

MEETING REPORT

Team Name: CMS **Date of Meeting:** 5.03.2019

Start Time: 10:30 **End Time:** 11:30 **Meeting Location:** Epoka Campus

Moderator: Pironada Nako **Recorder:** Ketí Hysi

Other Members Present: Ardit Gega, Gerald Jovani, Xhensila Lakti

Members Absent: _____

Topics Discussed:

1. We presented our ideas for the topic of project:
 - Ardit Gega: Hotel Management System
 - Gerald Jovani: Library Management System
 - Ketí Hysi: Polyclinic Management System
 - Pironada Nako: Learning Management system & Epoka Interactive System
 - Xhensila Lakti: Intelligent Tourist
2. Chooosed a time for meetings.
3. Created a Whatsapp group to keep in touch with each other.
4. Elected the team captain.
5. Assigned roles for each member.
6. Chooosed team name and objectives.

Decisions Made:

1. Our final decision was to develop the Clinic Management System (CMS) as a Web Application.
2. Decided as team leader ,the researcher,the editor, the repo master, the client representative and the tester.
3. Team name is same as project name.
4. Meeting day is every Tuesday and Thursday.

Tasks Assigned:

Meeting Reports - Pironada Nako, Gerald Jovani

Read Me - Xhensila Lakti.

Weekly Report - Ketí Hysi,Ardit Gega.

Time, Place, and Agenda for Next Meeting:

10:30-11:30 , 19.03.2019, Epoka Campus.

Discussing about the functionalities and the technologies and decide when to go to a real clinic to get information.

