

# **DIN DIGEST**

**November 2009**

REF	Title (includes hyperlink)	Audience	Contains	Sponsor Branch
DINs on hold				
2009DIN03-018	Staffing of Navigation and Seamanship Incidents			
CHANNEL 01 - PERSONNEL				
2009DIN01-218	Supply Chain Management Functional Skills & Competences Framework	All staff in the MOD and its Agencies who are involved in Supply Chain Management and their line managers	Information on the new Supply Chain Management functional competences.	DES Supply Chain Management – Supply Chain Optimisation
2009DIN01-219	SSAFA Operational Welfare Fund	Commanding Officers, Heads of Stations and Unit Welfare Officers	The SSAFA Operational Welfare Fund has been established to provide Welfare Support to those deployed on operations	DCDS (Pers) SO1 Operational Welfare
2009DIN01-220	Attendance at the Planning for Retirement Course	MOD Civil Servants and Service and civilian line managers	A reminder of the entitlement to attend the Planning for retirement course and guidance on minimising travel and subsistence costs	DCP-EF Pensions
2009DIN01-221	Implementation of the 2008 Late Entry Officer Review	All Army personnel	Direction on changes to policy regarding Late Entry (LE) commissioning Terms of Service (ToS), conversion & promotion opportunities and professional development criteria	Directorate of Manning Army (DM(A))
2009DIN01-222	Arthur Barratt Memorial Prize – 2009	All RAF Service personnel	Inviting nominations for the 2009 Arthur Barratt Memorial Prize and announcing winner of the 2008 Prize.	A1 Division HQ AIR
2009DIN01-223	The Royal Air Force Dependants Fund – Annual Report	All RAF Personnel	Trustees' Annual Report of the RAF Dependants Fund for 2008, showing membership and financial status at 31 Dec 08.	RAF Dependants Fund
2009DIN01-224	Royal Navy and Royal Marines Officers: One Star and Captain/Colonel Promotion Announcements	RN and RM Officers, Reporting Officers and Administrators	Revised procedure for the announcement of One Star and Captain/Colonel promotions from the pool.	FLEET-DNPERS
2009DIN01-225	The Sustainable Submarine Manning Project (SSMP)	All Submariners	This DIN Introduces and describes 2SL's Sustainable Submarine Manning Project, providing the submarine community with information of the multitude of initiatives to create a sustainable submarine force.	Fleet DNPers – NPT(E)
2009DIN01-226	The High Readiness Cadre (HRC) For Operational Manpower Augmentation	All RN/RNR Service Personnel	To inform personnel of the RN commitment to short-notice, operational augmentation and the High Readiness Cadre process	FLEET DNPERS ACMP
2009DIN01-227	MOD NHS Analogue Staff (who are subject to Agenda for Change terms and conditions) – Assimilation to new conditioned hours with effect from 1 <sup>st</sup> December 2009.	All MOD NHS Agenda for Change Grades and Managers	Announcement and revised conditioned hours	DCP-EF PMRR

