### STATE OF LEGAL RESIDENCE CERTIFICATE

#### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** 

Tax Reform Act of 1976, Public Law 94-455.

PURPOSE:

Information is required for determining the correct State of legal residence for purposes of withholding

State income taxes from military pay.

**ROUTINE USES:** 

Information herein will be furnished State authorities and to Members of Congress.

MANDATORY OR VOLUNTARY DISCLOSURE:

Disclosure is voluntary. If not provided, State income taxes will be withheld based on the tax laws of the State previously certified as your legal residence, or in the absence of a prior certification, the tax laws of

the applicable State based on your home of record.

NAME (Last, first, middle initial)

SOCIAL SECURITY NUMBER (SSN)

Doe, John A.

123-45-6789

LEGAL RESIDENCE/DOMICILE (City or county and State)

Somewhere VA

#### INSTRUCTIONS FOR CERTIFICATION OF STATE OF LEGAL RESIDENCE

The purpose of this certificate is to obtain information with respect to your legal residence/domicile for the purpose of determining the State for which income taxes are to be withheld from your "wages" as defined by Section 3401(a) of the Internal Revenue Code of 1954. PLEASE READ INSTRUCTIONS CAREFULLY BEFORE SIGNING.

The terms "legal residence" and "domicile" are essentially interchangeable. In brief, they are used to denote that place where you have your permanent home and to which, whenever you are absent, you have the intention of returning. The Soldiers' and Sailors' Civil Relief Act protects your military pay from the income taxes of the State in which you reside by reason of military orders unless that is also your legal residence/domicile. The Act further provides that no change in your State of legal residence/domicile will occur solely as a result of your being ordered to a new duty station.

You should not confuse the State which is your "home of record" with your State of legal residence/domicile. Your "home of record" is used for fixing travel and transportation allowances. A "home of record" must be changed if it was erroneously or fraudulently recorded initially.

Enlisted members may change their "home of record" at the time they sign a new enlistment contract. Officers may not change their "home of record" except to correct an error, or after a break in service. The State which is your "home of record" may be your State of legal residence/domicile only if it meets certain criteria.

The formula for changing your State of legal residence/domicile is simply stated as follows: <a href="mailto:physical presence">physical presence</a> in the new State with the simultaneous intent of making it your permanent home and abandonment of the old State of legal residence/domicile. In most cases, you must actually reside in the new State at the time you form the intent to make it your permanent home. Such intent must be clearly indicated. Your intent to make the new State your permanent home may be indicated by certain actions such as: (1) registering to vote; (2) purchasing residential property or an unimproved residential lot; (3) titling and registering your automobile(s); (4) notifying the State of your previous legal residence/domicile of the change in your State of legal residence/domicile; and (5) preparing a new last will and testament which indicates your new State of legal residence/domicile. Finally, you must comply with the applicable tax laws of the State which is your new legal residence/domicile.

Generally, unless these steps have been taken, it is doubtful that your State of legal residence/domicile has changed. Failure to resolve any doubts as to your State of legal residence/domicile may adversely impact on certain legal privileges which depend on legal residence/domicile including among others, eligibility for resident tuition rates at State universities, eligibility to vote or be a candidate for public office, and eligibility for various welfare benefits. If you have any doubt with regard to your State of legal residence/domicile, you are advised to see your Legal Assistance Officer (JAG Representative) for advice prior to completing this form.

I certify that to the best of my knowledge and belief, I have met all the requirements for legal residence/domicile in the State claimed above and that the information provided is correct.

I understand that the tax authorities of my former State of legal residence/domicile will be notified of this certificate.

SIGNATURE

CURRENT MAILING ADDRESS (Include ZIP Code)

Home of Record Address

# PRIVACY ACT STATEMENT -- US AIR FORCE APPLICATION RECORD

**AUTHORITY:** 10 USC Sections 133, 265, 275, 504, 508, 510, 672(d), 678, 837, 1007, 1071 through 1480, 1553, 2105, 2107, 3012, 5031, 8013, 8033, 8496, and 9411; 32 USC 708; 44 USC 3101; and Executive Orders 9397, 10450, and 11652.

