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RD.011 FUTURE PROCESS MODEL

DIAR

Inventory Management

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1 DOCUMENT CONTROL

1.1 Change Record

Date	Author	Version	Change Reference

1.2 Reviewers

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2 INTRODUCTION

This document presents the Future Process Model constructed for the Inventory system. The Future Process Model documents the triggering events that drive the business areas that are to be automated and describes the future business process that the business executes in response to each of those events as a set of one or more activities.

2.1 Document Overview

This document presents the Future Process Model for Inventory Management operations in DIAR based on information collected during the High Level and Detailed Requirements Gathering sessions with the corresponding business area owners and key users.

The Future Process Model documents the events and processes that drive the operation and the related activities of DIAR Inventory Management.

The information provided in this document is based on the requirements gathered up to the time of writing this document. Further updates to this information may be provided with additional document versions. However, the requirements and the related solutions depicted in this document should have been finalized up until or just after the first CRP when the final version of this RD-011 will be delivered. The purpose of this Future Process Model Document is to identify the Business Flow functionality that is in scope for the implementation in compliance with the requirements gathered during the High and Detail Requirements Gathering Sessions conducted for Inventory Management operations in DIAR. This product is designed to document the business flows, processes, features, and functions that need to be implemented. It includes:

- In-scope Business Flow Diagrams
- In-scope Business Flow Narratives
- Additional information on each process like related reports available, special notes, etc.

2.2 Inventory Management Overview

Oracle Inventory Organization is a facility where you store and transact items before you can use it. You can define more than inventory organization to represent distance entities which can be Physical or Logical, and every inventory organization can have its location, costing methods, workday calendar, and items.

3 EVENT CATALOG FOR INVENTORY MANAGEMENT

Frank	ID	Name	Туре	Description	Frequency
Event	INV01	Inventory Structure Definition	process	Process of DIAR Co inventory organization structure definition.	Process
	ID	Name	Туре	Description	Frequency
Event	INV02	Define New Item	Process	Process of DIAR Co item definition and prerequisites.	
-		,	1		
	ID	Name	Туре	Description	Frequency
Event	INV03	Purchase Order	Process	Process of DIAR Co item definition and prerequisites.	Process
		Receiving Cycle:			
		Inventory Items			

. .	ID	Name	Туре	Description	Frequency
Event	INV04	Purchase Order Receiving Cycle: Fixed Asset Items	Process	Process of DIAR Co Purchase Order Receiving Cycle: Fixed Asset Items	Process
	ID	Name	Туре	Description	Frequency
Event	INV05	Purchase Order Receiving Cycle: Inventory Expense Items	Process	Processes of DIAR Co Purchase Order Receiving Cycle: Inventory Expense Items	Process
	ID	Name	Туре	Description	Frequency
Event	INV06	Correct Wrong Receipt QTY Transaction	Process	Process of DIAR Co Correct Wrong Receipt QTY Transaction	Process
	ID	Name	Туре	Description	Frequency
Event	INV07	PO Return to suppliers	Process	Process of DIAR Co PO Return to suppliers	Process
	ID	Name	Туре	Description	Frequency
Event	INV08	Maintenance Issue Request	Process	Process of DIAR Co Maintenance Issue Request	Process
	ID	Name	Туре	Description	Frequency
Event		Maintenance Return			

	INV09	Request	Process	Process of DIAR Co Maintenance Return Request	Process
	ID	Name	Туре	Description	Frequency
Event	INV10	Code Modification Issue transaction	Process	Process of DIAR Co Material Issue Request	Process
	ID	Name	Туре	Description	Frequency
Event	INV11	Code Modification Receipt Transaction	Process	Process of DIAR Co Code Modification Receipt transaction	Process
_	ID	Name	Туре	Description	Frequency
Event	INV12	Wrong Item Coding (Receiving Goods)	Process	Process of DIAR Co Receiving goods with Wrong item coding	Process
	ID	Name	Туре	Description	Frequency
Event	INV13	Min Max Planning	Process	Process of DIAR Co Min Max Planning	Process
	ID	Name	Туре	Description	Frequency
Event	INV14	Re-order Point	Process	Process of DIAR Co Re-Order Point	Process
F	ID	Name	Туре	Description	Frequency
Event	INV15	Physical count	Process	Process of DIAR Co Physical count	Process

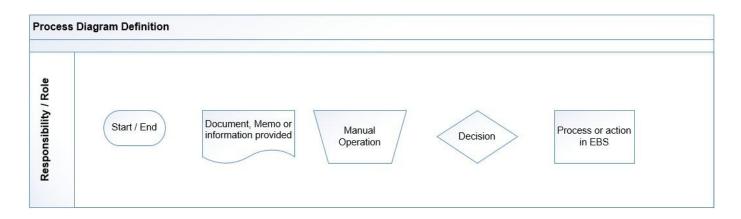
4 BUSINESS ACTORS FOR INVENTORY MANAGEMENT

DIAR actors:

- 1. Inventory Department.
- 2. Quality Control.
- 3. Planning Department.
- 4. Production Department.
- 5. Factory Request Department.
- 6. Sales Department.
- 7. Shipping Department.
- 8. Financial department.
- 9. Procurement department.

5

5 PROCESS DESCRIPTIONS FOR INVENTORY MANAGEMENT



6 PROCESS FLOW DIAGRAMS FOR INVENTORY ORGANIZATION STRUCTURES

Org Structure

The hierarchy starts with levels:

1- First level: Operating unit

2- Second level: Inventory organizations

3- Third level: sub inventories

4- Fourth level: Locators

Organization Structure Rules:

There will be one Item Master Organization for all child Organizations.

The organization code is a unique and brief designation of the inventory organization (Inventory) (3 characters).

There will be several sub-inventories & locators representing the different physical sub-locations, such as raw material, packing, finished goods, WIP Etc.

Material accounts will be defined using sub-ledger accounting SLA, The SLA process allows overriding material accounts defined at the organization level to be defined at sub-inventories level locator levels or item categories or item level.

The following issues will be unique on the organizational level:

- ✓ The costing method for all Process Manufacturing Organizations (DIAR Production) defined at OPM Financials application, and for discrete organization (Next) it is defined at Cost Management Application (Average).
- ✓ ②Some item attributes will be defined as a template that you can use to create many similar items like RM, FG and SP.
- ✓ Item Cost will be one and only one periodic unit cost per item at the same organization. So, the item's periodic unit cost will be the same across all sub-inventories under the same organization.

Negative on-hand balance is not allowed on DIAR organizations. DIAR inventory Organization is controlled by the inventory department.

DIAR Production Inventory Organization is controlled by the production department.

> DIAR Master Organization (MST):

The Item master organization is an item definition organization. All Items must be defined under master item organization first, and then items should be assigned to all child organizations that may use it. It is recommended that you don't create any transactions in the master item organization.

➤ Sub-inventory Structure Rules:

Sub-inventories represent physical sections of the inventory. The recommendation is that the sub-inventories to be defined with respect to physical location, not based on type of goods stored in it. Access levels are defined at the sub-inventory and locator control

As we will need to make security based on sub-inventory, the sub-inventory code will be added as segment 1 in Locator structure so we can define security rules for locators in certain sub-inventories. Sub-inventory can be:

- ➤ Asset
- ➤ Quantity Tracked

Asset Sub-inventory indicates that the items stocked in that sub-inventory are tracked with value and quantity and their value exists on the balance sheet.

Quantity Tracked indicates that the items stocked in that sub-inventory are tracked only for quantity and their value doesn't exist in the balance sheet. Quantity Tracked Sub-inventories will be used for all items that are without value and tracked as quantities only.

Solution Organization:

Spare Parts inventory organization will include all physical sections that are used to store spare parts from different categories, the sub- inventories under the Spare Parts organization will be as the following:

Name	Description	QTY Tracked	Asset Sub-inventory	Locator Control
FG1	منتج تام أعمدة 1	*	*	*
FG2	منتج تام أعمدة 2	*	*	*
FG3	منتج تام أعمدة 3	*	*	*
FG4	منتج تام أعمدة 4	*	*	*
RM1	مكونات الكشافات	*	*	*
RM2	الخامات	*	*	*

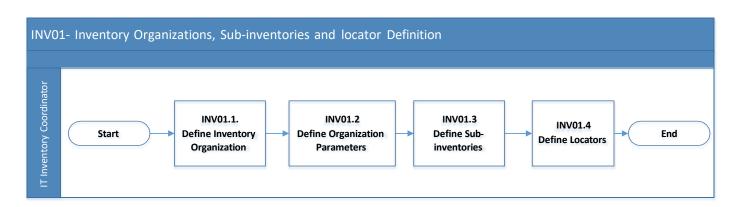
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RM3	الخامات	*	*	*
SP	قطع الغيار	*	*	*

DIAR Inv Organization:

Name	Description	QTY Tracked	Asset Sub-inventory	Locator Control
FG	المنتج التام	*	*	*
RM	الخامات	*	*	*
SP	قطع الغيار	*	*	*
STG	رصيف استلام	*	*	*

6.1 INV01- Inventory Structure Definition



Narrative:

Process Step #	Performer	Action	Automation	Solution Type
INV01.1	IT Inventory Coordinator	Define Inventory Organization	User	Standard
INV01.2	IT Inventory Coordinator	Define Organization Parameters	User	Standard
INV01.3	IT Inventory Coordinator	Define Sub-inventories	User	Standard
INV01.4	IT Inventory Coordinator	Define Locators	User	Standard

> Item Definition Rules:

- Items are all the goods and services that can be ordered, produced and sold.
- While defining new Item Code responsible person should use predefined templates or copying attributes from the existing item code.
- All items to be defined first in the DIAR Master Organization (MST) then it should be assigned to all inventory organizations the item code may be used.
- Expense items will be coded.

