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## Personal Information :

- Name : Nawal Abdulghani Saeed Ahmed .
- Address :Sana'a.
- Phone number : 770220630 .
- Nationality : Yemeni .
- Email : [nawalabdualghani@gmail.com](mailto:nawalabdualghani@gmail.com) .

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## Certification :

- Bachelor's in the department of Information Technology – Alsaeed Faculty For Engineering And IT – Taiz University – 2016-2017.
- Structured program in the course of networks (cisco CCNA) - YEMEEN TECH institute -2014 .
- Digital marketing diploma for 3 month (life skills ,design, photography, digital marketing , business management )-Engineering Center-2018.
- Course in computer maintenance – societal partnership institute -2012.
- Certify an internship session with MTN Yemen in IS Division – MTN- 2014.
- Participate in the training program on the operation and application of the Ministry - The Ministry of Planning and International Cooperation – 2014.
- Course in first aid – Yemen Red Crescent- Mahwit Branch -2016.
- Coordinating and supervising cholera campaign – for life development -2016.
- Participation in the Training Course on the Role of Women in Security and Peace Resolution 1325- ISC& World Learning – 2017.

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## Experience:

- Worked as developer in Yicon company (2018-present)
  - Front and back end developer.
  - Help desk and customer service.
  - Prepare service or offer price for customers.
- Manage pages in social media - lamasat Company-2018.
  - Content maker.
  - Manage social accounts.
  - Manage advertisements campaigns.
  - Designer.
- Worked as a finance manager at Alttamayz faculty (2016-2017).
- Worked as training management at Alttamayz faculty (2016-2017).

- Worked as Executive Director at Wafd For Foundation and Development (2017-2019).
- Worked as Course Coordinator at Forlife Development Organization (2017-2018).
- Worked as IT management at Alttamayz faculty (2016-2017) .
- Worked as Volunteer in Human Top Organization (2018-2019).
- Worked as Executive Director at Diffaf for Foundation and Development (2018-2019).
- Worked as Volunteer in Word Food Program (2016-2019).

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### **Key Skills and Abilities: -**

- Excellent Knowledge of Computer Microsoft Office Application and other software.
- Skillful at using Adobe Flash Professional CS6.
- Good English Skills (Reading, Writing and Spoken).
- Skillful at designing database.
- Excellent organizational and analytical skills
- Strong Communication Skills
- Excellent skills in monitoring implementation of program activities.
- Trustworthy and able to manage resources effectively.
- Ability to handle multiple tasks and meet strict deadlines.
- Ability to work within a team and in a multi-cultural environment.
- Fluency in written and spoken Arabic.

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### **Reference:**

- Dr. Ammar zahary -771159311- Taiz University.
- Eng.Abdualrahman Alabsary – 773875505 -Yicon.
- Adel Alqathi -777223350- Alttamayz faculty.
- Wafa Albarkany -774238348- Lamasat Company.
- Eman aljarai -770716857 - Diffaf for Foundation and Development.
- Abdu Alshathamy -777702930- Wafd For Foundation and Development.
- Samiha Alhamadany -770170591- Forlife Development Organization.
- Ibrahim Alamrany -772949525- Human Top Organization.