Car Share

Group 7 Meeting Minutes

Weekly Scrum Meeting Minutes Meeting No: 3

MEETING DETAILS

DATE:	22.03.19
TIME:	5:00PM
Venue:	RMIT, Building 28
ATTENDEES:	Mahima, Ahnaf, Khatina
Apologies:	-
COPY To:	-

AGENDA

1. Review of Previous Minutes: In previous meeting, the team discussed on about the completion of the project charter and the stakeholders, the websites layout and the completion of product backlog.

No.	Issue	Discussion	Action	Member
1	Assigning the task	Reviewed the project charter and	Fairly divided the task	Khatina,
	from project charter	talked about the tasks to be done for	to each members of	Ahnaf,
		this part of project.	our team	Mahima
2	Setting up	How to resolve the issue.	Installing	Khatina,
	Framework		dependencies of	Ahnaf,
			laraval.	Mahima
3	Working on Sprint 0	How to make our sprint better for	To finalise the tasks	Khatina,
		submission.	and review before	Ahnaf,
			submission.	Mahima
4	Finalising the	How many user stories can we	To come up with	Khatina,
	product backlog	discover.	reasonable and clear	Ahnaf,
			user stories.	Mahima