

**JSP 315**  
**ACCOMMODATION SCALES**

**SCALE 11**

**MOD POLICE ACCOMMODATION**

# JSP 315 SCALE 11 RECORD OF AMENDMENTS

## (DIO SEC POLICY)

Please check references – some Serial Numbers have changed since April 2012

AMEND NO	DATE	MINOR/REWRITE
1	APR 2012	REWRITE
2		
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AMENDED APRIL 2012

## **JSP 315 SCALE 11**

### **MOD POLICE ACCOMMODATION**

- 01 This scale is to be read in conjunction with Scales 1, 14, 17, 27, 40, 45, 47 and 58. It applies to units at which the Ministry of Defence Police are responsible for police duties and/or security control.
- 02 Where MDP have patrol dogs, the dog accommodation is to be provided in accordance with Scale 14.
- 03 Where Single Living Accommodation is required, it is to be assessed at project brief stage, using Scales 34 and 35 as guides.
- 04 The provision and siting of police stations and police posts, including the security facilities, will be specified in the project brief in accordance with MOD regulations, including JSP 440.
- 05 There is to be adequate provision for traffic circulation and control, and for temporary parking. A canopy and screened lay-by will be provided at the vehicle search/check area. A veranda for pass issuing may also be provided.
- 06 Where an armoury is specified in the project brief it is to comply with the requirements specified in JSP 440 and the DE Standard Armoury Scope of Work Specifications and Drawings dated Jan 07 (D/DE/27/42/3/25). Any additional requirements are to be specified at project brief stage after consultation with CTLB SSBC Security, MOD, Main Building, London. Standard drawings (DEO No 0066/1 to /16)
- 07 Interview facilities complying with PACE requirements are in Scale 58.

Serial	Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc
01	Corridors	To be provided out of area addition.	<b>Illumination</b> - 100 lux. <b>Electric Power</b> - One 13A socket outlet to every 37m <sup>2</sup> of floor space, or to every 12m run of corridor. <b>Heating</b> - 16.0°C.	
02	Main Office	14.0m <sup>2</sup> basic area (for counter, enquiries etc) plus additions as appropriate to Scale 45 (but see Annex A Serial 07).	<b>Illumination</b> - 350 lux. <b>Electric Power</b> - One 13A double socket outlet to every 18.0m <sup>2</sup> of floor space. Power supply to illuminated Police Sign and security equipment as required. <b>Heating</b> - 18.5°C.	Direct entrance from outside. Enquiry area divided from main office by door and enclosed counter. Space for information leaflet racks. Entry to office by way of coded door lock on the public side and by handle on the office side. Counter with flap for enquiries and bell or buzzer. Pin board and clothes hooks as required. Illuminated 'POLICE' sign on exterior wall.
03	Waiting/Reception Area	9.0m <sup>2</sup>	<b>Illumination</b> - 175 lux. <b>Heating</b> - 18.5°C.	To be planned as part of the circulation area adjacent to the Main Office.

Serial	Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc
04	Communication and Security Alarm Control Room	As required (to be assessed at project brief stage).	<b>Illumination</b> - 350 lux. <b>Electric Power</b> - 13A double socket outlets as required. Power supply for equipment as required. <b>Heating</b> - 18.5°C.	Secure doors, internal locking. Wide angle door viewer to be fitted. High level windows with security bars.
05	Key Room (when required)	5.0m <sup>2</sup>	<b>Illumination</b> - 150 lux. <b>Heating</b> - 13.0°C.	Entrance only from main office. Counter with flap to control access. High level window with security bars, ventilation by winding gear. Key hooks arranged round walls. Small desk bench on one side to record movement of keys.
06	Individual Offices Superintendent/Chief Inspector/Inspector/Sergeant (Control)			Refer to Scale 45.
07	Admin Office (shared)			Refer to Scale 45. To cater for staff not covered by Serial 02.
08	Patrol Sergeants' Room			Refer to Scale 45. To be provided when 2 or more patrol Sgts are on duty per shift. Clothes hooks and pin boards as required.
09	Report Writing Room			Refer to Scale 45.

