

Product Requirements Document (PRD): Upwork Clone

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Overview

The Upwork Clone is a web-based platform that connects clients with freelancers to collaborate on projects. The platform includes features for job posting, proposal submission, secure communication, payment processing, and review systems to ensure seamless project execution between freelancers and clients.

Features

1. Authentication (Auth)

- Sign Up: Allow users (both freelancers and clients) to create accounts using email, username, and password.
- Sign In: User login via email/password .
- Password Reset: Email-based password reset link.
- Email Verification: Ensure the user's email is verified upon account creation to activate the account.

2. User Settings

Profile Management: Allows users to edit their personal and professional details.

Freelancer:

1. Edit Profile (name, contact info, etc.)// the etc will be taken from the database
2. Skills (add/edit/remove specific skills)
3. Portfolio (upload sample projects, certifications, etc.)

Client:

- Set preferences (industry, job category)
- Budget preferences
- Project deadlines

Payment Settings:

- Add/Edit Payment Methods (credit card, PayPal, etc.)
- Configure billing info for automatic payments.

3. User Profiles

Freelancer Profile:

- Display skills, portfolio, ratings, and reviews.
- Visibility into past projects and client feedback.

Client Profile:

- Show past job postings and freelancer ratings.

4. Messaging System (in future)

Chat between Users: Real-time messaging between freelancers and clients.

Features:

- Text messaging
- File sharing (documents, images)

Security:

- Ability to report/block users.

5. Job Listings & Dashboard

Job Listings: Clients post jobs that freelancers can browse.

Search & Filter:

- Search: Full-text search for jobs based on keywords.
- Filters: Filter jobs by category, budget, deadline, or client rating.
- Sorting: Sort by Best Match, Newest, or High Paying.

Freelancer Dashboard:

- View applied jobs, accepted proposals, and current contracts.

6. Job Posting (Client)

Post Job: Allow clients to create new job listings.

Details:

- Job Title and Description
- Budget (fixed or hourly rate)
- Project Deadline
- Required Skills
- Job Categories: Jobs can be categorized based on industry (e.g., IT, Design, Marketing).

7. Proposal Management (Freelancer)

- Submit Proposal: Freelancers can bid on jobs.
- Submit cover letter, proposal details, and expected payment.
- View status (submitted, accepted, rejected).

8. Contracts & Payments

Contract Creation: Once a client accepts a freelancer's proposal, a contract is generated.

Contract Details:

- Payment terms (fixed, hourly)
- Project milestones and deadlines

Payments:

- Freelancers receive payment upon project/milestone completion.
- Payment Methods: Clients can add payment methods; freelancers choose payout options (PayPal, bank transfer).

9. Reviews & Ratings

- Review System: After a job is completed, both clients and freelancers can leave reviews.
- Rate Freelancer: Clients rate freelancers based on quality, communication, and timeliness.
- Rate Client: Freelancers rate clients based on clarity, communication, and overall experience.

10. Notifications System

In-App Notifications: Notify users about:

Job application status updates.

- Message updates (new chat messages).
- Payment updates (job started, payment received).

11. Admin Dashboard

The Admin Dashboard provides platform administrators with essential tools to manage and monitor the Upwork Clone efficiently. Key features include:

User Management:

- View, manage, and moderate all user accounts (freelancers and clients)
- Reset Password: Option to reset the password on user's request.
- Ban/Unban User: Temporarily or permanently ban users violating terms of service.

Job Management:

- Monitor job postings and remove inappropriate listings and view jobs and their status

Financial Overview:

- Track platform revenue and payment disputes
- Generate financial reports
- View all transactions happened and all payment details and