

Office Address - House# 148, Road# 13/B, Block- E, Banani Dhaka 1213. Bangladesh. Tel : +88 02 222286531

web: www.imprintdhaka.com, fb: imprintdhaka,

Email: imprintdhakaltd@gmail.com

Appointment Letter

We are pleased to inform you	that Mr./Ms	has been appointed as a _	in our
organization, effective from	Th	he details of the appointment are as follo	OWS:
1. Designation:	_		
2. Department:	_		
3. Date of Joining:			
4. Probation Period:			
5. Salary: per ı	month		
6. Other Benefits:			
7. Working Hours:			
8. Leave Policy:			
9. Notice Period:			
10. Confidentiality:			
11. Code of Conduct:			
12. Grievance Redressal:			
13. Disciplinary Action:			
14. Termination:			
15. Dispute Resolution:			
16. Governing Law:			
17. Acceptance:			



Md Jahangir Alam

Admin Imprint Dhaka Ltd.







