

Ahmed Mumit

Mehdi Rahman

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Personal Statement

I am a highly motivated and versatile professional with a BSc in Data Science and Analytics and a BBA in Management Information Systems, I bring a unique blend of technical and managerial expertise. My experience spans roles from End User Support Technician and CRM Database Process Optimizer at the University of Westminster to leadership positions such as Treasurer of the University's First Aid Society and Shift Manager at McDonald's. Certified in Azure Fundamentals, cybersecurity, web design, and data analysis, I am equipped with the skills to thrive in fast-paced environments.

Experiences

- Worked as **End User Support Technician** in **Information Systems and Support** department at **University of Westminster** from 11 October 2023 to 31 July 2024.
- Appointed as **School Representative** of the **School of Computer Science and Engineering** at **University of Westminster** from 30 May 2023 to 31 July 2024.
- Worked as **CRM Database Process and Optimizer** in **Global Recruitment, Admissions, Marketing, and Communications** department at **University of Westminster** from 03 January 2023 to 31 August 2023.
- Worked as **Student Ambassador** at **University of Westminster** from 17 August 2022 to 31 July 2024.
- Worked as **Treasurer** of **University of Westminster First Aid Society** from 24 August 2022 to 31 July 2023.
- Managed as **Shift Manager** at **McDonald's** from 16 July 2022 to 17 January 2023.
- Promoted to **Treasurer** of **Sonchalon** (A voluntary blood donors' organization of Shahjalal University of Science and Technology) from 17 February 2020 to 14 November 2021.
- Employed as an **ICT Teacher** at **Orbit Coaching Home**.
- Employed as an **ICT Teacher** at **Uranium Coaching Centre**.
- Collaborated as **Assistant General Secretary** of **Sonchalon** (A voluntary blood donors' organization of Shahjalal University of Science and Technology) from 10 March 2019 to 16 February 2020.

Educational Qualifications

- **BSc (Bachelor of Science) in Data Science and Analytics, University of Westminster**
Graduate Year 2024
- **BBA (Bachelor of Business Administration) in Management Information Systems, Shahjalal University of Science and Technology**
- **Higher Secondary Certificate (A Level), Scholarshome**
Group: Science
Grade: 4.33/5.0
- **Secondary School Certificate (O Level), Moulvibazar Govt. High School**
Group: Science
Grade: 5.0/5.0

Certifications

- **Microsoft certified Azure Fundamentals.**
- **"C Programming Language"**- National Academy for Computer Training and Research, Bangladesh.
- **"Web Design and Development"**- Sheikh Kamal IT Training and Incubation Center Project, Bangladesh.
- **"Introduction to Cybersecurity"**- Cisco Networking Academy.
- **"Practical MySQL for Data Analysis"**- Udemy: Ligency Team.
- **"Microsoft Excel Masterclass-2021"**- Udemy: Logistic & Supply Chain World.