

DEPARTMENT FOR TRANSPORT

**GIFTS RECEIVED<sup>1</sup> BY SPECIAL ADVISERS**

1 APRIL 2011 – 30 JUNE 2011

**GIFTS GIVEN OVER £140**

Sian Jones			
Date gift given	To	Gift	Value
None			

Paul Stephenson			
Date gift given	To	Gift	Value
None			

**GIFTS RECEIVED OVER £140**

Sian Jones				
Date gift received	From	Gift	Value	Outcome
None				

Paul Stephenson				
Date gift received	From	Gift	Value	Outcome
None				

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<sup>1</sup> Policy on acceptance, registering and retention of gifts:

Diaries, calendars and other small items of modest value bearing a company's name or insignia can be accepted and do not need to be reported. All other gifts from individuals, organisations (including foreign governments and organisations) and companies to employees must be refused or returned to the donor unless refusal would cause offence or misunderstanding. In such circumstances the gift must be registered and may be put on display in the office; if the gift is perishable, it may be used within the division involved at the discretion of the Head of Unit. In such circumstances for gifts from foreign governments and organisations, the gift must be registered and HR will then decide whether the gift should be disposed for sale to the benefit of the Exchequer or retained in the Department and where appropriate retained for display on some future occasion as a mark of politeness.

## **HOSPITALITY RECEIVED<sup>2</sup> BY SPECIAL ADVISERS**

**1 APRIL 2011 – 30 JUNE 2011**

<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
<b>Sian Jones</b>		
13 April	MHP Communications	Lunch
15 April	Hanover Communications	Lunch
9 June	British Airways	Guest of British Airways at the Aviation Club lunch
<b>Paul Stephenson</b>		
6 April	Centro	Lunch
11 May	The Times	Lunch
12 May	Daily Telegraph and Daily Mirror	Lunch
25 May	Portland Communications	Reception
2 June	Barclays Capital	Lunch
21 June	Policy Exchange	Reception
22 June	Virgin Atlantic	Reception

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<sup>2</sup> Does not include attendance at functions hosted by HM Government; attendance at 'diplomatic' functions in the UK or abroad, hosted by overseas governments; light refreshments; working meals (as long as the individual is not involved in procurement or a tendering process); working meals incidental to meetings or incidental to conferences/seminars/presentations/training events for which DfT has paid; functions organised by professional bodies; when accompanying Ministers in their official duties; offers of hospitality which were declined.