

**DIN DIGEST**

**December 2010**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CANCELLED DIN				
Red type	Blue type	Black type	Black type	Black type
DIN 2009DIN07-118: HMS RALEIGH Naval Military (NMT) Joining Instructions CANCELLED DIN 2010DIN01-193: Introduction of Assessment Exercises to support the selection of staff for posts within the Broader Banded structure CANCELLED DIN 2010DIN06-006 – Accident/Incident Reporting and Investigation CANCELLED				
CHANNEL 01 – PERSONNEL				
2010DIN01-222	<a href="#">All England Lawn Tennis Championships Wimbledon 2011 – Service Stewards</a>	Royal Navy, Army and Royal Air Force Non-Commissioned Personnel	Procedures that Service personnel should follow to apply to be a Service Steward at the All England Lawn Tennis Championships – Wimbledon 2011.	CO JSAU(L)
2010DIN01-223	<a href="#">JPA Appraisal – Codes of Governance for personnel responsible for the administration and approval of JPA Appraisal Reports</a>	COs/Heads of Establishments/All Personnel responsible for the administration and approval of JPA Appraisal Report	This DIN introduces Codes of Governance for personnel allocated specific roles for the administration or approval of JPA Appraisal Reports.	Deputy Chief of Defence Staff (Personnel)
2010DIN01-224	<a href="#">Permanent Transfer Overseas - School Allowances</a>	Staff posted overseas on permanent terms	New revised rates for school allowance.	PPPA WLP Relocations
2010DIN01-225	<a href="#">Diagnostic Testing for Dyslexia – Claim forms</a>	All MOD Civil Service Personnel	MOD Forms for claiming for Diagnostic testing for Dyslexia.	DCP-CC
2010DIN01-226	CANCELLED			
2010DIN01-227	<a href="#">Equality and Diversity Combined Defence Whitley Council Meeting Minutes – 18th October 2010</a>	All MOD Civil Service and Service personnel	Minutes of meeting held on 18th October 2010.	DCP-CC Diversity5
2010DIN01-228	<a href="#">Changes On The Treatment Of Tax Relief for Pensions</a>	MOD Civil Servants who are members of the Principal Civil Service Pension Scheme	A DIN To Announce Changes On The Treatment Of Tax Relief For Pensions.	DCP-EF Pensions
2010DIN01-229	<a href="#">How to become OGC GatewayTM Reviewer</a>	All Service/ Civilian Personnel as SC, Band B and C1 levels and equivalents	This Defence Instruction and Notice (DIN) explains why and how to apply to become an accredited OGC GatewayTM Reviewer. Reviewers are needed to support delivery of reviews of programmes and projects. Replaces 2009DIN01-047.	MoD Gateway Hub, Programme and Technology Group, Centre of Excellence

2010DIN01-230	<a href="#">Recovery Placements for Wounded, Injured and Sick Service Personnel</a>	J1, Recovery Unit and Medical Staff looking after Service personnel recovering from long term injury or illness	Recovery Placements offer work experience to Service personnel recovering from long term injury or illness to assist with their return to duty or transition to civilian life. Replaces 2009DIN01-184.	DCDS Pers Service Conditions and Welfare
2010DIN01-231	<a href="#">Contact Details for the Civilian Chaplains to the Military of the Buddhist, Hindu, Jewish, Muslim and Sikh Faiths</a>	All Service Personnel	Contact details of Civilian Chaplains to the Military. Replaces 2007DIN02-011.	MOD Chaplains (Army)
2010DIN01-232	<a href="#">Access to Joint Personnel Administration System Records for Discipline Purposes – Personnel who have left the Service</a>	Service personnel assigned to joint units and organisations	Policy letter to set out how the JPA records of former Service personnel are to be accessed for discipline purposes.	DCDS PERS-SCW-AFB DP POL SO1
2010DIN01-233	Late Entry Commissioning in the Army Air Corps	All Army Air Corps Personnel All Army Warrant Officers	Guidelines and process for Personnel who wish to apply for a Late Entry Commission in the Army Air Corps. Replaces 2010DIN01-013.	HQ AAC
2010DIN01-234	Restructuring of Registering Officer Posts for Overseas Registrations of Armed Forces Births, Deaths and Marriages	All Service Personnel and other persons in the service of the Crown employed with or accompanying UK Armed Forces overseas	Guidance on the restructured responsibilities of overseas Registering Officer posts for Armed Forces births, deaths and marriages with amended address details. Replaces 2010DIN01-210.	DCDS(Pers)-SCW
2010DIN01-235	<a href="#">HM Forces Railcards - Administrative Instructions</a>	All Service Personnel and Civilian Administrative Support Staff within Units	Administrative Instructions for HM Forces Railcards. Replaces 2010DIN01-014.	DCDS Pers P&M (Allowances)
2010DIN01-236	CANCELLED			
2010DIN01-237	<a href="#">Army Potential Recruits' Golden Hello Procedure and Payment</a>	Recruiters, ARTD Training Units, Pay Offices and APC Glasgow	Gives details of changes to the qualifying criteria and the payments to be made under the Army Golden Hello scheme. Replaces 2010DIN01-136.	SO2 Soldier Policy, Directorate of Manning (Army)

CHANNEL 02 - SECURITY AND INTELLIGENCE				
2010DIN02-024	<a href="#">Defensive Monitoring of MOD Owned/Leased Communication Systems</a>	All service and civilian personnel	Reminder to all MOD staff that all incoming and outgoing electronic communications are liable to monitored at any time. Replaces 2009DIN02-018.	Defence Security Division
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2010DIN03-026	Relocation of the UK Air Support Operations Centre (UK ASOC)	All Service personnel involved in Air-Land Integration (ALI)	UK Air Support Operations Centre (UK ASOC) relocated to Trenchard Lines, Upavon, on 8 Nov 2010.	UK ASOC
2010DIN03-027	<a href="#">Forward Air Controllers - Duties, Responsibilities, Training, Standards and Establishment</a>	All personnel involved with Air Land Integration Issues	The Governance and assurance, role, duties, selection, training, currency and supervision of Forward Air Controllers and Tactical Air Control Parties. Replaces 2006DIN02-233.	Joint Air Land Organisation
2010DIN03-028	<a href="#">Visits to Hospital Exercises (HOSPEX) - Army Medical Services Training Centre</a>	All Service and Civilian personnel with an interest in visiting Headquarters 2 Medical Brigade	Policy on the procedure to be followed for requests to visit 2 Medical Brigade Hospital Exercises (HOSPEX).	Headquarters 2 Medical Brigade
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2010DIN04-184	<a href="#">Supplementary to Review of allowances for the Working at Height Phalanx Restraint Lanyard (PRL) NSN: 4240-99-597-0097</a>	All RN, RFA Units and RN Shore Establishments	A short summary of what is in your DIN and what it is about – no more than 200 characters. Replaces 2010DIN04-122.	AC GSE6 Working at Height Support Cell Authority
2010DIN04-185	<a href="#">Working at Height Hadrian Restraint Lanyard (HRL) NSN: 4240-99-158-3010</a>	All RN, RFA Units and RN Shore Establishments	This guidance provides information for the use of the Hadrian Restraint Lanyard (HRL) for all RN units operating with Hadrian Access System to allow access to the Bridge Flyco Windows plus allowances.	AC GSE6 Working at Height Support Cell Authority
2010DIN04-186	<a href="#">Renaming of Basil Hill Site and move of ISS And the GOSCC to Corsham New Environment</a>	All Service and civilian personnel	Renaming of Basil Hill Site to MOD Corsham, including change of address and telephone numbers.	ISS CNE Transition Team

2010DIN04-187	<a href="#">Changes to the availability of barrier cream and reconditioning hand cream</a>	All service and civilian personnel.	O474997204812 is superseded by 6850994772847(SS3) for use with dispenser cartridge O474991711569. O474994772847 is superseded by 6850999761903(SS3) for use with dispenser cartridge O474 995626479. Replaces 2010DIN04-169.	FWE-TSB-FGS
2010DIN04-188	<a href="#">Replacement of PD12i with RAE Personal Electronic Dosimeters (PEDs)</a>	All Submarines	This DIN introduces the replacement of PD12i with the RAE Personal Electronic Dosimeter.	ISS Section, CBRN DT, DES
2010DIN04-189	<a href="#">Cancellation of RN First Outfit Demands</a>	All Service and civilian personnel	Cancellation of RN Demands RFD Z	DES Platform Support Group Maritime Supply Integration
2010DIN04-190	<a href="#">Disposal of Nimrod MRA4 Weapon System Equipment</a>	All DE&S PTs, Air Command (AWC) and Dstl	Notification of the disposal of Nimrod MRA4 Weapon System Equipment, including: Aircraft, Equipment and associated Support Equipment and Infrastructure	Nimrod PT
2010DIN04-191	<a href="#">Defence Nutrition Advisory Service</a>	All Service and civilian personnel	Re-institution of the nutrition advisory service	DFS Team
2010DIN04-192	Allowable use of Project Technical Documentation information (CD & DVD Labels)	All Platform and Equipment Projects	This DIN provides guidance on what additional information is permitted to be displayed on the label of a CD or DVD containing Technical Publications for Platform & Equipment Projects.	DES JSC TLS-Pol
2010DIN04-193	Defence Support Solutions Framework	All personnel engaged in Capability Delivery	The Defence Support Solutions Framework, its implementation and its pillars: Defence Support Requirements, Cost Modelling and Investment Assurance.	ACDS (Log Ops) - SO1 Support Policy
2010DIN04-194	UK White Fleet Contract - Data Verification Activity	All White Fleet Authorised Demanding Officers (ADO)	Requirement for data verification of White Fleet holdings in preparation for Contract Expiry in August 2011 and the letting of Project Phoenix.	UK White Fleet Contract Management Team, Service Provision Project Team, DE&S
2010DIN04-195	<a href="#">Urgent Operational Requirements Standing Instruction Version 6 (UOR SI V6)</a>	All USUR and UOR stakeholders	This DIN provides policy guidance on the UOR Process, together with guides on writing, approving and procuring UORs. Replaces DIN 2009DIN04-129.	Director (Battlespace Manoeuvre) (D (BM)), Main Building, MoD

2010DIN04-196	TEM Controlled Test and Measurement Equipment	All Three Services and MOD	Declaration of Obsolete General Purpose Test and Measurement Equipment and Superseding Items. Replaces 2010DIN04-004 Digital Pressure Indicators listed only.	Test and Measurement Branch of DS&TE Project Team
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2010DIN05-067	<a href="#">Creation of civilian, joint and single service websites and registration of .mod.uk domain names</a>	Civilian, Single Service and Joint Service staff with a requirement to publish information to the Internet	This DIN explains the process for publishing information to the Internet for Civilian, Single Service and Joint Service staff. Replaces DIN 2009DIN05-011.	Chief Information Officer, Corporate Information, Information Services Group (CIO-CI-ISC)
2010DIN05-068	<a href="#">Complaints Handling in the Ministry of Defence</a>	All Service and Civilian Personnel	Complaints/maladministration procedures in the Ministry of Defence. Replaces DIN 2008DIN05-001.	DBI - External Relations Unit
2010DIN05-069	<a href="#">Closure of the dDirectory</a>	All Service and Civilian Personnel	Closure of the dDirectory and replacement with Enterprise Directory.	DES ISS Fixed Networks Service Assurance
2010DIN05-070	<a href="#">Procedures for Amending Army Policy Regulations and Instructions</a>	Sponsors / Competent Army Authorities seeking to make changes to or issuing new Instructions	Procedures and guidance for sponsors / Competent Authorities wishing to amend Army policy publications.	Media & Comm (Army)
2010DIN05-071	<a href="#">HMS SCEPTRE Decommissioning</a>	All Naval Personnel	Decommissioning and contact details for HMS SCEPTRE	HMS SCEPTRE MEO
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2010DIN06-037	<a href="#">Return of equipment that contains radioactive material to Donnington</a>	Project Teams and Museums/units with legacy equipment	Change in procedure for return of equipment containing radioactive material to Donnington storage facility.	DBR-SSDC-Safety 3b
2010DIN06-038	<a href="#">Land Systems Policy for Complying with European Emissions Requirements</a>	All areas of MOD with responsibility for introducing engines into Land Systems	This DIN provides the Land Systems Policy for complying with emissions requirements for engines. Replaces 2008DIN06-032.	Land Systems Safety Office (Land Systems Team)
2010DIN06-039	JSP 375 - Health and Safety Handbook - Volume 2 - Publication of Single Consolidated Accident/Incident Leaflet 14	All Service and Civilian Personnel	Consolidation of Leaflets 46 and 48 into Leaflet 14 to make a single leaflet on reporting accidents/incidents and investigation in MOD. Replaces 2010 DIN 06-006.	DBR-SSDC-Safety 3
2010DIN06-040	Joint Service Publication (JSP) 403 Volume 2, Change 5 Amendment 2	All Service and Civilian personnel involved in the control, management and operation of land ranges	Amendment 2 to JSP 403 Volume 2 Change 5	DE&S Weapons PRTL

2010DIN06-041	<a href="#">MOD Medical Facilities Healthcare Waste Pre-Acceptance Audit Tool</a>	All Unit Commanders and Primary Care Facilities	Direction on completing Waste Management Pre-Acceptance Audit tool and blank audit tool form.	Headquarters Surgeon General: Hd Med Strat and Pol SO2 Clinical Policy
CHANNEL 07 - TRAINING AND EDUCATION				
2010DIN07-171	<a href="#">Defence Information Infrastructure (Future) – Local Security Officer (LSO) Training and Role Requirements</a>	All appointed DII(F) LSO at RESTRICTED and SECRET	Training and Role Requirements for DII(F) LSO. Replaces 2009DIN07-112.	DII Group
2010DIN07-172	<a href="#">PWO(CIS) Staff Warfare Officer Training Course (OAPCISWV)</a>	RN/RM Command, Staff, Warfare, CIS, ISTAR, IM/IX and Intelligence personnel	Promulgation of the aims, student audience and admin details of the PWO(CIS) Staff Warfare Officer Training Course. Replaces 2009DIN07-126.	Maritime Warfare School, HMS Collingwood
2010DIN07-173	<a href="#">Joint Operations Planning Course - 2011</a>	All appropriate Service and Civilian Personnel	Instructions outlining availability, eligibility and application procedures for the Joint Operations Planning Course(JOPC). Replaces DIN 2010DIN07-072.	J7 PJHQ
2010DIN07-174	<a href="#">Volunteering for Operational Linguist Duties</a>	All Service Personnel	Information on how to apply for operational language training and further employment as an operational linguist. Replaces 2010DIN07-089.	Defence Operational Language Support Unit - Joint Capability
2010DIN07-175	<a href="#">Defence Procedures for applying for distributed driver training</a>	All Defence units who intend to conduct distributed driver training	Defence procedures for acquiring authorisation to conduct distributed driver training and conversion, which supersedes 2009DIN07-036.	Wheeled Training Policy Branch HQ DRLC
2010DIN07-176	<a href="#">Helicopter Underwater Escape Training at the Underwater Escape Training Unit (UETU) RNAS Yeovilton</a>	All military, DERA and MoD personnel operating or using helicopters operated by the MoD	Details of the courses, eligibility and booking priority for those wishing to attend training at the UETU, RNAS Yeovilton. Replaces 2007DIN06-004.	Fleet AV (FSURVO)
2010DIN07-177	<a href="#">Training - Institute of Naval Medicine - Courses to be held 1 April 2011 to 31 March 2012</a>	All Service & Civilian Personnel	List of training courses run at the Institute of Naval Medicine for entitled personnel. Replaces 2009DIN07-143.	Institute of Naval Medicine
2010DIN07-178	<a href="#">Submarine Training &amp; Education Programme (STEP) - Programme Brief</a>	All personnel employed within RN, MOD Civilian and industry who are engaged in Submarine Training & Education activities	This DIN publicises the STEP 2* Programme Board approval of the STEP Programme Brief. This will ensure that personnel have a coherent understanding of the the benefits driven change programme.	STEP Team Leader

2010DIN07-179	<a href="#">Mandated Course Trained Personnel Within an Army Unit</a>	All Army Units – for Unit and Sub-Unit 2ICs	This DIN gives policy direction on the levels of qualified personnel required in Army units in order to adhere to extant training policy and to allow units to conduct Individual Foundation Training. Replaces 2006DIN06-054.	Directorate of Training (Army), HQ Land Forces
2010DIN07-180	Changes to the Junior Officer Tactical Awareness Course (JOTAC)	Army and RM junior officers, both Regular and Reserve, and their chain-of-command	Following the Norris Study, JOTAC will be re-written and lengthened to better prepare junior officers in the Army and RM, including the reserves, for employment as junior captains.	Individual Training Branch, Directorate of Training (Army)
2010DIN07-181	Introduction of the Pre-Leading Air Engineering Technician Qualifying Course Training Performance Record Task Book	RN Air Engineering (AE) ratings and all personnel involved in the management of RN AE ratings	Details the introduction of new edition Mechanical and Avionics Pre-LAETQC Task Books and the transition rules for AETs issued with the AL01/00 edition Pre-LAETQC Task Book.	DNPERs
2010DIN07-182	<a href="#">City &amp; Guilds Senior Awards</a>	All Army Personnel	Application procedure for The City & Guilds Senior Awards through HQ DETS (A). Replaces 2009DIN07-139.	HQ DETS (A)
2010DIN07-183	Qualified Helicopter Tactics Instructor Course	JHC Helicopter Aircrew	Information on Qualified Helicopter Tactics Instructor Course and guidance on application.	JHC, SO1 J7
2010DIN07-184	Maritime Warfare Centre Courses Spring Term 2011 - Autumn Term 2012	Service and Civilian Personnel with high-level interest in Maritime Operations	Instructions outlining the various courses available, eligibility, dates and application procedures. Replaces 2010DIN07-136.	Maritime Warfare Centre, HMS COLLINGWOOD
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2010DIN08-039	<a href="#">Waiver of Import Duty - MOD's End-Use Authorisation</a>	Senior Finance Officers, Finance Officers, Budget Managers and all staff involved in the procurement process	Renewal of MOD's End-Use Authorisation	DFM Tax & Duty Team
2010DIN08-040	<a href="#">Issue of the revised BRd18 Management Instructions for Non-Public Funds</a>	All Personnel	An explanation of the revised chapters of the BRd18	Navy Command 3rd Sector
2010DIN08-041	CANCELLED			



CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2010DIN09-008	<a href="#">Armed Forces Day 25 June 2011</a>	Heads of independent units, Commanding Officers, Garrison and Regional Commanders, Service and civilian Budget Managers, TLB. Replaces 2010DIN09-003.	Guidance on Service participation in 2011 Armed Forces Day events.	ACDS (Pers & Training) / DS Sec Armed Forces Day Project Team
2010DIN09-009	<a href="#">Direction for the Royal Navy For Armed Forces Day 25 June 2011</a>	Naval Staffs, Commanding Officers, Naval Regional Commands, Naval and Marine Reserve and Cadet Forces	The aim of this DIN is to provide guidance to all RN and RM units on how to take their planning forward for AFD 2011, in order to capitalise on the success and lessons identified from AFD 2010. Replaces 2009DIN05-053.	FORF/FOSNNI
CHANNEL 10 - ADVENTUROUS TRAINING, SPORTS AND SOCIAL EVENTS				
2010DIN10-049	<a href="#">Chief Naval Engineer Officer's Dinner 24 March 2011</a>	All serving and retired RN and RNR Engineer Officers and Warrant Officers, and officers of Commonwealth and other navies who are currently in engineering appointments in the UK and serving RFA Engineer Officers of the rank First Officer and above	Notice of and application form for the Chief Naval Engineer Officer's Dinner, HMS SULTAN, 24 Mar 11.	HMS SULTAN
2010DIN10-050	<a href="#">EX SNOW METHOD 11 - Army Snowboarding Freestyle Boardercross Training 2011</a>	All Army Personnel	This DIN provides a brief outline of the dates, activities, eligibility, entry and application form for the Army Snowboarding Freestyle Boardercross Training 2011.	Army Sport Control Board/Army Winter Sports Association
2010DIN10-051	<a href="#">Royal Navy Sports Training Courses - Proficiency, Coaching and Officiating</a>	All Service Personnel	This DIN contains details of Royal Navy courses in 2011 for Sports Coaching and Officiating. Replaces 2009DIN10-051.	RN SO1 NS
2010DIN10-052	<a href="#">Basic Gliding Courses at the Wyvern (Army) Gliding Club - Upavon</a>	All MOD personnel, Regular, Reserve, MOD Civil servants and dependants	The DIN contains course details, cost, dates and application procedures for Basic Gliding Courses at Upavon Airfield	Chairman, Army Gliding Association