

Department for **Transport**

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XXXX XXX
High Speed Rail Division
Department for Transport
Zone 5/29
Great Minster House
76 Marsham Street
London
SW1P 4DR
Direct Line:
www.dft.gov.uk/highspeedrail

E-mail: highspeedrail@dft.gsi.gov.uk

Web Site: www.dft.gov.uk

Our Ref: F0007209
Your Ref: XXXXXXXXXX

26 April 2011

Dear XXXXXXXXX

I am writing further to my letter of 6 April to confirm that the Department has completed the review of information it holds about Heathrow Hub which you requested on 24 December 2010. This has been dealt with it under the terms of the Freedom of Information Act 2000. Please accept my apologies again for the delay in completing this case.

Further to the information that I sent you on 6 April, I can confirm that the Department also holds the following information which I enclose. In all the documents, the names of junior officials (below the Senior Civil Service) have been redacted. A name has also been redacted from the first paragraph of document 1 listed below as the person did not attend the meeting. Those names are being withheld under Section 40 of FOIA, which provides an absolute exemption from the disclosure of personal data, where release of that personal data would not be lawful and/or fair.

1. Briefing dated 31 October 2008 for meeting with Arup
2. Note of meeting with Arup - 17 December 2009
3. Note of meeting with Arup - 1 March 2010
4. Note of telephone call with Arup - 12 March 2010

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within 40 working days of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04
Ashdown House
Sedlescombe Road North
Hastings
East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

XX XXXXX

Your right to complain to DfT and the Information Commissioner

You have the right to complain within 40 working days of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF