Car Share

<Meeting Name>
Meeting No: < 2>

MEETING DETAILS

DATE:	18/3/2019
TIME:	5:00 PM
VENUE:	RMIT Building 28
ATTENDEES:	Khatina , Mahima, Ahnaf
APOLOGIES:	-
COPY TO:	-

AGENDA

Previous Minutes Agenda: We discussed about the documents those were needed to be submitted and assigned tasks to different people. Furthermore, We discussed about API and framework.

No.	Issue	Discussion	Action	Member
1	Project Charter stakeholders	We discussed about the stakeholders and each team members roles.	We researched and learnt about the various types of stakeholders.	Khatina, Ahnaf, Mahima
2	UI of the website	We discussed about the website pages and how they will be linked to each other.	Need to implement the right code and language to construct the website.	Khatina, Ahnaf, Mahima
3	Completion of project charter draft	We discussed on the distribution of project charter sections	Distribution of task was done according to the team member capability	Khatina, Ahnaf, Mahima
4	Completion of user stories	We discussed on which user stories' item has the most priority and divided them according to it.	We needed to write more user stories and prioritise them.	Khatina, Ahnaf, Mahima