<u>Annex A</u> our ref : IA/00305/12

1) For each of the last five years, the total headcount of your organisation (including any subordinate Executive Agencies and NDPBs) at the beginning of the calendar year (or fiscal year if you cannot provide this) and the total number of posts vacant at that date in the UK (or Great Britain/England and Wales if you cannot provide this). By 'vacant' we mean including posts which would be filled if a suitable candidate were available (even if cover was being provided by temporary staff or agency workers).

The table below shows the headcount for DSA at the end of each calendar year except for 2009. We have shown the 2009 data as of 31/3/2009 to align with the data held about the number of vacancies held in this period.

Year	Headcount as of 31	Headcount as of 31	Number of	
End	December	March	vacancies	
2007	2695		No data held	
2008	2760		No data held	
2009		2755		1
2010	2614			64
2011	2576			140

We do not hold any data about the number of vacancies at the end of 2007 or 2008.

2) For each of the last five years, the total headcount of your organisation (including any subordinate Executive Agencies and NDPBs) at the beginning of the calendar year (or fiscal year if you cannot provide this) and the total number of posts vacant at that date divided by Region (former GOR) for each of the following civil service grades (or equivalent): a. Below grade AA b. AA, AO and EO; c. HEO and SEO; d. Grade 6 and 7; e. Grade 3, 4, and 5; f. Above Grade 5.

The tables below show the headcount by grade for DSA at the end of each calendar year except for 2009. We have shown the 2009 data as of 31/3/2009 to align with the data held about the number of vacancies held in this period.

As stated above, we do not hold data about vacancies prior to 2009 so cannot provide this. We are also unable to provide exact locations for vacancies as the have a large estate so have provided a summary where possible as to the location of the vacancy.

		Grade HC		
Year	Request	Breakdown	No. of Vacancies	Location
2007	Below AA	56	No data held	
	AA, AO & EO	2367	No data held	
	HEO & SEO	223	No data held	
	Grade 6 & 7	46	No data held	
	SCS grade	3	No data held	

Year	Request	Grade HC Breakdown	No. of Vacancies	Location
2008	Below AA	48	No data held	
	AA, AO & EO	2409	No data held	

HEO & SEO	248	No data held	
Grade 6 & 7	52	No data held	
SCS grade	3	No data held	

		Grade HC	No. of	
Year	Request	Breakdown	Vacancies	Location
31/03/2009	Below AA	48	0	
	AA, AO & EO	2393	0	
	HEO & SEO	256	1	Nottingham
	Grade 6 & 7	55	0	
	SCS grade	3	0	

Year	Request	Grade HC Breakdown	No. of Vacancies	Location
2010	Below AA	34	0	
	AA, AO & EO	2258	53	31 Various, 5 Newcastle, 6 Nottingham, 8 Cardiff
	HEO & SEO	266	12	10 Nottingham, 2 Newcastle
	Grade 6 & 7	53	0	
	SCS grade	3	0	

Year	Request	Grade HC Breakdown	No. of Vacancies	Location
2011	Below AA	31	0	
	AA, AO & EO	2235	140	120 various, 40 Newcastle
	HEO & SEO	256	0	
	Grade 6 & 7	51	0	
	SCS grade	3	0	

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