Serial	Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc
10	Stationery/Archives Facility			Refer to Scale 45. Built-in shelving, High level windows with security bars.
11	Defence Police Federation Office			Refer to Scale 45. Provision to be agreed at project brief stage. Pin board. Coat hooks.
12	CID Accommodation (if required)			Refer to Scale 45. Normally to consist of a general office with adequate storage space for records. To include Scenes of Crime Room (see Scale 58) where justified at project brief stage.
13	Custody Office	9.0m <sup>2</sup>	<b>Illumination</b> - 175 lux Recessed bulkhead prismatic fittings. <b>Electric Power</b> - Two 13A double socket outlets. <b>Heating</b> - 18.5°C.	Non-slip flooring. Alarm/Call bells. Custody/charge desk secured to floor, incorporating property lockers.
14	Photo/Fingerprint	9.0m <sup>2</sup>	<b>Illumination</b> - 175 lux Recessed bulkhead prismatic fittings. <b>Electric Power</b> - Two 13A double socket outlets. <b>Heating</b> - 18.5°C. <b>Water Supply</b> - Hot and cold.	Washable wall finish. Lockable storage cupboard. Alarm/Call bell. Sink with soap dispenser and captive towel cabinet.

Serial	Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc
15	Detention Room	6.5m <sup>2</sup>	<b>Illumination</b> – 175 lux Recessed bulkhead prismatic fittings. Switches external to room. <b>Heating</b> - 18.5 <sup>0</sup> C. To be proof against tampering and self-inflicted injury. <b>Ventilation</b> - by air brick and extract fan.	Steel-lined door, to be outward opening with spy hole positioned to give a clear view of the interior and fitted with a mortice deadlock one-sided with hardened steel rollers. Alarm/Call bells (fitted outside door). Enclosed bench secured to the floor with tamper-proof fittings. Where a station is designated refer to Scale 4 for cell details.
16	Detainees' Toilet	To be provided out of area addition 1 WC 1 WHB	<b>Illumination</b> – 125 lux Recessed bulkhead prismatic fitting. <b>Heating</b> - 16.0 <sup>0</sup> C. <b>Water Supply</b> – Hot and cold.	Toilet door to be outward opening with no door bolts or locks, and a gap top and bottom. Toilet seat to be secured to bowl. No toilet roll holder. Alarm/Call bells (fitted outside door).
17	Search Rooms (individual) (if required) Male Female	7.0m <sup>2</sup> 7.0m <sup>2</sup>	<b>Illumination</b> – 350 lux. <b>Electric Power</b> – One 13A double socket outlet to each room. <b>Heating</b> - 18.5 <sup>0</sup> C.	Obscure glazing to windows/ doors, clothes hooks as required. Fixed bench at one side to act as seat and deposit area. In and out doors at opposite ends of rooms.

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Serial	Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc
18	Mass Search Rooms (Only provided at Stations where mass searches are regularly necessary – e.g. Dockyards where ships are paid off)	56.0m <sup>2</sup> to cater for 30 persons at a time.	<b>Illumination</b> – 350 lux. <b>Electric Power</b> – Two 13A double socket outlets. <b>Heating</b> - 18.5 <sup>0</sup> C.	As Serial 17.
19	Exhibit/Property Store Room	5.0m <sup>2</sup>	<b>Illumination</b> – 100 lux <b>Heating</b> - 13.0 <sup>0</sup> C.	To be justified at project brief stage. Secure door. No window. Shelves as required.
20	a Police Station Standby Room  b Police Post Utility Annex	  b 5.0m <sup>2</sup>		Refer to Scale 47
21	Parade Room (if required)	1.5m <sup>2</sup> per officer parading. (minimum size 9.0m <sup>2</sup> )	<b>Illumination</b> - 125 lux. <b>Electric Power</b> - One 13A double socket outlet. <b>Heating</b> - 16.0 <sup>0</sup> C.	Notice boards as required.
22	Changing/Locker Room			Refer to Scale 40.
23	Drying Room	0.1m <sup>2</sup> per person per shift (minimum area 4.5m <sup>2</sup> ).	<b>Illumination</b> - 175 lux. Heating, circulation and extract fans all to requirement of articles to be dried.	Clothes hooks and drying rails as required. Drainage channels in floor.



<b>Serial</b>	<b>Accommodation</b>	<b>Area</b>	<b>M &amp; E Services</b>	<b>Planning Notes, Special Fittings, etc</b>
24	Cleaners' Room			Refer to Scale 1 Annex B.
25	Toilet Area			Refer to Scale 1 Annex B.
26	Calorifier Room (if required)			Refer to Scale 1 Annex B.

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