- Master level managed attributes cannot be changed on organization level. Some attributes are controlled on organization level. In that case, item attributes can have different values on different organizations.
- The basic attributes are:

➤ Item Code

- o Item code will be generated through application by responsible like (raw materials, materials, spare parts, fixed assets, and finished goods).
- o Item definition in Oracle EBS will be manually created.
- o Item number will be Alphanumeric code with capital letters, numbers and must be unique.
- o Item number comprises 1 segments in Oracle EBS.
- o Item number maximum 14 digits.
- This kind of approach could offer some benefits like:
 - Simple item identifier.
 - No running out of numbers in the future.
 - Avoid errors/duplicates due to the miswriting/misspelling of texts, symbols, small-capital letters, etc.

Scrap Items:

- Scrap Items will be defined as inventory item.
- Scrap items will have defined as a major item for every type like (Sheets, etc.)
- Current Scrap items:

Scrap items

Item Status

Possible item statuses are:

- Active all transactions are allowed
- Inactive all transactions disallowed
- Hold Purchasing item purchasing disallowed

Once the item number has been used (e.g. on the requisition or purchase order), it cannot be deleted, but instead must be deactivated.

Description

Defined with the item code, item description has 240 characters' maximum. Long Description can be used to note any extra information for item code.

Description can be updated at procurement process but that will not affect at the item card description.

Unite of Measure (UOM)

The primary unit measure is the unit in which the item is tracked in the Inventory. Transactions on the item can be done in other units of measure if the conversions have been defined for the units of measure.

Units of measure are grouped into classes. The class represents a group of units of measure with similar characteristics.

Each class has a base unit of measure. The base unit of measure is used to perform conversions between units of measure in the class.

Name	Description	Base Unit	UOM
Weight	Weight	TON	TON
Quantity	Quantity	Each	ECH
Length	Length	Meter	MTR
Volume	Volume	Cubic Meter	M3
Area	Area	Square Meter	M2
Time	Time	Hour	HR

User Item type

This attribute indicates the high-level type of the item; it can be used to filter the item in item master form and can be used in reporting as high-level item categorization.

Sample for DIAR item Types:

Code	Lookup Code meaning

Lot control

This attribute defines if item will be tracked by Lot or not. For Lot controlled items, all inventory transactions must have Lot code.

Some of DIAR items and finished products will be Lot controlled (searchlights).

Lot creation occurs during receiving or production completion transactions. Lot number can be automatically generated by system as a prefix and serial number (e.g. X00001, X00002...) or it can be entered manually.

Revision

This attribute defines if item will be purchased by part number.

This attribute defines many parameters for the same item. Such as (Color, Size, Model, Type)

> Item Flex-Field attributes

Oracle provides the facility to define flex-fields on the Item Master form so users can store any extra information required for the item.

Example: no of sheets to be added to all required screens like Po &Transaction screens. (no of sheets)

> Attachments

User can attach text, images, and files to items. These attachments can be viewed by other users according to security rules.

Item category

Categories are used to group items for various reports and enable filtering items on the forms. Group of items (categories) are grouped into the category sets. It is possible to define a number of various item categorizations.

Category set will be defined as a structure that has segments (levels). Segments can be dependent, meaning that value for segment 2 And segment 3 depends of the value defined on the level 1 (Segments 1).

When defining items, each item will be automatically assigned to a basic item category set for functional area item belongs (if item is inventory item, it will be automatically assigned to the Inventory category set).

DIAR Category structure will be 3 segments, Main category(Department) and Sub Category (Machine/Product) and Category (Grade).

> Item default Sub-inventory and Locator

At DIAR default receiving sub-inventory will define for each inventory item. Oracle Purchasing displays the default receiving sub-inventory when user performs a receipt transaction for the item. User can always override the defaults.