**PURPOSE**: To determine your mental, medical, and moral qualifications for entry into the US Air Force. This data is FOR OFFICIAL USE ONLY and will be maintained in strict confidence within the Department of Defense according to Federal law and regulation. If you are accepted and subsequently enter into a component of the Air Force, the information becomes a part of your military personnel records which is used to provide information for personnel management actions. If you are not accepted or do not subsequently enter a component of the Air Force, your records will be destroyed as specified by regulation.

ROUTINE USES: This information may be disclosed to the Social Security Administration and the Department of Treasury to establish a record of income; to federal, state, local or foreign law enforcement authorities for investigating or prosecuting a violation or potential violation of law; to federal, state, or local agencies to obtain information concerning hiring or retention of a employee, issuance of a security clearance, letting of a contract, or issuance of a license, gran or other benefit; to a federal agency in response to its request in connection with the hiring or retention of an employee, issuance of a security clearance, reporting of an investigation of an employee, letting of a contract, issuance of a license, grant, or other benefit by the requesting agency to the extent that the information is relevant and necessary to the requesting agency's decision on the matter; to a congressional office in response to their inquiry made at the request of the individual; to the Office of Management and Budget (OMB) in connection with review of private relief legislation as set forth in OMB Circular A19; to foreign law enforcement, security, investigatory, or administrative authorities to comply with requirements of international agreements and arrangements; to state and local taxing authorities in accordance with Treasury Fiscal Requirements Manual Bulletin 7607; to the Office of Personnel Management (OPM) concerning information on pay and leave, benefits, retirement deductions, and other information necessary for OPM to carry out its functions; to NARA for records management functions; and to the Department of Justice for pending or potential litigation.

INITIAL HERE

**DISCLOSURE IS VOLUNTARY:** However, failure to furnish information needed to determine your mental, medical and moral qualifications for entry into the US Air Force will result in  $\varepsilon$  denial of application.

### APPLICATION FOR AFROTC MEMBERSHIP

(Please read Privacy Act Statement on reverse before completing this form.)

OMB No. 0701-0105 Expires 20070531

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, (0701-0105), 1215 Jefferson Davis Highway, Suite 1204, Arlington, Virginia 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a current valid OMB control number. Please DO NOT RETURN your form to the above address. Return completed form to your AFROTC detachment.

