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Subject: Suggestions: Course Improvement for future batches

AoA Ma'am,

I hope this email finds you in best health. Firstly, I would like to acknowledge that it has been really wonderful taking the Technical Writing course with such a great and helpful teacher as you. I must say that I have learned a great deal from this course. But as they say, there is always a room for Improvement. I would like to suggest a few things that can help improve the course for future batches.

Our batch had the disadvantage of this course being taught virtual. Making it Physical for future batches will make it a lot more fun and interactive. On the spot situations should be given to the students so that they can practice what they have learned. Make a play or made up scenarios where each student has a different post and they need to achieve a specific goal by writing CVs, Emails, Recommendation Letters etc. Other students can then reply to these emails or respond to the letter based on how they feel about it in a professional way. I would be glad if these suggestions play some role in improving the course. Thank you for taking the time to read this.

Best Wishes,
Shah Raza
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