

**Note of Cycle Rail Task Force Meeting
held on 26th March 2010 at ATOC**

Present:

Lilli Matson	TfL
Alex Veitch	ATOC/ CRIT Secretariat
Philip Darnton	Cycling England (Chair)
Sharon Goodsell	DfT
Simon Chapman	Network Rail
Isobel Stoddart	Cycling England

Apologies

Anthony Smith	Passenger Focus
Ben Plowden	TfL
David Mapp	ATOC

Actions arising from meeting on 26.03.10

1.	ACTION – Cycling England to ask Adrian Lord to complete his analysis for the Top 5 station candidates to be Cycle Hubs
2.	ACTION – AV to circulate Adrian’s proposals to the CRIT for email approval.
3.	ACTION – PD to write to Secretary of State to ask his approval for CRIT to propose new Hub stations to Network Rail, should any Hubs previously announced drop off the list [COMPLETED]
4.	DECISION – In one or two cases, TOCs that are about to be refranchised have bid for Network Rail cycle parking funding. The CRIT agreed that from the start of FY2010-11, any such bids should not be funded by Network Rail, and should instead be included in the new franchise requirement. ACTION - SG to discuss this issue with franchise team at DfT Rail.
5.	ACTION – IS to liaise with Manchester City Council and Virgin Trains on cycle hire from Manchester Piccadilly, to ensure integration with the BIKE N RIDE programme objectives.
6.	DECISION PD noted that Northern Rail had asked for an additional contribution from the BIKE N RIDE programme for the Leeds Cycle Hub, which he was minded to refuse given that their BIKE N RIDE funding bid specifically excluded Leeds. CRIT members were supportive of this view.
7.	ACTION - LM to see if TfL hold any additional data on origins and numbers of people travelling by train with their bicycle to attend the central London Skyride event, and if so to share this with AV to send on to TOCs.

26.03.01	<p>Network Rail Cycle Hub Programme</p> <p><i>Replacement Cycle Hub stations</i></p> <p>SC noted that one Hub has dropped off the list due to concerns from the Local Authority. A replacement is required, and, as discussed at the previous CRIT meeting, SC would like the CRIT to agree a shortlist of 5 potential replacement stations.</p> <p>CRIT agreed that Adrian Lord (Cycling England Technical Support) would complete his analysis to develop this "Top 5", and send to AV. AV would then send this out to the CRIT for agreement by correspondence, and then send to SC.</p> <p>Concurrently, PD agreed to write to the Secretary of State for Transport to seek approval for the CRIT to make recommendations to Network Rail for replacement Cycle Hub stations.</p> <p><i>Other notes</i></p> <p>Grimsby are applying for match-funding from the European Commission, as a partner in a bid led by Hackney Council.</p> <p>A total of £0.5m has been allocated to the Leeds Cycle Point from the Hub fund.</p> <p>Network Rail and Adrian Lord have developed a draft Definition and Design Principles document for Cycle Hubs at rail stations.</p> <p>Adrian Lord and Mark Langdon (Principal Architect, Network Rail) had been to visit various Hub locations and were producing proposals for various facilities, some at relatively low cost.</p> <p>ACTION – Cycling England to ask Adrian Lord to complete his analysis for the Top 5 station candidates to be Cycle Hubs</p> <p>ACTION – AV to circulate Adrian's proposals to the CRIT for email approval.</p> <p>ACTION – PD to write to Secretary of State to ask his approval for CRIT to propose new Hub stations to Network Rail, should any Hubs previously announced drop off the list [COMPLETED]</p>
26.03.02	<p>Network Rail - Cycle Access Fund</p> <p>SC explained that the £2m for Cycle Access is to be taken from Network Rail's discretionary fund.</p> <p>SC envisages the fund being distributed as follows:</p> <ul style="list-style-type: none"> - NR to formulate criteria for assessing funding bids - Local Delivery Groups¹ to make bids to the Network Rail fund

¹ Stakeholder partnerships involving Network Rail, TOCs and Local Authorities, established by the

	<p>- Network Rail to assess bids against criteria and distribute funds</p> <p>AV mentioned that Sustrans are refreshing their list of cycle access proposals (currently they have ~100 detailed proposals, but these are out of date) and aim to have a strong list of 40 cycle access schemes to take to Local Authorities.</p> <p>CRIT asked AV to keep track of the Sustrans work, but not to mention the Network Rail Access Fund, to avoid raising expectations.</p>
26.03.03	<p>Network Rail – Cycle Parking</p> <p>SC updated the group on progress with the cycle parking improvements underway at a large number of stations – see attached list of improvements completed so far.</p> <p>In one or two cases, TOCs that are about to be franchised have bid for Network Rail cycle parking funding. The CRIT agreed that from the start of FY2010-11, any such bids should not be funded by Network Rail, and should instead be included in the new franchise requirement. SG to discuss this issue with franchise team at DfT Rail.</p> <p>ACTION - SG to discuss this issue with franchise team at DfT Rail.</p>
26.03.04	<p>BIKE N RIDE Update</p> <p>IS updated the group on progress on the BIKE N RIDE programme.</p> <p><i>Virgin Trains</i></p> <p>There are two main issues with the Virgin Trains project – a) obtaining permission from English Heritage for a Cycle Hub in a disused Grade 1 listed building adjoining the station, and b) cycle hire at Manchester Piccadilly, which has been complicated by changes to Manchester City Council's plans regarding cycle hire in the rest of the city. Cycling England are working closely with Virgin Trains to resolve these issues.</p> <p>ACTION – IS to liaise with Manchester City Council and Virgin Trains on cycle hire from Manchester Piccadilly, to ensure integration with the BIKE N RIDE programme objectives.</p> <p><i>Northern Rail</i></p> <p>IS noted that herself, PD and AV (and Adrian Lord) had visited Northern Rail in January, and that the project was going well.</p> <p>PD noted that Northern Rail had asked for an additional contribution from the BIKE N RIDE programme for the Leeds Cycle Hub, which he was minded to refuse given that their BIKE N RIDE funding bid specifically excluded Leeds. CRIT members were supportive of this view.</p>

	<p><i>Merseyrail</i></p> <p>IS noted that Merseyrail have a strong link with the Council in Southport, and the project appears to be going well. IS, AV and DfT Cycling are going to visit Merseyrail at the end of April.</p> <p><i>South West Trains (SWT)</i></p> <p>IS noted that following a meeting with SWT, they have a very wide array of station improvements, cycle hire and other schemes in progression. Cycle hire from Richmond station is one of the proposals, and IS is trying to coordinate links between Richmond Council and SWT.</p>
26.03.05	<p>AOB</p> <p>SC noted that discussions are being had with the Cambridge Cycling Campaign about wheeling ramps and lift access for cyclists to the new island platform. IS offered to collate information on wheeling ramps and send to SC.</p> <p>AV noted that the Central London Skyride event is going to be held on the 5th September, and that ATOC was in the process of asking TOCs whether they would be prepared to add capacity. However, TOCs are asking for details on likely passenger numbers for their routes, and the GLA have provided only partial data.</p> <p>AV asked SC whether Network Rail had engineering works planned that weekend and LM offered to find out if TfL had any additional data on passenger numbers and origin stations, which AV could then circulate to TOCs.</p> <p>ACTION - LM to see if TfL hold any additional data on origins and numbers of people travelling by train with their bicycle to attend the central London Skyride event, and if so to share this with AV to send on to TOCs.</p>
	<p>NEXT MEETING - Friday 14th May at ATOC</p>