

DEPARTMENT FOR TRANSPORT

GIFTS RECEIVED¹ BY SPECIAL ADVISERS

13 MAY 2010 – 31 JULY 2010

Nil returns for: Sian Jones, Paul Stephenson

HOSPITALITY RECEIVED² BY SPECIAL ADVISERS

13 MAY 2010 – 31 JULY 2010

Date of hospitality	Name of organisation	Type of hospitality received
Sian Jones		
15 June	Mandate Communications	Breakfast
8 July	British Airways	Lunch
13 July	Virgin Atlantic	Reception
28 July	RAC Foundation	Dinner
Paul Stephenson		
8 July	Channel 4	Lunch
13 July	Virgin Atlantic	Reception
14 July	BBC	Lunch
19 July	Daily Mail & The Sun	Lunch
30 July	BBC	Dinner

¹ Policy on acceptance, registering and retention of gifts:

Diaries, calendars and other small items of modest value bearing a company's name or insignia can be accepted and do not need to be reported. All other gifts from individuals, organisations (including foreign governments and organisations) and companies to employees must be refused or returned to the donor unless refusal would cause offence or misunderstanding. In such circumstances the gift must be registered and may be put on display in the office; if the gift is perishable, it may be used within the division involved at the discretion of the Head of Unit. In such circumstances for gifts from foreign governments and organisations, the gift must be registered and HR will then decide whether the gift should be disposed for sale to the benefit of the Exchequer or retained in the Department and where appropriate retained for display on some future occasion as a mark of politeness.

² "Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined"