

# **DIN DIGEST**

**March 2010**

REF (DIN No)	Title (includes Hyperlink)	Audience	Contains	Sponsor Branch
CHANNEL 01 – PERSONNEL				
2010DIN01-050	Support Available For Staff Facing Legal Proceedings	All Service and Civilian personnel	Support that is available for staff who may face legal proceedings, in civil or criminal law, as a consequence of their actions as employees	Directorate of Judicial Engagement Policy
2010DIN01-051	Withdrawal of X-Factor for University Cadets	All Reserve Service personnel in University Cadet Units	Withdrawal of X-Factor from the pay scales of all University Cadets	DCDS Pers PM - Pay
2010DIN01-052	Exemption from the use of Defence travel	All Service and civilian personnel	This instruction is applicable to all Service and Civilian personnel within the MoD and details the exemption procedure should individuals, units or formations wish to step outside the 2nd PUS mandate	Hd MSS
2010DIN01-053	Commodore Faslane Flotilla New Telephone Numbers	All service personnel	The new Commodore Faslane Flotilla organisation will stand up 2 Mar 2010. In preparation of this event some Staff Officers have been relocated and, consequently, have new telephone numbers. This change comes into effect immediately	FLEET FASFLOT-SCO1
2010DIN01-054	Travel By Spouses/Civil Partners At Public Expense In Connection With Official Visits	All Service and civilian personnel	Guidance regarding the use of public funds to enable spouses/civil partners of Service personnel and civil servants, exceptionally, to accompany them to official functions in the UK or overseas.	Finance Management Policy and Development - Policy
2010DIN01-055	RN and RM Officers:2011 Transfer, Promotion & Sea, Air and Command Selection Boards - Instructions to RO's & Administrators	RN and RM Officers, Reporting Officers and Administrators	Transfer, promotion and command eligibility criteria, selection board and announcement dates, and detailed appraisal reporting instructions	FLEET-DNPERS
2010DIN01-056	Late Entry (LE) commission in the Royal Artillery(RA) and the Army Physical Training Corps(APTC)	All Army Personnel	Eligibility and procedures for applications from warrant officers to commission into RA & APTC	RA&APTC Officers Wing, MS Offrs Combat Support, APC Glasgow
2010DIN01-057	Closure of the RN Medical	All Defence Medical Service	Details the closure of the Medical	DNPS NPT(L&M)

	Technician (Pharmacy Dispenser) (MT(PD)) branch	personnel	Technician (Pharmacy Dispenser) branch and transfer of personnel to the Medical Assistant branch.	
2010DIN01-058	Promotion – Royal Navy Air Engineer Senior Upper Yardmen to Sub-Lieutenant E(AE)– Arrangements for 2010 Final Selection Board	RN personnel and all MOD personnel with Divisional responsibility for RN ratings	Detailed arrangements for the Royal Navy Air Engineer Arrangements for 2010 Final Selection Board for promotion to Sub-Lieutenant E(AE)	FLEET NPT(E) RM
2010DIN01-059	Direct Recruiting of Hydrography and Meteorology (HM) Officers	Junior HM Officers	Establishment of direct recruiting of Hydrography and Meteorology (HM) Officers into the Warfare Branch	FLEET-DNPERS NPT (X)
2010DIN01-060	Civilian Detached Duty Expenses	All Civilian employees undertaking Detached Duty	Announces changes to incidental Expenses Allowances, Family and friends and Equipment Supplement.	DCP-EF PMRR5
2010DIN01-061	Civil Service Retirement Age	MOD civil servants and Service and civilian line managers	A reminder of the abolition of the Normal Retirement Age with effect from 1 April 2010	DCP-EF Pensions
2010DIN01-062	Direct Employment of Senior Upper Yardman (SUY) Hydrograph and Meteorological (HM) Officers	HM SUY Candidates	Establishment of direct employment of SUY HM Officers into the Warfare Branch	FLEET-DNPERS NPT (X)
2010DIN01-063	Increase in the Rate of Excess Fares Allowance from 6 April 2010	All Civilian staff in MOD and its Agencies	WEF 6/4/10, if you are in receipt of an EFA based upon public transport costs in accordance with the PRG: Change of Work Location in the UK, you will have your payments increased by 2.1%	DGCP-EF PMRR
2010DIN01-064	London Pride Event - Sat 3 July 2010	All Service and civilian personnel	Instructions for Service and Civil Service personnel attending the London Pride event on Sat 3 July 2010	MOD SP Pol
2010DIN01-065	Formation of the Defence Cultural Specialist Unit and Cultural Specialist courses.	All Service and Civilian Personnel	Information about the formation of the DCSU and Cultural Specialist training provided by Defence.	Security and Policy Operations, Joint Capability, ASJIT1
2010DIN01-066	Changes to the Civil Service Compensation Scheme	MOD Civil Servants and service line managers	Announcing changes to the Civil Service Compensation Scheme	DCP-EF Pensions
2010DIN01-067	Minutes of the Special Meeting of the Defence Industrial Whitley Council Meeting, 29 October 2009, Royal School of Military	All civilian staff in MOD and their Line managers	Record of discussions at the meeting	DCP-EF-Employee Relations
2010DIN01-068	Introduction of new Policy and Process for Grading and Job Evaluation	All civilian employees and Line Managers of civilian staff	Announces the introduction of the Policy and Process for Grading and Job Evaluation to assist staff and Line Managers to determine the grading of posts below the Senior	DCP-EF PMRR2

			Civil Service.	
2010DIN01-069	Travel By Spouses/Civil Partners At Public Expense In Connection With Official Visits	All Service and civilian personnel	Guidance regarding the use of public funds to enable spouses/civil partners of Service personnel and civil servants, exceptionally, to accompany them to official functions in the UK or overseas.	Finance Management Policy and Development - Policy
2010DIN01-070	Revision of maximum figure for car import duty	All Civilian staff in MOD and its Agencies	Announcement of revised car import duty maximum figure for civilians	DCP- EF PMRR
2010DIN01-071	'Statement of fitness for work' - changes to the current sick note issued by General Practitioners (GPs)	All civilians and line managers of civilians	Details of the changes made to sick notes (or Medical Statements) issued by doctors to people when they are ill or injured.	DCP, Employment Framework, Occupational Health and Welfare,
CHANNEL 02 - SECURITY AND INTELLIGENCE				
2010DIN02-002	2010 Annual Change of X-Kryptor Key for the DFTS RESTRICTED LAN Interconnection Remote Access Service (RLI-RA)	All System Integrators or Users of laptops with Remote Access through the RESTRICTED LAN Interconnection Network	2010 Annual Change of X-Kryptor Key for the DFTS RESTRICTED LAN Interconnection Remote Access Service (RLI-RA)	DE&S ISS Networks
2010DIN02-003	Defence Security and Assurance Services (DSAS) STRAP TK Clearance Centre	All MOD Personnel Involved in Security and Intelligence Roles	New procedures for transmission of Non-Operational Overseas STRAP TK Clearances for MOD Personnel	Defence Security and Assurance Services (DSAS)
CHANNEL 03 - DEFENCE POLICY AND OPERATIONS				
CHANNEL 04 - DEFENCE EQUIPMENT AND SUPPORT AND THE DEFENCE ESTATES				
2010DIN04-065	Obsolete declaration of BID C1490 KIPLING by the Defence Cryptographic Authority (DCA)	All Service and Civilian personnel with an interest in Secure Communications Equipment	Obsolete declaration of BID C1490 KIPLING	Defence Crypto security Authority (DCA)
2010DIN04-066	Guidance for the demanding of 23C Working At Height Personal Protective Equipment (WAHPPE)	All RN, RFA Units and RN Shore Establishments	Demanding Working at Height Personal Protective Equipment (WAHPPE)	AC GSE6 Working at Height Support Cell Authority
2010DIN04-067	Disposal of Nimrod R1 Mission System, Support Equipment and Associated Equipment	All Service and civilian personnel	Disposal of Nimrod R1 Mission Systems and Associated Support Equipment	Nimrod PT
2010DIN04-068	Formation of the Platform Material Assessment, Assurance and Training Team (PMAAT)	All personnel connected to Maritime Engineering	Description of the organisation responsible for Pre-Upkeep Material Assessments (PUMAs), and Unit Maintenance Management System (UMMS) Assurance/Training within the Integrated UMMS Environment.	Maritime Maintenance Support Group

2010DIN04-069	Removal of EMER TV C504, AR B410, AR B413, AR B414, AR B417, AR B418 and TM A028 Chap 304.	All users of EMER TV C504, AR B410, AR B413, AR B414, AR B417, AR B418 and TM A028 Chap 304.	Removal of EMER TV C504, AR B410, AR B413, AR B414, AR B417, AR B418 and TM A028 Chap 304.	DE&S, Safety & Engineering, Land, Engineering Policy.
2010DIN04-070	MOD Energy Awards 2010	All Service and Civilian Personnel	The DIN announces the launch of the inaugural MOD Energy Awards. The Awards will have 4 categories which will be open to all permanent MOD Service and Civilian staff and suppliers to MOD.	Defence Estates, Property Directorate
2010DIN04-071	Expendable Mobile ASW Training Target MK 39 Advanced Acoustic Target (EMATT MK 39 (AAT))	All Joint Anti Submarine Warfare Practitioners and Authorities.	EMATT MK 39 (AAT) Co-ordination and Availability	FLEET-CAP SC ASW WO1
2010DIN04-072	Removal of all Chirpsounder (RCS5B) communication equipment from Surface Platforms	FLEET-N6 C4 Strategic Radio SO3, CVS, HMS Ocean and RFA Argus	Chirpsounder (RCS5B) communication equipment removal from Surface Platforms	Des Ships FWE Communications and Situational Awareness Team
2010DIN04-073	Colour of XG-293 (NATO G-395) Multi-purpose Aircraft Grease	All Service and civilian personnel	Details of the colours, depending on supplier, of the Joint Service Designation (JSD) XG-293 (NATO G-395)	Defence Fuels Group (DFG) HQ, West Moors, Wimborne, Dorset, BH21 6QS
2010DIN04-074	Change in the Bowman, Combat, Infrastructure and Platform BISA (BCIP) Incident Report (IR) Policy	All units (Tri-service) holding any Bowman equipment	The policy for BCIP Incident Reporting has changed leading to a reduction in the number of MoD Form 683 (IR forms) that the user community will have to complete.	Bowman And Tactical Communications, Information Systems (BATCIS) Delivery Team
2010DIN04--075	Declaration of Closure of CRISP IMC O674.	Royal Navy and associated civilian personnel.	Cessation of IMC O674. All Cryptographic Equipment held under IMC O674 has been migrated onto DMCs Y2S and Y2SUS. All demands should in future use this DMC. Similarly returns.	Defence Cryptosecurity Authority (DCA)
2010DIN04-076	Commencement of HMS DARING In-Service Support Contract Support arrangements, administrative and operational responsibilities	All Royal Navy and DE&S Personnel	Commencement of HMS DARING In-Service Support contract - Support arrangements, administrative and operational responsibilities	Destroyers Team
CHANNEL 05 - DEFENCE MANAGEMENT, ORGANISATION AND BUSINESS PRACTICE				
2010DIN05-018	HMS NOTTINGHAM - Decommissioning and Disposal	All Naval Personnel	Arrangements for routine correspondence and signal traffic post decommissioning	RPO BAKER
2010DIN05-019	Merger of Underwater Warfare Systems (UWS) & Naval Electronic Warfare (NEW) to form Underwater & Electronic Warfare	All stakeholders and customers of UWS and NEW business units	This DIN announces the merger of the UWS & NEW business units, to form the new UEW business unit on 1st April 2010	DES Ships FWE - UWS & NEW business units

2010DIN05-020	Defence In-House Publications Policy and Process	Senior Responsible Owners and Editors of MOD In-House magazines, journals and newsletters	This policy aims to define a defence in-house publication, outline a set of minimum standards and encourage best practice	DMC-Sec Internal Communications
2010DIN05-021	Defence Information Infrastructure (DII) Exemption Policy for Specialist Networks and Standalone Computers	TLBs and Project Teams that Sponsor Specialist Networks and Standalone Computers requiring DII exemption	Provides policy and instructions to be followed when seeking exemption from using DII for specialist networks and standalone computers.	Cap CCII-DII SRO
2010DIN05-022	Guidelines for the Provision of Information Infrastructure by Public-Private Partnerships and Public Finance Initiatives	TLBs, Agencies and Project Teams that Sponsor PPP/PFIs	Guidelines to be followed when considering the use of information infrastructure service in PPPs and PFIs	Dir (IS)
2010DIN05-023	The Closure of RAF Uxbridge and Relocation of Lodger Units from RAF Uxbridge	All Service and civilian personnel	A Notification of the Relocation of Lodger Units from RAF Uxbridge	RAF Uxbridge Station Headquarters
CHANNEL 06 - SAFETY, HEALTH, ENVIRONMENT, FIRE				
2010DIN06-009	Contracting Civilian Diving Services	All Service and Civilian Personnel	Advise and Authorise Commanding officers of the services	S&MO PT/DCS
2010DIN06-010	Release of Defence Movement Process Instruction Number One - Movement Through a Railhead	All service and civilian personnel involved in rail load/unload operations	Movement of vehicles, equipment and personnel through a railhead and the responsibilities of those involved in the operation.	DE&S, D JSC, SCM, DMTP
2010DIN06-011	Safety in Swimming Pools Operated by the Armed Forces	Service Swimming Pool Operators	Revised Instructions for Safety in Service Swimming Pools	FLEET DNPERS DNPD
CHANNEL 07 - TRAINING AND EDUCATION				
2010DIN07-032	Volunteering for Operational Linguist Duties	All Service	Information on how to apply for operational language training and further employment as an operational linguist	Defence Operational Language Support Unit - Joint Capability
2010DIN07-033	University of Portsmouth - Learning at Work Degree (Partnership Programme)	All Service Personnel	Guidance for Service personnel wishing to study for Batchelor/Masters Degrees with the University of Portsmouth through the Partnering Programme.	FLEET-FOST-TE EL3 SO2
2010DIN07-034	Exercise Shrewd Runner 2010	All TA/OTC Units	This DIN gives the administration details and entry requirements for the TA Orienteering Championships over the period 8/9 May	Northumbria Army Cadet Force.
2010DIN07-035	EX SMART RUNNER 10 - The Army Orienteering Team Championships, 28 – 29 April 2010	All Army Personnel	General instruction & entry form for the Army Orienteering Team Championships taking place 28 – 29 Apr 10 based at Sennelager	Army Orienteering Association

