



National University of Sciences & Technology, Islamabad

Request for Refund of Admission Dues

UG/PG/PhD Students

Part I (To be filled by the applicant)

1. Name _____ 2. Discipline / Program _____
3. Regn No _____ 4. Merit Position _____ Cat :NS/NFS/ASCs/_____
5. School / College _____
6. Reason for Refund (✓) :

Admission at another university (University's Name)	Non- Availability of Hostel	Financial Constraints	Other (Please Specify)
--	-----------------------------	-----------------------	---------------------------
7. Date of Commencement of Classes : _____ Date of last class attended: _____
8. E.Mail ID _____ 9. Cell No: _____
10. Refundable amount may please be transferred into following account:
- a. Account Title: (CAPITAL LETTERS) _____
- b. Bank : _____
- c. IBAN No. _____
- d. CNIC No. _____

Date _____

(Signature of Applicant)

Please attach : 1. Copy of paid Fee Invoice.

2. Original copy of clearance certificate from the Institute (in case of joining).

Note: In case of not joining application may be dispatched directly to UG/PG Regn Department through email

Part II (To be filled by respective institute in case of student's joining)

11. Certified that the classes commenced w.e.f _____ and the student attended class upto _____

Date _____

(Signature of DCE with stamp)

Part III (For use at Main Office Regn UG/PG)

12. Application received in UG/PG section on dated _____ and recommended for refund of Rs _____.

Date _____

AD Regn UG/PG

Part IV (For use at Fee Section (Fin Dte))

13.

- a. Amount received : - Rs; _____
- b. Less Deduction : -
Admission Processing fee - Rs: _____
Tuition Fee - Rs: _____
- c. Amount to be refunded: - Rs: _____

Date _____

Manager Fee



National University of Sciences & Technology, Islamabad

Request for Refund of Admission Dues

UG/PG/PhD Students

GENERAL INSTRUCTIONS

- a. Copy of paid fee invoice must be attached.
- b. Please review given Bank account at serial 10. Otherwise university will not be responsible for any loss due to transfer of amount to incorrect bank account.
- c. Original copy of clearance certificate from the Institute (in case of joining).
- d. In case of not joining application may be dispatched directly to UG/PG Regn Department through email.

Note: Amount will be transferred to given account within 45 days from receipt of application in the University (Main office)

admissions@nust.edu.pk (For Undergraduate Student)

msdocuments@nust.edu.pk (For Postgraduate Student)

regn_phd@nust.edu.pk (For PhD Student)