<u>Annex A</u> our ref : IA/00074/11

Will you please send me minutes of all meetings in 2009/10 and 2010/11 (to date) regarding the EU Third Directive concerning driving test examiner training requirements?

You can find extracts of all minutes of all meetings held in 2009/10 and 2010/11 to date regarding the EU Third Directive concerning driving test examiner training requirements at Annex B.

We have removed some of the names from this information as this is classed as personal data and, if they are in a junior position, it would not be fair to the individual for this information to be released. This is exempt from release under Section 40 (2) of the FoIA. This exemption in full is attached at Annex C.

Also attached at Annex D is a copy of the gap analysis that has been conducted. Whilst this does not form a minute of a meeting, it identifies training requirements in more detail than the minutes so has been supplied for information.

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs) can be also used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

Most documents supplied by the Driving Standards Agency will be protected by Crown Copyright. Most Crown copyright information can be re-used under the Open Government Licence (http://www.nationalarchives.gov.uk/doc/open-government-licence/). For information about the OGL and about re-using Crown Copyright information please see The National Archives website - http://www.nationalarchives.gov.uk/information-management/uk-gov-licensing-framework.htm .

Copyright in other documents may rest with a third party. For information about obtaining permission from a third party see the Intellectual Property Office's website at www.ipo.gov.uk.