

28 June 2011

By email to XXXXXXXXXXXXXXXXXXXX

Dear XXXXXXXXXX

Application under the Freedom of Information (FOI) Act 2000 – F00077704

I am writing in response to your request for information received on 25 May 2011 made under the Freedom of Information Act 2000 summarised as follows:

Does the Department have a purchasing card programme and can it provide the following information:

- 1. Which bank provides your purchasing card scheme?*
- 2. What was the total amount of spend placed through the scheme last financial year (1 April 2010 to 31 March 2011)?*
- 3. When does your contract for the supply of purchasing cards expire?*
- 4. Does the contract have a break clause?*
- 5. Does the Department have more than one purchasing card programme?*
- 6. If the Department has more than one programme could it provide answers for all the programmes that are currently running in the organisation?*

DfT consists of a central HQ organisation (DfT(c)) and seven Executive Agencies as follows:

Driver and Vehicle Licensing Agency (DVLA)
Driving Standards Agency (DSA)
Government Car and Despatch Agency (GCDA)
Highways Agency (HA)
Maritime and Coastguard Agency (MCA)
Vehicle Certification Agency (VCA)
Vehicle and Operator Services Agency (VOSA)

This response covers the whole Department.

DfT(c), DVLA, DSA, GCDA, HA, MCA VCA VOSA

Questions 1 to 4: please see table below which covers the whole Department.

Department Name	Name of bank that provides the purchasing scheme	The total amount of spend placed through the scheme in last financial year (1st April 2010 to 31st March 2011)	Date of expiry of purchasing card contract	Break clause
DfT(c)	Barclay Card Commercial	£2,184,227.30	30 th September 2011	No break clause. DfT(c) would just stop using the cards.
DVLA	The Royal Bank of Scotland Group (Natwest)	£24,898.85	31 st January 2012	DVLA can terminate the contract on giving three months written warning
DSA	Barclay Card Commercial	£441,797.44	31 st January 2012	DSA can terminate the contract on giving three months written warning
GCDA	Barclay Card Commercial	£301,268.63	30 th September 2011	No break clause. GCDA would just stop using the cards.
HA	Barclay Card Commercial	£2,700,000.00	30 th September 2011	No break clause. HA would just stop using the cards.
MCA	Barclay Card Commercial	£86,700.00	30 th September 2011	No break clause. MCA would just stop using the cards.
VCA	Barclay Card Commercial	£234,453.36	30 th September 2011	No break clause. VCA would just stop using the cards.
VOSA	The Royal Bank of Scotland Group (Natwest)	£1,152,201.43	30 th September 2011	VOSA can terminate the contract on giving three months written warning

Questions 5 & 6: The Department has two purchasing card programmes run by Barclay Card Commercial and The Royal Bank of Scotland Group (Natwest). Please see the above table which covers the whole department for information on all the purchasing card programmes that are currently running in the organisation.

The information provided may be published on our website. If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04
Ashdown House
Sedlescombe Road North
Hastings
East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this email, please contact XXXXXXXXX (020 7944 XXXX, XXXXXXXXXXXXX@dft.gsi.gov.uk). Please remember to quote the reference number F0007704 in any future communications.

Yours sincerely,

XXXXXXXXXXXXX
Direct Line: 020 7944 XXXX
Fax: 020 7944 XXXX
GTN No: 3533 XXXX
e-mail: XXXXXXXXXXX@dft.gsi.gov.uk
www.dft.gov.uk/
www.dft.gov.uk/about/procurement

Your right to complain to DfT and the Information Commissioner

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF