

**Derby City - ERDF PA2**  
**Applicant Guidance to call for grant funding**

**Targets for ERDF**

Derby's ERDF output and result targets are set out in the table below. All applicants applying for support through this invitation will need to contribute to the achievement of the targets detailed below.

<b>Outputs</b>	<b>Target</b>
No of businesses assisted to improve performance	507
Public / private sector investment leveraged	€17,689,908
Sq metres of new or upgraded floor space	2606
No. of people assisted to start a new business	371
Brownfield land reclaimed or redeveloped (ha)	2.3310
<b>Results</b>	<b>Target</b>
No. of jobs created	850
No. of businesses improving performance	453
GVA (Gross Value Added) resulting from businesses improving performance	€16,181,466
No. of new businesses created and new businesses attracted to the region.	219

**Strategic Context**

Applications through this invitation must demonstrate links with the key strategic local and regional strategies in relation to economic development. Applicants will need to demonstrate how they will contribute to the achievement of The Derby Plan and Economic Strategy, and the East Midlands ERDF Operational Plan 2007-13.

**Derby's priorities for European Regional Development Fund**

The funding allocated to Derby under the ERDF Priority Axis 2 will be focused on support for The Derby Plan and Economic Strategy, which set out the vision for economic development in Derby. In consultation with a range of organisations across the city, the Partnership has refreshed the Local Investment Plan, which outlines the activities we will seek to fund with ERDF and how we will manage the funding.

The Local Investment Plan has been devised to meet the aspirations of our Economic Strategy by:

- Maximising the quality of life in Derby
- Create a culture where enterprise thrives
- Ensuring the future workforce matches businesses needs

We aim to achieve this by investing in projects that will have a lasting impact under the four ERDF PA2 strands of activity;

- Enterprise support: Enhanced enterprise and start-up initiatives, bespoke business support initiatives for target businesses and social enterprise and creation and refurbishment of commercial premises and employment sites
- Access to finance: Development and provision of appropriate financial instruments for businesses
- Access to resources and support: Developing and improving access to employment opportunities

- Local infrastructure and environments: Rehabilitation and development of local environments to create more attractive places for communities and investors.

### **ERDF activity already supported**

Below are details of the supported activities identified under the relevant ERDF strand;

#### **Enterprise support**

- Disabled Entrepreneurship – supporting disabled people in Derby's most deprived communities to engage in employment, with a particular focus on self employment.
- Derby Pro-help – a multi-sector professional network supporting social enterprise activity in Derby's targeted communities.
- Enterprise Ecologies – a pre pre start-up programme of enterprise support in Arboretum, Abbey, Normanton and Sinfin.
- Transformational ICT – provides expert advice to exploit advanced ICT in transforming business processes.
- Connect 4 – provides city centre connected workspace, people, expertise & knowledge within 4 business centres.
- Enterprise Growth programme – city wide enterprise support
- Grow your own Enterprise – support to engage deprived communities in enterprise
- Sustainable Enterprise – enterprise support to programme to young people.
- Social Enterprise network – support & develop Social Enterprise activity across the city.
- Campus for Learning & Development Enterprise – support the development of enterprise and social enterprise facilities in the vocation training centre. The centre operates on a city wide basis but with a particular focus on Normanton, Osmaston and Chaddesden.
- Creative Industries Workspace – improvements to Friar Gate Studios to create a specialist managed workspace for creative businesses in the city.
- Cathedral Quarter – create a purpose built enterprise centre in the city centre.
- Cotton Lane Enterprise Centre – improvements to Brian Clough Business Centre to create self sustainable workspace for light industries in the city.
- Marble Hall – create a neighbourhood enterprise hub within Osmaston.
- Green Business Navigator – support for SME's across the city on environmental issues.
- BESPOKE – support for SME's across the city on energy efficiency issues.

#### **Access to finance**

No projects have been prioritised under this theme yet.

#### **Access to resources and support**

- Surviving the Recession – provide a specialist programme to support, sustain and help business grow across the city in the current economic climate.
- I3e – create a broadband hub in the city centre.

#### **Local infrastructure and environments**

- Derby Station Interchange – improve the transport interchange at the station and area surrounding the station to attract investment into the city.
- Darley Abbey Master Plan – a plan to realise the full economic potential of the World Heritage Site and secure its long-term future. The plan will have benefits across the city.

### **Business Support Simplification Programme**

For the latest position please see the Department for Business, Innovation and Skills website [www.bis.gov.uk/policies/enterprise-and-business-support/solutions-for-business-simplified-business-support](http://www.bis.gov.uk/policies/enterprise-and-business-support/solutions-for-business-simplified-business-support)

### **Match funding**

Match funding needs to be confirmed by the applicant. Match funding can be from public sector partner organisations, other public sector funding sources, or from private sector sources. Private sector match funding should not normally exceed 10% of the total match, therefore the majority of match funding must be from public sector sources. 'In-kind' support is ineligible, so cannot be used as match funding. ERDF PA2 funding cannot be matched with any other European funding stream.

### **Applicant eligibility**

Applications are welcomed from public, private not-for-profit, and third sector organisations. Applicant organisations must be legally constituted and be able to enter into a legally binding arrangement. Applications will not be considered by organisations in financial difficulty, or for projects where work has already started before the application has been submitted.

### **Eligible Costs**

All costs will be assessed against relevant eligibility criteria to ensure they are compliant. Details of these are available on the ERDF website [www.communities.gov.uk](http://www.communities.gov.uk)

### **Cross Cutting themes**

All supported activities should be targeted towards Derby's most disadvantaged communities to reduce economic and social inequalities. To ensure that opportunities are available for everyone regardless of their gender, disability, race, age, sexual orientation or religion/belief.

All projects will be required to minimise any environmental and resource impacts of their activity, and promote environmental sustainability in the local environment.

### **Lisbon Activity**

Over the life of the programme, 77% of Derby's ERDF allocation must be spent on activities that contribute to the Lisbon Jobs and Growth agenda, the remaining 23% can be used to support infrastructure and environment activities. Further information on the Lisbon agenda can be found on the following website [http://ec.europa.eu/archives/growthandjobs\\_2009](http://ec.europa.eu/archives/growthandjobs_2009)

### **State Aid**

Whilst the European Commission encourages actions to strengthen the competitiveness of the regional economy, and recognises the importance that financial assistance and advice to companies can play, direct aid to companies can distort competition. The Commission has rules to prevent the distortion of competition, by the awarding of public sector grants. ERDF is classed as a source of public sector grant support. State Aid rules apply to private industry, to certain public sector projects which will generate "substantial net revenue", and third sector organisations that are operating trading activities. Further information on State Aid can be found at [www.dti.gov.uk/bbf/state-aid/rules/index.html](http://www.dti.gov.uk/bbf/state-aid/rules/index.html). Details on the technical aspects can be obtained by contacting State Aid Policy Unit at the DTI (SAPU).

### **Application Process**

Initial applications must be submitted on the ERDF Outline Application form (ERDF-Form-2-001) available on the following website [www.communities.gov.uk](http://www.communities.gov.uk)

Applicants must submit both a signed hard and electronic copy as follows:

- **Hard copy** to Michelle Nally Derby City & Neighbourhood Partnerships  
3rd Floor St Peters House Gower Street Derby DE1 1SB
- **Electronic copy** to [dcpfunding@derby.gov.uk](mailto:dcpfunding@derby.gov.uk)

**Closing date - 12.00 noon, Friday 26 October 2012. Late applications will not be accepted.**

All applicants should request acknowledgement of safe receipt, any applicants not receiving acknowledgement should contact: [dcpfunding@derby.gov.uk](mailto:dcpfunding@derby.gov.uk)

The project assessment process is managed locally, proposals will be initially assessed for their fit to this Call, the Local Investment Plan and ERDF PA2 criteria, all ineligible applications will be rejected at this point. All eligible proposals will be assessed and prioritised by Derby Renaissance Board Sub Groups. At this point endorsed projects will be asked to submit a Full Application. Applicants will be informed if they have been successful or not, and be given full feedback.

### **Full Applications**

Successful applications will have a minimum of six weeks to prepare their Full Application. Applications must be submitted on the Full Application Form (ERDF-Form-2-007) this is available on the ERDF website [www.communities.gov.uk](http://www.communities.gov.uk) Details of the deadline and submission requirements will be provided to successful applicants, an electronic copy of your submission should also be sent to: [dcpfunding@derby.gov.uk](mailto:dcpfunding@derby.gov.uk)

All applicants should request acknowledgement of safe receipt from DCLG. Any applicants not receiving acknowledgement should contact: [dcpfunding@derby.gov.uk](mailto:dcpfunding@derby.gov.uk)

### **Support for applicants**

For further information and/or guidance on Derby's application process, please contact a member of City and Neighbourhood Partnerships Funding Co-ordination Team:

Michelle Nally - Tel 01332 256903 or email [michelle.nally@derby.gov.uk](mailto:michelle.nally@derby.gov.uk)  
or

Emma Dann - Tel 01332 258508 or email [emma.dann@derby.gov.uk](mailto:emma.dann@derby.gov.uk).

For detailed information on the ERDF PA2 programme and ERDF National Guidance criteria see DCLG's website [www.communities.gov.uk](http://www.communities.gov.uk) or you can contact a member of DCLG's ERDF PA2 Team:

Michelle Targett – Tel 0115 947 1768 or email [michelle.targett@communities.gov.uk](mailto:michelle.targett@communities.gov.uk)