

**DIN DIGEST**

**July 2010**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CANCELLED DIN				
Red type	Blue type	Black type	Black type	Black type
CHANNEL 01 – PERSONNEL				
2010DIN01-114	MOD Lesbian Gay Bisexual and Transgender (LGBT) Forum on 1 Jul followed by Quad Service LGBT Conference 2 Jul 10	All MOD Civil Service personnel	MOD LGBT Forum 1 Jul & Quad Service LGBT Conference 2 Jul 10; explaining the event, content and how to attend	DCP Diversity team
2010DIN01-115	Ministry of Defence Civilian Lesbian Gay Bisexual & Transgender (LGBT) Official Participation in London Pride March 3 Jul 10	All MOD Civil Service personnel	Instructions for Ministry of Defence Civil Service personnel attending London Pride March on 03 July 2010	DCP Diversity team
2010DIN01-116	RSOI for MOD Civil Servants	MOD Civil Servants deploying into an Operational Theatre, their Line Managers and Role Owners.	Reinforcing the requirement for all MOD Civil Servants, who remain in an Operational Theatre for a period of more than 21 consecutive days, to undergo the in-Theatre RSOI package.	Support to Operations, J8, PJHQ
2010DIN01-117	Late Entry (LE) Commissions into the Army Medical Services (AMS) – AMENDED VERSION.	All Army Warrant Officers Class 1 and Army Medical Services Warrant Officers and Staff Sergeants	Eligibility and Application Process for an LE Commission within the Army Medical Services.	AMS Div, APC Glasgow
2010DIN01-118	The Army Dependants' Trust - Annual Report	All Army Personnel	Trustees Annual Report of The Army Dependants' Trust for 2009, showing membership and financial status at 31 Dec 09.	DPS(A)
2010DIN01-119	The Naval Service Mediation Policy for the Resolution of Workplace Based Disputes and Appropriate E&D Complaints	All Naval Service Personnel, their Commanding Officers, Line Managers and Equality and Diversity Advisers (EDAs)	The Naval Service Mediation Policy including guidance to EDAs and the individuals partaking in mediation	NCHQ DNPS PPOI E&D Policy
2010DIN01-120	Naval Service - merger of Regional OJAR Cells with Officers' Promotion Section (OPS) at Portsmouth	All RN/RM officers, Reporting Officers, Administrators and Approvers within the JPA Appraisal Reporting Chain.	Promulgation of revised structure for the management of officers' appraisal reports within the Officers' Promotion Section (OPS) at Portsmouth.	Directorate of Naval Personnel (Promotions Division)
2010DIN01-121	ARMED FORCES MUSLIM ASSOCIATION CONFERENCE AND FAMILIES DAY – 31 JUL 10	All Service and MOD Civil Service personnel	Armed Forces Muslim Association Conference and Families Day 31 Jul 10; explaining the event, content	DCDS PERS- SCW-Div 1

			and how to attend.	
2010DIN01-122	THE DIRECTOR CHILDREN & YOUNG PEOPLE	J1/G1 Staffs in Command HQs (HQ LF; AIR; FLEET; PJQH)	The DIN outlines the Defence-wide roles and functions of the Director Children & Young People (D CYP).	Directorate Children & Young People, HQ LF
2010DIN01-123	Changes to the Band D Assessment Process and the Effect on Employees who are on LTTP or Ring Fenced in Band D posts	Employees who are on LTTP or Ring Fenced in Band D posts and their Line Managers	Changes to the Band D Assessment Process	DCP-EF Recruitment
2010DIN01-124	Restatement of Armed Forces Pension Scheme 1975 (AFPS 75) and Full Time Reserve Service (FTRS) Regulations	All Service Personnel who are members of AFPS 75 or FTRS-AFPS 75	Advice about the above changes and reinforcement of no fundamental policy changes to the AFPS 75 scheme.	DCDS Pers Pensions Compensation and Veterans (PCV)
2010DIN01-125	Higher Medical Management - Medical Personnel - OF5 Professionally Qualified Officers (PQO)	DMS PQO, DMS Career Managers, sS PPO	Final selection for PQO HMM to be completed by 30 Jun 2010. Removal of the HMM designation from qualifying PQO posts wef 04 Jul 2011.	Headquarters Surgeon General's (HQ SG)
2010DIN01-126	RN Ratings/RM Other Ranks – Appraisal Report on Supersession of First Reporting Officer	All RN/RM personnel, Reporting Officers, Administrators and Approvers within the JPA Appraisal Reporting Chain.	Revision of rules contained in JSP 757 Article 2C.03b, removing requirement for JPA Appraisal Report to be raised on Supersession of 1st Reporting Officer for RN Ratings and RM Other Ranks.	Directorate of Naval Personnel (Promotions Division)
2010DIN01-127	Cancelled	Cancelled	Cancelled	Cancelled
2010DIN01-128	Royal Navy Logistics Branch - Revision to Specialist Titles	All Service Personnel	The aim of this DIN is to promulgate amendments to Logistics Branch specialist titles, clarify both the formal and verbal address and give the background to the decision-making process.	Fleet DNPS
2010DIN01-129	Publication of Revised JSP 893 - Policy on Safeguarding Vulnerable Groups	All Service Personnel and their Families	Sets out MOD policy for safeguarding vulnerable groups. Includes obtaining Criminal Records Bureau Organisation employment checks to aid safeguarding of children and vulnerable groups.	DCDS(Pers) Service Conditions and Welfare
2010DIN01-130	Operational Deployment Allowance	All civilian employees deploying to Operational Theatres	This instruction provides rates of Operational Deployment Allowance (ODA) paid to civilian personnel whilst deployed in Operational Theatres	DCP-EF-PMRR5

2010DIN01-131	The DSRA Sports Lottery (The MOTTO)	All Civilian Staff and Their Line Managers	Rules and Guidance	Defence Sports and Recreational Association (DSRA), DCP
2010DIN01-132	2011 Pilgrimage by the Royal Navy Contingent of HCPT-The Pilgrimage Trust	All RN and RM personnel	Details of pilgrimage dates, conditions and contacts for applications	DGNCS
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2010DIN02-011	National Security Vetting (NSV) information on Human Resources Management System (HRMS)	MOD Civilian Personnel and their Service and Civilian Line Managers.	Guidance to Line Managers on their responsibilities to ensure MOD civilian staff hold the correct level of NSV security clearance required for Positions held and that this is recorded on HRMS	Directorate of Business Resilience, Defence Security, Personnel Security Policy
2010DIN02-012	Volunteers for Specialist Debriefing Duties (SpDD)	All Regular and Reserve Service Personnel	Background information, criteria and application process for personnel interested in Specialist Debriefing Duties with the Defence HUMINT Unit.	DI ICSP-ASI
2010DIN02-013	Organists Fees	All Commissioned Chaplains	Civilian Accompanist Fees	DGNCS
2010DIN02-014	Acquisition of Enhanced Grade cryptographic equipment containing High Grade algorithms for protection of SECRET – Version 3	Security Advisers, System and Project Security Officers, COMSEC Officers and COMSEC Custodians	Special procedures for the acquisition of Enhanced Grade cryptographic equipment for protecting SECRET	DBR-DefSy
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2010DIN03-014	Requesting Support from the Joint Helicopter Command	All units requiring helicopter or helicopter support assets.	Guidance to requesting JHC helicopters or support assets.	MOD - Joint Capability JM 3
2010DIN03-015	Production of Memoranda of Understanding	All military and civilian staff involved in international co-operation	Advice on the drafting, staffing and negotiation of Memoranda of Understanding.	Security Policy and Operations Delivery Unit
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2010DIN04-106	Aircrew FR CS95 Combat Smock Entitlements	RN, RAF, ARMY	This DIN highlights at what time of the year the FR CS95 Combat Smock is available for pool issue.	AES PT, RAF
2010DIN04-107	JAMES (Land) Information Brief	Front Line Commands, DE&S PTs	An information note explaining the scope and impact of JAMES (Land) on the management of Land based equipments employed in the MOD in terms of Capability Management and Exploitation	DE&S JAMES Project Team
2010DIN04-108	Process for purchasing Information Assurance products -	All Service and civilian personnel in all TLBs and	Describing the route market for the Supply of Encrypted Mobile	DE&S ISS Comrcl-HW

	Encrypted Mobile Computing, Desktop Personal Computer Systems, Associated Hardware, Software Solutions, Accessories & Services	those contractors purchasing on behalf of the MOD. Staff currently or likely to become involved in MOD procurement	Computing, Desktop Personal Computer Systems, Associated Hardware, Software, Solutions, Accessories & Services.	
2010DIN04-109	Weapon Equipment – Declaration of obsolete/obsolescent status	All service and civilian personnel	Obsolete/obsolescent declaration of Weapon Equipment	DES SCM-SS-PST
2010DIN04-110	Obsolete and Obsolescent D S & T E PT controlled Test and Measurement Equipment	All three Services	Obsolete and Obsolescent declaration of General Purpose Test Equipment	DS &TE PT
2010DIN04-111	Equipment Tables, Scales and Schedules	Equipment Table Account Holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules	SCM (Sp Svcs) (Land)
2010DIN04-112	Cancellation of AESP's	All Service and civilian personnel	Notification of cancellation of AESPs listed below	SE LAND Eng Pol
2010DIN04-113	SONOBUOYS - RN ALLOWANCES/ANNUAL TRAINING EXPENDITURE AND REVISED ACCOUNTING INSTRUCTIONS (R)	All RN/RFA Ships and Naval Air Squadrons holding sonobuoys	Allocation of sonobuoys within the RN for FY10/11	CINCFLEET
2010DIN04-114	ACCOMMODATION BOOKING REQUIREMENTS AND CHARGES IN GIBRALTAR	All Service and Civilian personnel requiring accommodation at BF Gibraltar	New Instructions and outline of charges for those wishing to book accommodation in BF Gibraltar	HQBF Gibraltar
2010DIN04-115	Continuous Engineering Support (CES) for Landing Craft (LCU Mk 10/LCVP Mk 5A/B)	Navy Command Headquarters, Capital Ships SCA, 1 Assault Group Royal Marines, HM Ships Albion, Bulwark, Ocean, 539 Turnchapel	The aim of this policy document is to provide detailed information on the Continuous Engineering Support (CES) strategy that will be utilised to support Landing Craft (LC)	Superintendent Fleet Maintenance (Devonport)
2010DIN04-116	Atmosphere Monitoring Equipment - Withdraw of Specific Draeger Tubes and Allowances for Supported Draeger Tubes	HM Submarines	Details of the withdraw of specific Draeger Tubes and the allowances of supported Draeger Tubes	DES SHIPS FWE MET RA
2010DIN04-117	JSP 456 Defence Catering Manual	All Service Personnel	JSP 456 Defence Catering Manual Volume 4 (Edition 3)	DFS Team
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2010DIN05-041	Collocation of the Sea King Project Team to AgustaWestland, Yeovil	All Service and Civilian personnel	Notification of change of location for the Sea King Project Team	DES Sea King Project Team
2010DIN05-042	Management of Defence Nuclear Activities	All Service and Civilian Personnel involved in the management of Defence nuclear activities	This DIN describes the arrangements for the pan-TLB management of Defence nuclear activities, on behalf of the Defence	CBRN Policy

			Board, that ensures coherence and coordination across the Defence Nuclear Programme.	
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2010DIN06-016	New Edition of JSP 390: Military Laser Safety - Volume 1: Policy	All service and civilian personnel involved in laser acquisition, range management or use of laser equipment.	Announcement of new edition of JSP 390: Military Laser Safety.	Defence Ordnance Safety Group (DOSG).
2010DIN06-017	Sonar Management for MOD Shipping	All personnel involved in procuring, supporting and operating MOD shipping.	Ship Safety and Environment Board policy for the operation and development of active sonar equipment on MOD vessels or their use on foreign vessels in UK territorial waters.	Ship Safety Management Office
2010DIN06-018	Ballast Water Management for MOD Shipping	All personnel involved in procuring, supporting and operating MOD shipping.	Ship Environment & Safety Board policy for Ballast Water Management. Applies to MOD vessels fitted with sea water ballast tanks that are capable of discharging directly in the sea.	Ship Safety Management Office
2010DIN06-019	Introduction into service of the ships gas cylinder handling trolley.	All personnel handling gas cylinders on or for HM Ships and RFAs.	Introduces into service a specialist gas cylinder handling trolley for use on HM Ships and RFAs.	Defence Fuels Group
2010DIN06-020	The statutory notification in England of specified infectious diseases, and of specific contamination incidents	All Service and civilian medical practitioners in England; all Service and civilian environmental health officers in England	Instructions to medical practitioners in England in respect of their statutory disease notification obligations, as amended by the Health Protection (Notification) Regulations 2010	HQ SG Hd Strat Pol
2010DIN06-021	The statutory notification in Scotland of specified infectious diseases, and of specific health risk states	All Service and civilian medical practitioners in Scotland; Service and civilian environmental health officers in Scotland	Instructions to medical practitioners in Scotland in respect of their statutory disease notification obligations, as amended by the Public Health etc. (Scotland) Act 2008	HQ SG Hd Med Strat Pol
CHANNEL 07 - TRAINING AND EDUCATION				
2010DIN07-085	Equality and Diversity Training: Implementation of Core and Advanced Level Training for Naval Service Personnel.	COs and Managers of Naval Service personnel; Equality and Diversity Advisers of units where Naval Service personnel serve.	This document sets out the responsibilities for the management and delivery of unit level Equality and Diversity Training for Naval Service personnel in accordance with the requirements of JSP 898.	DNPS PPol E&D Policy

2010DIN07-086	Volunteers for 4/73 (Sphinx) Special OP Battery Royal Artillery.	All service personnel.	This DIN provides details of the STA PC and the procedures through which Tri-Service volunteers, both regular and territorial, may apply to serve with 4/73 (Sphinx) Special OP Battery.	4/73 (Sphinx) Special OP Battery RA.
2010DIN07-087	Army Attachments	All Army Officers, Warrant Officers, and Senior Non-Commissioned Officers	Army Attachments for Officers, Warrant Officers and Senior NCOs can be arranged from units of the Regular Army to units of the Armies of certain foreign countries	GS
2010DIN07-088	Strategic Leadership and Management Programmes at the Defence Academy for 2010/2011	Senior Service and MOD Civilian personnel	Dates and Details of Senior Level Strategic courses offered by the Defence Academy	DA-CMT HQ M&C Team
2010DIN07-089	Volunteering for Operational Linguist Duties	All Service Personnel	Information on how to apply for operational language training and further employment as an operational linguist	Defence Operational Language Support Unit - Joint Capability
2010DIN07-090	Recording of Foreign Language Skills (Not Obtained Through Service Training)	All Service Personnel	Instructs Service Personnel how to report foreign language skills not obtained through service training	Defence Operational Language Support Unit
2010DIN07-091	JSP 101 version 3-1 June 2010	All Service and Civilian personnel	Revision to submission format and new access link to electronic Defence Writing (eDW – the self-teaching e-learning program)	Joint Services Command and Staff College, Defence Academy
2010DIN07-092	Army Doctrine and Information Notes	All personnel involved in the preparation, planning and conduct of Land operations	Purpose of Doctrine and Information Notes, list of recent Doctrine and Information Notes	LWC/Land Warfare Development Group/WARDEV
2010DIN07-093	Commando Helicopter Force (CHF) Basic Military Acquaint Course (Air 338)	All appropriate Service Personnel Drafted to CHF and MASU	Instructions outlining availability, eligibility, administration and application procedures for the Basic Military Acquaint Course (Air 338)	SO2 J7 CHF for CO CHF
2010DIN07-094	First aid in leg amputations: the importance of groin pressure	All personnel delivering pre-deployment first aid training	With very high amputations of the leg there is insufficient purchase for a tourniquet. Groin pressure is a key intervention to control bleeding.	Academic Department of Military Emergency Medicine
2010DIN07-095	Media Operations Training 2010-2011	All Service and MOD Civilian personnel	The Defence Media Operations Centre (DMOC) offers programmed and bespoke courses for personnel working in Defence who are required to engage with the Media.	Defence Media Operations Centre

