

# Resume

## Personal Information

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## Summary

I am a skilled IT professional with experience in various web development technologies. I completed Cert IV and Diploma of Information Technology from Swinburne University in 2022. Currently, I am currently pursuing a Bachelor's degree in IT at RMIT. However, I am very keen to work and am available for part-time shifts. My experience at Swinburne and RMIT has given me the opportunity to work on various projects, which has helped me develop my skills and knowledge.

## Education

- Bachelor's of IT, RMIT, 2025
- Diploma of Information Technology, Swinburne University, 2022
- Certificate IV in Information Technology, Swinburne University, 2021

During my studies, I have gained extensive knowledge of various programming languages and technologies. In particular, I have become skilled with ExpressJS, React, MongoDB, Firebase, Angular, and Typescript. I have also learned about database design, API development, and software engineering principles. My coursework has provided me with a strong foundation in computer science, which has helped me to develop my analytical thinking and problem-solving skills.

## Skills

- Proficient in ExpressJS, React, Mongo, Firebase, Angular, and Typescript
- Familiar with various databases and API development like .NET
- Comfortable working in a team environment
- Strong problem-solving skills
- Excellent communication skills

Communication is a crucial aspect of any IT project. I have developed my communication skills through my coursework and work experience. I have worked with team members, clients, and end-users to ensure that project objectives are met, and technical issues are resolved. I have conducted meetings and presented project updates to stakeholders. Additionally, I have volunteered in organizations where I have developed my communication skills by working with diverse groups of people.

I have worked on several projects that required me to use these skills. For instance, I developed web applications using ExpressJS, React, and related technologies. I worked with databases such as MongoDB and Firebase to ensure efficient data retrieval and storage. I collaborated with team members to achieve project objectives and provided technical support to clients and end-users. Additionally, I assisted in the development of web applications using Angular and related technologies. I conducted testing and debugging to ensure the performance and functionality of the applications. I provided technical support to clients and end-users and worked collaboratively with team members to meet project deadlines.

## **Work Experience**

### **Jim's Cleaning, Cleaner, 2020-2022**

I worked as a cleaner for Jim's Cleaning for two years, where I gained valuable experience in communication, time management, and customer service. As a cleaner, I was responsible for ensuring that the client's requirements were met and the service was provided on time. My responsibilities included cleaning offices, homes, and commercial spaces, including carpets, walls, and floors. I also engaged in regular communication with clients to ensure their satisfaction and to address any concerns they had. Through this, I learned how to communicate effectively and develop a rapport with clients, which helped in maintaining a positive relationship with them.

During my time as a cleaner, I developed excellent time management skills. I had to manage my workload effectively to ensure that I completed all my tasks within the allocated time frame. This required me to prioritize my tasks, work efficiently, and manage my time effectively.

Additionally, I learned how to work independently and as part of a team. I was responsible for managing my workload and ensuring that I met the client's expectations. However, I also had to work collaboratively with other cleaners to ensure that we completed larger cleaning jobs in a timely and efficient manner.

## **7Eleven, Sales Associate, 2019-2019**

Working as a sales associate at 7Eleven was a fast-paced environment that taught me the importance of communication and customer service. My responsibilities included managing the store's inventory, restocking shelves and coolers, and operating the cash register. Additionally, I provided customer service while handling financial transactions. I learned how to communicate effectively with customers, especially when dealing with complaints or issues. I developed my problem-solving skills and learned how to work under pressure to meet the needs of the customers.

Working at 7Eleven also taught me the importance of being detail-oriented. As a sales associate, I had to ensure that the store was well-stocked, clean, and organized. This required me to pay close attention to detail and ensure that everything was in its proper place.

In both of these roles, I gained valuable experience in communication, time management, and customer service. These skills have helped me in my IT career, where communication and problem-solving are essential.

## **Volunteer Experience**

### **EdAble Flowers, Web Developer, 2022**

- During my time studying for my Diploma of IT at Swinburne University, I had the opportunity to work on a web application called the Donation System. It was a collaborative effort between two teams, and we were responsible for developing a donation system that would allow for seamless donations from users and organizations.
- In the development of the donation system, my main area of work was creating APIs using ExpressJS. These APIs were crucial in communicating with the front end, which was built with React, and the database, which was built with Firebase. The APIs were responsible for exchanging data between the front end and database, which was essential for the system to work seamlessly.
- In addition to building the APIs, I also added security layers to ensure that the API and database were secure. Security is paramount when it comes to web applications, and I wanted to make sure that the donation system was secure and could not be easily compromised.
- Working on the donation system required a lot of communication within the team and with the client. We needed to make sure that we understood the client's requirements and that we were all on the same page. We also had to work

collaboratively within our teams to make sure that we were all working towards a common goal. As a result, I developed excellent communication skills that have been invaluable throughout my career.

- Overall, working on the Donation System was a great experience. It gave me the opportunity to work with a team, develop my skills in APIs, and improve my communication skills. I am grateful for the experience, and it has helped me in my IT career.

## References

Available upon request.

- Recommendation Letter from EdAble
- Franchise Owner of Jim's Cleaning.
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