

Ahmad Karimi

Phase 6th, Omid-e-sabz township

Darulaman, Kabul 1006

May 27, 2019

HR Department

The Asia Foundation Afghanistan

Dear Hiring Manager

I am aspiring to get the chance of competing for the MIS assistant at The Asia foundation that was recently announced as I believe that my experiences in the field of MIS development and maintaining back me up to contend for the position.

Working for Viracloud Inc for past a year, I have been continuously involved with developing and working with different MISs like School, Pharmacy and Library Management Information systems. I am proud to say that I have successfully developed and deployed the mentioned systems solely that quite frankly were the true and only achievements of the company since its establishment days. Furthermore, during my short-term collaboration with FHI360 (USWDP Project) as a data analyst, I sharpened my technical knowledge on how MISs work and the fundamental components that certainly served me well with the development of the above system as surely will help me work with the MIS at The Asia Foundation as well.

Not to forget that while working with Inovora Software Development Company, I grew very much fond of MISs and it was the time I developed my first tiny functional MIS that I contend has shaped my today.

Followings are the key skills that I have earned through my career till this date that will serve me excel in my future tasks at The Asia Foundation:

- Software Development Life cycle techniques for the development and maintenance of a successful, error free and functional system specially an MIS
- In-depth knowledge of relational databases and their building blocks and to work with them to create an efficient, effective and time-saving underlying for a system

As the details above depicts, I am a great fond of MISs specially web-based systems and if given the chance, not only I continue the same astonishing activities I have done, but will accelerate in doing better.

I will be delighted to receive an opportunity to meet in person and talk further about my interest and eligibilities in working with you and how I can help The Asia Foundation in the proposed position.

Sincerely,

Ahmad Karimi