

**DIN DIGEST**

**June 2010**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSONNEL				
2010DIN01-103	PROMOTION RULES FOR AMS SUPPORT OFFICERS ALLIED HEALTH PROFESSIONALS AND PROFESSIONALLY QUALIFIED OFFICERS EMPLOYED WITHIN THE COMMAND AND STAFF CADRE	All MS reps and AMS officers	Adjusting promotion policy applicable to support officers, allied health professionals and professionally qualified officers within the army medical services who are employed in the command and staff cadre	Directorate of Manning Army (DM(A))
2010DIN01-104	POLICY FOR THE INTRODUCTION OF A SPECIALIST TERRITORIAL ARMY SELECTION AND COMMISSIONING PROCESS	All Army MS reps, TA units, RMAS, PSC, AOSB	Introduction of a process for selecting and commissioning specialists into the Territorial Army	Directorate of Manning Army (DM(A))
2010DIN01-105	Revised Messing and Single Accommodation Charges for MOD Civilians Temporarily Residing in Service Messes in the UK	All Service and Civilian personnel	Provision of Mess Rates, for civilians on detached duty or following a Transfer who use Service Messes for Accommodation	DCP-EF PMRR
2010DIN01-106	Full Integration Of Weapon Engineering (WE) And Information Systems (IS) Engineering Specialisations	All Naval Service Personnel, their Commanding Officers and Line Managers	Announcement and initiation instruction to complete the full integration of E(IS) and E(WE) engineering specialisations.	FLEET-DNPers-NPT(E)
2010DIN01-107	NHS Pension Scheme – Pension Choice Exercise	MOD Civil Servants who belong, or are eligible to belong, to the NHS Pensions Scheme.	Information on the NHS Pension Choice Exercise	DCP-EF Pensions
2010DIN01-108	Senior Officer's Course - NATO Defence College, Rome	Civilian Personnel at Band B1/B2 and C1 level	The Senior Officer's Course is a 6 month residential course which runs twice yearly at the NATO Defence College, Rome.	PPPA Learning & Development
2010DIN01-109	Publication of Revised JSP 763 MOD Bullying & Harassment Procedures and JSP 831 Service Complaints	All Service Personnel and Civilian MOD personnel involved in the handling of Bullying and Harassment and Service Complaints	Notification that JSPs 763 and 831 have been amended following a major review	DCDS(Pers) Service Conditions & Welfare
2010DIN01-110	Requirement for Naval Service Personnel to hold a valid European Health Insurance Card (EHIC)	All Naval Service Personnel	Information on how to apply for and the requirement for Naval Service personnel to hold a valid European Health Insurance Card	Medical Division - Navy Command
2010DIN01-111	Operational Working Allowance	All civilian employees deploying to Operational	This instruction provides rates of Operational Working Allowance	DGCP-EF-PMRR5

		Theatres	(OWA) paid to civilian personnel whilst deployed in Operational Theatres	
2010DIN01-112	Formation of the Defence Cultural Specialist Unit and Cultural Specialist courses.	All Service and Civilian Personnel	Information about the formation of the DCSU and Cultural Specialist training provided by Defence.	DCSU
2010DIN01-113	Introduction of Charge METOC	All RN commissioned officers of the X(HM) specialisation	The DIN introduces Charge METOC status and promulgates eligibility and selection criteria	FLEET CAP AV HM SO2
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2010DIN02-009	Handling MOD Personal Data	All Service and civilian personnel who handle personal data	Policy and guidance on the Protective Marking, Impact Levels, encryption, and handling rules for handling MOD personal data, particularly when held in 'bulk' form.	CIO-Advisor
2010DIN02-010	Introduction of New Vetting System (CERBERUS)	All Service and civilian personnel	New vetting system and changes to the application process for sponsors and subjects	Defence Vetting Agency
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2010DIN03-013	HMS VENGEANCE and HMS VICTORIOUS transition to and from G Role (Gold Crew)	All personnel dealing with SUBFLOT	Change of Roles / Manning of HMS VENGEANCE and HMS VICTORIOUS (Role Transition)	Faslane Flotilla
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2010DIN04-100	Transfer of Air Publication and Air Diagram Coding Activity from DES Joint Support Chain, Through Life Support Policy to DSDA	All Service and Civilian customers of Air Publications	Control and Management of the Air Publication (AP) and Air Diagram (AD) coding database, including management of AP-100Z-0001, has transferred from DES JSC TLS Glasgow to DSDA, Bicester	DSDA Forms & Publications
2010DIN04-101	Managing the Requirement for Submarine Maintenance	Service and Civilian personnel involved in the planning or execution of submarine maintenance activities	This DIN provides planning assumptions and guidance to NCHQ, FLEET Ops, Ships Staff (SS), DE&S, Superintendent Fleet Maintenance (Clyde) (SFM(C)), Superintendent Upkeep (Submarines) (SUSM), Chief Strategic Systems Executive (CSSE) and other organisations involved in submarine maintenance planning and execution.	DES SM IS-Prog-PPM
2010DIN04-102	FR CS95 Ensemble (UOR) - Sizes of Belleville 340 Aircrew Desert Boot and obsolescence of FR	RN, RAF, Army. UK Military Aircrew, Survival Equipment and Supply staff	Available sizes of Belleville 340 Aircrew Desert Boot and obsolescence of FR Fieldweight	Aircrew Escape and Survival Project Team

	Fieldweight Jacket and FR Belt		Jacket and FR Belt	
2010DIN04-103	Chemical Biological Radiological & Nuclear (CBRN) Respirator Test System (RTS) Laptop Disposal & Joint CBRN Laptop Issue	All Military Units / CBRN Instructors	Disposal instructions for old un-encrypted RTS laptops & Information about the replacement Joint CBRN Laptop.	CBRN Protection Delivery Team (CBRN DT), DE&S.
2010DIN04-104	Update to CBRN respirator testing procedures, software and settings for Respirator Test Set (RTS) and Advanced RTS (ARTS)	All Military Units / CBRN Instructors	Instructions for update of RTS and ARTS software and instructions to use new settings & procedures for respirator testing.	CBRN Protection Delivery Team (CBRN DT), DE&S.
2010DIN04-105	Digital Air Publications sponsored by the Defence General Munitions Project Team - Available on Design Repository.	All Service and Civilian users of Munitions Technical Information and Data	Availability of General Munitions Digital Air Publications on the Design Repository	Defence General Munitions Project Team. Technical Publications Section
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2010DIN05-038	Handling and Use of Commercially Sensitive Information	MOD Civil Servants and Service Personnel existing or retired	Correct handling and use of sensitive information received from MOD contractors or other third parties under enforceable conditions of confidence (express or implied).	DGDC-Hd IPR
2010DIN05-039	RAF Armament/Explosive Storage Area (ESA) Air Publications that are now - Obsolete and withdrawn from use.	All RAF Unit Explosive Storage Area and Armoury personnel	This DIN lists RAF Armament Air Publications and posters that are now Obsolete and withdrawn from use.	DESWpnsEng-DCIE
2010DIN05-040	RAF Armament/Explosive Storage area (ESA) forms and posters that are now - Obsolescent/withdrawn from use	All RAF Unit Explosive Storage Area and Armoury personnel	This DIN lists RAF Armament/ESA forms and posters that are now Obsolescent/withdrawn from use.	DESWpnsEng-DCIE
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
CHANNEL 07 - TRAINING AND EDUCATION				
2010DIN07-069	Calling Notification for Dental Hygienist Training	Any Branch/Trade from 3 Services with a 3 year return of Service after June 2013	The academic requirements and application process for personnel wishing to undertake Dental Hygienist Training	Defence Dental Services (JMC)
2010DIN07-070	Project Management Development Programme	All Service and civilian personnel	Advertising the 2010 recruitment of civilian and service personnel to the Project Management Development Programme (PMDP)	PMDP Team, PPM, COE, PTG
2010DIN07-071	Changes to Ship Protection Force training	All Naval personnel.	This DIN details the changes to Ship Protection Force training	Navy Command Headquarters - Flag Officer Sea Training - Surface Stream Training Capability Manager

2010DIN07-072	Joint Operations Planning Course - 2010	All appropriate Service and Civilian Personnel	Instructions outlining availability, eligibility and application procedures for the Joint Operations Planning Course (JOPC)	J7, PJHQ(UK)
2010DIN07-073	Air Warfare Centre Cranwell Courses that are available to the wider Defence audience.	All Service personnel and appropriate Civil Servants	Eligibility, course content and administrative details for applicants for Air Warfare training at Air Warfare Centre Cranwell.	AWC Cranwell
2010DIN07-074	Close Operations Stand of the Land Combat Power Demonstration (LCPD)	All Service and Civilian Personnel	Explanation of the aims and objectives of the LCPD and the Close Ops Stand, and the bidding process with a cut-off date.	DGLW
2010DIN07-075	Selection of RN/RM Candidates for Legal Training	Royal Navy and Royal Marine Officers	RN/RM Barrister training: Application and Selection procedures, required pre-entry qualifications and subsequent career path	Fleet DNPS
2010DIN07-076	DEFENCE DIVING SCHOOL COURSES FOR TRAINING YEAR 2010/2011	All RN and Army Personnel	Diving Courses available for 2010 / 2011 for Army and Navy personnel. Course content, Course booking forms and Joining Instructions.	Commanding Officer, Defence Diving School
2010DIN07-077	Fast-Track Membership of the Chartered Management Institute	All Regular and Reserve Service Personnel	Application procedure for 'Fast Track' membership of Chartered Management Institute	DCDS PERS TESR SKILLS
2010DIN07-078	Defence Policy on Computer Users' Training	All Service and Civilian Personnel	Update on the Defence Policy on Computer Users' Training	SO2 – ISP Skills and Training
2010DIN07-079	MSc in Leadership and Management.	Service Personnel	Guidance for service personnel wishing to study for a Learning at Work MSc in Leadership and Management with the University of Portsmouth.	FLEET-FOST TE EL3R
2010DIN07-080	Commando Helicopter Force (CHF) Basic Military Acquaint Course (Air 338)	All appropriate Service Personnel Drafted to CHF and MASU	Instructions outlining availability, eligibility, administration and application procedures for the Basic Military Acquaint Course (Air 338)	SO2 J7 CHF for CO CHF
2010DIN07-081	Education Courses at NETS Learning Centres East (HMS NELSON), West (HMS DRAKE) and North (HMS NEPTUNE, incl HMS CALEDONIA)	All RN/RM personnel	List of Education Courses run in NETS Learning Centres in Portsmouth, Plymouth and Faslane	NETS
2010DIN07-082	Tri-Service University Short Course Programme – Academic Year 2010/2011	All Tri-Service Personnel	List of Short Courses held at various Universities throughout the UK	TESR

