

XXXXXXXXXX  
By email to: XXXXXXXXXXXX

Dear XXXXXXXXX

**Application under the Freedom of Information (FOI) Act 2000 – F0007622**

I am writing regarding your request for information, received on 3<sup>rd</sup> May 2011. In that request, you asked us for:

*Please supply me with details of all spending on government credit cards by civil servants in your department over the last 3 years, detailing the item, date and purpose. Where the payments were made by senior civil servant, please also provide the name of the individual.*

Firstly, apologies for not getting back to you sooner on your request.

The Government Procurement Card (GPC) is not a credit card. It is a payment charge card that, when used in a well managed way, allows public sector workers to pay for low value items in a controlled, secure and efficient way typically removing 95% of administrative effort.

We are unable to provide a breakdown for 2008-09 and 2009-10 across the whole of the Department and its Executive Agencies as we do not hold this data.

We have already made available details of spending on GPC cards for 2010/11. This was published in response to a previous FOI request. A copy of the response (FOOO7761) can be seen at: <http://www.dft.gov.uk/foi/dft-f0007761/>

We also published redacted GPC statements for the period June 2010 to May 2011 (referred to in FOI F0007740 which can be seen at <http://www.dft.gov.uk/foi/dft-f0007740> If you wish to receive a copy of the CD referred to in the letter, please provide an appropriate postal address and I will arrange for this to be sent to you.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04  
Ashdown House  
Sedlescombe Road North  
Hastings  
East Sussex TN37 7GA  
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact XXXXXXXXXXXXXXXXXXXX. Please remember to quote the reference number above in any future communications.

Yours sincerely,

XXXXXXXX - by e-mail

Direct Line: XXXXXXXXXXX

Fax: XXXXXXXXXXX

GTN No: XXXXXXXXX

e-mail: XXXXXXXXXXXXXXX

[www.dft.gov.uk/](http://www.dft.gov.uk/)

[www.dft.gov.uk/about/procurement](http://www.dft.gov.uk/about/procurement)

### **Your right to complain to DfT and the Information Commissioner**

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF