

SCALE 4 CUSTODY FACILITIES

1 This scale is to be read in conjunction with Scales 1, 40, 45 and 47, and with the Codes of Practice for Custody and Detention.

2 For the Army, custody facilities will normally be provided on a garrison basis, and will not normally be included in unit guardrooms. The provision of custody facilities will be decided on a case by case basis. At RN units there may be a requirement for full custody facilities, which will be decided on a case by case basis. For the RAF, the guardroom will normally include full custody facilities.

3 The custody area will normally provide accommodation for 1.33% of the servicemen and women (i.e. Corporals and below or their equivalent) on the establishment of units within the catchment area. The custody area is to be on the same floor as the supervising staff.

4 For custody facilities with a dependency of over 1,000 personnel, it may not always be necessary to implement this scale in full for detainees' accommodation. The actual requirement is to be justified at project brief stage.

5 Advice on the detailed requirements for Royal Marines and Army custody areas should be sought from HQ Provost Marshal (Army) (Inspector of Military Establishments (Army)), who is the licensing authority for Army custody establishments under the terms of the Imprisonment and Detention Rules (Army), 1979.

6 An alarm system, both audible and visual, is to be provided from all rooms in the custody area and the alcohol recovery room(s) to the general office with an indicator light with reset button outside the room. The alarm should indicate constantly until reset.

7 Ceiling heights must be not less than 3.0m in custody rooms and 2.4m in all other areas. Ceilings in the custody area are to incorporate a robust wire mesh.

8 A separate entrance to the custody area is to be provided from an enclosed vehicle compound, and the internal corridor to the custody area is to have a metal grille dividing the area from the rest of the building. The cell corridor should have one 13A double socket outlet for cleaning equipment.

CUSTODY FACILITIES (contd)

9 Alcohol recovery rooms are to be positioned in the administration area, in clear view of the staff office to enable constant supervision. The number of rooms will be determined at project brief stage.

10 An indicative layout is given at Annex A.

11 Doors, Grilles, Alarm systems, etc, should all be sourced from contractors on the Home Office Approved list.

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SUB-TROPICAL AND TROPICAL INCREMENTS

12 Accommodation subject to increments over Home scales (see Scale 1)

Serial No	Sub-Tropical	Tropical
23 }		
25 }		
26 }	plus 12.5%	plus 33.3%
27 }		
28 }		
31 }		

13 - 20 Spare

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Accommodation	Area	M & E Services	Planning Notes, Special Fittings, etc.
(a)	(b)	(c)	(d)
21 General Office	18.5m ²	Illumination - 350 lux with dimmer capability Electric Power - Two 13A double socket outlets. Power supplies for equipment. Heating - 18.5°C.	Viewing panel to general custody room sited so that those in custody can be seen by the custody staff but not by visitors.
22 I/C Facility Office			Refer to Scale 45. Adjacent to Serial 21, and with observation window to that area.
23 Staff Rest Room and Tea point			Refer to Scale 47
24 Staff Changing/ Locker/Shower/Toilet Room			Refer to Scale 40.

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(a)	(b)	(c)	(d)
25 Visitors' Room	9.0m ²	Illumination - 350 lux Electric Power - Two 13A double socket outlets. Heating - 18.5 ⁰ C	For family visits to those in custody.
26 Detainee Processing Room	9.0m ²	Illumination - 175 lux Electric Power - Two 13A double socket outlets. Heating - 18.5 ⁰ C.	For processing of detainees before admission to cell area. Non-slip flooring. Custody desk secured to floor.
27 Interview Room	9.0m ²	Illumination - 350 lux Electric Power - Two 13A double socket outlets. Heating - 18.5 ⁰ C	For formal interviews (e.g. with legal representatives)
28 Custody Room	7.0m ²	Illumination - 125 lux plus 25 lux night lights. Recessed bulkhead prismatic fittings; switches external to room. Heating - 18.5 ⁰ C To be proof against tampering and self-inflicted injury. All pipework to be concealed and all equipment to be flush with the wall.	Steel-lined door, to be outward opening with spy hole positioned to give a clear view of the whole of the interior, fitted with a mortice deadlock, one-sided with hardened steel rollers. Window cill at least 2.1m from floor level and to be splayed downwards at an angle of 45 ⁰ . Window to be of ferro-

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(a)	(b)	(c)	(d)
28 contd		<p>Ventilation - Where adequate natural ventilation is not available, mechanical extraction is to be provided, covered by a ligature resistant security mesh secured with tamper-proof fittings.</p> <p>Water supply - Hot and cold</p>	<p>concrete design, with fixed glass brick glazing. Alarm system (refer to Serial 5). Fixed wooden cell bed, 300mm high on solid plinth, and positioned to side of cell, not opposite door. All coverings for ventilation bricks must be of a ligature resistant security mesh. All fixtures to be secured with tamper-proof fittings. Acrylic hemisphere required to give internal all-round vision, generally positioned in cell corner on wall opposite beds. WC with hole in wall type hand wash facility positioned in corner, both with remote sensor operation and to be of stainless steel.</p>
29 Alcohol Recovery Room	7.0m ²	As for Serial 28, Plus drainage grid in floor to facilitate washing down of walls and floors	Fixtures and fittings as for Serial 28. Walls fully tiled.

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(a)	(b)	(c)	(d)
30 Detainees' Store	9.0m ²	Illumination - 100 lux Heating - 13.0°C.	Stacked lockers, 1mx1mx1m, to provide secure storage for detainees' possessions.
31 Joint Association Room	14m ²	Illumination - 350 lux Electric Power - Two 13A double socket outlets. Heating - 18.5°C. TV aerial point.	To be in custody area and for the use of detainees only. Windows and cills to be as Serial 28.
32 Detainees Ablution area	To be provided out of area addition. One area per wing. WHB Shower 1 1	Illumination - 125 lux Recessed bulkhead lighting fitted with tamper-proof fittings. Heating - 16.0°C. To be proof against tampering and self-inflicted injury. Ventilation - Mechanical extraction is to be provided covered by a ligature resistant security mesh secured with tamper-proof fittings. Water Supply - Hot, cold and drinking.	To be in custody area and for the use of detainees only. WHB and shower are to be of stainless steel. One fixed seat, soap holder, shelf and plastic towel hook to shower. Washbasin with splashback, metal mirror, shelf and plastic towel hook. All items secured with tamper-proof fittings. Windows and cills to be as Serial 28.

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(a)	(b)	(c)	(d)
33 Detainees' Utility Room a Laundry/Cleaning	0.8m ² per person a. Minimum area 7.4m ²	Illumination - 225 lux. Electric Power - 13A double socket outlets to a scale of 1 to 12 persons (minimum of 3). Power supply as necessary for washing machine. Heating for a and c - 16.0°C. Ventilation for a and c- Where adequate natural ventilation is not available, mechanical extraction is to be provided, covered by a ligature resistant security mesh secured with tamper-proof fittings. Heating and Ventilation for b - Heating, circulation and extract fans all to requirements of articles to be dried. Water supply - Hot and cold. Service connections for washing and drying machines	a. Deep washing sinks with integral draining boards to a scale of 1 to 12 persons Impervious working surface. with splashback 1.8m run adjacent to one sink unit b Individual clothes hangers to be securely mounted to batten (no hanging rail). Drainage channels in floor under hangers. Shoe rails at floor level at 0.3m run per person c. Airing space off ironing area Windows and cills to be as Serial 28.
b Drying	b. Minimum area 3.7m ²		
c Ironing/Airing	c Minimum area 3.7m ²		

