

**To: whom it may concern**

**Objective: hand over while on leave**

Dear team I will be out of office for 17 days as part of my **annual leave** from **May-11-2022 to May-28-2022** (including weekends) and here is how I delegated my daily todo tasks

- Network / technical issue if there is any in regional office (ahmed muhumed)
- Daily core banking support (aziza and muhdin)
- Remote branch network / technical issues (ahmed muhumed )
- Harta sheikh relocation pending task follow up (ahmed muhumed)
- Live support for karamara branch (ahmed muhumed)
- ISDN issue if there is any (ahmed muhumed)
- Helping incoming customers for CBS to sahay issues (ahmed muhumed)
- Sahay / CBS to other banks issue (jimale)
- Immediate response to alarming issues on slack (all team)

**FYI** : don't hesitate to contact me via email : [ahmed@raysmfi.com](mailto:ahmed@raysmfi.com) and my phone : 251915783511

Best wishes

Ahmed Abdi Ali.

