

23rd October 2014

Reference Letter: Ms. Nuky Wahyu Irhamna

To whom it may concern:

I would like to recommend Ms. Nuky Irhamna as a candidate for your organisation. At Cohn & Wolfe Indonesia, Nuky was employed as a Senior Finance Executive from April 2013 to October 2014, handling all finance, tax compliance, HR management and office coordination within the agency. She also oversaw the transition of Cohn & Wolfe as a privately-owned company to part of WPP, the world's largest media group.

During her tenure, Nuky handled her position with aplomb, often going beyond the call of duty. Nuky was always willing to offer her assistance and had an excellent rapport with her colleagues. Due to her performance, Nuky earned a promotion and pay raise in May 2014.

We are sad to see Nuky go, but we wish her well as she looks for other opportunities. She would be an asset to any employer and I recommend her for any endeavor she chooses to pursue.

Please feel free to contact me if you have any other questions. You can reach me at adrian.lee@cohnwolfe.com or +65 9423 0109.

Yours Sincerely,

The block contains a handwritten signature in blue ink that reads "Adrian Lee". To the right of the signature is the "cohn&wolfe" logo in green and blue, and below that is a blue rectangular logo with the white letters "XPR".

Adrian Lee
Group Managing Director
Southeast Asia
Cohn&Wolfe



Cohn & Wolfe
Plaza Asia, Floor 23
Jalan Jend. Sudirman Kav 59
Jakarta
Indonesia

1st November 2014

To whom it may concern,

Re: Letter of recommendation for Nuky Wahyu Irlhamna

Nuky worked with us at Cohn & Wolfe Indonesia for two years, principally as our finance manager but fulfilling a number of other duties including HR and office management. Nuky proved to be a hardworking and diligent employee, often having to work late and during the weekend due to the nature of our business, dealing with our many international offices across different time zones. She was also very conscientious in terms of following up with our clients every month to ensure that all fees and other receivables were booked in a timely manner. Her attention to detail was very impressive, a necessary asset for someone dealing with financial matters.

Nuky was a good communicator and listener and was a solid mentor for a number of our staff. She also showed great efficiency in running our office and managing our suppliers. During the course of her employment, Cohn & Wolfe expanded to new offices in Jakarta and Nuky was key to our search for new premises, securing a competitive contract and overseeing the move.

I have no hesitation in recommending Nuky.

Best regards,

A handwritten signature in blue ink, followed by the Cohn & Wolfe logo (green text) and a blue rectangular box containing the white letters 'XPR'.

Andrew Goldman
Managing Director, Cohn & Wolfe Indonesia.