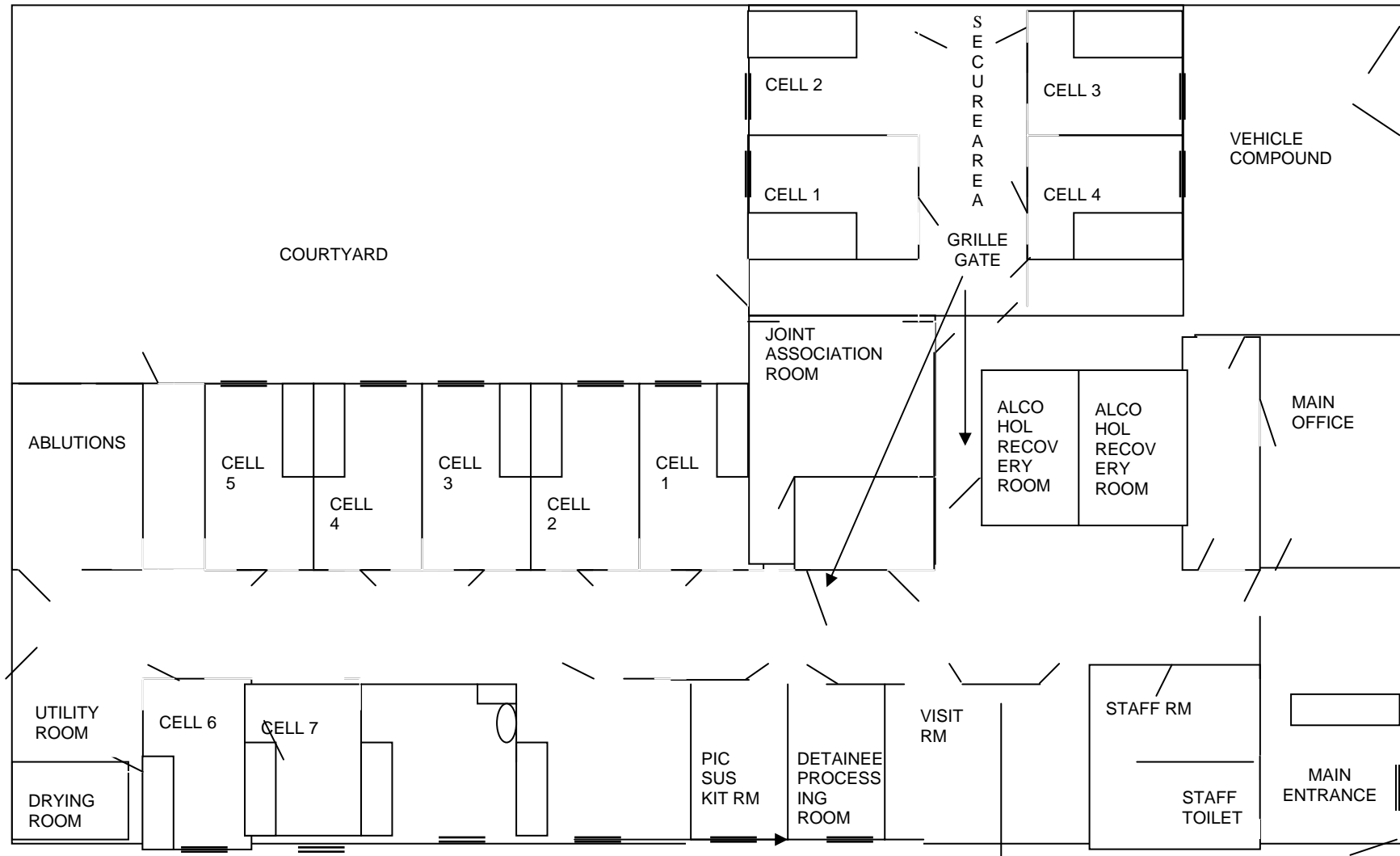
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(a)	(b)	(c)	(d)
34 Courtyard	To be decided at design stage	Illumination - 50 lux with weather proof fittings	External wall height to be a minimum of 4m, topped with anti escape wiring. The internal walls should have no projections which might assist climbing. One-way key operated door to outside area for emergency use.
35 Cleaners' Room			Refer to Scale 1 Annex B.
36 Calorifier room (if required)			Refer to Scale 1 Annex B.

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