

xxxx

[Sent by email: xxxx]

xxxx

Department for Transport
Great Minster House
76 Marsham Street
London
SW1P 4DR
Direct Line: xxxx
Web Site: www.dft.gov.uk
Our Ref: F0007426
Date: 29 March 2011

Dear xxxx,

Freedom of Information Act Request – F0007426

I am writing to confirm that the Department has now completed its search for the information which you requested on 25th February 2011.

You asked:

“I would be grateful if you could disclose your headcount figures for your organisation and any associated arms length bodies which fall within your remit. I would like this data for staff based in offices in the Greater Manchester area, broken down by office location/postcode where the staff are based. I would like the data broken down by civil service grade (e.g. AO, EO, HEO, SEO, etc.), or the grade structure you use. Please provide this data by number of posts, and by FTE if possible. I would also like to receive the pay scales for your grades. Please specify if these scales are geographic ones, or national.”

Response

The Department for Transport was formed in 2002 and is made up of a Central Department DfT(c) and seven Executive Agencies as follows:

Highways Agency (HA)
Driver & Vehicle Licensing Agency (DVLA)
Driving Standards Agency (DSA)
Vehicle & Operator Services Agency (VOSA)
Maritime & Coastguard Agency (MCA)
Vehicle Certification Agency (VCA)
Government Car & Despatch Agency (GCDA)

The DfT Non-Departmental Public Bodies (NDPBs) are:

British Transport Police Authority (BTPA)
Civil Aviation Authority (CAA)
Cycling England
Disabled Persons Transport Advisory Committee (DPTAC)
Directly Operated Railways Ltd (DOR Ltd)
High Speed Two Ltd (HS2)
Northern Lighthouse Board (NLB)
Passenger Focus
Railway Heritage Committee (RHC)
Traffic Commissioners and Deputies (TCs and Ds)

Trinity Lighthouse Service (TLS)
Renewable Fuels Agency (RFA)

This response includes the Central Department, our Executive Agencies. The NDPBs are separate public authorities for the purposes of the Freedom of Information Act 2000 so you need to contact each one of them separately in order to request information.

The numbers below include both permanent and non-permanent members of staff. Where there are fewer than five individuals the term "<5" has been used. Exact numbers below five are being withheld in reliance on the personal information exemption at section 40(2)&(3) of the Freedom of Information Act 2000 (The full text of the exemption is attached at Annex A).

If we were to disclose staff numbers below five they could be used, coupled with information already in the public domain or known to staff internally, to identify individuals working in these offices. These staff have an expectation that personal information about them won't be put into the public domain. To do so would be unfair and would breach the first data protection principle. The full text of the exemption is attached at Annex A.

There was a nil response from all except for the following:-

DVLA

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
AO	£14,000 to £15,200	59.51	60	Manchester LO & RPU
EO	£20,235 to £23,320	5.54	6	Trafford House
HEO	£25,880 to £29,255	<5	<5	Chester Road, Stretford
SEO	£32,230 to £35,900	<5	<5	Manchester, M32 0SL

DSA

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
DE	£21,348 to £24,687	8.4	9	Bolton DTC, BL3 2AW
SDE	£25,409 to £27,814	<5	<5	
Cleaner	£11,464 to £12,041	<5	<5	
DE	£21,348 to £24,687	5	5	Hyde DTC, SK14 1JE
SDE	£25,409 to £27,814	<5	<5	
Cleaner	£11,464 to £12,041	<5	<5	
DE	£21,348 to £24,687	7	7	Cheetham Hill DTC, M8 0TD
SDE	£25,409 to £27,814	<5	<5	
Cleaner	£11,464 to £12,041	<5	<5	
DE	£21,348 to £24,687	7	7	Failsworth DTC, M35 9RD

SDE	£25,409 to £27,814	<5	<5	
DE	£21,348 to £24,687	7.7	8	Rochdale DTC, OL16 5AF
SDE	£25,409 to £27,814	<5	<5	
DE	£21,348 to £24,687	6.2	7	Sale DTC, M33 7ER
SDE	£25,409 to £27,814	<5	<5	
DE	£21,348 to £24,687	6	6	Atherton MPTC, M46 0SY
SDE	£25,409 to £27,814	<5	<5	
DE	£21,348 to £24,687	9	9	West Didsbury DTC, M21 7QY
SDE	£25,409 to £27,814	<5	<5	

HA

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
AO	£17,260 to £18,314	25.30	26	Piccadilly Gate, Store Street,
EO	£20,432 to £22,779	41.14	42	Manchester, M1 2WD
HEO	£25,305 to £34,730	55.44	57	
SEO	£37,430 to £42,952	54.84	55	
Grade 7	£43,412 to £50,846	24.71	25	
Grade 6	£52,813 to £61,547	7	7	
SCS	£58,200 to £118,000	<5	<5	
Consultants	Various, paid at the grade worked in	7	7	
AO (TM1b)	£18,440 to £21,545	40	40	Milnrow Outstation,