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2009DIN01-228 Replaces 2008DIN01-180	The Naval Service Prizes and Awards Fund	All Service Personnel	The Naval Service Prizes and Awards Fund allocation and procedure for 2009	Royal Navy Charities Organisation
2009DIN01-229	Change to Undergraduate Naval Nurse Entry Requirements	Potential Undergraduate Naval Nurses	Entry Requirements	Navy Command Medical Division
2009DIN01-230	Ministry of Defence Lesbian Gay Bisexual And Transgender (LGBT) Forum on 25/26 February 2009 in Walker House, Liverpool	All Service and Civilian Personnel (who identify as LGBT)	To inform all service staff, civilian and contractors across the Department about the meeting on 25/26 February 2010 of the MOD Lesbian, Gay, Bisexual and Transgender (LGBT) Forum.	Diversity Team DCP
2009DIN01-231	2009 Band B2 Promotion Review	Broader Band C staff, including Trading Funds, Band B staff recruited externally via open competition and their Line Managers	Application process and sift arrangements for staff seeking an invitation to the 2009 Band B Assessment Centre	PPPA RD&P Promotion (B)
2009DIN01-232	Manpower Substitution - Agency Workers	All Finance staff and line managers who request temporary staff (excludes Trading Fund Agencies)	A reminder on the rules relating to the use of manpower substitution and the process for Agency workers to claim T&S expenses.	DCP EF Recruitment
CHANNEL 02 - SECURITY and INTELLIGENCE				
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
2009DIN03-020	Closure of Defence Section Vilnius and Opening of Defence Section Tallinn	All Service and Civilian Personnel	Notification of Defence Section Closure and associated administrative instructions	International Policy & Planning (IPP)
CHANNEL 04 - DEFENCE EQUIPMENT and SUPPORT and the DEFENCE ESTATES				
2009DIN04-225	Removal of AESPs – 1. 9500-A-100-013, 2. 0200-A-282-013 and 3. 0200-A-281-013	Current recipients of the distribution lists	The cancellation of these AESPs, due to the out of date content, lack of sponsorship and identification of nil requirement.	DE&S, Safety and Engineering, Land, Engineering Policy.
2009DIN04-226	Renaming of Helicopter & Islander Combined Project Team to Special Projects Multi Air Platforms Project Team (SP MAP)	All customers and stakeholders of HIC PT	Renaming of Helicopter & Islander Combined Project Team to Special Projects Multi AirPlatforms Project Team (SP MAP)	HIC TL
2009DIN04-227	Aeronautical & General Instruments Ltd (AGI) BG20 Bore Gauge Measuring System	All REME Battalions	Obsolescence issues have resulted in potential compatibility concerns between the modified and existing components of the AGI Bore Gauge Measuring Systems. DS&TE have obtained unique codification to minimise potential problems with incompatible part combinations.	Test Equipment Measurement (TEM), Deployable Support & Test Equipment Team (DS&TE)
2009DIN04-228	MJDI MIS & MJDI POC – Electronic Demand Progression Updates	IPT Range Managers using MJDI MIS and Units using MJDI POC	This DIN reminds Range Managers about the capability within MJDI MIS for Range Managers to remotely update unit demand progression records.	Log NEC FLIS Delivery 2c3b

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2009DIN04-229	Procedures for the return of Demolition Kit L1A1	User units, authorised Competent and Qualified Staff and DSDA, Defence Munitions Centre Staff	Guidance on the procedures to be followed after the usage of Demolition Kit L1A1 by users, authorised Competent and Qualified Staff and DSDA, Defence Munitions Centre Staff	Capability, Mines and Explosives, Defence General Munitions Project Team
2009DIN04-230	Obsolescent Air Commodities Team (ACT) controlled Non-Destructive Testing (NDT) equipment	Tri-Service holders of NDT equipment	Obsolescence declaration of X-Ray equipment used in Non-destructive testing	ACT
2009DIN04-231	Defence Road Transport Policy on Isolated Unit Status (IUS)	All Service and civilian personnel at Isolated Units	Defence Road Transport Policy on Isolated Units	Defence Movements and Transport Policy
2009DIN04-232	Annual Provision of additional medical modules for training and exercises	All Service personnel	This DIN sets out the Tri-service procedure for ensuring that medical modules are ordered and delivered for exercises and training (including adventurous training (AT) & non-allocated exercises) following the Priming Equipment Package (PEP) methodology.	Med & GS Team SO3 Ops Support
2009DIN04-233	Equipment Tables, Scales and Schedules	Equipment Table account holders	New, revised and cancelled Equipment Tables, Equipment Table Scales and Equipment Table Schedules.	SCM (SS) (Land)
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION and BUSINESS PRACTICE				
2009DIN05-050	Visits to NATO HQ	All Service and Civilian Personnel	Guidance for personnel wishing to visit NATO HQ	SO2 Coord NEP
2009DIN05-051	Relocation of Fleet Forward Support (Air)	All Service and Civilian personnel involved in Aviation or Materials support	Summary of arrangements to continue provision of services to MoD Aviation during the Relocation of Fleet FS (Air) MASU & MIG in Spring 2010	Commanding Officer, Fleet Forward Support (Air)
2009DIN05-052	MOD Names, Insignia and Logos	All Service and civilian personnel except for Trading Fund personnel.	This DIN sets out who may use MOD names, insignia and logos, and in which circumstances. This includes military insignia old and new, together with the names and logos of the MOD and its component units. This DIN also gives advice on adopting new names, insignia or logos or using existing names, insignia or logos for new purposes.	Head of Defence Intellectual Property Rights
2009DIN05-053	Direction for the Royal Navy For Armed Forces Day 26 June 2010	Naval Staffs, Commanding Officers, Naval Regional Commands, Naval and Marine Reserve and Cadet Forces	Direction and Guidance on the preparation and planning for Armed Forces Day 2010 by the Royal Navy and Royal Marines and their Reserves and Cadet Forces.	FOSNNI
2009DIN05-054	Relocation of Defence Media Operations Centre to RAF Halton	Global	The Relocation of the Defence Media Operations Centre from RAF Uxbridge and DSL Beaconsfield to a refurbished location at RAF Halton.	Defence Media Operations Centre
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2009DIN06-033	Co-location of Defence Movements and Transport Policy (DMTP) to Abbey Wood.	All Service and civilian personnel involved in Transport and Movements.	As of the 7 Dec 09 DMTP will operate from Abbey Wood.	Supply Chain Management (SCM), DMTP

