



Local Government Finance – Data Collection,
Analysis & Accountancy

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29 June 2012

Billing Authorities in England

Dear Sir/Madam,

LOCAL GOVERNMENT ACT 1972 S.168: RECEIPTS OF COUNCIL TAXES, COMMUNITY CHARGES AND NON-DOMESTIC RATES

I am writing to inform you about the Receipts of Council Taxes, Community Charges and Non-Domestic Rates return for 2012-13 (QRC1). Under section 168 of the Local Government Act 1972, you are required to supply the Secretary of State with the information described on the **QRC1** return, which has today been emailed to you, and that forms part of this notice. It asks for information about the receipts of council taxes and non-domestic rates in the period **1 April 2012 to 30 June 2012**. The information required is used in the local authority components of the National Accounts compiled by the Office of National Statistics.

Validation

The QRC1 is subject to a validation process and the form has an in-built validation sheet, which automatically highlights figures that vary significantly from the data provided on the QRC3 & QRC4 2011-12. Such variations will require further explanation and space is provided for local authorities to record this.

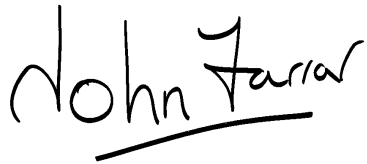
See the notes called "Validation Checks for QRC1 Return" for further details on the types of checks we do.

Deadline

The QRC1 form should be returned by email to the Department by no later than **Friday 27 July 2012** by email to qrc.statistics@communities.gsi.gov.uk

Should you have any queries please email your enquiry to
qrc.statistics@communities.gsi.gov.uk

Yours faithfully,

A handwritten signature in black ink that reads "John Farrar". The signature is written in a cursive style, with the first name "John" and the last name "Farrar" connected. A horizontal line is drawn underneath the signature.

John Farrar