MEETING REPORT

Team Name: CMS   **Date of Meeting:**   5.03.2019

Start Time: 10:30   **End Time:** 11:30   **Meeting Location:** Epoka Campus

Moderator: Pironada Nako   **Recorder:**   Keti Hysi

Other Members Present: Ardit Gega, Gerald Jovani, Xhensila Lakti

Members Absent: _____

Topics Discussed:
1. We presented our ideas for the topic of project:

- Ardit Gega: Hotel Management System
- Gerald Jovani: Library Management System
- Keti Hysi: Polyclinic Management System
- Pironada Nako: Learning Management system & Epoka Interactive System
- Xhensila Lakti: Intelligent Tourist

2. Choosed a time for meetings.
3. Created a Whatsapp group to keep in touch with each other.
4. Elected the team captain.
5. Assigned roles for each member.
6. Choosed team name and objectives.

Decisions Made:
1. Our final decision was to develop the Clinic Management System (CMS) as a Web Application.
2. Decided the team leader,the researcher,the tester, the repo master,the editor and the client representative.
3. Team name is same as project name.
4. Meeting day is every Tuesday and Thursday.

Tasks Assigned:

Database - Ardit Gega,Keti Hysi.
Front End & Back End - Gerald Jovani , Pironada Nako, Xhensila Lakti.
Meeting Reports - Pironada Nako.
Read Me - Xhensila Lakti.
Weekly Report - Keti Hysi.

Time, Place, and Agenda for Next Meeting:
10:30-11:30 , 19.03.2019, Epoka Campus**.**
Discussing about the functionalities and the frameworks.