

# NIK NURUL AINA BINTI NIK HASSAN

PT 281 TAMAN HAJI ALI 2, KAMPUNG DENDANG 16450 KETEREH, KELANTAN  $\,\cdot\,$ 

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#### PROFESSIONAL SUMMARY

Resourceful and reliable Banking Studies student at the Universiti Teknologi Mara with strong academic achievement and variety of powerful skills. Bringing organizational abilities with proven successes managing multiple academic projects and volunteering events. Keen to pursue a career as an **Insurance Agent** to grow professionally while contribute powerful skills towards the society.

#### **EDUCATION BACKGROUND**

### Universiti Teknologi Mara (UiTM), Diploma Of Banking Studies

Oct 2020 — Present, Machang, Kelantan

- Received dean's list in Semester 2, 3 and 4.
- Malaysian University English Test (MUET): Band 4

## Sekolah Menengah Kebangsaan Dato' Perdana, Sijil Pelajaran Malaysia (SPM)

Jan 2015 — Dec 2019, Bachok, Kelantan

Course Taken: Economy

#### EXTRA CURRICULAR ACTIVITIES

- Joined the Raya Video Contest (05/2022).
- Appointed as the Head of the Bureau of Programs and Lecture Activities in the 'Ceramah Sempena Nuzul Al-Quran' (04/2022).
- Committee Member for 'Ceramah Puncak Akhir Ramadan' (05/2021).
- Volunteered in the 'Wacana Semarak Patriotisme Anjuran Pusat Kokurikulum, Uitm Shah Alam dan Pejabat Kursi Institusi Raja-Raja Melayu UiTM' programme (06/2021).
- Appointed as the Multimedia And Information Bureau Day for the 'Hari Bersama Ahli' programme (10/2021).
- $\bullet~$  Responsible as the MC for the 'Hari Bersama Ahli' programme (10/2021).
- Appointed as the Head of Bureau of the 'Merealisasikan Minda Keusahawanan Bersama Alumni UiTM' forum (12/2021).
- Participant in the 'Seminar Kesukarelawanan Kebangsaan' (12/2021).
- Committee Member for Challenges During Covid-19 And How They Manage (12/2020).
- Appointed as the Exco of Program and Activity of UiTM Machang D'banquers Association.
- Member Of Malaysian Future Leaders School Tier 2 (04/2019).
- Participated in Excellent On Illustration (Envelope) (2019).
- Appointed as the Stewardship in the 2018 MSSM Archery Tournament (08/2018).
- Awarded at the First Place on Join The Slow Food Drama Competition (2018).
- Participated in Creative and Descriptive Writing Workshop Organized by DBPWT (2018).
- Awarded at the Third Place in SM/SR Arts And Culture Festival Pride Competition in Kelantan State Level (2018).
- Won the First Place in the School Level for Premier Forum (2018).
- Appointed as the 'Pembimbing Rakan Sebaya'.
- Participated in the School Level of Rhythmic Speaking.

#### REFERENCES

Mrs Nik Suriati binti Nik Hassan - Senior Lecturer, UiTM Machang +60 17-971 5249 / niksu146@uitm.edu.my

#### **DETAILS**

DATE OF BIRTH
12 June 2002

DRIVING LICENSE

#### LINKS

LinkedIn

# TECHNICAL SKILLS

Microsoft Office - Word, Excel, PowerPoint

#### SOFT SKILLS

Enjoy working as a team member as well as independently

Strong interpersonal and communication skills

Proven adaptability to differing cultural and business development

#### LANGUAGES

Malay: Native speaker

English: Very good command