

XXX

Via email:

XXX

XXX

XXX

Department for Transport

Great Minster House

XXX

33 Horseferry Road

London SW1P 4DR

Direct Line: 020 7944 XXX

GTN No: 3533 XXX

E-Mail: XXX@dft.gsi.gov.uk

Web Site: www.dft.gov.uk

Our Ref: F0008184

1 November 2011

Dear XXX

Freedom of Information Request - F0008184

I am writing to confirm that the Department has now completed its search for the information which you requested on 4 October 2011. You asked for the following information:

1. **What was your Department Total postage (i.e. Letters and/or parcels) bill for outgoing mail, by year for the following years? For years 2010 and 2009, plus so far for this year 2011 too?**
2. **How many items did your Department send out in the mail to disabled people, that is in any Disability Alternative Format's for their own disabilities they requested?**

Please give number of letters and parcels for disabled people, for years 2010 and 2009, plus so far for this year 2011 too?

Or does your Department, either not record item's sent out in the mail to disabled people, or just does not have any idea how many items you sent out to disabled people at all?

3. **Do you know and use the Royal Mail free postage scheme for items (i.e. letters and/or parcels up to 7.5kgs in weight) sent in the post for disabled people, in different Disability Alternative Format's?**

The Department for Transport was formed in 2002 and is made up of a central department and seven executive agencies as follows:

Highways Agency
Driver & Vehicle Licensing Agency
Driving Standards Agency
Vehicle & Operator Services Agency
Maritime & Coastguard Agency
Vehicle Certification Agency

Government Car & Despatch Agency

A response in terms of the above questions, covering both the central department and our executive agencies, is attached at Annex A.

In keeping with the spirit and effect of the Freedom of Information Act, all information is assumed to be releasable to the public unless exempt. A copy of this response and the information provided may now be published on our website together with any related information that will provide a key to its wider context.

If you are unhappy with the way the Department has handled your request or with the decisions made in relation to your request you may complain within two calendar months of the date of this letter by writing to the Department's Information Rights Unit at:

Zone D/04
Ashdown House
Sedlescombe Road North
Hastings
East Sussex TN37 7GA
E-mail: FOI-Advice-Team-DFT@dft.gsi.gov.uk

Please see attached details of DfT's complaints procedure and your right to complain to the Information Commissioner.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely

XXX

Your right to complain to DfT and the Information Commissioner

You have the right to complain within two calendar months of the date of this letter about the way in which your request for information was handled and/or about the decision not to disclose all or part of the information requested. In addition a complaint can be made that DfT has not complied with its FOI publication scheme.

Your complaint will be acknowledged and you will be advised of a target date by which to expect a response. Initially your complaint will be re-considered by the official who dealt with your request for information. If, after careful consideration, that official decides that his/her decision was correct, your complaint will automatically be referred to a senior independent official who will conduct a further review. You will be advised of the outcome of your complaint and if a decision is taken to disclose information originally withheld this will be done as soon as possible.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Annex A

Organisational Unit	2009/10 Cost	2010/11 Cost	2011/12 Cost (to date)	Number of Items - Disability Alternative Format	Royal Mail Free Postage Scheme
DfT Central - London HQ	£101,472.00	£72,886.00	£23,779.00	Not recorded	Not aware - not used
DfT Central - Air Accidents Investigation Branch	£5,148.08	£5,544.55	£1,061.84	Not recorded	Not aware - not used
DfT Central - Marine Accident Investigation Branch	£5,908.00	£9,043.00	£1,564.00	Not recorded	Not aware - not used
DfT Central - Rail Accident Investigation Branch	£10,873.00	£5,885.00	£2,616.00	None	Not used
Driving Standards Agency	£895,716.00	£491,826.00	£169,714.00	Not recorded	Not aware - not used
Driver and Vehicle Licensing Agency	£24,595,032.01	£23,262,072.03	£13,391,289.05	Not recorded	Not used
Government Car and Despatch Agency	£3,376.43	£2,792.28	£900.00	Not recorded	Not recorded
Highways Agency	£64,039.07	£42,629.76	£14,248.83	Not recorded	Not used
Maritime and Coastguard Agency	£395,955.00	£372,965.00	£223,379.00	Not recorded	Not recorded
Vehicle and Operator Services Agency	£967,678.00	£685,750.00	£318,494.00	Not recorded	Not recorded
Vehicle Certification Agency	£45,618.00	£32,432.00	£28,081.00	None	Aware of scheme but not had occasion to use