collection of information if it does not display a current value completed form to your AFROTC detachment.	alid OMB control number	er. Pleas	e DO NOT RETUR	!N your form	to the abo	ove addres	ss. Retui	n	
I. GENERAL MILITARY COURSE/PROFESSIONAL OFFICER COURSE/COLLEGE SCHOLARSHIP PROGRAM APPLICANT DAT/									
NAME (Last, First, Middle Initial)	SOCIAL SECURITY NU	MBER	DATE OF BIRTH	G	ENDER				
					FEM/	ALE)	MAL	E	
ETHNIC GROUP  ASIAN AMERICAN INDIAN OR HAWAIIAN BLACK, NOT OF WHITE, NOT OF HISPANIC DECLINE TO RESPOND ALASKAN NATIVE HISPANIC ORIGIN HISPANIC ORIGIN									
MARITAL STATUS  MARRIED SINGLE	DIVORCED	PLACE C	OF BIRTH (City/State)	) N	UMBER OF	F DEPENDE	ENTS		
			PROJECTED GRADUATION DATE  ACADEMIC MAJOF						
PERMANENT MAILING ADDRESS (Street, City, State, ZIP Code, and Telephone Number and E-mail Address)			IN CASE OF EMERGENCY CONTACT Jane Doe, Mother						
HOME OF RECORD ADDRES	S	TELEPHONE NUMBER EMERGENCY CONTACT (Include Area Code)							
			В	BACKGROUNE	) EXPERIE	NCE			
CURRENT MAILING ADDRESS (Dorm, Room, Telephone State, and ZIP Code)	: Number, Street, City,	JUNIOR F	ROTC ONE 3-YEAR	EAGLE SO	COUT CI	VIL AIR PAT	FROL AWA	ARDS NO	3
			YEAR  4-YEAR	NO T		☐ MITCH	iell	NO	
CELECTIVE SERVICE NUMBER (Moles Only)			YEAR			EARHA	ART		
SELECTIVE SERVICE NUMBER (Males Only)			H OF SERVICE:			SPAAT	72		
MILITARY SERVICE OF PA	RENT OR GUARDIAN			CURREN	NT STATUS	OF PAREN	NT OR GU	<u>ARDI</u>	AN
AIR FORCE MARINES COAST GUARD ARMY NAVY MERCHANT MAF	YEARS OF SER	RVICE HI	IGHEST GRADE	CIVILIAN		ETIRED LITARY	ACTI		
Are you now or have you ever been an enlisted or warr			he US armed force	s (i.e., Rese	rve, USN,	US#	YES	NO	_
USMC, USA, USCG, Merchant Marine)? If yes, compl BRANCH OF SERVICE FROM (Mo/Yr)	TO (Mo/Yr)		OF DISCHARGE	YEARS REMA	AINING ON	THIGHT	EST GRAD	DE DE	
,				ENLISTMENT					
ANSWER THE FOLLOWING QUESTIONS (Check the applicable blocks. If yes, explain on reverse.					ES	NO			
1. Have you ever applied for, been enrolled, or on contr Marine, or preparatory schools? (If yes, indicate in rema		ng Prograr	n of the US Army, I	USAF, USMO	C, USCG, L	USN, Merc	ha [		
2. Are you now, or have you ever been, a commissioned officer of any component of the armed forces (including Reserve, USAF, USN, US. USMC, USCG, Merchant Marine)?					][				
3. Are you now, or have you ever been, an officer of the	Health Services and M	Mental Hea	alth Administration						
4. Are you now, or have you ever been, a member of the National Oceanic Atmospheric Administration					<u> </u>				
5. Are you a U.S. Citizen? If yes, how obtained BIRTH NATURALIZED  (If a naturalized citizen, or born outside of the U.S. of American parents, submit proof of citizenship. Reference AFROTCI 36-201									
6. Have you ever taken the AFOQT? (If yes, indicate in remarks section where and when									
7. Have you ever had a physical for entry into the armed forces, Air Force ROTC, etc.? (If yes, indicate in remarks section where and where					<u> </u>				
8. Have you ever been denied enlistment into the armed forces					<u> </u>				
9. Do you already have a degree (BA, BS, etc.)									
10. Are you an AFROTC Scholarship Designee? NO YES (Check one) 4-year 3-year									
11. Are you a conscientious objector? (A conscientious objector is defined as: one who has or had a firm, fixed and sincere objectior participation in war in any form or to bearing of arms because of religious training or belief, which includes solely moral or ethical beliefs.									
12. Are you now or have you ever been affiliated with any organization or movement that seeks to alter our form of government by unconstitutional means, or sympathetically associated with any such organization, movement, or members thereof? (If yes, please describ									

13. Do you understand that participation in Air Force ROTC requires strenuous physical activity? (You will be required to obtain medical clearance from a physician prior to program entry.)					
II. STATEMENT OF UNDERSTANDING					
I understand that membership in the General Military Course (GMC) or attendance at Field Training (FT) does not guarantee that I will be accepted Professional Officer Course (POC). I understand that if I am not on scholarship, attendance at FT does not guarantee or commit me to enter the I GMC scholarship cadets who attend the first AS 200 class or Leadership Laboratory incur an Active Duty Service Commitment and are liable to destended active duty or recoupment (which includes payback of scholarship benefits received during the AS 100 year).	OC.				
SIGNATURE OF APPLICANT					
SIGN HERE					
III. OATH OF ALLEGIANCE					
I do solemnly swear or affirm that I will support and defend the Constitution of the United States against all enemies foreign or domestic; that I will bear true faith and allegiance to the same; and that I take this obligation freely, without any mental reservation or purpose of evasior					
SIGNATURE OF APPLICANT					
SIGN HERE					
REMARKS					
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PRIVACY ACT STATEMENT  AUTHORITY: 10 U.S.C. 33, Appointment in Regular Component; 10 U.S.C. 103, Senior Reserve Officers' Training Corps as implemented by AFROTCI					

AUTHORITY: 10 U.S.C. 33, Appointment in Regular Component; 10 U.S.C. 103, Senior Reserve Officers' Training Corps as implemented by AFROTCI 36-2011, Air Force Reserve Officers' Training Corps; and E.O. 9397 (SSN). PURPOSE: To process and manage selected students for acceptance into the USAF ROTC program. ROUTINE USES: This information may be disclosed to federal, state, local or foreign law enforcement authorities for investigating or prosecuting a violation or potential violation of law; to federal, state, or local agencies to obtain information concerning hiring or retention of an employee, issuance of a security clearance, letting of a contract, or issuance of a license, grant or other benefit; to a federal agency in response to its request in connection with the hiring or retention of an employee, issuance of a security clearance, reporting of an investigation of an employee, letting of a contract, issuance of a license, grant, or other benefit by the requesting agency to the extent that the information is relevant and necessary to the requesting agency's decision on the matter; to a congressional office in response to their inquiry made at the request of the individual; to the Office of Management and Budget in connection with review of private relief legislation as set forth in OMB Circular A-19; to foreign law enforcement, security, investigatory, or administrative authorities to comply with requirements of international agreements and arrangements; to state and local taxing authorities in accordance with Treasury Fiscal Requirements Manual Bulletin 7607; to the Office of Personnel Management (OPM) concerning information on pay and leave, benefits, retirement deductions, and other information necessary for OPM to carry out its functions; to NARA for records management functions; and to the Department of Justice for pending or potential litigation. DISCLOSURE: Furnishing the information is voluntary. Failure to provide requested information will hinder processing.

## RESTRICTIONS ON PERSONAL CONDUCT IN THE ARMED FORCES

- 1. Military life is fundamentally different from civilian life. The military has its own laws, rules, customs, and traditions, including numerous restrictions on person behavior, that would not be acceptable in civilian society. These are necessary because military units and personnel must maintain the high standards of morale good order, discipline, and unit cohesion that are essential for combat effectiveness.
- 2. The Armed Forces must be ready at all times for worldwide deployment. Military law and regulations, including the Uniform Code of Military Justice, apply to service members at all times, both on base and off base, from the time the member enters the service until the member is discharged or otherwise separated fro the Armed Forces.
- 3. Members of the Armed Forces may be involuntarily separated before their term of service ends for various reasons established by law and military regulation such as:
  - a. A member may be separated for a pattern of disciplinary infractions, a pattern of misconduct, commission of a serious offense, or civilian conviction
- b. A member who has been referred to a rehabilitation program for personal drug and alcohol abuse may be separated for failure through inability or refusa participate in, cooperate in, or successfully complete such a program.
- c. A member may be discharged by reason of parenthood, if it is determined the member, because of parental responsibilities, is unable to perform his or he duties satisfactorily or is unavailable for worldwide assignment or deployment.
- d. A member may be separated for violation of laws and regulations regarding sexual conduct of members of the Armed Forces, for example, engaging attempting to engage in a homosexual act or soliciting another to engage in such an act; for stating that he or she is homosexual or bisexual, or words to that effect; or for marrying or attempting to marry an individual of the same sex.
  - e. A member may be separated for failure to meet service weight control standards or physical fitness standards
  - f. A member may be separated for harassment of or violence against any service membe
- 4. **POLICY** A member of the Armed Forces shall be separated from the Armed Forces under regulations prescribed by the Secretary of Defense if one or more of the following findings is made and approved in accordance with procedures set forth it such regulations:
- a. That the member engaged in, attempted to engage in, or solicited another to engage in a homosexual act or acts unless there are further findings, made and approved in accordance with procedures set forth in such regulations, that the member has demonstrated that:
  - (1) Such conduct is a departure from the member's usual and customary behavior
  - (2) Such conduct, under all the circumstances, is unlikely to recur;
  - (3) Such conduct was not accomplished by use of force, coercion, or intimidation
- (4) Under the particular circumstance of the case, the member's continued presence in the Armed Forces is consistent with the interests of the Armed Forces in proper discipline, good order, and morale; and,
  - (5) The member does not have a propensity or intent to engage in homosexual acts
- b. That the member has stated he or she is a homosexual or bisexual, or words to that effect, unless there is a further finding, made and approved in accordance with procedures set forth in the regulations, that the member has demonstrated that he or she is not a person who engages in, attempts to engage in, has a propensity to engage in, or intends to engage ir homosexual acts.
  - c. That the member has married or attempted to marry a person known to be of the same biological sex

