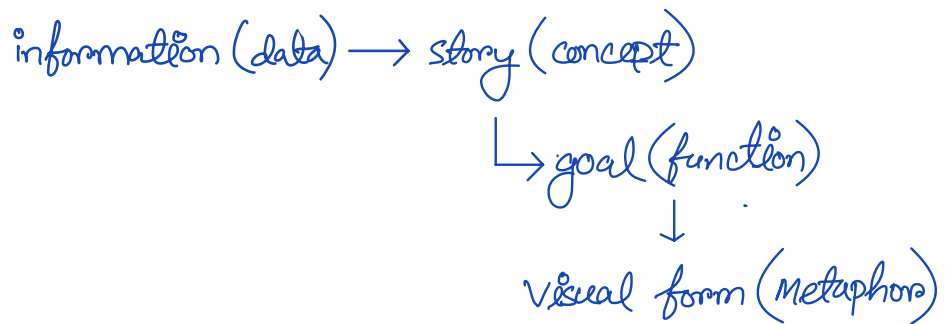


Week-01 (Visualizing Data)

* Data visualization:

The graphic representation and presentation of data.

→ Effective data visualization:



* Some data representation graph:

- ① Bar graph: Use size contrast to compare two or more values.
- ② Line graph: Help your audience understand shifts or changes in the data.
- ③ Pie-chart: show how much each part of something makes up the whole.
- ④ Maps: Help organize data geographically.

* Basic Principles of design:

- ① Balance : In a graph/chart the key visual elements like color, shape must be distributed properly.
- ② Emphases : The visualization should have a focal points, means the visualization should emphasise the most important data so that user recognize it first. Using color and value is the most common practice to do it.
- ③ Movement : ~ can refer to the path the viewer's eye travels as they look at the visualization.
- ④ Pattern : Using similar shape and colors are use to create pattern.
- ⑤ Repetition : Repeating chart and colors add effectiveness to a visualizations.
- ⑥ Proportion : ~ is the another way to express the importance of certain data. Using various colors and size helps demonstrate to prioritize the sig

reference of one visual over others.

⑦ Rhythm: ~ refers to creating a sense of movement/flow in a visual.

⑧ Variety: The visualization should have variety in the chart types, lines, shapes, or colors. It's keep the audience engaged.

⑨ Unity: ~ refers that the final visualization should be cohesive.

* **Data Composition**: combine the individual parts in a visualization and displaying them together as a whole.

* **Elements for effective visuals**:

① clear meaning.

② sophisticated use of contrast.

③ Refined execution.

* **Design thinking**: A process used to solve complex problems in a user-centric way.

* **Phases of design process**:

① Empathize: Think about the needs of the target audience of the visualization.

② Define: The define phase helps to find the audience's needs, their problems, and the insights. It helps to decide which data you want to show in the visualization.

③ Ideate: This phase starts the real visualization. To use all the findings from empathize and define phases to brainstorm potential data-viz solutions.

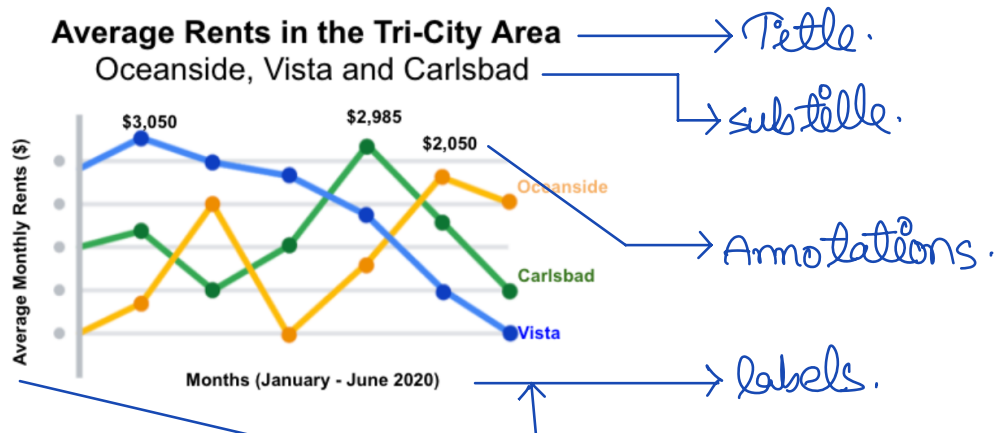
④ Prototype:
⑤ Test: } These two stages are responsible for viz-prototype and test

Design thinking for data visualization involves five phases:

1. **Empathize:** Thinking about the emotions and needs of the target audience for the data visualization
2. **Define:** Figuring out exactly what your audience needs from the data
3. **Ideate:** Generating ideas for data visualization
4. **Prototype:** Putting visualizations together for testing and feedback
5. **Test:** Showing prototype visualizations to people before stakeholders see them

* Key components of a visualization:

- ① **Headline:** ~ is a line of words printed in a larger letters at the top of the viz.
- ② **Subtitle:** ~ helps headline by adding more context and description.
- ③ **Labels:** ~ in a viz. identifies data in relation to others data. Most commonly labels in a chart's identify what the X-axis and Y-axis represents.
- ④ **Annotations:** ~ briefly explains data or helps to focus the audience on a particular aspects of the data in a visualization.



Visualization components	Guidelines	Style checks
Headlines	<ul style="list-style-type: none"> - Content: Briefly describe the data - Length: Usually the width of the data frame - Position: Above the data 	<ul style="list-style-type: none"> - Use brief language - Don't use all caps - Don't use italic - Don't use acronyms - Don't use abbreviations - Don't use humor or sarcasm
Subtitles	<ul style="list-style-type: none"> - Content: Clarify context for the data - Length: Same as or shorter than headline - Position: Directly below the headline 	<ul style="list-style-type: none"> - Use smaller font size than headline - Don't use undefined words - Don't use all caps, bold, or italic - Don't use acronyms - Don't use abbreviations
Labels	<ul style="list-style-type: none"> - Content: Replace the need for legends - Length: Usually fewer than 30 characters - Position: Next to data or below or beside axes 	<ul style="list-style-type: none"> - Use a few words only - Use thoughtful color-coding - Use callouts to point to the data - Don't use all caps, bold, or italic
Annotations	<ul style="list-style-type: none"> - Content: Draw attention to certain data - Length: Varies, limited by open space - Position: Immediately next to data annotated 	<ul style="list-style-type: none"> - Don't use all caps, bold, or italic - Don't use rotated text - Don't distract viewers from the data

Week-02 (Creating data viz. with Tableau)

* **Tableau**: A business intelligence and analytics platform that help people see, understand, and make decision with data.

→ **Tableau data type**:

- ① Numeric data: Only numbers.
- ② String data: Characters set.
- ③ Globe: Geographic data.
- ④ Calendar: Date data.
- ⑤ Calendar with clock: Date with time.

Week-03 (Crafting Data stories)

* Dashboard:

A tool that organizes information from multiple datasets into one central location for tracking, analysis, and simple visualization.

→ Dashboard filter:

A tool that showing only the data that meets a specific criteria while hiding the rest.

→ Story telling steps:

- ① Engage the audience.
- ② Create compelling visuals.
- ③ Tell the story in an interesting narrative.

* Spot lighting: Scanning through data to quickly identify the most important insights.

* An effective data story include five key elements:-

- ① character
- ② setting.
- ③ Plot
- ④ big-reveal.
- ⑤ Aha moments.

* Best Practices for data-story telling:-

- ① Title : The title of the story.
- ② Date of the presentation.
- ③ Table of contents
- ④ Text : Good if the total text is less than 5 lines and 25 words per slide.
- ⑤ Don't use slang words / abbreviations
- ⑥ conclusion : set conclusion at the end of the analysis.

Week-04 (Developing presentations and slideshows)

* Purpose of framework:

- ① Give context to the audience for better understand the data.
- ② Help to focus on the important information.
- ③ Create logical connections that tie back to the business task.

* The McLandless method:

- ① Introduce the graphic by name → (title)
- ② Answer obvious question before they have asked.
- ③ state the insight of the graphics.
- ④ Call out data to support that insight → example.
- ⑤ Tell the audience why it matters.

* Type of objections:

- About the data.
- About the analysis.
- About the finding.

* Important aspects of presentation:

- ① Define the purpose.
- ② Keep it concise.
- ③ Have some logical flow to the presentation.
- ④ Make the presentation visually compelling.