



SAYYN DASHBOARD

How to use

A	HOME
1	Dashboard
B	CHECK REPORTS
1	Check Reports
C	INVOICES
1	Create Invoice
2	Get Invoices
D	SERVICE CENTERS
1	Service Center Financials
2	Update Service Center Info
E	BOOKINGS
1	Bookings Calendar
2	Create Booking Settings
3	Update Booking Settings
F	PROMOTIONS
1	Promotions List
2	Add Promotion
G	SETTINGS
1	Update Prices
2	Logout

A) Home

- 1- **Dashboard:** See and act on the daily of visits, bookings.

B) Check reports

- 1- **Check Report:** Create or view inspection reports.

C) Invoices

- 1- **Create invoices:** Create or retrieve invoices for services.
- 2- **Get invoices:** Retrieve invoices created earlier.

D) Service center

- 1- **Service Center financials:** Wallet Summary for cash and online orders.
- 2- **Update service center information:** Update your center's contact details, services, and working hours.

E) Bookings

- 1- **Bookings calendar:** View all upcoming and completed bookings with their statuses.
- 2- **Create booking settings:** Add the service center available slots for the booking calendar for each service.
- 3- **Update booking settings:** Update the Booking setting if it was already set-up before.

F) Promotion

- 1- **Promotion list:** The list of promotions added for the customers.
- 2- **Add promotion:** Add a new promotion to be visible for the customers.


G) Settings

- 1- **Update settings:** Update the services' average prices for better customer visibility and integrity.
- 2- **Logout:** sign-out of the account.

A)1- Dashboard.

Service Center Preview

[Active](#)
[Approval](#)
[Current Date](#)



SAYYN
صاين
Your Roadside Guardian

صاين 2

Sayyn

📍 جندالي اکتوبر dddddd 3

⌚ 8 AM - 7 PM 4

☎️ 1111111111155 5

jhihid@gmail.com 6

www.sayyn.net 7

📄 South 8

11
Services 9
13

Car Brands

Mercedes-Benz	Bentley	Chrysler	Dodge	Ford	Honda	Nissan	Porsche	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes-Benz	Rolls Royce	Subaru	Tesla	Vauxhall	Volvo	Audi	Cadillac	Jeep	Kia	Lexus	Mazda	Mini	Seat	Suzuki	Toyota	Volkswagen	Alfa Romeo	Aston Martin	Bentley	Bugatti	Chevrolet	Citroen	Daewoo	Fiat	Genesis	GMC	Infiniti	Jaguar	Land Rover	Lincoln	Lotus	Maybach	McLaren	Mercedes
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- 1- Service center Data.
- 2- Name.
- 3- Location.
- 4- Working hours.
- 5- Phone number.
- 6- E-mail address.
- 7- Service center website.
- 8- Kind of Visits provided
(Direct/Booking).
- 9- Services Offered by the center.
- 10- Car brands serviced at the center.
- 11-Service center Photo.
- 12-Center's Status (Active - Approved)
or needs confirmation.
- 13- Service center Rating from the
customers.
- 14- filter visits & bookings by date.
- 15- Direct visits activity.
- 16-Create car Check Report.
- 17-Cancel direct visit
- 18- Bookings activity.
- 19-Create car check report.
- 20-Cancel booked visit.

How to Create Check Reports:

(Figure No.15)

Direct Visits: To be Completed or Cancelled - can't be left as Pending.

Receive and act on the direct visits.

Actions:

- Create Check report from the direct visit activity table (Green button No.16).
- cancel visit (orange button No.17).
- Create the invoice, After the customer's confirmation.

(Figure No.16)

Booked visits: To be Completed or Cancelled - can't be left as Pending.

View the day by day booked slots.

Actions:

- Create a check report directly from the dashboard linked auto to the customer (Green button No.19).
- cancel visit (orange button No.20).
- Create Invoice to be paid by the customer whether Cash or Online Payment.

CREATE CHECK REPORT

Client Name * **1**

mostafa

Phone Number * **2**

01027900675

Car Brand * **3**

Mercedes-Benz

Car Model * **4**

C-Class

Date * **5**

08/20/2025

+

Add Check Detail

7

Total

0 EGP

8

Create Check Report

1- Customer's full name.

2- Customer's phone number.

3- Car brand.

4- Car model.

5- Date of the service.

6- Enter services done.

7- Services Total amount.

8- Review your entry and press "create check report" to submit the report to the client to Confirm / Decline the report.

Note:

Create a Check Report:

- Customer's data reflects automatically over the report.
- Add the services that will be provided to the car with the quantity and price for each service.

Cancel the order if:

- Customer didn't show up.
- No capacity to receive the customer.
- The service is not available.

Direct Visits						
Full Name	Phone Number	Date	Car	Status	Actions	
mostata	01027900675	Tuesday, August 19, 2025 at 5:35 PM	Mercedes-Benz - C-Class - 2020 - 2 2 2 2	Done	Play	Home
<< < 1 > >> 25				3	2	1

After the customer's response to the Check Report:

- 1- Confirmed: Create Invoice after Finishing the services needed.
- 2- Declined: Create another check report if needed to change details.

3- Visit Status:

- Pending: waiting check report.
- Done: customer confirmed.
- Declined: customer rejects the check report results.

B)1- Get Check Reports.

GET CHECK REPORTS

1

08/07/2025

Q Get Reports

2

Q Search...

Client Name ↑↓	Phone Number ↑↓	Car Brand ↑↓	Car Model ↑↓	Total ↑↓	Report Status ↑↓
No reports found					
<div><div><<</div><div><</div><div>></div><div>>></div></div>					

- 1- Get previously created check reports.

- ## 2- Filter check reports by date.

C)1- Create Invoices.

Create New Invoice

🔍 Client & Vehicle Information **1**

Client Name * **2**
Enter client's full name

Phone Number * **3**
Enter phone number

Car Brand * **4**
Enter car brand

Car Model * **5**
Enter car model

Date * **6**
Select date

Invoice Details **7**

Service * **8**
Enter service description

Quantity * **9**
0

Price * **10**
0.00

Amount **11**
EGP 0.00

+ Add Row **12**

Invoice Summary **13**

Subtotal: 0.00 EGP

Sayym Fare: 10.00(%)

Sales Tax (0%): 0.00 EGP

Total: 0.00 EGP

14

✓ Create Invoice

- 1- Client and vehicle information.
- 2- Client name.
- 3- Phone number.
- 4- Car Brand.
- 5- Car Model.
- 6- Service Date.
- 7- Invoice details.

- 8- Service.
- 9- Quantity.
- 10- Price per each.
- 11- Total amount.
- 12- Add another service row.
- 13- Invoice summary.
- 14- Create Invoice.

Create invoices notes:

- Customer's data reflects automatically.
- Confirmed services by the customer reflect automatically in the invoice.
- Check all the details and validate.

C)2- Get Invoices.

Invoices

1 **2**

Date Range

01/08/2025 07/08/2025

3

Search by client name, phone, car details...

4

Client Name ↑↓	Phone Number	Car Brand	Car Model	Date ↑↓	Status ↑↓	Client Total ↑↓	Sayyn Fare	Tax	Center Net ↑↓	Actions
No invoices found										
« ‹ › » 100 ▾										

1- Search invoices with Date (from).

2- Search invoices with Date (To).

3- Search by:

- a. Client name
- b. Phone
- c. Details

4- Invoices Records.

D)1- Service Center Financials.

Wallet Summary

1

Total Balance
EGP 2,770.30

2

Cash Orders
EGP 2,770.30

3

Card Orders
EGP 3,132.40

4

Deductions
EGP 0.00

07-28-2025

08-07-2025

Fetch Movements

5

6

Global Search

Reason ↑↓	Date ↑↓	Type ↑↓	Amount ↑↓	Payment Method ↑↓
No movements found for the selected date range.				
« < > » 10 ▼				

1- Total Center balance.

2- Cash Orders balance.

3- Online Card orders balance.

4- The deduction of the online orders and the cash orders to give the net balance (Debit or Credit).

5- Date filter (From - To) to get all the transactions within.

6- Global search by any text.

D)2- Update Service Center Information.

EDIT SERVICE CENTER

Service Center Title * 1

صابین

Service Center Title (English) * 2

Sayyn

Area * 3

Hadayek October

Address * 4

dodddddd

Latitude * 5

29.951272913684495

Longitude * 6

31.01411491520397

Service Types * 7

Mechanics

Open At * 8

08:00

Close At * 9

19:00

Contacts * 10

1111111111155

Email 11

jhlhid@gmail.com

Website 12

www.sayyn.net

Car Brands * 13

Mercedes-Benz,BMW,Chevrolet,Nissan,Hyundai,Honda,Toyota,Kia,Renault,Chery,Skoda,Suzuki,Volkswagen,Peugeot,MG,SEAT,Mitsubishi,Geely,Flat,Opel,Jeep,Mazda,Subaru,Citroën,BYD,Brilliance,Great Wall,Baic,Changan,DF...

Visit Type * 14

Both

Closing Days 15

Sunday

Images 16

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Drag and Drop File Here

Username * 17

mohsen

Password * 18

Password

Confirm Password * 19

Confirm Password

- | | |
|--|---|
| 1- Service Center name in Arabic. | 12- Service center website (if available). |
| 2- Service center name in Latin. | 13- Car brands served. |
| 3- Area of the service center. | 14- Kind of visits (Direct and/or booking). |
| 4- Detailed address of the service center. | 15- Days off (Closing days). |
| 5- GPS latitude coordinates. | 16- Add/Remove service center picture on SAYYN app. |
| 6- GPS longitude coordinates. | 17- Dashboard login (Username). |
| 7- The kind of service provided. | 18- Dashboard login (Password). |
| 8- Working hours start (Open at). | 19- Confirm dashboard (Password). |
| 9- Working hours end (close at). | |
| 10- Contact number for SAYYN support team. | |
| 11- E-mail for SAYYN support team. | |

E)1- Bookings Calendar.


SERVICE CENTER BOOKINGS

Date

1

2025-08-07

2



No Bookings Available

1- Date filter (Day)

2- Booking Records of the selected day.

E)2- Create Bookings Settings.

BOOKING SETTINGS

Maximum Capacity * 1

1

Services 2

Add Service

3

+ Create Booking Plan

- 1- Enter maximum number of cars that can be serviced in the same time.
- 2- Detail the services available to be booked by customers.

- 3- Press “create booking plan” to confirm your entry.

E)3- Update Bookings Settings.

UPDATE BOOKING SETTINGS

Maximum Capacity * 1

3

Services 2

Service * 2	Capacity * 3	Average Time (hrs) * 4	5
Mechanics	2	1 hour	Delete
Select Service	2	1 hour	Delete
Select Service	2	2 hours	Delete

Add Service 6

7

Update Booking Settings

- 1- Maximum Center’s Capacity & Slots (All the slots available for any service)
- 2- Services offered as per the selection on the center’s main info page.
- 3- Capacity of each service (Slots applicable for that service from the total slots).

- 4- Average Time (Duration) for each service (ETA).
- 5- Delete the Wrong entered service (if needed).
- 6- Add more services from the list of services previously chosen on the main information page.
- 7- Update Booking Settings.

F)1- Promotion List.

PROMOTIONS						
Promotion Title ↑↓	Expiry Date ↑↓	Discount Type ↑↓	Discount Value ↑↓	Status ↑↓	Actions	
Test	8/31/2025	Percentage	20 %	Pending		
1				2	3	4

- 1- Pending / Approved status.
- 2- Preview promotion.

- 3- Edit promotion.
- 4- Delete promotion.

F)2- Add Promotion.

ADD NEW PROMOTION

Promotion Title * 1

Enter promotion title

Expiry Date * 2

Select expiry date

Discount Type * 3

Ratio

Discount Amount * 4

0

Promotion Details * 5

Detail Title *

Enter detail title

Discount 6

0.00

7

Add Detail

Conditions * 8

Condition 1 *

Enter condition

9

Add Condition

Images 10

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Drag and Drop File Here

+ Add and Clear

+ Add and Exit

- 1- Promotion Title ex.(20% Oil exchange)
- 2- Promotion Expiration date (End Date)
- 3- Discount type
 - a. Percentage of the total amount to be discounted from total invoice.
 - b. Fixed Amount: Total Promotion amount paid by the customer.

- 4- The amount or the discounted percentage of the promotion, as per the chosen type.
- 5- Items of the promotion (1 or more) (Oil - Filter - Fluid check).
- 6- Percentage of each Band/Title (Optional).

- 7- Add another item to the promotion
- 8- Condition/s of the promotion, if any (Optional).
- 9- Add more conditions.
- 10- Image of the promotion or the center's logo (Optional)

- 11- Delete an item from the promotion
- 12- Delete a condition.

G)1- Update/Create Pricelist.

The screenshot shows a web form titled "PRICE LIST*" with the following elements:

- 1**: A text input field labeled "Service Title *". Below it, a red error message reads "Service Title is required."
- 2**: A text input field labeled "Service Price *". Below it, a red error message reads "Service Price is required."
- 3**: A toggle switch labeled "Is Available" which is currently turned on.
- 4**: A red square button with a trash icon and the label "Delete".
- 5**: A purple button labeled "Add New One".
- 6**: A blue bar at the bottom containing a "+" icon on the left and the text "Create Price List" on the right.

- 1- Service title: every single service offered NAME
- 2- Service Price: every single service offered PRICE
- 3- Each Service Status: Available/Not Available.

- 4- Delete added service if needed.
- 5- Add a New Service to the list with its price.
- 6- Create Price List button to save and finish.