

# **DIN DIGEST**

**July 2011**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
Red type	Blue type	Black type	Black type	Black type
CANCELLED DINS				
CHANNEL 01 – PERSONNEL				
2011DIN01-148	Changes to the Armed Forces Pension Scheme 2005 (AFPS 05)	Members of the Armed Forces Pension Scheme 2005	Changes to the rules of the Armed Forces Pension Scheme 2005	DCDS Pers PCV
2011DIN01-149	Service Life Insurance (SLI)	All Service Personnel (Regulars and Reserves)	Directorate of Pay and Manning	Allowances
2011DIN01-150	Grading Assessment during Recruitment	All Service and MOD Civilian Personnel involved in the recruitment of MOD civilians	Introduction of a grading assessment during recruitment of MOD civilian posts	DCP Employment Framework
2011DIN01-151	MOD NHS/Agenda for Change Grades Pay Award 2011.	MOD Agenda for Change Grades	Revised pay rates effective from 1 April 2011. Replaces 2010DIN01-092. Replaces 2010DIN01-092	DCP-EF PMRR
2011DIN01-152	TRI SERVICE FIJI SUPPORT NETWORK (FSN) BRIEF FOR UK BASED SERVICE PERSONNEL 13-14 JUL 11	All Service and MOD Civil Service personnel	Tri Service Fiji Support Network Brief for UK based Service personnel; explaining the event, content and how to attend	D Division, Joint Service Command and Staff College, Shrivenham
2011DIN01-153	Publication of revised Cadet Force JSPs 814, 313 and 535	Military and Civilian personnel who deal with the MOD Sponsored Cadet Forces	Publication of revised cadet force JSP 814 (policy and regulations for mod sponsored cadet forces), JSP 313 (combined cadet force manual) and JSP 535 (cadet training safety precautions).	DCDS (Pers & Trg) Reserve Forces and Cadet Division
2011DIN01-154	Council Tax Relief (CTR) - Increase following Covenant Commitment	All Service personnel	CTR for Service personnel is doubled with effect from 1 July 2011	DCDS Pers Pay & Manning
2011DIN01-155	The Professional Engineering Institution Churchill Medal Award 2010/11	All Service personnel and their Line Managers/Commanding Officers	Calling notice for nominations for the Professional Engineering Institution Churchill Medal Award 2010/11, guidance and background information	Capt RN, Chairman of the Committee PEI Armed Forces
2011DIN01-156	RAMADAN & EIDUL FITR 2011	Commanding Officers, Line Managers, Chaplains, Catering Staff and Muslim Faith Adherents	Details of the Islamic Month of Fasting and Festival of Eidul Fitr. Replaces 2010DIN01-147	MOD Chaplains (Army)

2011DIN01-157	Registration of UK Armed Forces Births, Deaths and Marriages - Unmarried Parents Re-registration on Birth Certificates	All Service Personnel and other persons in the service of the Crown employed with or accompanying UK Armed Forces overseas	Notification to personnel that a restriction in birth, death and marriage registration legislation means that unmarried parents cannot re-register a child's birth to include the father's details	DCDS(Pers)-SCW
2011DIN01-158	AMENDMENT TO ARMED FORCES TERMS OF SERVICE - TRANSFER TO THE RESERVES FOR OTHER RANKS	All Regular Service personnel	Amendment to the Terms of Service Regulations for the Armed Forces covering Transfer to the Reserves by right or by consent for other ranks.	DCDS PERS-PM-Strat Man SO1 78329MB
2011DIN01-159	Review Of Honorary Service Appointments	All Service Personnel	Review Of Honorary Service Appointments	NASO
2011DIN01-160	Support Fund for Schools with Service Children	J1/G1 Staffs in Command HQs (HQ LF; AIR; FLEET; PJHQ)	Announcement of MoD £3M Support Fund for Schools with Service Children to help mitigate the effects of mobility and deployment.	Directorate Children & Young People
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2011DIN02-009	Enterprise Gateway Service (EGS) Incident Reporting and Management	MOD Information Assurance Organisations	This DIN describes when and how EGS access will be suspended for an account in response to a security incident.	DBR-DefSy
2011DIN02-010	Suspension of Individual Enterprise Gateway Service (EGS) Access	All Service and Civilian personnel	This DIN describes when and how EGS access for individuals will be suspended in response to suspected network security incidents or infringements of Acceptable Use Policy (AUP).	DBR-DefSy
2011DIN02-011	Contract Security	All MOD Contract Officers and Project Teams	Security Requirements for Defence contracts that involve Protectively Marked and Sensitive Aspects	DBR-DefSy-ST/Ind
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2011DIN03-021	Measurement, Computing and reporting of atmospheric pressure: Adoption of the Hectopascal as the unit of measurement.	All Service and civilian personnel whose work involves aviation related activity.	To notify the adoption of the hectopascal (hPa) as the unit of measurement for atmospheric pressure within the UK Flight Information Regions.	ACAS

