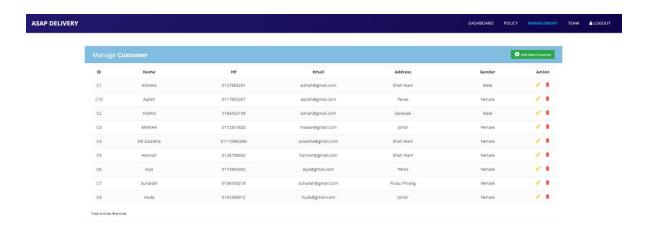
7. If the admin wants to delete the details of the selected customer, the admin needs to click the trash bin icon above the action section to delete all the details of the selected customer.



8. After the admin clicks the trash bin icon above the action section to delete all the details of the selected customer, there will be displayed a delete pop-up message to confirm that the admin deleted the selected customer. If the admin wants to delete the selected record of the customer, the admin needs to press the ok button to delete, but if the admin wants to cancel the delete of the selected customer, the admin just needs to press cancel button in the delete pop-up message.

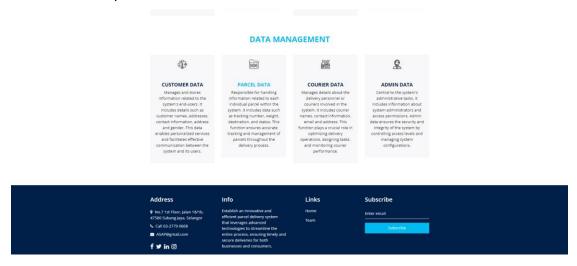


9. After deleting all details of selected customers, the table of manage customer will automatically update new details of customers.



### **Management Page (Data Management: Parcel Data)**

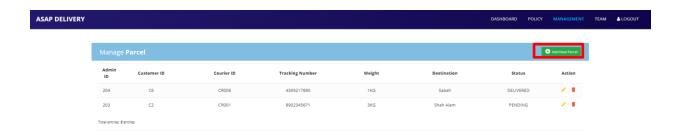
1. To add, edit, or delete parcel data, the admin needs to click parcel data to add, edit, or delete selected parcel.



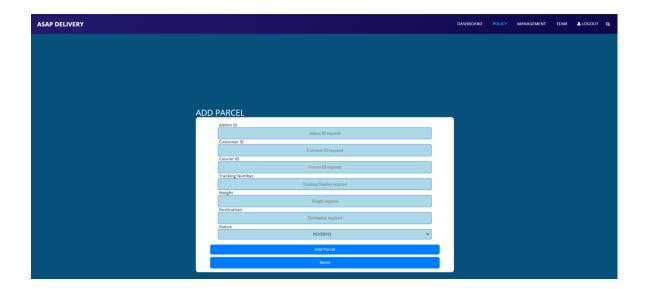
2. After clicking the text of parcel data, it will display details of the parcel.



3. To add a new parcel, the admin needs to click the add new parcel button provided on the page.



4. After the admin clicks the add new parcel button provided on the page, the add parcel form will be displayed for the admin to enter new details of the new parcel. In this add parcel form, the admin needs to fill in all details of the parcel and click add parcel to add, and if the admin wants to erase the details of the parcel, the admin can click the reset button to undo the details of the parcel.



5. If the admin wants to edit the details of the parcel, the admin needs to click the pencil icon below the action section to edit the details of the selected parcel.



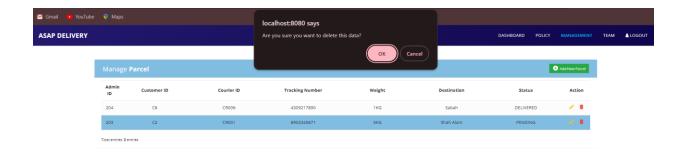
6. After the admin has clicked the pencil above the action section to edit the details of the selected parcel, the edit parcel form will be displayed for the admin to enter edit details of the existing parcel. In this edit parcel form, the admin needs to select the details of the parcel that wants to be edited and click update parcel to edit, and if the admin wants to erase the details of the parcel, the admin can click the reset button to undo the details of the parcel.



7. If the admin wants to delete the details of the selected parcel, the admin needs to click the trash bin icon above the action section to delete all the details of the selected parcel.



8. After the admin clicks the trash bin icon above the action section to delete all the details of the selected parcel, there will be displayed a delete pop-up message to confirm that the admin to delete the selected parcel. If the admin wants to delete the selected record of the parcel, the admin needs to press the ok button to delete, but if the admin wants to cancel the delete of the selected parcel, the admin just needs to press cancel button in delete popup message.

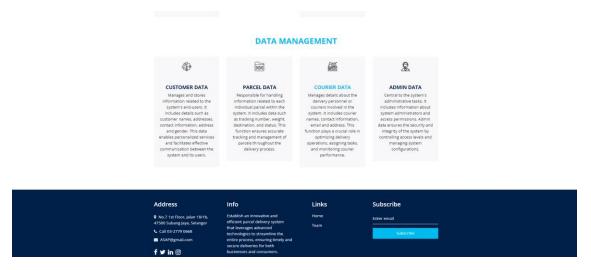


9. After deleting all details of the selected parcel, the table of manage parcel will automatically update new details of the parcel.



### **Management Page (Data Management: Courier Data)**

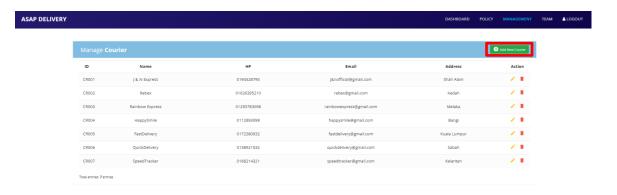
1. To add, edit, or delete courier data, the admin needs to click courier data to add, edit, or delete selected courier.



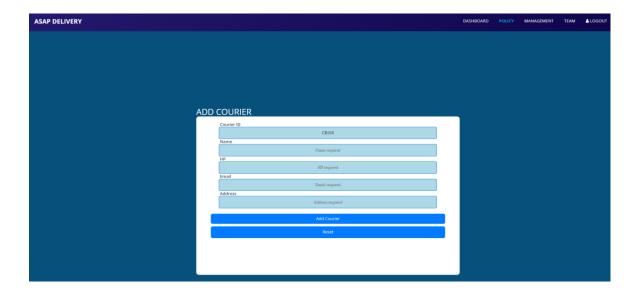
2. After clicking the text of courier data, it will display the details of the courier.



3. To add a new courier, the admin needs to click the add new courier button provided on the page.



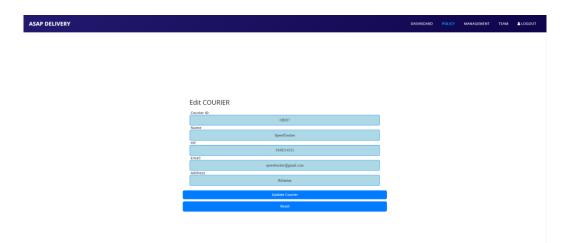
4. After the admin clicks the add new courier button provided on the page, the add courier form will be displayed for the admin to enter new details of the new courier. In this add courier form, the admin needs to fill in all details of the courier and click add courier to add, and if the admin wants to erase the details of the courier, the admin can click the reset button to undo the details of the courier.



5. If the admin wants to edit the details of the courier, the admin needs to click the pencil icon below the action section to edit the details of the selected courier.



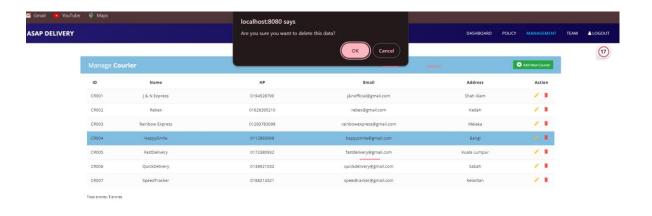
6. After the admin has clicked the pencil above the action section to edit the details of the selected courier, the edit courier form will be displayed for the admin to enter edit details of the existing courier. In this edit courier form, the admin needs to select the details of the courier that wants to be edited and click update courier to edit, and if the admin wants to erase the details of the courier, the admin can click the reset button to undo the details of the courier.



7. If the admin wants to delete the details of the selected courier, the admin needs to click the trash bin icon above the action section to delete all the details of the selected courier.



8. After the admin clicks the trash bin icon above the action section to delete all the details of the selected courier, there will be displayed a delete pop-up message to confirm that the admin to delete the selected courier. If the admin wants to delete the selected record of the courier, the admin needs to press the ok button to delete, but if the admin wants to cancel the delete of the selected courier, the admin just needs to press cancel button in the delete pop-up message.

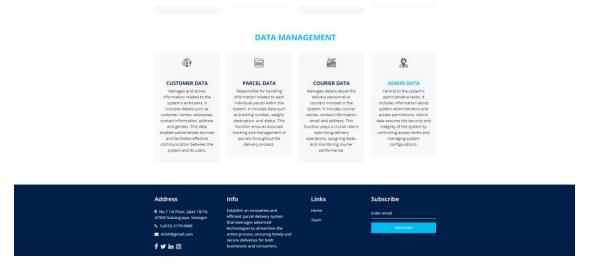


9. After deleting all details of the selected courier, the table of manage courier will automatically update new details of the courier.



#### Management Page (Data Management: Admin Data)

1. For the admin data page, the admin can only edit admin details but cannot add and delete admin details. Thus, the admin needs to click admin data to edit admin details.



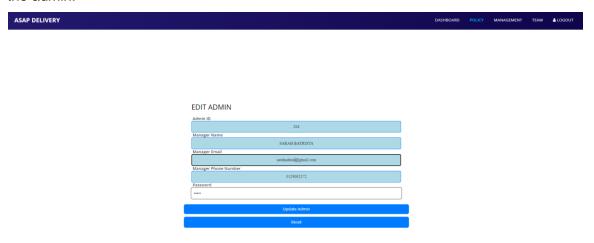
2. After clicking the text of admin data, it will display the details of all admin.



3. If the admin wants to edit the details of the admin, the admin needs to click the pencil icon below the action section to edit the details of the selected admin.



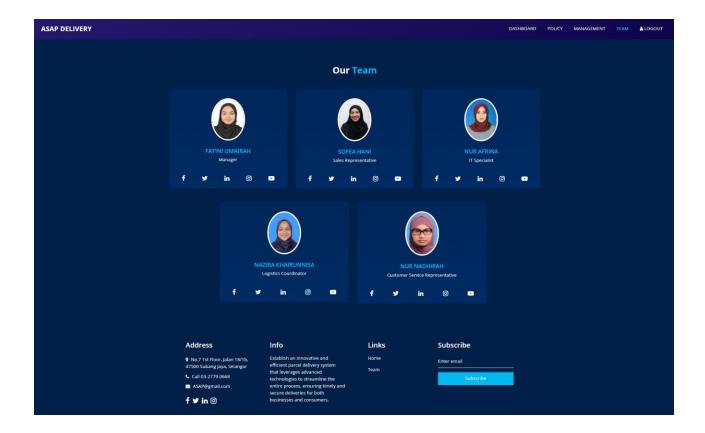
4. After the admin has clicked the pencil above the action section to edit the details of the selected admin, the edit admin form will be displayed for the admin to enter edit details of the existing admin. In this edit admin form, the admin needs to select the details of the admin that wants to be edited and click update admin to edit, and if the admin wants to erase the details of the admin, the admin can click the reset button to undo the details of the admin.



5. After editing the selected details of admin, the table of manage admin will automatically update new details of admin.



# **Team Page**

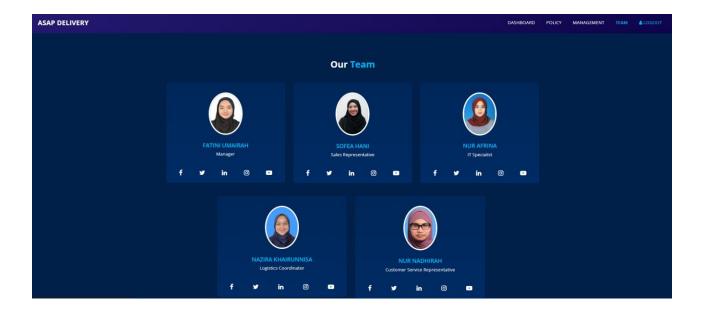


This team page explains the role of every member in our group for this asap delivery parcel system project.

### **Logout Session**

When you want to end your session, follow these steps:

1. From any page, locate the "Logout" link on the right side of the navigation bar as shown below.



3. Click on the "Logout" button. After you click the "Logout" button, you automatically leave this system. You will be directly going to the home page. And that's it! You have successfully navigated through the Asap Delivery Parcel System