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CHANNEL 07 - TRAINING and EDUCATION				
2009DIN07-138 Replaces 2008DIN07-150	City & Guilds Communications and Numeracy Awards	All Army Personnel	Application procedure for The City & Guilds Communications and Numeracy Awards through HQ DETS (A)	DETS(A)
2009DIN07-139 Replaces 2007DIN06-102	City & Guilds Senior Awards	All Army Personnel	Application procedure for The City & Guilds Senior Awards through HQ DETS (A)	HQ DETS (A)
2009DIN07-140	Mandatory Military Appraisal Writing Course For Civilians	Civilians With Reporting Responsibilities For Military Personnel And Military Personnel With Civilian 1 <sup>st</sup> And 2 <sup>nd</sup> Reporting Officers.	The Military Appraisal Writing For Civilian Reporting Officers Course Is A 1-Day Non Residential Course That Addresses The Mandatory Training Requirement For Civilians Who Have To Write Reports On Service Personnel.	DCDS(Pers) Strategy and Programmes Office
2009DIN07-141 Replaces- 2009DIN07-056	Media Operations Training 2010-2011	All Service and MOD Civilian personnel	The Defence Media Operations Centre (DMOC) offers programmed and bespoke courses for personnel working in Defence who are required to engage with the Media.	Defence Media Operations Centre
2009DIN07-142	Royal Navy Mobile Learning – Distribution of Sony PSP to FLEET	Royal Navy Engineering Personnel	Explanation on the use of Sony PSP for training purposes and the procedure for their distribution to FLEET assets.	MWS-TT-OIC WEP
2009DIN07-143	Training at the Institute of Naval Medicine	All Service & Civilian Personnel	A list of training courses run at the Institute of Naval Medicine for entitled personnel.	Institute of Naval Medicine
CHANNEL 08 - FINANCE, ACCOUNTING and BUDGETING				
2009DIN08-019	FI 19/09: Net Additional Cost of Military Operations (NACMO) – Standing Instruction (v1.0)	Defence personnel involved in identifying and claiming NACMO and finance personnel who are responsible for reporting and forecasting operational expenditure.	Provide additional guidance to the wider Defence community on identifying and claiming NACMO.	Head of Defence Resources
CHANNEL 09 - HONOURS, AWARDS, ROYAL and CEREMONIAL EVENTS				
2009DIN09-014	63 Sqn RAF Regiment Standard Presentation	All Service and Civilian personnel with links to 63 Sqn RAF Regiment	Second in Command The Queen's Colour Sqn (63 Sqn RAF Regiment)	
CHANNEL 10 - SPORTS and SOCIAL EVENTS				
2009DIN10-048	EX Mercury Snow Rider (MSR) – Royal Signals Snowboarding Championships	All R Signals personnel	The DIN provides a brief outline of the dates, competition, eligibility, entry and application form for the Royal Signals Snowboarding Championships	HQ R SIGNALS
2009DIN10-049	Royal Navy Open Badminton Championships	All Royal Navy and Royal Marine Personnel	Information and Entry Form for the RN Open Badminton Championships 2010	DNPTS
2009DIN10-050	Royal Navy Theatre Festival 2010	All RN personnel	This DIN contains instructions, rules and entrance procedures for the Royal Navy Theatre Festival 2010.	Royal Navy Theatre Association