(DATE OF APPLICATION)	NAME (Last, First, MI)	SIGNATURE
DATE OF ENLISTMENT	NAME (Last, First, MI)	SIGNATURE
DATE OF COMMISSION	NAME (Last, First, MI)	SIGNATURE

	USAF STATEMENT OF UNDERSTANDING (This form is subject to the Privacy Ac			.IT)	
I. MARITAL STAT	US				
SINGLE	MARRIED (Civilian) MARRIED (Military)	SEPARATED	DIVORCED	WIDOWED	
	F UNDERSTANDING				
have read and unde for whom the applica blood or marriage a current residence. F	d on my marital and dependency status and failure to claim rstand the following definitions the Air Force considers a de ant or spouse has legal or physical custody, control, care, and stepchildren or adopted children of the applicant or spotor male applicants, the term natural child includes those bonce, or support regardless of age. (5) FOR MALE APPLIC	pendent for accession purpo maintenance, or support, inc use. 3. Any unmarried natu orn out of wedlock. 4. Any p	ses. 1. A spouse. 2. Any p dudes children from a previo al children of the applicant erson who is dependent upo	erson under the age of 1sus marriage, a relative by or spouse regardless of the applicant or spous	y e f
It is my responsibility	y to provide legal documents (marriage certificate, birth cert				INITI/
myself and my dependent(s) on the pay and allowances I receive. I also understand arrangements for care of my dependent(s) is my personal responsibility and will not interfere with my assigned Air Force duties, including shift work, weekend duty, temporary duty away from my assigned duty station and short notice deploments and evacuations. I further understand my dependent(s) will not prevent me from being available for worldwide assignment and failure to perform my dependent(s) may result in disciplinary action, to include involuntary discharge.				ру	
		recompany me during basis	training and it is recomm	ted vedt bebee	INITI
accompany me dur attending training.	If applying for an enlisted program, my dependent(s) are not permitted to accompany me during basic training, and it is recommended they not accompany me during any technical training. If applying for an officer program, it is strongly recommended my dependent(s) not accompany me whil attending training. I also understand government family quarters are assigned based on application date, grade, date of grade, number of dependen				
and availability.				(	INITI
duties. I also unde	Military couples with dependent(s) are required to make dependent care arrangements that allow both members to meet all military obligations and duties. I also understand each member is considered to be serving in his or her own right and must be available for worldwide assignment regardless of marital or dependent status. Additionally, I understand married Air Force couples may apply for a join spouse assignment but there is no guarantee the will be assigned together.				
				, 17	INITI
first and I may be in	primation on this form and understand how it applies to movel the province of	visions. Í certify the inform			
(DATE)	NAME (Last, First, Middle Initial)	SSN	SIGNATURE		SIGN F
V. RECRUITER CE	ERTIFICATION				
I certify the informa source documents.	tion on this form was explained to the applicant and I v	erified the applicant's depe	ndent(s) and marital status	from appropri:	
DATE	RECRUITER'S NAME/GRADE		SIGNATURE		
On the date of enlis	INAL CERTIFICATION stment or commissioning or appointment and prior to sig	ning the oath, I reviewed t	ne information on this form	and hereby reaffi	-
initiation of this forr	e and understanding of the statements contained herein n are explained in Section III.	n. I turther certify all chang	es to my marital or depend 	ent status since ————————————————————————————————————	_
DATE SIGNATURE					
VII. AIR FORCE REPRESENTATIVE FINAL CERTIFICATION					
I have verified all known changes to the applicant's marital or dependent status since initiation of this form and certify they are explained in Section					
DATE	NAME/GRADE OF AIR FORCE REPRESENTATIVE		SIGNATURE		

Statement of Understanding for Air Force Dependency Policy AFROTCI 36-2011, 15 JULY 2010, Figure 4.3. \_\_\_\_\_, have been briefed on the Air Force policies concerning family care responsibility and family care responsibility as an AFROTC retention standard. (A family member is any person over whom I have legal or physical custody or control, or who relies primarily upon me for their care, maintenance, or support regardless of age). In particular, I understand the following: a. (Non-contract Cadet) If I become/am unmarried (to include a common-law spouse) or marry to a military member, and I have legal or physical custody of any person incapable of self-care; or, married to a civilian spouse and wish to enlist in the pay grade of E-3 or lower and have legal or physical custody of two or more family members incapable of self-care, I do not meet Air Force enlistment standards. In such a case, I will be released from the AFROTC program. NO waivers are authorized. b. (Contract Cadet) If I am unmarried (to include a common-law spouse) or married to a military member (including another contract AFROTC cadet), and become responsible for a family member or family members; or, married to a civilian spouse and enlisted in the pay grade E-3 or lower and have legal or physical custody of two or more family members incapable of self-care (through birth, marriage, court determination of parental or guardianship responsibility, divorce, or other means), I can continue in AFROTC only if granted a waiver by HQ AFROTC/RRFP. I must create an adequate family care plan in accordance with Air Force Instruction 36-2908. If I am unable or unwilling to create or maintain such a family care plan, I will no longer meet AFROTC retention standards. In such a case, I would then be subject to disenrollment from AFROTC for failure to maintain military retention standards. If I am disenrolled, I will also be subject to recoupment of my scholarship benefits. Note: Cadet and Detachment Representative must sign and date a printed statement in the above format at time of application. Statement must be recertified by the cadet and Detachment representative at time of enlistment. *Time of Application:* **SIGN HERE** Applicant Printed Name / Signature / Date Detachment Representative Name / Signature / Date

Recertified at Time of Enlistment:

Applicant Printed Name / Signature / Date

Detachment Representative Name / Signature / Date

## PRIVACY ACT STATEMENT - HEALTH CARE RECORDS

THIS FORM IS NOT A CONSENT FORM TO RELEASE OR USE HEALTH CARE INFORMATION PERTAINING TO YOU.

1. AUTHORITY FOR COLLECTION OF INFORMATION INCLUDING SOCIAL SECURITY NUMBER (SSN)

Sections 133, 1071-87, 3012, 5031 and 8012, title 10, United States Code and Executive Order 9397.

2 PRINCIPAL PURPOSES FOR WHICH INFORMATION IS INTENDED TO BE USED.

This form provides you the advice required by The Privacy Act of 1974. The personal information will facilitate and document your health care. The Social Security Number (SSN) of member or sponsor is required to identify and retrieve health care records.

#### 3. ROUTINE USES

The primary use of this information is to provide, plan and coordinate health care. As prior to enactment of the Privacy Act, other possible uses are to: Aid in preventive health and communicable disease control programs and report medical conditions required by law to federal, state and local agencies; compile statistical data; conduct research; teach; determine suitability of persons for service or assignments; adjudicate claims and determine benefits; other lawful purposes, including law enforcement and litigation; conduct authorized investigations; evaluate care rendered; determine professional certification and hospital accreditation; provide physical qualifications of patients to agencies of federal, state, or local government upon request in the pursuit of their official duties.

4. WHETHER DISCLOSURE IS MANDATORY OR VOLUNTARY AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION

In the case of military personnel, the requested information is mandatory because of the need to document all active duty medical incidents in view of future rights and benefits. In the case of all other personnel/beneficiaries, the requested information is voluntary. If the requested information is not furnished, comprehensive health care may not be possible, but CARE WILL NOT BE DENIED.

This all inclusive Privacy Act Statement will apply to all requests for personal information made by health care treatment personnel or for medical/dental treatment purposes and will become a permanent part of your health care record.

Your signature merely acknowledges that you have been advised of the foregoing. If requested, a copy of this form will be furnished to you.

SIGNATURE OF PATIENT OR SPONSOR	SSN OF MEMBER OR SPONSOR	DATE
SIGN HERE		

DD FORM 2005, FEB 76

PREVIOUS EDITION IS OBSOLETE.