2010DIN07-096	Army Service (Non-Public) Funds: Fund Manager e-Learning	All Service and Civilian Personnel performing Army Service (Non-Public) Fund Manager roles	This DIN explains how individuals who are nominated to be Fund Managers for Army Service (Non-Public) Funds are trained	DSPS(A)
2010DIN07-097	Royal Military Academy Sandhurst Assistant Instructors' Cadre: 2011 Course Dates	All Regular/TA Army units	Details of 2011 RMAS Assistant Instructors' Cadre and Pre-Cadre Briefings	Royal Military Academy Sandhurst
2010DIN07-098	Exercise RUCKSACK 2011 - Exercise Instruction	Nordic Skiing Units across Defence	Instruction for Army, Inter Services and National Nordic Ski Championships	British Army Nordic Ski Committee
2010DIN07-099	HM Officer and CPO (METOC) - United Nations World Meteorological Organisation and International Civil Aviation Authority Avia	Officers and ratings of the Royal Navy HM Branch including attached civilians	Detailed explanation for HM Officers and CPO Forecasters as to how to achieve WMO 258 Aviation Forecaster accreditation.	FOST HM
2010DIN07-100	Tri-Service Language Examinations (Diploma, Advanced Certificate, Functional & Survival) – 10/11	All Service personnel	Guidance on applications to sit Tri-Service language examinations	DOLSU-ICC
2010DIN07-101	City & Guilds Senior Awards in Leadership and Management for RAF Personnel	RAF officers, WOs and SNCOs	Provides background and sets out the procedures for RAF personnel who wish to apply for City & Guilds Senior Awards	SO2 Accreditation, HQ 22 Gp
2010DIN07-102	School of Aerospace Battle Management (SABM) Courses 01 Apr 2010 – 31 March 2011.	All Service and Civilian Personnel Involved in Training	Details of all courses taught at SABM from 01 Apr 2010 – 31 March 2011 and the process of Application	Air BM- Cap ABM Trg & Manpower
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2010DIN08-018	FI 30/07: General Insurance Brokerage Advice and Assistance	All MOD personnel (Service and civilian), especially Commanding Officers and Line Managers	Guidance on how to use the demand order contract which has been set up to provide advice on insurance and risk management from a specialist company	Directorate of Business Resilience, Common Law Claims & Policy (DBR, CLCP)
2010DIN08-019	Net Additional Cost of Military Operations (NACMO) – Standing Instruction (v1.1)	Defence personnel involved in identifying and claiming NACMO and finance personnel who are responsible for reporting and forecasting operational expenditure.	Provide additional guidance to the wider Defence community on identifying and claiming NACMO.	Head of Defence Resources
2010DIN08-020	JSP891 - Amendments to Chapter 14 Annex I, J and K	Cash Offices, Imprest Operators, Imprest Holders, MG Control Account Staff, TLB Control Account Focal	The change of address to which the forms should be sent by Cash Offices and MG Control Account Staff	FMSSC ABS Cash & Banking Services



		Points		
2010DIN08-021	JSP891 - Amendments to Chapter 10 including Annexes B and D	Cash Offices, Imprest Operators, Imprest Holders, MG Control Account Staff, TLB Control Account Focal Points	The return of surplus sterling and foreign currency funding by Cash Offices to FMSSC Cash & Banking Services bank accounts	FMSSC ABS Cash & Banking Services
2010DIN08-022	Change to distribution of GAR, FFR and POAR Exchange Rates	Cash Offices, Imprest Operators, MG Control Account Staff, TLB Control Account Focal Points, Budget Managers	FMSSC Cash & Banking Services - distribution of Exchange Rates	FMSSC ABS Cash & Banking Services
2010DIN08-023	Departmental Guidance on Consultancy Assistance - IMPLEMENTING THE FREEZE ON CONSULTANCY SPEND	Immediately'	Guidance to deliver Consultancy expenditure reductions in 2010/11	DFM-DGFM D FIN POL
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
CHANNEL 10 - ADVENTUROUS TRAINING, SPORTS AND SOCIAL EVENTS				
2010DIN10-032	EX SNOW JACK 10 - Army Snowboarding Championships 2010	All Army Personnel	This DIN provides a brief outline of the dates, competition, eligibility entry and application form for the Army Snowboarding Championships 2010	Army Sport Control Board/Army Winter Sports Association
2010DIN10-033	Exercise Spartan Hike 2011	All Army Personnel	Instructions to units to aid the planning and participation in Ex Spartan Hike 2011. Gives information to the access of Biathlon Rifles and Biathlon Shooting Instructor Cses.	HQ 5 Division