

# **SCALE 18** **GUARDROOMS**

1 This scale is to be read in conjunction with Scales 1, 4, 14, 40, 45 and 47. The provision and siting of a guardroom with its facilities at a Service unit, and whether such facilities are shared by units, will be specified in the project brief in compliance with current MOD and Service regulations. Detention facilities are detailed in Scale 4. The scale does not apply to the accommodation requirements of the Ministry of Defence Police, which are set out in Scale 11, or of the MOD Guard Service, which are set out in Scale 13. The provision of accommodation for a rapid reaction force should be based on Scale 47.

2 An audible alarm system is to be provided in the guards' standby room to be activated from the general reception/ enquiry room.

3 The requirement for a vehicle search/check area is to be decided at project brief stage.

4 Perimeter lighting is to be provided on the guardroom building.

5 Where an unloading bay for weapons is required, details are given in JSP 403 Volume II.

6 Where a Unit regularly receives large numbers of visitors, a separate pass issue office may be provided.

## **SUB-TROPICAL AND TROPICAL INCREMENTS**

7 Accommodation subject to increments over Home scales (see Scale 1)

Serial No	Sub-Tropical	Tropical
22 }		
23 }		
24 }	plus 12.5%	plus 33.3%
25 }		
28 }		

8- 20 Spare

**GUARDROOMS (contd)**
**JSP 315**

Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc.
(a)	(b)	(c)	(d)
21 Verandah	To be provided out of area addition.	<b>Illumination</b> - To be determined by security survey. <b>Electric Power</b> - One 13A double socket outlet in lobby area. <b>Heating</b> - 18.5 <sup>0</sup> C in lobby area.	Normal width 2.1m clear.
22 General Reception/ Enquiry Room	18.5m <sup>2</sup>	<b>Illumination</b> - 350 lux with dimmer capability <b>Electric Power</b> - Two 13A double socket outlets. Power supplies for equipment. <b>Heating</b> - 18.5 <sup>0</sup> C.	To provide a reception and pass issuing area for visitors, with fixed reception desk and notice boards. (See also Serial 6). Fixed key cupboard, secure (money) safe. Space for panels and racks for intruder alarm, fire alarm, control of security lighting, exterior lighting on guardroom building, street lighting and public address facilities.

**GUARDROOMS (contd)**
**JSP 315**

(a)	(b)	(c)	(d)
22 contd			Where video monitoring equipment is installed the operator should be provided with a separate area where the screens cannot be overlooked by visitors.
23 Guard Commander's Office			Refer to Scale 45. Adjacent to Serial 22, and with observation window to that area.
24 Guards' Standby Room			Arms rack and ready use ammunition storage Refer to Scale 47, Serial 23.
25 Drying Room	0.1m <sup>2</sup> per person per guard detail  (minimum area 4.5m <sup>2</sup> )	<b>Illumination</b> - 175 lux <b>Heating and Ventilation</b> - Heating, circulation and extract fans all to requirements of articles to be dried.	Clothes hooks and drying rails as required. Drainage channels in floor.
26 Equipment Store	9.3m <sup>2</sup>	<b>Illumination</b> - 100 lux <b>Heating</b> - 13.0°C.	For storage of guard force equipment. Racking as required.

**SCALE 18**

**GUARDROOMS (contd)****JSP 315**

(a)	(b)	(c)	(d)
27 Toilet Area	To be provided out of area addition		Refer to Scale 1 Annex B.
28 Cleaners' Room			Refer to Scale 1 Annex B.
29 Calorifier Room (if required)			Refer to Scale 1 Annex B.

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