

EasiQ Quick Start Basics

PC display setting - "Extended monitor" (find via display property settings on laptop)

Once you launch the program you will find that it is split into 3 divisions;

1. Playlist (left)
2. Editor (middle)
3. Viewer (right)

To load script:

Option A: File -> Import stream (Ctrl+I) -> then select text document from destination folder

Option B: Copy text from Notepad -> paste into new stream screen in Editor. To insert a new stream in Playlist type Ctrl+N

You can import multiple streams into the Playlist.

To edit a stream from the Playlist, just click on the stream name and it will open in the Edit panel. Alternatively you can type Ctrl+pg down/up from within the Edit panel, to view and edit the different streams.

To Delete a stream:

Select the stream you want to delete, type Ctrl+D, alternatively select the stream you want to delete then go to the file drop down and click remove stream.

Repositioning stream order in Playlist;

Click and drag the stream to required position.

Default font:

Arial white (can be changed in program settings).

To insert markers:

Select the text you want to make into a marker, then type Ctrl+M to create the marker.

Alternatively if you type Ctrl+M without selecting text, a text box will appear so you can name your own marker.

You cant have a repeated marker description within a stream.

You can navigate to the markers in the edit panel by either selecting the marker name from the drop down box or using Ctrl+ up/down arrow keys.

When navigating markers in the Viewer panel, you will use Alt+ up/down arrow keys.

To delete a marker:

Select the marker from the Editor drop down list, click the cross to delete.

Quick camera numbering:

Type Ctrl+Shift+C to bring up a box that will allow you to enter the camera number. Ddefault colour – is yellow (can be changed in program settings).

To send "Stream script" to "Viewer":

Select the stream from the drop down list in the Viewer panel (right screen) click SEND.

You will see on the Playlist (left panel) that the active stream to Viewer will be highlighted in red.

You can type Alt+pg down/up to send different streams from the playlist to the Viewer.

Updating stream text:

1. Stream text to Viewer without affecting Viewer position, but updating text changes – Alt+R
2. Force Stream position to Viewer – Alt+Q
3. Viewer position to Stream – Ctrl+Q

You will be able to manipulate the position of the "Viewer screen" ie, Flip H/V, blackout etc, by hot keys commands or clicking the icons on the Viewer Panel.

Blackout screen

Click Blackout check box or Type Alt+B. Un-tick or type hot key to return script to "Viewer screen"

To Insert a logo:

Right click on Logo - locate which picture you want from folder - then tick the Logo box to send to Viewer screen, or type Alt+L. Un-tick or type hot key to return script to "Viewer screen"

Operator scroll reference:

Option 1: Max-Preview

Click Max-Preview check box or Alt+Z.

The Edit panel will link and resize to same screen size as the Viewer, This option will force the Edit position out to the Viewer.

To scroll: Type F2

Move the mouse wheel forwards or backwards to adjust speed/ and direction, alternatively use Keyboard control by holding down the Alt + left/right arrow keys to increase/decrease speed.

When you need to edit the script, just click in the screen where you need to edit. When you start typing the eyeline arrow will disappear (this means the link with the Viewer screen is disabled) Once the change has been made, type F2 to update and link with the Viewer screen, then commence scrolling,

To increase/decrease font size from within the Max-Preview:

Hold down Ctrl + left and right arrow keys to adjust

To jump to markers:

Right click, select marker option and click on required marker. Alternatively type Ctrl+up/down

To exit Max-Preview:

ESC

Option 2: Mini-Preview

Click Mini-Preview check box or Alt+P. The Edit panel will link and resize within the Edit Panel to a third of the viewer screen size. This option will force the Viewer position to the Edit panel. This option will allow you to access the drop down functions in the Viewer panel, as well as view and edit other streams in the Playlist without affecting the Viewer screen.

However when you need to edit the script, it will resize the edit panel when you start typing. Once the change has been made, you need to type Alt+R to refresh the Viewer screen, then tick the mini-preview check box or type Alt+P to commence scrolling,

To scroll:

To pause/play:

Left mouse click on play/pause icon/ right mouse click or space bar.

Move the mouse wheel forwards or backwards to adjust speed/ and direction, alternatively use Keyboard control by holding down the Alt + left/right arrow keys to increase/decrease speed.

EasiQ Hot Keys

Playlist

New Stream	- Ctrl+N
Import Stream	- Ctrl+I
Remove Stream	- Ctrl+D
Open Playlist	- Ctrl+O
Save Playlist	- Ctrl+S
Playlist Properties	- Ctrl+Alt+P
Settings	- Ctrl+Shift+S

Editor

Find	- Ctrl+F
Update Editor	- Ctrl+Q
Fonts	- Ctrl+Shift+F
Font Colour	- Ctrl+1 White
	- Ctrl+2 Yellow
	- Ctrl+3 Green
	- Ctrl+4 Red
	- Ctrl+5 Blue
All Caps	- Ctrl+6
Sentence case	- Ctrl+7
Decrease font	- Ctrl+left
Increase font	- Ctrl+right
Place Marker	- Ctrl+M
Place Slide marker	- Ctrl+Shift+M
Place Camera marker	- Ctrl+Shift+C Add
Previous Marker	- Ctrl+Up
Next Marker	- Ctrl+Down
Previous Slide	- Ctrl+Shift+Up
Next Slide	- Ctrl+Shift+Down
Previous stream	- Ctrl+PgUp
Next stream	- Ctrl+PgDn

Viewer

Play / Pause	- Space/ Alt+X
Update viewer	- Alt+Q
Refresh Viewer	- Alt+R
Mini-Previewer	- Alt+P
Max-Previewer	- Alt+Z
Exit Max-Previewer	- ESC
Previous marker	- Alt+Up
Next marker	- Alt+Down
Previous stream	- Alt+PgUp
Next stream	- Alt+PgDn
Adjust speed	- Alt+ Left & Right arrows
Flip Horizontally	- Alt+H
Flip Vertically	- Alt+V
Blackout	- Alt+B
Countup timer	- Alt+U
Countdown timer	- Alt+D
Logo	- Alt+L