2010DIN07-036	CDS' Strategic Thinking Initiative - The Reading List	All Service and Civilian Personnel	To support CDS' Strategic Thinking Initiative, DG Defence Academy has produced a Reading list, agreed by CDS, to educate and inform	MA to DG Defence Academy
2010DIN07-037	Military Stabilisation Support Group Civil Effects (CE) Staff Officers, CE Practitioner Hybrid Foundation Training Courses	Pan Defence: Influence Activity Civil/Military Cooperation (CIMIC) and Military Aid to Civil Effect (MACE) J7	Notification of Civil Effects courses and bidding details. Course description, dates, application form and priority rating	Military Stabilisation Support Group (MSSG)
2010DIN07-038	The Defence Logistics Management Course (DLMC)	Royal Navy, Royal Marines, Army, Royal Air Force Officers and Senior Non-Commissioned Officers & MOD Civil Servants	Outline of the DLMC, eligibility criteria and application process.	DH Logistics Skills
2010DIN07-039	The SO1 / SO2 Engineering and Logistics Forward Commanders Pre-Employment Training Course (FCC)	Royal Air Force SO1/SO2 Engineer (AS / CE) and Logistics Branch Officers	Outline of the SO1/SO2 Engineering and Logistics Forward Commanders Pre-Employment Training Course, eligibility criteria and the process of application to attend the course.	HQ Air DACOS A4 Spt
2010DIN07-040	Joint and Single Service Security, Language, Intelligence, Photographic and Geo-Spatial Training courses for TY 2010/11	All MOD personnel	Course dates and application procedures for courses offered by DISC	DISC Training Planning Office
2010DIN07-041	A&B Learning, Harassment Investigating Officers Training 2010-2011 at the Joint Equality and Diversity Training Centre (JEDTC)	All Service Personnel	Course dates and application forms	A&B Learning, Regional Centre Glasgow
2010DIN07-042	Application for Training as an Army EOD Operator	All Army Personnel	Procedure, criteria and application form for the Army EOD Operators Course; setting out terms of service and employment restrictions	LF EOD and Search Branch
CHANNEL 08 - FINANCE, ACCOUNTING AND BUDGETING				
CHANNEL 09 - HONOURS, AWARDS, ROYAL AND CEREMONIAL EVENTS				
CHANNEL 10 - ADVENTUROUS TRAINING, SPORTS AND SOCIAL EVENTS				
2010DIN10-014	Welsh 1000 Metre Peaks Race 5 JUN 2010	All Service personnel	Description of, application procedures and rules for event (as per para 1 above) and pre training for it	HQ 160 (Wales) Bde; G7 LTAR Branch
2010DIN10-015	Army Sea Angling Boat Championships 17-18 Jun 10	All Army Sea Anglers	2010 Army Sea Angling Boat Championships at Langstone Harbour, Portsmouth 17-18 Jun 10. Open to all serving, NRPS and TA	DE&S ISS Programmes Group

			members	
2010DIN10-016	Royal Navy Air Command Golf Championships 2010	All RN,RM Personnel	Details of Dates, Venue, Programme, Costs etc of RN Air Command Golf Championships 2010	CPOACMN Piper
2010DIN10-017	Army Climbing Championships 2010	All Regular Army, TA, Apprentices, UOTC and members of the Services' Mountaineering Associations and Club	Overview of the Championships and administrative instructions	Army Mountaineering Association/Army Sport Control Board
2010DIN10-018	Army Inter Unit Cricket Cup Competition 2010	All Regular and FTRS Army Personnel	Administrative Instruction and entry details for the Major and Minor Units Inter Unit Cricket competitions: Entries, Organisation	ACA/ASCB
2010DIN10-019	RN Gliding Soaring Association Summer Expedition	All Service and civilian personnel	RNGSA Summer expedition to Bruggen, Germany 4 June 2010 to 27 June 2010. This will provide ab initio training through to cross country.	Royal Navy Gliding Soaring Association