HEO (TM2)	£25,310 to £29,622	6	6	Milnrow Motorway Unit,
				Elizabethan Way, Milnrow,
				Rochdale, OL16 0HG

VOSA - Chadderton

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
AA	£14,619 – £16,019	<5	<5	The Goods Vehicle Testing Station Broadway Business Park Chadderton Oldham Lancashire OL9 9XA
AO	£17,662 – £19,953	<5	<5	
EO	£22,066 – £24,928	<5	<5	
ESO	£17,662 – £19,953	<5	<5	
HANDYPERSON	£14,217 – £14,507	<5	<5	
HEO	£27,580 – £31,070	<5	<5	
HPTO	£27,580 – £31,070	5.61	6	
PTO	£22,066 – £24,928	26	26	
SPTO	£34,346 – £39,100	<5	<5	
STE	£27,580 – £31,070	<5	<5	
TE	£22,066 – £24,928	8	8	
TESTER	£14,619 – £16,019	<5	<5	
VEHICLE INSPECTOR	£17,662 – £19,953	21.2	22	

Office of the Traffic Commissioner - Chadderton

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
AO	£17,662 – £19,953	<5	<5	The Goods Vehicle Testing Station Broadway Business Park Chadderton Oldham Lancashire OL9 9XA

**Office of the Traffic Commissioner -
Golborne**

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
				Stonecross Place
AO	£17,662 – £19,953	9.6	10	Stonecross Lane
EO Level 5	£23,810 – £26,621	<5	<5	Golborne
HEO	£27,580 – £31,070	<5	<5	WARRINGTON, WA3 2SH

VOSA - Golborne

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
HEO	£27,580 – £31,070	<5	<5	Stonecross Place
BCO	£17,662 – £19,953	<5	<5	Stonecross Lane
TE	£22,066 – £24,928	<5	<5	Golborne WARRINGTON WA3 2SH

**Traffic Commissioner - Arms length associated body -
Golborne**

	Staff Numbers as at:-	31/01/2011	31/01/2011	
Grade	Pay Scale (National)	FTE	POSTS	Office Location/ Postcode where staff are based
Traffic Commissioner	£90,000 – £94,999	1	1	Stonecross Place Stonecross Lane Golborne WARRINGTON WA3 2SH

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. A copy of this response and the information provided may now be published on our website together with any related information that will provide a key to its wider context.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04
Ashdown House
Sedlescombe Road North
Hastings
East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

sent by e-mail

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Your right to complain to DfT and the Information Commissioner

You have the right to complain about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Annex A

FOIA Section 40: Full text of exemption

1. Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.
2. Any information to which a request for information relates is also exempt information if:
 - (a) it constitutes personal data which do not fall within subsection (1), and
 - (b) either the first or the second condition below is satisfied
3. The first condition is:
 - (a) in a case where the information falls within any of paragraphs (a) to (d) of the definition of "data" in section 1(1) of the Data Protection Act 1998, that the disclosure of the information to a member of the public otherwise than under this Act would contravene:
 - (i) any of the data protection principles, or

(ii) section 10 of that Act (right to prevent processing likely to cause damage or distress), and

(b) in any other case, that the disclosure of the information to a member of the public otherwise than under this Act would contravene any of the data protection principles if the exemptions in section 33A(1) of the Data Protection Act 1998 (which relate to manual data held by public authorities) were disregarded.

(4) The second condition is that by virtue of any provision of Part IV of the Data Protection Act 1998 the information is exempt from section 7(1)(c) of that Act (data subject's right of access to personal data).

(5) The duty to confirm or deny—

(a) does not arise in relation to information which is (or if it were held by the public authority would be) exempt information by virtue of subsection (1), and

(b) does not arise in relation to other information if or to the extent that either—

(i) the giving to a member of the public of the confirmation or denial that would have to be given to comply with section 1(1)(a) would (apart from this Act) contravene any of the data protection principles or section 10 of the Data Protection Act 1998 or would do so if the exemptions in section 33A(1) of that Act were disregarded, or

(ii) by virtue of any provision of Part IV of the Data Protection Act 1998 the information is exempt from section 7(1)(a) of that Act (data subject's right to be informed whether personal data being processed).

(6) In determining for the purposes of this section whether anything done before 24th October 2007 would contravene any of the data protection principles, the exemptions in Part III of Schedule 8 to the Data Protection Act 1998 shall be disregarded.

(7) In this section—

“the data protection principles” means the principles set out in Part I of Schedule 1 to the Data Protection Act 1998, as read subject to Part II of that Schedule and section 27(1) of that Act;

“data subject” has the same meaning as in section 1(1) of that Act;

“personal data” has the same meaning as in section 1(1) of that Act.