

DIAGNOSTIC TOOL TO
DETERMINE WHETHER A
MEASURE REQUIRES
NOTIFICATION TO THE
COMMISSION UNDER ARTICLES 810 AND WHETHER A STANDSTILL
PERIOD APPLIES - THE
TECHNICAL STANDARDS
DIRECTIVE (98/34/EC)

**Decision Tree** 

JULY 2012

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# 1. KEY POINTS ON THE REQUIREMENTS OF DIRECTIVE 98/34/EC

Before you use the diagnostic tool here are some key points to note on the requirements of the Directive:

- Subject to limited exceptions, the Directive requires notification in draft to the Commission of measures such as mandatory rules, guidance or any document which it is intended users should in practice follow(referred to as 'technical regulations') which apply in the UK or a major part of it and regulate:
  - industrially manufactured or agricultural products (including bans on products, rules about their composition, packaging or testing and rules that relate to their subsequent use), or
  - services provided on a commercial basis over the internet or through any similar medium (these are referred to as 'information society services').
- A measure is a 'draft' if the text is at a stage of preparation at which substantial amendments can be made (Article 1(12)). (Thus, for example, it is too late to make a notification in relation to an SI if the Minister has already signed it.)
- Subject to limited exceptions, after notification to the Commission, a standstill
  period of a minimum of 3 months (which can be extended in the event of objections
  from the Commission or another Member State) applies during which the draft
  measures may not be adopted. (NB Any amendments of substance made to the
  draft after notification will require re-notification.)
- Adoption of a measure regulating goods or electronic services without following the procedure in the Directive renders the measure unenforceable. For this reason if in doubt it is safer to notify a measure in draft. (It also exposes the UK to the risk of infraction proceedings.)
- The directive applies not only to Bills and Statutory instruments but also to soft law such as guidance (An example of this is the guidance produced in relation to the Building Regulations which the UK has notified in draft.) The test is whether the rule is in practice followed whether or not there is a strict legal requirement to do so (Fiscal rules that mean that it is advantageous to manufacture products in a particular way would for example be caught). Agreements through which particular standards are adopted which are officially endorsed may also require notification in draft.
- Notification under 98/34 may be necessary even where the rules implement a Directive.

# 2. DO YOU NEED TO NOTIFY YOUR DRAFT RULES OR GUIDANCE?

NB You need to apply the following test to draft rules such as draft statutory instruments or provisions to be included in a Bill as well as any guidance or similar document which in practice will be followed by those who use it. (References in the test to 'draft rules' includes draft guidance etc.) Go to Section A if your rules relate to products or Section B if your rules relate to electronic services.

Follow the questions in the following tables to see whether your draft rules/ guidance etc. are notifiable and whether you need to observe a standstill period.

#### **SECTION A - RULES ABOUT PRODUCTS**

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
A1.	Products covered by 98/34  Do the draft rules relate to any of the following kinds of products:  industrially manufactured	What is a product?  The directive applies to rules (referred to as 'technical regulations') relating to 'products' (and electronic services described in the directive as 'Information Society services). 'Products are defined in Article 1(1) of the Directive as industrially manufactured products and agricultural products including fish products. The Commission view is that rules applying to products not in common use or with a negligible

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	products or agricultural products (including fish products)?	economic impact must be notified. (See Working paper: Court of Justice Judgements and Commission Practice para 2.1.1 (Doc39/98-rev.3-EN which is available on the Commission website at <a href="http://ec.europa.eu/enterprise/tris/court/JurisprudenceEN.pdf">http://ec.europa.eu/enterprise/tris/court/JurisprudenceEN.pdf</a> )
	Yes – Go to the next question.	(See also Case C-42/10 Vlaamse Dierenartsenverening which contains some discussion on what a 'product' is. Pet passports are not 'products')
	No – To consider whether your draft rules relate to an information society Service. Go to Section B.	
A2	Prohibitions relating to goods  Do the draft rules introduce or amend a prohibition or ban on the manufacture, importation, marketing or use of a product?	What is a prohibition?  The definition of 'technical regulation' in Article 1(11)  includes provisions which prohibit the manufacture, importation, marketing or use of a product. A rule is to be regarded as a prohibition if it leaves no room for any use which can reasonably be expected of the product concerned

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.  No – Go to the next question.	other than a purely marginal one (Case C-267/03 Lindberg).
A3	Technical specifications – product characteristics  Do the draft rules specify (or amend a specification relating to) the characteristics of a product such as levels of quality, safety or performance or its dimensions or requirements	Technical specifications  The definition of 'technical regulation' also covers 'technical specifications'. A 'technical specification' includes a document which specifies the characteristics required of a product (See Article 1(3)). For example in the Lidl Italia case, a requirement for cotton buds to be biodegradable was a technical specification. In C-289/94 Commission v Italy (Molluscs), a requirement as to water quality could be a technical specification in relation to molluscs if in practice only molluscs raised in water meeting

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	as to:  the name under which the product is sold; terminology or symbols; testing of the product (including test methods); packaging, marking or labelling; or conformity assessment procedures?	those standards could be sold. A rule that does not affect the characteristics of a product is not a technical specification. A requirement to immunise pigs was not a technical specification as it did not prevent pork from pigs that had not been immunised from being sold. (See Case C-37/99 Donkersteeg ECR 2000 p I-10223). Rules as to the levels of asbestos fibres in the work place do not amount to a technical regulation as they do not define the characteristics of a product. C-279/94 Commission v Italy (Asbestos) [1997] ECR I-4743. A requirement for labelling to be in a particular language is not a technical regulation. (See Case C-33/97 Colim.). See also Case C-361/10 Intercommunale Intermosane (rules about electrical installations not technical regulations as they did not affect specific products.)
	Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.	

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	No – go to the next question.	
A4	Technical specifications – production methods and processes  Do the draft rules cover production methods and processes in relation to any of the following:  agricultural products,  products intended for human and animal consumption,  medicinal products,  other products where the characteristics of the	See second paragraph of definition of technical specification in Article 1(3).

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	product are affected?  Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.  No – go to the next question.	
A5	Requirements after a product is on the market ("Other requirements")  Do the draft rules impose or amend any requirements which apply after the product has been placed on	Requirements after a product is on the market ('other requirements')  The definition of 'technical regulation' has been extended to cover what are described as 'other requirements' (See Article 1(4). These are requirements which affect the life cycle of the product after it has been placed on the market including for

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	the market and which might significantly influence:	example: conditions of use;
	the composition of a product,	recycling; reuse;
	the nature of product,	disposal.
	the marketing of the product,	The Directive states that this in particular includes rules to protect consumers and the environment. See also Case C-361/10 Intercommunale Intermosane for discussion of the concept of 'other requirements' - para 19-21 of the judgment.
	(including in particular rules to protect consumers or the environment)?	
	Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.	

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	No – your draft rules are not notifiable.	

#### **SECTION B - RULES ABOUT INFORMATION SOCIETY SERVICES**

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
B1	Do the draft rules relate to a service normally provided for remuneration?	The Directive has been extended to cover what are referred to as 'Information Society services' (Broadly speaking this covers services supplied over the internet or similar electronic medium.). A service is something
	Yes – go to the next question.  No – Your draft rules are not caught by the notification requirements of 98/34.	that is provided for remuneration. The remuneration need not be paid by the recipient of the service. For example a service funded by advertising will be covered.
B2	Is this service provided by electronic means?	Services not provided 'by electronic means'  Annex V of the Directive provides a non-exhaustive list of services that are not
	Yes – go to the next question.	provided 'by electronic means'. You should definitely answer 'No' to this question if the services fall within any of the following

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		categories:
	No – Your draft rules are not caught by the notification requirements of 98/34.	
		Services having material content even though provided by electronic devices:
		automatic cash or ticket dispensing machines (banknotes, rail tickets etc.);
		access to roads/car parks where electronic devices at entrance/exit control access and/or ensure correct payment.
		Offline services: distribution of CD roms or software on diskettes.
		Services which are not provided via electronic processing/inventory systems:
		voice telephony services;
		telefax/telex services;
		services provided via voice telephony or fax;

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		telephone/telefax consultations with doctors/lawyers;
		telephone/telefax direct marketing.
В3	Is this service provided at a distance without the parties being present?  Yes – go to the next question.	Services not provided at a distance  Annex V of the Directive provides a non-exhaustive list of services that are not provided 'at a distance'. You should definitely answer 'No' to this question if the services fall within any of the following categories:
	No – Your draft rules are not caught by the notification requirements of 98/34.	Services where the provider and recipient are both physically present even where electronic devices are used such as:
		medical examinations using electronic equipment;
		consultation of an electronic catalogue by a customer in a shop;
		plane ticket reservations at a travel agency in