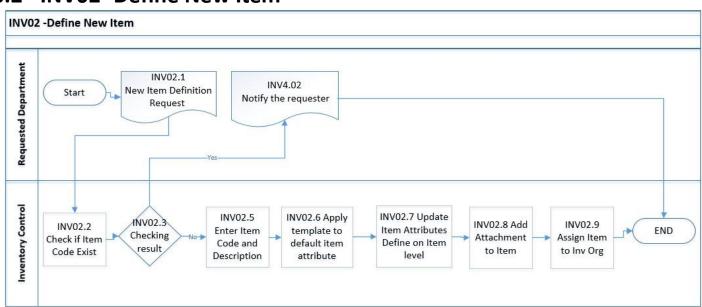
> Transaction Type:

Define Transaction type to be used for every type of transaction for issue or receive and can also assign OFFSIT account to be defaulted when use this transaction.

➤ DIAR Current Transaction Types:

- Maintenance Issue Request. (Move Order Issue)
- Maintenance return Request. (Move Order Issue/Transfer)
- Material Issue Request. (Move Order Issue)
- Raw Material Issue Transaction. (Move Order Issue)
- o Raw Material Receipt Transaction. (Move Order Issue/Transfer)
- o Machine maintenance request.

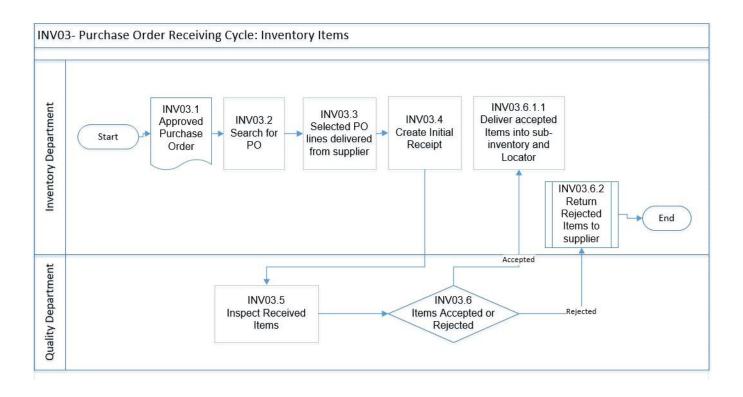
6.2 INV02- Define New Item



Process Step #	Performer	Action	Automation	Solution Type
INV02.1	Requested Dept.	Requester will send New Item Definition Request manually/Email to inventory control Dept.	User	Manual
INV02.2	Inventory Control	Check If this item is already defined or not.	User	Standard
INV02.3	Inventory Control	Checking result: If item code exist will back request again to requester with the item code. If item code not exist will move to DIAR step INV02.5	User	Standard
INV02.4	Inventory Control	Notify the requester that the code exist	User	Manual
INV02.5	Inventory Control	Enter Item Code and Description	User	Standard
INV02.6	Inventory Control	Apply Template to Default Item Attributes	User	Standard
INV02.7	Inventory Control	Update item attributes define on item level	User	Standard
INV02.8	Inventory Control	Add attachment to the item	User	Standard
INV02.9	Inventory Control	Assign item to inventory organization	User	Standard

6.3 INV03- Purchase Order Receiving cycle

Inventory Items

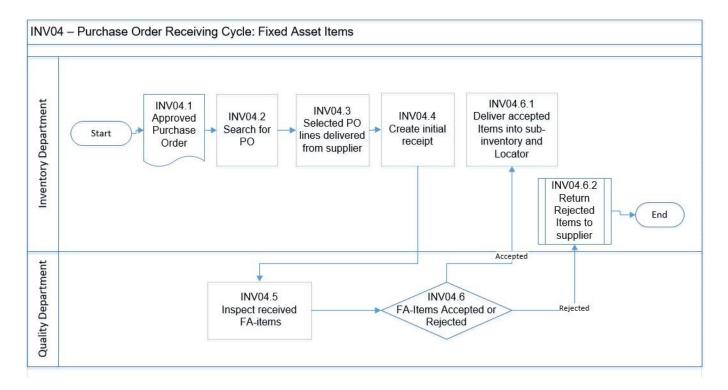


Process Step #	Performer	Action	Automation	Solution Type
INV03.1	Inventory Dept.	Storekeeper will receive approved PO document ready to receipt	User	Manual
INV03.2	Inventory Dept.	Storekeeper must select the inventory organization that will receive this PO then will search for the PO number at receipt form. Storekeeper will select if this PO will be adding to an old receipt or will create new receipt.	User	Standard
INV03.3	Inventory Dept.	Store keeper will find all PO lines with approved QTY's. Select line and update the QTY as received.	User	Standard
INV03.4	Inventory Dept.	Create initial receipt will generate receipt number automatically from system. Note: Initial receipt didn't increase item balance.	User	Standard
INV03.5	QA	QA will enter inspection details and accept or reject every item line QTY.	User	Standard

		Note: Storekeeper can't		
INV03.6	Inventory Dept.	Pending inspector result. If accepted: go to step INV03.7.1.1 If rejected: go to step INV03.7.2.1	User	Standard
INV03.6.1	Inventory Dept.	Storekeeper will deliver accepted items into the sub-inventory and locator.	User	Standard
INV03.6.2	Inventory Dept.	Storekeeper will return rejected QTY to supplier.	User	Standard

6.4 INV04 – Purchase order Receiving Cycle:

Fixed Asset Items

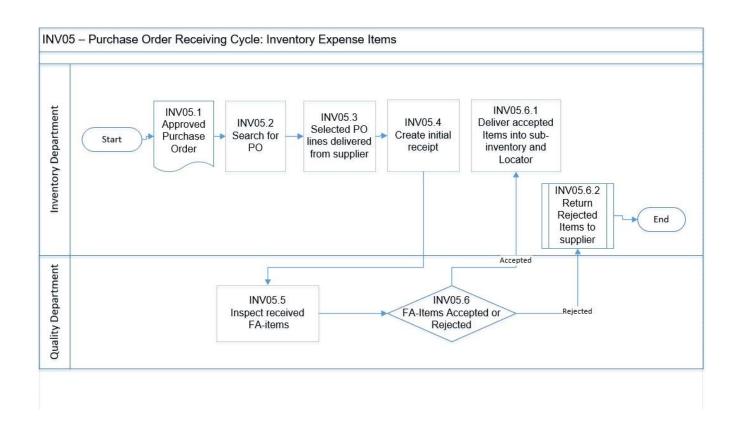


Process Step	Performer	Action	Automation	Solution Type
INV04.1	Inventory	The storekeeper will receive approved PO	User	Manual
-	Dept.	document		
	'	ready to receipt		
INV04.2	Inventory	The storekeeper must select the inventory	User	Standard
	Dept.	organization that will receive this PO and then		
		search for the PO number on the receipt form.		
		The storekeeper will select if this PO will be added		
		to		
		an old receipt or will create new receipt.		
INV04.3	Inventory	The storekeeper will find all PO lines with	User	Standard
	Dept.	approved		
		QTY's.		
		Select the line and update the QTY as received.		
INV04.4	Inventory	Creating an initial receipt will generate a receipt	User	Standard
	Dept.	number automatically from the system.		
		Note: Initial receipt didn't increase item balance.		
INV04.5	Quality	QA will enter inspection details and accept or	User	Standard
	Dept.	reject every item line QTY.		
		Note: Storekeeper can't		
INV04.6	Inventory	Pending Quality result.	User	Standard

	Dept.	If accepted: go to step INV04.6.1 If rejected: go to step up INV04.6.2		
INV04.6.1	Inventory Dept.	The storekeeper will deliver accepted items into the sub-inventory and locator.	User	Standard
INV04.6.2	Inventory Dept.	The storekeeper will return the rejected QTY to the supplier.	User	Standard

6.5 INV05 – Purchase order Receiving Cycle:

Inventory expense Items

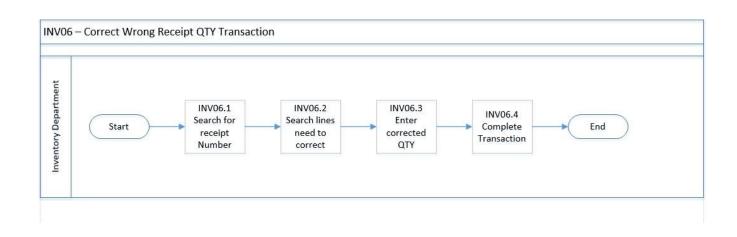


Process Step #	Performer	Action	Automation	Solution Type
INV05.1	Inventory Dept.	The storekeeper will receive approved PO document ready to receipt	User	Manual
INV05.2	Inventory Dept.	The storekeeper must select the inventory organization that will receive this PO and then search for the PO number on the receipt form. The storekeeper will decide if this PO will be added to an old receipt or will create a new receipt.	User	Standard
INV05.3	Inventory Dept.	The storekeeper will find all PO lines with approved QTY's. Select the line and update the QTY as received.	User	Standard
INV05.4	Inventory Dept.	Creating an initial receipt will generate a receipt number automatically from the system. Note: Initial receipt didn't increase item balance.	User	Standard
INV05.5	Quality Dept.	QA will enter inspection details and acceptor reject every item line QTY.	User	Standard

