**Bug Report**

* **Fixing** a bug depends upon how effectively you report it.
* **Suggest** not to keep any type of ego. Ego’s like “I have reported the bug correctly”, “I can reproduce it”, “Why he/she has rejected the bug?”, “It’s not my fault” etc.,).

**Important points:**

* **Bug title** should be suggestive enough that the reader can understand it and be the same when write **Actual Result**.
* **Raise** bugs using clear numbered steps in the ‘Steps to reproduce’ field. For example:

1. open the Test URL

2. scroll to the bottom of the page

3. click on the ‘Terms and Conditions’ link and notice the problem occurring

* **Make** sure you raise bugs **with full screen screenshots** that show which browser or operating system you are testing upon.
* **Provide** clear **videos** of bugs that you find if it critical or not direct.
* **Use tags** in each bug to make it easy to be specific.
* **Use** the default browser on mobile devices. (Safari on iOS, Chrome on Google Devices and the Android Default Browser on Android systems).
* **Ensure** you keep your browsers up to date.

**Don’t:**

* Raise similar logic bugs that occur on different places across the site.
* use shortened words when raising bugs.
* Raise empty bugs, or ones with insufficient information.

**Conclusion:**

Focus on writing good bug reports and spend some time on this task because this is the main communication point between the tester, developer and the manager.