

XXXX
Via e-mail:
XXXX

XXXX
Property Division
Department for Transport
Zone 4/06
Great Minster House
76 Marsham Street
London SW16 4DR

Direct Line: 0207 944 XXXX
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GTN No: 3533 XXXX

XXXX@dft.gsi.gov.uk

Web Site: www.dft.gov.uk

Our Ref: F0007284

14 February 2011

Dear XXXX,

FREEDOM OF INFORMATION REQUEST: F0007284

I am writing to confirm that the Department has now completed its search for the information which you requested on 21 January 2011.

The Department for Transport was formed in May 2002 and comprises a central department and seven executive agencies:

Government Car & Despatch Agency
Highways Agency (HA)
Driver & Vehicle Licensing Agency (DVLA)
Driving Standards Agency (DSA)
Maritime & Coastguard Agency (MCA)
Vehicle Certification Agency (VCA)
Vehicle & Operator Services Agency (VOSA)

The information requested is attached at Annex A and covers both the central department and our seven agencies.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. The Department will, therefore, be simultaneously releasing to the public the information you requested, together with any related information that will provide a key to its wider context.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04
Ashdown House
Sedlescombe Road North
Hastings

East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

XXXX

Your right to complain to DfT and the Information Commissioner

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Annex A

	(1) Does the Department for Transport outsource any property services and Facilities Management to a third party?	(2) For Facilities Management contracts, could you state whether those are soft FM, hard FM or Total FM contracts	(3) Could you provide the year of the contract's expiry?	(4) If done in-house, are there existing plans to outsource FM and property services in the future? If so would this be for a Total Facilities Management process.	(5) Is this contract joined up with any other services (ie: ICT/ Back Office etc)
Central Department: London Headquarters	Yes	Total FM Contract	Dec-14	Not applicable	No
Air Accidents Investigation Branch	Yes	Soft FM and Hard FM	2011 and 2012	Not applicable	No
Marine Accident Investigation Branch	Yes	Soft FM	Aug-12	Not applicable	No
Rail Accident Investigation Branch	Yes	Soft FM	Dec-2014 and Sep-2012	Not applicable	No
Executive Agency: Driver and Vehicle Licensing Agency	Yes	Total FM Contract under PFI contract	2025	Not applicable	No
Driving Standards Agency	Yes	Total FM Contract	See note 1	Not applicable	No
Government Car and Despatch Agency	Yes	See note 2	Dec-14	Not applicable	No
Highways Agency	Yes	Total FM Contract	Jul-14	Not applicable	No
Maritime and Coastguard Agency	Yes	Total FM Contract	See note 1	Not applicable	No
Vehicle Certification Agency	No	N/A	N/A	No plans to outsource	N/A
Vehicle and Operator Services Agency	Yes	Total FM Contract	See note 1	Not applicable	No

Notes

- 1) New contract being awarded expiring September 2015. Migration of various soft and hard FM contracts during 2011-12
- 2) Have started to migrate separate FM services to DfT London Headquarters contract