2011DIN03-022	Volunteers Required for the Army's new Military Assistance Group (MAG)	All Military OF3s to OF5s Tri-Service.	The Army is to establish a Military Assistance Group (MAG) to assist with Afghanistan Transition. It will initially provide a small number of individuals to mentor key Afghan leaders.	DGLW
2011DIN03-023	Withdrawal of the T999 Bill of Lading	All MOD personnel	Details the withdrawal of the T999 Bill of Lading	Support Chain Policy (Mov & Tpt) Defence Equipment & Support
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2011DIN04-089	Introduction into service of Maintenance Staging for the SeaKing Helicopter MK 3, 4 , 6 & 7	Tri-Service and Civilian Personnel	Replacement Maintenance Staging for the SeaKing Helicopter Type Codes TCS, BBQ, BRY & FXS	AC GSE6 Working at Height Support Cell
2011DIN04-090	Sea Survival Equipment Log (SSEL) - Safety Harness and Associated Equipment - Planned Maintenance Schedule (PMS) 1-5986-0000	All holders of the SSEL	Due to CAMMS being made obsolete and a trail being conducted for UMMS, to see if UMMS can issue block amendments for the SSEL, this DIN is to announce an update of PMS 1-5986-0000 via the WaHSC. Replaces 2008DIN04-143, 2009DIN04-018, 2010DIN04-066, 2010DIN04-185, 2010DIN04-122 and 2011DIN04-064	AC GSE6 Working at Height Support Cell
2011DIN04-091	Declaration of out of service-various equipment	Tri-Service	Informing the authority that various equipments from DMC DECON are declared out of service: providing guidance to stakeholders.	Light Weapons Photographic and Batteries Team
2011DIN04-092	Declaration of out of service-various equipment	Tri-Service	Informing the authority that various equipments from DMC W18 are declared out of service: providing guidance to stakeholders.	Light Weapons Photographic and Batteries Team
2011DIN04-093	Request for medical support to exercises.	All Service personnel	Publicise the mechanism for obtaining RAF medical support to joint and single service exercises in the UK and abroad. Replaces 2009DIN04-239.	DACOS Med Ops HQ Air

2011DIN04-094	Transformation of the Defence Fuels Group	All Service and Civilian Personnel	Break-out of sections from DFG to new parent organisations, timescales, new contacts points; information for DFG customers on services provision post 28 November 2011	Defence Fuels Group Transformation Programme
2011DIN04-095	Declaration of out of service-various equipment	Tri-Service	Informing the authority that various equipments from DMC X3 are declared out of service: providing guidance to stakeholders.	Light Weapons Photographic and Batteries Team
2011DIN04-096	Defence support to National Citizen Service projects	All Service and civilian personnel	Sets out the requirements when Defence assets are made available for use in support of National Citizen Service projects	Reserve Forces and Cadets Division
2011DIN04-097	New UK Interim Vehicle Rental Services (IVRS)	All Service and Civilian Personnel	Guidance of Booking Vehicle Rentals using the Interim Rental UK contracts	Land Equipment, Service Provision, Project Phoenix Team
2011DIN04-098	Equipment Tables, Scales and Schedules	Equipment Table Account Holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules	SCM (SCO)
2011DIN04-099	Provision of Driver Services for the Collection and Delivery of Roadworthy MOD Vehicles within the Mainland UK Excl NI	All Service and civilian personnel	The service is primarily to collect and deliver MOD roadworthy vehicles within the UK to and from Training Parks (Materiel) (TMPs) in support of exercises but does not exclude other requirements.	Joint Supply Chain (JSC), Movement Support Services (MSS), Freight Contract Management (FCM).
2011DIN04-100	HM Ships DAUNTLESS and DIAMOND In-Service Support Arrangements	All Royal Navy and DE&S Personnel	In Service Support arrangements, admin and operational responsibilities for HM Ships DAUNTLESS and DIAMOND from achievement of ISD. Replaces DIN 2010DIN04-149 and DIN 2009DIN04-243	Destroyers Team
2011DIN04-101	Declaration of Maintenance Policy	Sea/ Land/ Air Sponsors and User Units. JSCS.	Statement of intent to follow relevant equipment Maintenance policy as stated in the relevant ESPD.	DES DSS STANO

2011DIN04-102	The Intention To Declare Unused Batteries Obsolescent/Obsolete	All Service and Civilian Personnel	This DIN is to inform the Authority that in order to cleanse the stores system certain batteries will be declared obsolescent and then obsolete	Light Weapons Photographic Power and Batteries Team (LWPBT)
2011DIN04-103	Signal Kit Pyrotechnic Pistol No 1 Mk3 (Red) within MAE Only, concession to remain installed until 01 Dec 2012.	All Service and Civilian personnel whose duties/role interfaces with Ordnance Munitions and Explosives	To inform users of a MAE only concession to DIN 04-081 Obsolescence of Signal Kit Pyrotechnic Pistol No 1 Mk3 (all colours)	DES DGM PT - Explosives and Countermeasures
2011DIN04-104	New Protective Rubber Cap for use with Multi Barrel Grenade Dischargers (MBGD)	All Staff both Military and Civilian who use, demand, service and maintain MBGD and associated equipment	This DIN provides the NATO Stock Number details of the new Protective Rubber Cap used with MBGD. In addition, the DIN matches a Rubber Cap to a specific Grenade type to ensure users demand correctly	Defence Equipment and Support, Defence General Munitions Project Team, Explosives and Countermeasures
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2011DIN05-031	The Bribery Act 2010	All Service and civilian personnel	The Bribery Act 2010 enters into force in UK law on 01 July 2011. This DIN explains the content of the Act and its implications for service and civilian personnel.	Industrial Policy Secretariat, DE&S
2011DIN05-032	Records Management – Retention of Records beyond the statutory 30-year period	All Service and Civilian Personnel responsible for the management of Records	This DIN reminds branches that the retention of records beyond the 30-year period, is contrary to the Public Records Act 1958 and 1967, unless retention has been approved by the Lord Chancellor. Replaces DIN 2010DIN05-011: Records Management – Retention of Records beyond the statutory 30-year period	Chief Information Officer - Corporate Memory
2011DIN05-033	Defence Rules on Personal Use of the MOD's Official Telephones	All service and civilian personnel	Defence rules on personal use of the MOD's official telephones. Replaces Various sections of JSP 451	Chief Information Officer
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2011DIN06-012	JSP 375 Vol 2 & Vol 3 - Health and Safety Handbook - Updates JSP 392 - Radiation Safety Handbook – Updates	All	Details of the latest updates to Leaflets in JSP 375 Vol 2 & Vol 3 Details of the latest updates to Leaflets in JSP 392	DBR-SSDC-Safety 3

2011DIN06-013	Road Traffic Accident/Incident (RTA/RTI) Reporting	All MOD personnel	Guidance on reporting of MOD RTA and RTI	Support Chain Policy (Mov & Tpt) Defence Equipment & Support
2011DIN06-014	Insurance arrangements for MOD vehicles - a back-pocket guide	Drivers and passengers of MOD Vehicles	A simplified guide about the insurance arrangements for drivers and passengers of MOD vehicles. Replaces 2009DIN06-034	Directorate of Business Resilience, Common Law Claims & Policy (DBR, CLC&P)
2011DIN06-015	Cross Government Contract for the supply of First Aid at Work Training by St John Ambulance	All	Notification of the letting of a cross-government contract for the supply of First Aid at Work Training by St John Ambulance	DBR-SSDC-Safety 3
2011DIN06-016	Adoption of Issue 4 of JSP 430 'Management of Ship Safety and Environmental Protection' Part 1: Policy	MOD staff (both service and civilian) and contractors who are involved in MOD Shipping	Ship Safety and Environment Board policy to ensure MOD Shipping is safe for the people and environment it could impact. Replaces Joint Service Publication 430. Ship Safety Management Part 1: Policy Issue 3, Amendment No. 2 dated September 2006.	Ship Safety Management Office Sea Systems Group Directorate of Safety & Engineering Defence Equipment & Support Elm 1c #4134
CHANNEL 07 - TRAINING AND EDUCATION				
2011DIN07-114	City and Guilds Senior Awards in Leadership and Management for RAF Personnel	RAF officers, WOs and SNCOs	Provides background and outlines procedures for RAF personnel who wish to apply for a City and Guilds Senior Awards. Replaces 2010DIN07-101	SO2 Accreditation, HQ 22 (Trg) Gp
2011DIN07-115	Exercise ARCTIC EXPRESS 2012 - Exercise Instruction	All Service personnel	Instruction for Arctic Offshore Sailing Expedition	Joint Services Adventurous Sail Training Centre
2011DIN07-116	Recording of Foreign Language Skills (Not Obtained Through Service Training)	All Service Personnel	Instructs Service Personnel how to report foreign language skills not obtained through service training. Replaces 2008DIN07-090	Defence Operational Language Support Unit
2011DIN07-117	Ex RUCKSACK 12 - Ex Instruction	Nordic Skiing Units across Defence	Instruction for Ex RUCKSACK participants	British Army Nordic Ski Committee (BANSC)
2011DIN07-118	MOD Sponsored Cadet Force Activities Indemnified by MOD	Cadet Force HQ staff and Cadet Force Adult Volunteers of the MOD Sponsored Cadet Forces	Policy detailing the activities that are indemnified by MOD for the MOD Sponsored Cadet Forces.	Reserve Forces and Cadets Division
2011DIN07-119	Joining Instructions for Personnel Attending the Military Training Unit, HMS RALEIGH	All Service personnel	Joining Instructions for all MTU courses held at HMS RALEIGH. Replaces 2011DIN07-021	HMS RALEIGH Military Training Unit

2011DIN07-120	Joint and Single Service Security, Language, Intelligence, Photographic and Geo-Spatial Training courses for TY 2011/12	All MOD personnel	Course dates and application procedures for courses offered by the Defence Intelligence and Security Centre. Replaces 2011DIN07-075	DISC Training Planning Office
2011DIN07-121	Information Operations Training Courses - 2011 & 2012	Commanders, Operations Staff, Info Ops Staff, Influence Activity Staff, RNR IO Specialisation, Deployable & HQ Staffs	Notification of Information Operations training courses and bidding details. Course description, course dates, course application form and priority rating. Replaces 2010DIN07-115	Targeting & Information Operations Policy & Capability - SO1 Capability
2011DIN07-122	Joint Services Command and Staff College – RAF Division – Course Dates for Officer Professional Military Development (Air).	RAF Officers and Unit P Staffs	RAF Division – Course Dates – 2011/2012 & 2012/2013. Replaces 2011 DIN 07-033	RAF Division, Joint Services Command and Staff College
2011DIN07-123	Exercise SPARTAN HIKE 2012 and UK Biathlon Rifle Hire	All UK-based Army Units	Instructions for the planning and participation in Ex SPARTAN HIKE 2012, including Biathlon Rifle Hire for all Army Nordic competitors based in UK. Replaces 2010DIN07-108	HQ 5th Division
2011DIN07-124	Exercise PIPEDOWN 2012	All Regular Army units based in 1 (UK) Armd Div, 2 Div and UKSC	General instructions and entry form for Ex PIPEDOWN 2012 taking place in Les Contamines, France 7-17 January 2012	HQ 1(UK) Div
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2011DIN08-010	Accounting Arrangements 2011/2012	All Feeder Staff, Budget Managers, Imprest Holders, Booking Minute and Transfer Entry Issuing Points and Resource Accounting	Accounting Instructions for Financial Year 2011/2012 for Feeder 9, & details of Batch/Source numbers & Contacts for all Cash Feeders. Replaces Finance Instruction (FI)	DFM-SDS/Feeders Team
2011DIN08-011	JSP 891 Personal Cheque Encashment	Cash Offices, Imprest Operators, MG Control Account Staff, DBS Staff, Budget Managers	Application of the stamp to the reverse of personal cheques encashed through Imprest Accounts at Cash Offices	FMSSC-ABS-Cash & Banking Services
2011DIN08-012	Claims for Loss of, or Damage to, Personal Property (Regulation Claims)	All MOD personnel (Service and civilian), involved in managing Charging Activities	Guidance on how to settle claims for Loss of, or Damage to, Personal Property. Replaces 2010DIN08-005	Directorate of Business Resilience, Common Law Claims & Policy (DBR, CLC&P)



CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2011DIN09-007	The Sun Military Awards 2011	Defence Community-wide	General information on the fourth Sun Military Awards, with details on the launch of nominations and a call to nominate. Replaces DIN 2010DIN09-005: The Sun Military Awards 2010.	Directorate Media and Communications
CHANNEL 10 - SPORTS AND SOCIAL EVENTS				
2011DIN10-030	Merlin Helicopter Force Cocktail Party Celebration	All Merlin associated Service and Civilian personnel	Provides information for the The Merlin Helicopter Force Celebration taking place at the Falmouth Hotel, 23 September 2011	Merlin Helicopter Force, RNAS Culdrose