Rana Abubakar Khan

If you want to learn computer programming then contact with me

truefriendlion@gmail.com

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## CS001 Final Term Paper Shared by Student in 2018

**Total Question: 50**

**Mcq : 40**

**Long Question : 10**

**Q1. Use MS word to format the following. For example after formating X2 would result into $X_2$ .**

**$H_2O$, $SO_2$, $H_2SO_4$ (Marks 3)**

**Q2. Suppose we have some data in MS excel file. Write all steps to find the min from the cell C1 to C6 with data 114, 165, 178, 143, 130, 179 using MIN formula. (Marks 5)**

**Q3. Write steps to add www.amazon.com in your favourite list with the name of "Shopping Wbsite".  (Marks 5)**

**Q4. Prepare a power point slide as follows:**

**Write title "Virtual University of Pakistan" , Font: Arial Black Size 32**

**Background of slide must be orange color.**

**Table was given and you just have to draw that table in slide. After that copy that Slide and paste in exam application.  (Marks 5)**

**Q5. Write four ways how to connect your computer with internet. (Marks 5)**

**Q6. Name any three browers. (Marks 3)**

**Q7. Write any three types of Slides layout designs in Powerpoint (Marks 3)**

**Q8. Question comes from Microsoft word where u want to apply format styling. (Marks 5)**

**Q9. How can we save any image like SAVE as from website.**

**Q10. Some values were shown in excel sheet and you have to identify that the given SUM formula is right or wrong. If wrong then how?**

# CS001 Some Final Solved Subjective:

*Question No: 41 (Marks: 2)*
*What is the difference between closing and exiting?*
*Solution:*
*Closing removes the particular part of the program if it is used on the main screen or window. On the other hand, exit means to close the files and applications.*

*Question No: 42 (Marks: 2)*
*How we can print more than one slide per page in PowerPoint?*

*Question No: 43 29 (Marks: 2)*
*How we can Bookmark a Web page?*
*Solution:*
*To Bookmark a Web page in internet explorer select the "Bookmarks" options and clicking "Save" in the drop down menu. Save, edit or add a bookmark to a web browser to find a site quickly on the Internet. It is located in the location bar of the internet explorer.*

*Question No: 44 (Marks: 2)*
*Define standard and status bars.*
*Solution:*
*Standard Bar:*
*A standard bar contains icons for functions such as file management, printing, editing, formatting and calculating. It is located just below the menu bar in an application window.*
*Status Bar:*
*A horizontal line of information displayed at the bottom of an application window. It reports information about the current status of the program or the data contents in the window.*

*Question No: 44 (Marks: 2)*
*Here is the data for the sales of Apples for year 2007, using excel apply the formula to calculate the Harmonic*

*Mean of sales using HARMEAN function*
*(Statistics Category) and give the result in the answer area,*
*Peaches*
*January*
*February*
*March*
*April*
*May*
*June*
*July*
*August*
*September*
*October*
*November*
*December*

*Question No:45 (Marks: 3)*
*Describe the function of the following short cut keys in PowerPoint:*
*Description Column B*
*To redo an action that has just been undone CTRL+Y*
*It creates a new presentation window CTRL+N*
*This is to open a search browser to open a saved file in the computer CTRL+O*

*Question No: 46 (Marks: 3)*
*How we can change the Web browser Home Page/Start page?*

*Question No: 47 (Marks: 3)*
*a. What is electronic mailing? Give its basic concept and usage.*
*Electronic mail, also written as E-mail, is an electronic transmission of messages, letters and documents. It includes point to pointservices in which text file, that is, sent or received can be edited. The basic concept of E-mail is to send and receive messages as quickly as possible with the addition of sounds, graphics, links and etc, which can never be possible through the old postage system as that took long and also has to go through countries borders.*
*E-mail typically is used for conversations that are not urgent and for dialogues that are expected to continue over a period of time. The structure of e-mail eliminates interruptions associated with telephone conversations or electronic pagers. It also permits asynchronous communication, which can benefit both the sender and the recipient in our busy society.*
*b. What are Computer Viruses?*
*Solution:*
*A computer virus is a computer program that can copy itself and infect a computer. The term "virus" is also commonly but mistakenly used to refer to other types of malware, including but not limited to ad ware and spy ware programs that do not have the reproductive ability. Viruses can increase their chances of spreading to other*

computers by infecting files on a network file system or a file system that is accessed by another computer. Example: Trojan horses.

Question No: 48 (Marks: 3)
What is slide layout? Is there any way to change the default layout of the slide? If yes, then explain in your own words.
Solution:
The slide layout in PowerPoint is the arrangement of all the items that make up your slide, such as title, graphics or text boxes. Yes we can change the default layout.
To modify the layout, first you will need to go into the view tab and then click on the slide master button. Then click on the first slide, and changes that you make to this slide will be used by the other layout slides shown below the slide master. Use all of the tools on the tab to set the dimensions, theme and background styles for your slides. When you have finished this, click in the title text box and use the tools in the drawing tools format tab and the home tab in order to modify the style of your text. Next click on the contents text box and change the styles for the different levels of text.

Question No: 49 (Marks: 5)
How we can modify column widths and row heights?
Solution:
By placing the mouse on the edge of the grid of the column or row, the pointer will change its shape and drag the pointer then to adjust its width.

Question No: 50 ( Marks: 5 )
What is the difference between closing and exiting?
Close
It is only document close but not the software e.g. Microsoft word, excel...etc.
Exit
When we press exit it close the whole document, excel...Etc along with software

Question No: 51 ( Marks: 5 )
How we can insert clip art in PowerPoint presentation.

Select the clip copy it with CTRL+C and past it on power point slide CTRL+V.

Question No: 52 ( Marks: 5 )
How we can delete a bookmark
Go to Favorites bring mouse pointer on the book mark you want to

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*40 Mcqs question thy*
*4 question of 2*
*4 question of 3*
*4 question of 5*
*Total marks 80*
*time 2 hours*
*Question Nai 1 ( Marks: 1 ) - Please choose one*
*In excel the intersection of a row and a column is called:*
*data*
*a field.*
*a cell.*
*an equation.*

*Question Nai 4 ( Marks: 1 ) - Please choose one*
*Which is an absolute address?*
*$C$4*
*10700 - 105 Ave.*
*C4*
*None of these*

*Question Nai 5 ( Marks: 1 ) - Please choose one*
*Which one is a relative address?*
*$C$4*
*256*
*C4*
*None of these*

*Question Nai 5 ( Marks: 1 ) - Please choose one*
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*Question Nai 13 ( Marks: 1 ) - Please choose one*
*____ refers to the amount of data, instructions, and information that can travel over a communications channel.*
*Latency*

Transfer rate
Bandwidth
Broadband

Question Nai 15 ( Marks: 1 ) - Please choose one
The private combination of characters associated with a user name that allows access to
certain computer resources is called a(n) ____
audit trail
password
possessed object
biometric device

Question Nai 20 ( Marks: 1 ) - Please choose one
Pressing the key once and releasing it is called a
Key stroke
Key strike
Key action
None of these

Question Nai 24 ( Marks: 1 ) - Please choose one
An unsolicited e-mail message sent to many recipients at once is known as ____.
Email-spyware
E-mail spam
c. junk mail
d. a Web bug
Junk mail
a Web bug

Question Nai 28 ( Marks: 1 ) - Please choose one
Which formula can add the all the numeric values in a range of cells, ignoring those
which are not numeric and place the result in a different cell ?
Count
Average
Sum
None of these

Which format is used to insert the picture in power point
.jpg
.wav
.grv
.jpg .wmv .grv

Shortcut key of printer
Ctrl+p
Ctrl+u

*Shortcut key to aligned the paragraph in word*
*Ctrl+M*
*A type of communications device that connects a communications channel to a sending or receiving device is a _____.*
*Modem*
*Number of space in typing*
*Tab key*
*Switiching between the document Alt+tab*

*Which one is the email address*
*vu@educational.pk*
*Question Nai 9 ( Marks: 1 ) - Please choose one*

*A(n) _____ line has transfer rates of 128 Kbps to 8.45 Mbps.*

*► DSL*

*► ISDN*

*► ATM*

*► Fractional T1*
*Question Nai 10 ( Marks: 1 ) - Please choose one*

*_____ refers to the amount of data, instructions, and information that can travel over a communications channel.*

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*Question Nai 15 ( Marks: 1 ) Please choose one*

*Windows is software developed by*

*► Sun*

*► Java*

► *Html*

► *Microsoft*

*The problem face by software companies is ____*

► *vandalism*

► *piracy*

► *theft*

*ftp stands for*
*file transfer protocol*
*Question Nai 19 (Marks: 1) - Please choose one*
*Which of the following is intangible?*
*ANS► Software*
► *Hard disk*
► *Optical disk*
► *Computer Mouse*

*Question Nai 20 (Marks: 1) - Please choose one*
*Tab key is a*
► *Non-typing key*
*ANS►Typing key*
► *Toggle key*
► *Application key*

*Which one formula is correct*
*=A1+A2*
*=Add(A1+A2)*
*=together(A1+A2)*
*Which one is the cell address in excel*
*4c*
*C4*

*How to delete the worksheet in excel? 2 markes*
*How to open and close the document in ms word? 2 markes*

*In internet explorer, which key is used to go to the end of the document? 2 markes*
*In power point in diffault screen layout how can you add the text? 2markes*

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*Here is the data for the sales of Apples for year 2007, using excel apply the formula to calculate the total salary and write the formula with answer?*
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*Using the excel take the max of given value and write the steps? 3markes*
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*1.flow chart define and what is conditional and structre loop..5*
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*3.define database and what is working...*
*4.e-mail service define alternate backdraws.*
*.*

*Trojan horses k bary me aik question tha,*
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*describe four internet services*
*,is the function of URL and BROWSER is same,discuss in detail?*
*describe difference b/w RAM and ROM ,ERREOR in RDBS.*
*MCQ WAS,*
*Network predigm, binary ,testing and heauristic related mcq.*

*just recall your mid term exams & prepare past vu exams u will b able to solve 85% paper*
*what is num### error*
*bookmarks*
*create shortcut*
*what is ram and what kind of rams available in market*
*status bar*
*etc*

# CS001 Final Term Paper 2013

**Maira paper kuch is tarah ka tha mai ne question ke number set nahi kiya kyo ke mai ne kuch sawal past paper se copy ker likhe hai.**

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etc