

# Car Share

## Group 7 Meeting Minutes

Meeting No: 21

### MEETING DETAILS

DATE:	26/5/2019
TIME:	4:00-6:00
VENUE:	RMIT, Building 28
ATTENDEES:	Mahima, Ahnaf, Khatina
APOLOGIES:	-
COPY TO:	-

## AGENDA

No.	Issue	Discussion	Action	
1	Code of ethics	Discussion on what the code of ethics mean	Researching on code of ethics and ICT	Khatina, Ahnaf, Mahima
2	Timesheet	Needed to see whether the team had updated the timesheet	Checking each others timesheet	Khatina, Ahnaf, Mahima
3	TeamWork	Discussion on the team work and the team climate	Trying to identify the behaviours of the team members and how to solve conflicts	Khatina, Ahnaf, Mahima