2010DIN07-083	Intermediate Command and Staff Course (Maritime) (ICSC(M))	RN Lieutenants, RFA Officers and Civil Servants	Information detailing the qualification and application for Intermediate level Command and Staff Training for Royal Naval, Royal Marine and RFA Officers, selected Warrant Officers and Civil Servants	Director Royal Naval Division
2010DIN07-084	Information Management Courses for Training Year 2010-2011 at the Defence Academy - College of Management and Technology	MOD staff fulfilling roles as Senior Information Officers, Information Managers or Information Support Officers and/or their Line Managers	The Schedule of Information Management Courses at the Defence Academy – College of Management and Technology, Shrivenham, for Training Year 2010-2011, with details of how to apply for them.	DA-CMT Technology Division, IM Branch
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
2010DIN08-010	Waiver of Import Duty - Change to the Timing of the Issue of a Waiver Certificate	Senior Finance Officers, Finance Officers, Budget Managers and all staff involved in the Procurement process	Guidance on the change to the timing of an import duty waiver certificate to coincide with Contract Award	DFM FMPD Policy Tax & Duty Team
2010DIN08-011	Consolidate End to End Feeder Processing	MGs, TLBs and Budget Managers	Awareness of change to Feeder processing as a result of the GL Centralisation project	FMSSC Business Development
2010DIN08-012	Centralise Core GL Reports	MGs, TLBs and Budget Managers	Awareness of change to GL Reporting as a result of the GL Centralisation project	FMSSC Business Development
2010DIN08-013	Centralise GL System Administrative Activities	MGs, TLBs and Budget Managers	Awareness of change to GL System Admin as a result of the GL Centralisation project	FMSSC Business Development
2010DIN08-014	Centralise Inter TLB Transaction Processing (GL010)	MGs, TLBs and Budget Managers	Awareness of change of Process for GL010s as a result of the GL Centralisation Project	FMSSC Business Development
2010DIN08-015	Centralise Other Transactional Processing and Governance of Policy Associated with GL	MGs, TLBs and Budget Managers	Awareness of the new journal analysis and governance process as a result of the GL Centralisation project	FMSSC Business Development
2010DIN08-016	Consolidate Accounts Receivable to a Single Owner	MGs, TLBs and Budget Managers	Awareness of change to OTC processing as a result of the GL Centralisation project	FMSSC Business Development
2010DIN08-017	Accounting Arrangements 2010/2011	All Feeder Staff, Budget Managers, Imprest Holders, Booking Minute and Transfer Entry Issuing Points and Resource Accounting	Accounting Instructions for Financial Year 2010/2011 for Feeder 9, & details of Batch/Source numbers & Contacts for all Cash Feeders.	DFM-CRUISE Accounting Team

CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
2010DIN09-004	Adoption of official slow march for The Royal Logistic Corps	Service Bands, Defence Staff involved with ceremonial duties, and units of The Royal Logistic Corps.	New musical composition to be used by Service Bands when supporting Royal Logistic Corps units on ceremonial events.	Regimental Headquarters, The Royal Logistic Corps
CHANNEL 10 - ADVENTUROUS TRAINING, SPORTS AND SOCIAL EVENTS				
2010DIN10-030	Officers' Riding Course	Commissioned Officers and Officer Cadets	Application Instructions for Officers Riding Course	King's Troop RHA
2010DIN10-031	Army Waterskiing and Wakeboarding Championship 2010 - 6 to 10 Sep 10	All Army Personnel	General Instruction and entry form for the Army Waterskiing and Wakeboarding Championship 2010, to be held over the period 6 - 10 Sep 10 at Watermark Ski near South Cerney.	DGRP