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		the physical presence of the customer; electronic games in an arcade where the
		customer is physically present.
B4	Is this service provided through the transmission of data at the request of a person?	Services not supplied at the individual request of a recipient of services
	Yes – go to the next question.	Annex V of the Directive provides a non- exhaustive list of services that are not provided 'at the individual request of a recipient of services'. You should definitely answer 'No' to this question if the services
	No – Your draft rules are not caught by the notification requirements of 98/34.	fall within any of the following categories:
		Services provided by transmitting data without individual demand for simultaneous reception by an unlimited number of individual receivers (point to multipoint transmission):
		television broadcasting services (including

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		near-video on-demand services), covered by point (a) of Article 1 of Directive 89/552/EEC; radio broadcasting services; (televised) teletext.
B5.	Is the specific aim or object of the draft rules to regulate information society services (i.e. electronic services) in an explicit or targeted way?	The Directive provides that a rule is to be considered as being specifically aimed at information society services where having regard to its statement of reasons and its operative part, the specific aim and objective of all or some of its individual provisions is to regulate information society services in an
	Yes – go to the next question.  No – Your draft rules are not caught by the notification requirements of 98/34.	explicit and targeted manner. A rule is not to be considered to be specifically aimed at Information Society Services if it affects such services only in an implicit or incidental manner. Rules of general application which incidentally affect information society services will not require to be notified (Article 1(5)). Thus a law on the protection of minors will not require notification unless it contains specific provisions relating to the internet. Similarly rules relating to the level of lawyers fees will not require notification except where

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		there is specific provision to services provided over the internet.
B6	Prohibitions  Do the draft rules prohibit (or amend a prohibition relating to) the provision or use of a service, or establishment as a service provider?	The definition of 'technical regulation' in Article 1(11) includes measures which prohibit the provision or use of a service or establishment of a person as a service provider.
	Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.	
	No – go to the next question.	

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
В7	Rules on Services provided electronically	The definition of 'rule on services' is to be found in Article 1(5). Examples of the kinds of thing that may be covered are rules on domain names and electronic
	Do the draft rules impose (or amend) requirements on the take up and pursuit of a service provided electronically in particular provisions concerning:	signatures and rules relating to advertising on the internet.
	the service provider	
	the services	
	the recipient of the services	
	Yes – your provision is notifiable unless an exception is applicable - go to Section C to determine whether any of the exceptions apply.	
	No – Your draft rules are not caught by the notification requirements of 98/34	

#### **SECTION C - EXCEPTIONS TO THE REQUIREMENT TO NOTIFY**

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
C1	Repeals  Will the draft rules repeal a technical regulation in its entirety?  Yes – the draft rules do not need to be notified.  No – go to the next question.	The Commission has indicated that the total repeal of a technical regulation does not need to be notified. However measures that liberalise or derogate from existing rules which are not whole scale repeals need to be notified. See Case 273/94 Commission v Netherlands (Margarine) ECR 1996 I-131. (See para. 2.1.10 of Working paper: Court of Justice Judgements and Commission Practice.)
C2	Re-enactments	In Case C-33/97 Colim NV v Bigg's Continent Noord NV the court noted that national measures which reproduce or replace – without adding new or additional

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	Are the draft rules limited to a pure re-enactment of existing rules which were notified under 98/34 (without adding new or additional rules)?	specifications – existing technical regulations which were originally duly notified under 98/34 cannot be technical regulations.
	Yes – the draft rules do not need to be notified.	
	No – go to the next question.	
C3	Powers and other rules of no legal effect for individuals	A provision that merely confers on the Minister a power to make subordinate legislation such as Regulations will not be notifiable provided that it does not itself contain any substantive provisions that
	Are the draft rules limited to conferring a power to make rules?	amount to a technical regulation. However provisions made under the power must be notified in draft if they are technical regulations and where applicable the appropriate standstill period must be

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	Yes – the draft rules do not need to be notified.	observed.
	No – go to the next question.	In the case C-194/94 CIA Security International SA v Signalson [1996] ECR I- 2210 the ECJ stated at para 29:
		"A rule is classified as a technical regulation for the purposes of Directive 83/189 if it has legal effects of its own. If, under domestic law, the rule merely serves as a basis for enabling administrative regulations containing rules binding on interested parties to be adopted, so that by itself it has no legal effect for individuals, the rule does not constitute a technical regulation within the meaning of the directive (see the judgment in Case C-317/92 Commission v Germany [1994] ECR I-2039, paragraph 26)."
		Some caution needs to be exercised in relying on this exception. In the CIA case the rules in that case were held to be notifiable even though some further administrative rules were required because the rule itself

