



Muhammad Moiz

Business Developer | Upwork Bidder | Software Engineer

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Professional Experience

10/2023 – 06/2025
Remote/Full-Time

Business Developer Representative (Upwork Bidder), RootPointers [🔗](#)
At RootPointers: <https://www.upwork.com/agencies/1087321980282593280/> [🔗](#), I worked as an Upwork Bidder and handled four agency profiles. My main job was to find the right jobs on Upwork, understand what the clients needed, and write simple, clear proposals to win those jobs. I made sure each proposal was written especially for the client, so it stood out from others. I also followed up with clients, answered their questions, and worked with the technical team to explain our services properly. By using smart bidding methods and improving how I wrote proposals, I helped the agency get more replies, win more projects, and grow the business.

08/2024 – 01/2025
Remote/Part-Time

Upwork Bidder, Labvent [🔗](#)
As a part-time Upwork Bidder for the profile <https://www.upwork.com/freelancers/abdulrehman25> [🔗](#), I focused on finding quality leads and writing tailored proposals that matched client needs. I carefully selected job posts, understood project details, and created clear, client-focused proposals to increase engagement and responses. Even in a part-time role, I helped the profile win multiple projects by using smart bidding strategies and maintaining professional communication with clients. My efforts contributed to building trust with new clients and growing the profile's success on Upwork.

Education

2019 – 2023
Lahore, Pakistan

Bachelors Of Science In Software Engineering, University Of Central Punjab

2016
Lahore, Pakistan

O Levels, Lahore Grammar School

Skills

Project Bidding • Upwork Profile Management • Client Acquisition • Contract Negotiation • Client Relationship Management

Languages

English

Urdu

Interests

- Cricket
- Music