

XXX

via e-mail:

XXX

XXX

Property Division
Department for Transport
Zone 3/31
Great Minster House
33 Horseferry Road
London SW1P 4DR

DIRECT LINE: 0207 XXX
GTN No: XXX

XXX@dft.gsi.gov.uk

Web Site: www.dft.gov.uk

25 July 2012

Dear XXX

Freedom of Information Request - F0009053

Thank you for your information request of 4 July 2012. You requested the following information:

“I would like to request the menus for cooked food (i.e. not packaged snacks) and drinks available at canteens, restaurants and bars at the department's Whitehall premises on Tuesday July 3, 2012. The information should include prices and details of any deals i.e. discount for several item meals.”

Your request has been considered under the Freedom of Information Act 2000.

I am writing to confirm that the Department has now completed its search for the information.

A copy of the staff canteen / restaurant menu for Tuesday 3 July 2012 for Great Minster House, London is enclosed at Annex A. Individual prices are shown on the menu. There are no deals / discounts. Great Minster House does not have a bar. The Department does not hold the information requested on drinks.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. A copy of this response and the information provided may now be published on our website together with any related information that will provide a key to its wider context.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/01
Ashdown House
Sedlescombe Road North
Hastings
East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

XXX

Your right to complain to DfT and the Information Commissioner

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Annex A – Great Minster House staff canteen / restaurant menu for Tuesday 3rd July 2012

	Tuesday
Soup of the day regular £1.20 Large £1.40	Minestrone
Chefs special £3.62	Shepherds pie
Simple favourite £3.08	Spanish pilaff With chorizo
Vegetarian option £3.18	Roasted vegetable Quiche
Snack of the day (individually priced)	Cheese & onion slice ♥
Potatoes 70p	Roasted new Potatoes with Rosemary
Vegetables 70p	Honey roasted carrots Courgettes & ginger
hot dessert £1.29 (inc. custard/sauce)	Jam & Coconut Sponge