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		required security systems to have prior approval.
C4	Implementation of Community law	There is an exception that provides that the notification and standstill requirements do not apply to things done to:
	Are the draft rules being adopted for the purposes of a binding Community obligation in respect of which there is no choice as to methods of implementation?	"comply with binding Community Acts which result in the adoption of technical specifications or rules on services." (Article 10(1))
	Yes – the draft rules do not need to be notified.	The Commission view on this is that where Member States have 'room to manoeuvre' national measures need to be notified. In Case C-159/00 Sapod Audic v
	No – go to the next question.	Eco-Emballages, an attempt to rely on article 10 in relation to laws implementing a directive failed because "that directive establishes only a general framework, leaving Member States a significant degree of freedom". If a

No.	Questions to determine whether a measure requires to be notified.	Gui	dance Notes.
		Statupo suc (pro to c pap	ective leaves choices for a Member te, then Art 10(1) cannot be relied on. A case where Art 10(1) was cessfully invoked was C-425/97 Albers phibition on administering clenbuterol attle.) (See para 1.1.7 of the Working er: Court of Justice Judgments and nmission Practice.)
C5	Implementation of International Agreements  Do the draft rules fulfil obligations arising out of international agreements which result in the adoption of common technical specifications or rules on services in the Community?	seco invo part prov mus mar how Wor	s exception is contained in Article 10(1) and indent. This exception cannot be sked unless all the Member States are by to the Agreement. Additionally the visions of the international agreement at be measures leaving Member States no gin for manoeuvre in implementation rever narrow. (See para 2.2.3 of the sking paper: Court of Justice Judgments Commission Practice.)
	Yes – the draft rules do not need to be notified.		

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	No – go to the next question.	
C6	Safeguard clauses in Community Acts	This exception is to be found in Article 10(1) of the Directive (Third indent).
	Do the draft rules make use of safeguard clauses provided for in binding Community acts?	What is a safeguard clause?  A safeguard clause will usually be indicated in the Article heading. An example is to be found in Article 3 of Directive 2001/18/EC of the European Parliament and of the Council
	Yes – the draft rules do not need to be notified	the European Parliament and of the Council of 12 <sup>th</sup> March 2001 on the deliberate release into the environment of genetically modified organisms and repealing Council Directive 90/220/EC. This Article is headed "Safeguard Clause" and it permits the banning of GMOs
	No – go to the next question	where new evidence appears which demonstrates a risk to human health or the environment notwithstanding that the procedures in that Directive have been followed.

No.	Questions to determine whether a measure requires to be notified.		Guidance Notes.
C7	General Product Safety - Application of Article 8(1) of Directive 92/59/EEC	Member states apply Article 8(1) of Dir 92/59 on general product safety. This has been replaced by Article 12(1) of Direc 2001/95/EC. This lays down a Commu	This exception refers to any situation where Member states apply Article 8(1) of Directive 92/59 on general product safety. This has been replaced by Article 12(1) of Directive 2001/95/EC. This lays down a Community rapid information system (RAPEX) in the
	Do the draft rules apply Article 12(1) of Directive 2001/95/EC (which relates to the Community rapid information system in the event of serious risk to the health and safety of consumers)?		event of a serious risk to the health and safety of consumers. The Directive provides a procedure for taking measures to deal with health and safety issues relating to specific products.
	Yes – the draft rules do not need to be notified.		
	No – go to the next question.		

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
C8	Implementation of ECJ judgments	This exception is to be found in Article 10(1).
	Do the draft rules restrict themselves to implementing a judgment of the ECJ?	
	Yes – the draft rules do not need to be notified.	
	No – go to the next question.	
C9	Amendment of technical regulation at request of Commission	This exception is to be found in Article 10(1).
	Do the draft rules restrict themselves to amending a technical regulation in accordance with a Commission request with a	

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	view to removing an obstacle to trade or, in the case of rules on services, to the free movement of services or the freedom of establishment of service operators?	
	Yes – the draft rules do not need to be notified.	
	No – go to the next question.	
C10	Rules on Worker protection	This exemption is contained in Article 1(12) final paragraph. Thus a rule reserving use of certain dangerous equipment for specified skilled workers does not need to be notified.
	Are the draft rules concerned with a measure considered necessary by the UK under the Treaty for the protection of persons, in particular workers, when products are used, provided that such measures do not	The exception means that a measure requiring compulsory use of protection equipment for certain activities does not require notification provided the measures do not specify the characteristics of the

No.	Questions to determine whether a measure requires to be notified.	G	uidance Notes.
	affect the products?	pr	otection equipment that must be used.
	Yes – the draft rules do not need to be notified.		
	No – go to the next question.		
C11	Radio Broadcasting Services	Tr	nis exception is to be found in Article 1(2).
	Do the draft rules relate to radio broadcasting services?		
	Yes – the draft rules do not need to be notified.		

No.	Questions to determine whether a measure requires to be notified.		Guidance Notes.
	No – go to the next question.		
C12	Television broadcasting services	1	This exception is to be found in Article 1(2). A service comes within the concept of 'television broadcasting' referred to in Article 1(a) of Directive 89/552, as amended by Directive 97/36,
	Do the draft rules relate to television broadcasting services covered by point (a) of Article 1 of Directive 89/552/EEC?	if it consists of the initial transmis television programmes intended f the public, that is, an indeterminal potential television viewers, to whimages are transmitted simultaneous manner in which the images are transmissional transmission.	if it consists of the initial transmission of television programmes intended for reception by the public, that is, an indeterminate number of potential television viewers, to whom the same images are transmitted simultaneously. The manner in which the images are transmitted is not a determining element in that assessment. (See
	Yes – the draft rules do not need to be notified.		Case C-89/04 Mediakabel).
	No – go to the next question.		

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
C13.	Do the draft rules relate to matters which are covered by Community legislation in the field of telecommunications services, as defined by Directive 90/387/EEC?  Yes – the draft rules do not need to be notified.  No – go to the next question.	Commission guidance indicates that this exception only covers matters that are actually harmonised by Community law. There was some debate as to whether internet service providers fall within the scope of this exception. However there are no harmonised rules on these. The Commission give as an example of a law that requires notification as a law on the liability of internet access suppliers. Article 1(4) defines telecommunications services means services whose provision consists wholly or partly in the transmission and routing of signals on a telecommunications network by means of telecommunications processes, with the exception of radio broadcasting and television. The Commission guidance states:
		Future national drafts relating to telecommunications matters already harmonised at Community level - i.e. including national measures other than those covered by the general exemption in Article 10 – will not fall within the scope of the Directive and will not therefore be subject to the obligation to notifyAs a result of this specific exemption, not only the measures referred to in Article 10 of Directive 98/34/EC

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		but also all other national regulations relating to questions governed by the Telecommunications Services Directives (e.g. laws amending, clarifying, or repealing the scope of a law transposing a Directive) are not subject to the obligation of prior notification in Directive 98/34/EC (given that, for the most part, they will have to be notified under these DirectivesSimilarly, a future national law, subsequent to the law which transposed Directive 97/13/EC and laying down specific conditions for granting licences to supply electronic mail telecommunications services, will not, as a result of this exemption, be subject to the obligation of prior notification."
		42/98-EN (def.))
		Annex VI of the Directive sets out a non-

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
C14	Financial Services	exhaustive list of matters covered by Community legislation in the field of financial services. Answer 'yes' to this question if the rules cover any of the
	Do the draft rules relate to matters which are covered by Community	following:
	legislation in the field of financial services?	investment services
		insurance and reinsurance operations
	Yes – the draft rules do not need	banking services
	to be notified.	operations relating to pension funds
	No – go to the next question.	services related to dealing in futures and options.
	No – go to the next question.	
		In particular this exception includes:
		investment services referred to in the Annex to Directive 93/22/EEC; services of Collective investment undertakings,
		services cover by the activities subject to mutual recognition referred to in the Annex to

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
		Directive 89/646/EEC
		operations covered by the insurance and reinsurance activities referred to in:
		Article 1 of Directive 73/239/EEC
		the Annex to Directive 79/267/EEC
		Directive 64/225/EEC
		Directives 92/49/EEC and 92/96/EEC
		The exception for financial services is to be found in the third sub-paragraph of point 5 of Article 1. The Commission's Vade Mecum to Directive 98/48 EC states (page 26) that this exception covers not only anything falling within the Article 10 general exception relating to the implementation of Community law but also all measures supplementing or subsequent to the implementing instrument.
		Article 1(5) contains this exemption which

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
C15	Regulated markets	relates to stock markets and markets on which financial instruments are traded etc.
	Do the draft rules apply to rules enacted by or for regulated markets within the meaning of Directive 93/22/EEC or by or for other markets or bodies carrying out clearing or settlement functions for those markets?	The Commission's Vade Mecum to Directive 98/48 (page 27) gives the following examples of things that are not notifiable:
		A draft regulation on computerised stock exchange dealing and settlement;
	Yes – the draft rules do not need to be notified (but the definitive text must be sent to the Commission when the measure is	A draft decree concerning the clearing system for electronic trades made on the stock exchange;
	adopted).  No – go to the next question.	A draft regulation relating to the procedures for the supply and conclusion of electronic transactions concerning securities traded on financial markets other than stock exchanges.
C16	Geographical Indications	Regulation 2081/92/EEC expressly disapplies the Directive in relation to rules

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	Do the draft rules relate to geographical indications and designations of origin for agricultural products and foodstuffs within regulation 2081/92/EEC?	relating to geographical indications and designations of origin for agricultural products and foodstuffs.
	Yes – your measure does not need to be notified.	
	No – go to the next question.	
C17	Social Security systems	Article 1(11) contains this exemption.
	Do the draft rules relate to technical specifications or other requirements or rules on services linked to national social security systems?	

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
	Yes – your measure does not need to be notified.	
	No – the draft rules do not fall within any of the exceptions to the directive and are notifiable.	

YOU NOW NEED TO CONTACT BIS TO ARRANGE FOR THE RELEVANT NOTIFICATION TO BE SENT TO THE COMMISSION. GO TO THE NEXT SECTION TO ASCERTAIN WHETHER YOU NEED TO OBSERVE A STANDSTILL PERIOD.

## SECTION D - A STANDSTILL PERIOD OF AT LEAST 3 MONTHS WILL APPLY UNLESS YOU FALL WITHIN THE FOLLOWING EXCEPTIONS:

No.	Questions to determine whether a measure requires to be notified.	Guidance Notes.
D1	Prohibitions on manufacturing not impeding free movement of products	This exception is to be found in Article 10(2).
	Do the draft rules contain a manufacturing prohibition which does not impede the free movement of products?	
	Yes – You need not observe the standstill period (but you must still notify the rules to the Commision)	
	No – go to the next question	

D2	Fiscal measures	This exception is to be found in Article 10(3).
	Are the draft rules:  to be imposed by an authority on a list drawn up by the Commission under Article 1(11) and  to be linked to fiscal or financial measures which affect the consumption of products or services by encouraging compliance with the draft rules?	
	Yes – You need not observe the standstill period (but you must still notify the rules to the Commission)  No – go to the next question	
		This exception is to be found in Article 9(7) of

D3	Cases of urgency - products	the Directive.
	Do the rules need to be adopted because there are:	This exception is construed narrowly. A Member State cannot rely on urgency of its own making e.g a failure to implement a
	urgent reasons arising out of serious and unforeseeable circumstances relating to:	Directive on time.
	the protection of public health or safety	
	the protection of animals	
	the preservation of plants	
	and the rules need to be prepared and enacted in a short space of time with no consultation being possible.	
	Yes – You need not observe the standstill period (but you must still notify the rules to the Commission.)	
	No – go to the next question.	

D4	Cases of urgency - services  Are the draft rules to be adopted because:	This exception is to be found in Article 9(7) of the Directive.
	there are urgent reasons arising out of serious and unforeseeable circumstances relating to public policy reasons (especially the protection of minors) (or any reason mentioned in the previous question) and	
	the rules need to be prepared and enacted in a short space of time with no consultation being possible?	
	Yes – You need not observe the standstill period (but you must still notify the rules to the Coommission)	
	No – go to the next question.	

D5	Cases of urgency – financial markets	This exception is to be found in Article 9(7) of the Directive.
	Do the draft rules need to be adopted immediately for urgent reasons occasioned by serious circumstances relating to the protection of the security and the integrity of the financial system, notably the protection of depositors, investors and insured persons?	
	Yes – You need not observe the standstill period (but you must still notify the rules to the Commission)	
	No – Your rules do not fall within any exception and must observe the standstill period.	

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