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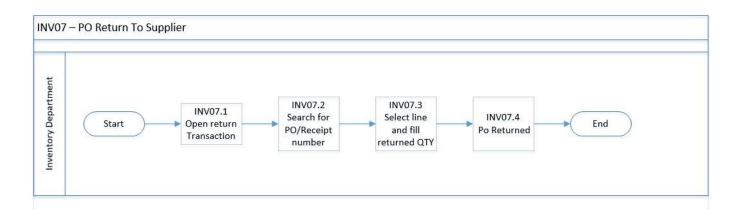
		Note: Storekeeper can't		
INV05.6	Inventory Dept.	Pending Quality result. If accepted: go to step INV04.6.1 If rejected: go	User	Standard
		to step INV04.6.2		
INV05.6.1	Inventory Dept.	The storekeeper will deliver accepted items into the sub-inventory and locator.	User	Standard
INV05.6.2	Inventory Dept.	The storekeeper will return the rejected QTY to the supplier.	User	Standard

6.6 INV06 – Correct Wrong Receipt QTY Transaction



Process Step #	Performer	Action	Automation	Solution Type
INV06.1	Inventory Dept.	This transaction is used when the storekeeper makes an initial receipt to an incorrect QTY. Search for the wrong receipt QTY item line to update it.	User	Manual
INV06.2	Inventory Dept.	Select the lines that you need to correct.	User	Standard
INV06.3	Inventory Dept.	Enter the correct QTY as follows instructions: If you receive more than the QTY delivered from the supplier, you need to make the number negative (-) Like (-10). If you receive less than the delivered QTY from the supplier, you need to make the number positive like (10).	User	Standard
INV06.4	Inventory Dept.	Save your work to complete transactions.	User	Standard

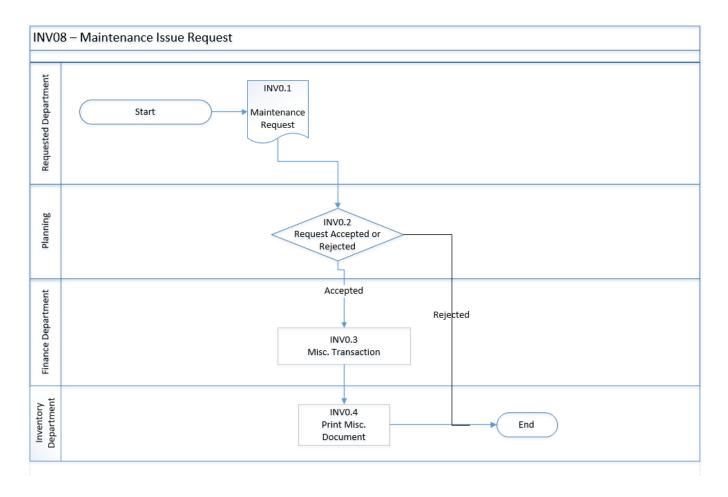
6.7 INV07 – PO Return to suppliers



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Process Step #	Performer	Action	Automation	Solution Type
INV07.1	Inventory Dept.	Open return transaction.	User	Standard
INV07.2	Inventory Dept.	The storekeeper must select the inventory organization that will return this PO and then search for the PO or Receipt number.	User	Standard
INV07.3	Inventory Dept.	Select the PO line and enter the returned QTY then save your work.	User	Standard
INV07.4	Inventory Dept.	PO lines returned.	User	Standard

6.8 INV08 – Maintenance issue request

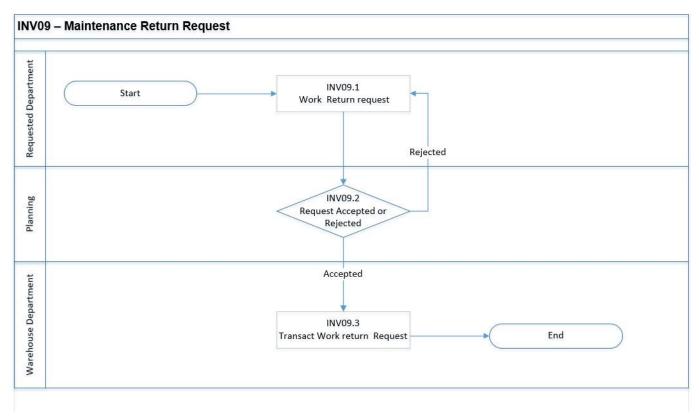


Process Step #	Performer	Action	Automation	Solution Type
INV0.1	Requested Dept.	The requested Dept. will send an email or paper request	User	Manual
INV0.2	Planning Dept.	Notify Planning of the maintenance request and they can accept or reject	User	Standard
INV0.3	Finance Dept.	The finance department will receive the asset in suppliers' Subinventory	User	Standard
INV0.4	Inventory Dept.	Will sign the paper as they will issue the good to the supplier	User	Standard

Notes:

The rest of the cycle will be a service purchase order, whether it might be an expense or an asset and both cycles already on the purchasing document in the main cycle and there is no need to repeat.

6.9 INV09 – Maintenance Return request

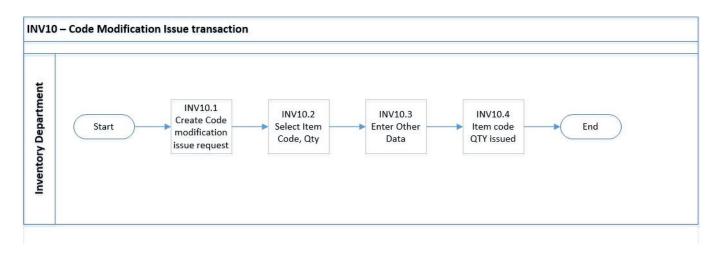


Process Step #	Performer	Action	Automation	Solution Type
INV09.1	Requested	Requested Dept. will raise work Return request	User	Standard

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	Dept.			
INV09.2	Inventory Dept.	Notify the Storekeeper of the work order request number.	User	Standard
INV09.3	Inventory Dept.	The storekeeper will issue the work order request. Note: Offsite account will be defaulted from requester department and item costing category.	User	Standard

6.10 INV10 - Code Modification Issue Transaction

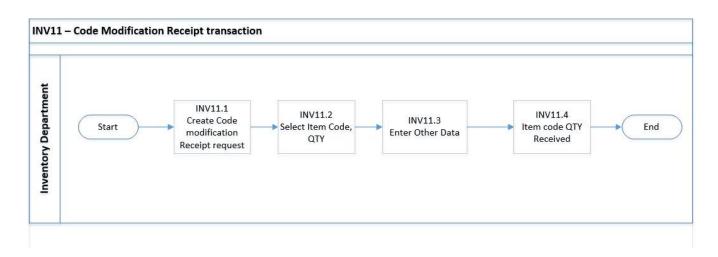


Process Step #	Performer	Action	Automation	Solution Type
INV10.1	Inventory Dept.	Create Code Modification Issue Transaction.	User	Standard
INV10.2	Inventory Dept.	Select an item, QTY, and transfer from the sub-inventory.	User	Standard
INV10.3	Inventory Dept.	Fill in any required data.	User	Standard
INV10.4	Inventory Dept.	Save your work the QTY will be issued.	User	Standard

6.11 INV11 - Code

Modification Receipt

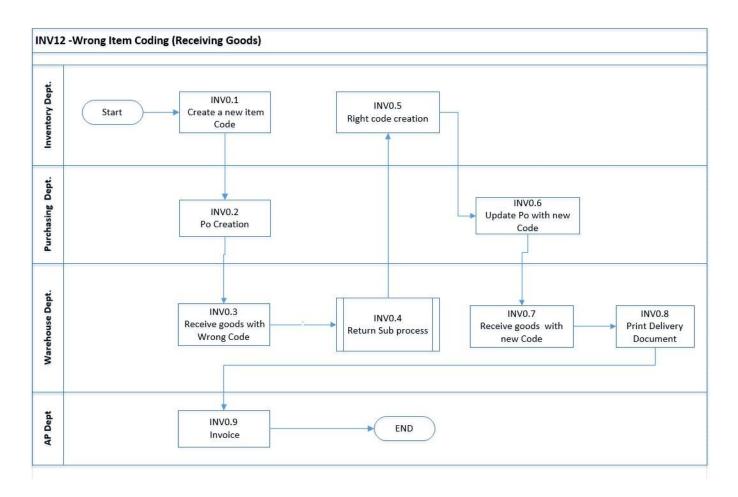
Transaction



Process Step #	Performer	Action	Automation	Solution Type
INV11.1	Inventory Dept.	Create Code Modification Receipt Transaction.	User	Standard
INV11.2	Inventory Dept.	Select the item, QTY, and receipt from the sub-inventory.	User	Standard
INV11.3	Inventory Dept.	Fill in any required data.	User	Standard
INV11.4	Inventory Dept.	Saving your work the QTY will be received.	User	Standard

6.12 INV12 – Wrong Item

Coding (Receiving Goods)



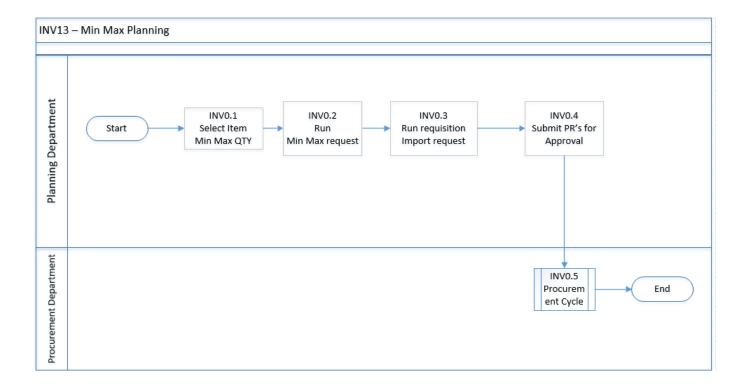
Process	Performer	Action	Automation	Solution
Step#				Туре
INV0.1	Inventory Dept.	Create a new item code	User	Standard
INV0.2	Purchasing Dept.	Po creation	User	Standard
INV0.3	Warehouse Dept.	Receive goods into warehouse or receiving area	User	Standard
INV0.4	Inventory Dept.	Return goods sub process after finding the issue	User	Standard
INV0.5	Inventory Dept.	Create a new right code	User	Standard
INV0.6	Purchasing Dept.	Update PO with new code	User	Standard

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INV0.7	Inventory Dept.	Receive goods with new right code	User	Standard
INV0.8	Inventory Dept.	Print delivery document	User	Standard
INV0.9	Payable Dept.	Create a supplier invoice	User	Standard

6.13 INV13 - Min Max

Planning



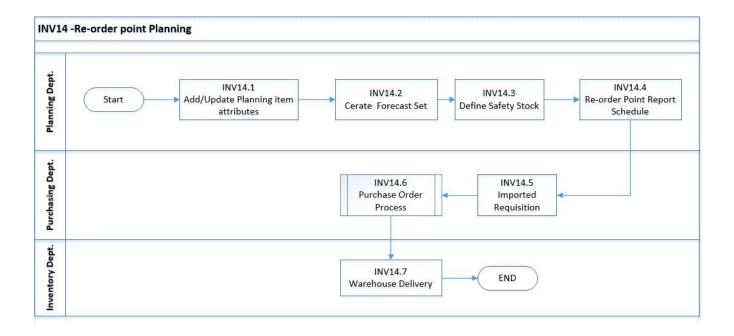
Process Step #	Performer	Action	Automation	Solution Type
INV0.1	Inventory Dept.	Set Min – Max QTY for items.	User	Standard
INV0.2	Inventory Dept.	Run Min – Max request to replenish the requested items You can run this request to view only. You can consider some elements at the parameters (on demand items – reserved items).	User	Standard
INV0.3	Inventory Dept.	Run requisition import request (Can be submitted manually or scheduled).	User	Standard
INV0.4	Inventory Dept.	View created PR's and submitted for approval.	User	Standard

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INV0.5	Procurement	Complete procurement process through	User	Standard
	Dept.	procurement cycle.		

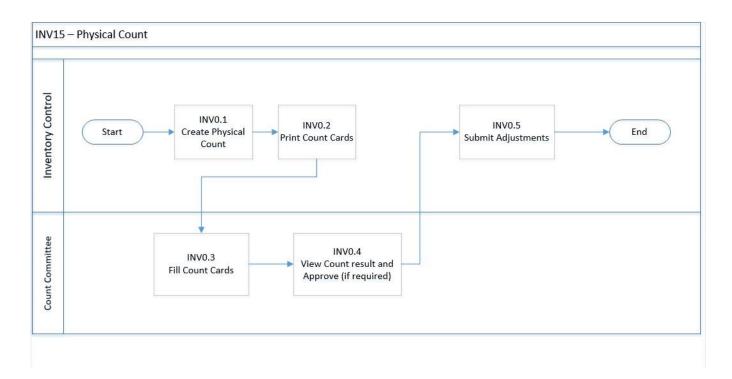
6.14 INV14 - Re-Order Point

Planning



Process Step #	Performer	Action	Automation	Solution Type
INV0.1	Planning Dept.	Create or update item planning attributes	User	Standard
INV0.2	Planning Dept.	Create a forecast set	User	Standard
INV0.3	Planning Dept.	Define safety stock for item/items.	User	Standard
INV0.4	Planning Dept.	Schedule a request for re-order point planning and requisition import	User	Standard
INV0.5	Procurement Dept.	Complete procurement process through procurement cycle.	User	Standard
INV0.6	Procurement Dept.	Complete procurement process through procurement cycle.	User	Standard
INV0.7	Inventory Dept.	Complete procurement process through inventory cycle	User	Standard

6.15 INV15 – Physical Count



Process Step #	Performer	Action	Automation	Solution Type
INV0.1	Inventory control	Create physical count at inventory level or sub inventory level	User	Standard
INV0.2	Inventory control	Print count cards as designed	User	Standard
INV0.3	Count Committee	Fill count items result	User	Standard
INV0.4	Count Committee	View physical count result and approve it if required	User	Standard
INV0.5	Inventory control	Select adjustment account and submit count result	User	Standard

7 OPEN AND CLOSED ISSUES

7.1 Open Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date

7.2 Closed Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date