

XXXXXX XXXXX

By e-mail to XXXXX@XXXXX

Dear XXXX,

## **FOI: Re-deployment Pools**

XXXXXX XXXXX  
Redeployment and Career Adviser  
Change Team  
Department for Transport  
Redeployment and Career Advice Centre  
9th Floor, Zone 9  
Southside  
105 Victoria Street  
London  
SW1E  
Direct Line: XXXXX  
GTN No: 3533  
XXXX.XXXX@dft.gsi.gov.uk

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our Ref: F0007522

6 May 2011

I am writing to confirm that the Department has now completed the search for the information relevant to your request made on 31 March 2011. Your request has been considered under the Freedom of Information Act 2000. In your request, you said:

*I am interested in your department's central civil service staff who are:*

- *Waiting to be re-deployed or re-assigned outside the department*
- *Accepting voluntary early retirement*
- *Accepting voluntary severance*
- *Subject to compulsory redundancy*

*I would like to know whether the department is operating a form of re-deployment pool (or other equivalent term) for some or all of these staff. This would involve the re-organisation of office space such that these staff occupied a specific building or section of a building.*

*For such location(s) I would like you to provide:*

1. *The names and addresses of the offices/sections (where finalised)*
2. *The estimated number of staff in each office/section*
3. *The term used within the department to refer to this scheme ("re-deployment pool" or other)*

I am able to provide the information you requested in full. The Department has a Redeployment and Career Advice Centre to support surplus staff and those accepting voluntary severance. **The centre is co-located at premises in London and Hastings.**

The London Redeployment Centre is currently located at;  
Southside  
9th Floor  
105 Victoria Street  
London  
SW1E 6DT

In May (precise date to be decided) it will relocate to:  
55 Victoria Street  
London  
SW1H 0EU

The Hastings Redeployment Centre is located at;  
Ashdown House  
Sedlescombe Road North  
St Leonards-on-Sea  
East Sussex  
TN37 7GA

The number of surplus staff entitled to use the Centre is 42. Those who have chosen to take voluntary severance can also use the centre if they wish.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. A copy of this response and the information provided may now be published on our website together with any related information that will provide a key to its wider context.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04  
Ashdown House  
Sedlescombe Road North  
Hastings  
East Sussex TN37 7GA  
E-mail: [FOI-Advice-Team-DFT@dft.gsi.gov.uk](mailto:FOI-Advice-Team-DFT@dft.gsi.gov.uk)

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact XXXX XXXX. Please remember to quote the reference number above in any future communications.

Yours sincerely,

XXXXXX XXXXX

## **Your right to complain to [DfT/Agency] and the Information Commissioner**

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF