

**DEPARTMENT FOR TRANSPORT**  
**GIFTS RECEIVED<sup>1</sup> BY SPECIAL ADVISERS**

**1 JULY 2011 – 30 SEPTEMBER 2011**

**GIFTS RECEIVED**

<b>Sian Jones</b>			
<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Outcome</b>
None			

<b>Paul Stephenson</b>			
<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Outcome</b>
None			

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<sup>1</sup> Policy on acceptance, registering and retention of gifts:

Diaries, calendars and other small items of modest value bearing a company's name or insignia can be accepted and do not need to be reported. All other gifts from individuals, organisations (including foreign governments and organisations) and companies to employees must be refused or returned to the donor unless refusal would cause offence or misunderstanding. In such circumstances the gift must be registered and may be put on display in the office; if the gift is perishable, it may be used within the division involved at the discretion of the Head of Unit. In such circumstances for gifts from foreign governments and organisations, the gift must be registered and HR will then decide whether the gift should be disposed for sale to the benefit of the Exchequer or retained in the Department and where appropriate retained for display on some future occasion as a mark of politeness.

## **HOSPITALITY RECEIVED<sup>2</sup> BY SPECIAL ADVISERS**

**1 JULY 2011 – 30 SEPTEMBER 2011**

<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
<b>Sian Jones</b>		
20 July	Serco	Lunch
2 August	Luther Pendragon	Lunch
<b>Paul Stephenson</b>		
7 July	Sunday Mirror; Sunday Telegraph	Lunch
22 July	Nottingham Evening Post	Lunch
26 July	The Economist	Lunch
27 July	Daily Telegraph	Lunch
29 July	Good Relations	Lunch
17 August	Sunday Times	Lunch
19 August	C4 News	Lunch
13 Sept	Daily Mail	Lunch

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<sup>2</sup> Does not include attendance at functions hosted by HM Government; attendance at 'diplomatic' functions in the UK or abroad, hosted by overseas governments; light or minor refreshments; working meals (as long as the individual is not involved in procurement or a tendering process); working meals incidental to meetings or incidental to conferences/seminars/presentations/training events for which DfT has paid; functions organised by professional bodies; when accompanying Ministers in their official duties; offers of hospitality which were declined.