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Targeted control audit of temporary resident permits - Appendix E: Detailed audit criteria

Canada Border Services Agency



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Given the preliminary findings from the planning phase, the following audit criteria were chosen:

Lines of enquiry

Audit criteria

1. Compliance with TRP (Temporary Resident Permit) Policies and Procedures

- 1.1 Required information, including officer justification for issuing a TRP, is documented in accordance with enforcement manuals.
- 1.2 TRPs are issued by the appropriate designated official established by the <u>IRCC</u> (<u>Immigration</u>, <u>Refugees and Citizenship</u> <u>Canada</u>) Instrument of Designation and Delegation.
- 1.3 The designated authority used for issuing TRPs is documented.

Lines of enquiry

Audit criteria

2. Adequacy of Policies, Training and Guidance

- 2.1. TRP policies include requirements to support the assessment, decision-making and documentation for TRPs.
- 2.2. TRPs are issued by superintendents and chiefs who have completed the required training to issue TRPs for <u>IRPA</u> (<u>Immigration and Refugee Protection Act.</u>) inadmissibility sections A36(1) and A38.
- 2.3. TRP training provides adequate guidance to officers on the assessment, decision making and documentation of TRPs.
- 2.4. There are tools and/or guidance documents available to support officers in processing TRPs.

3. Management Oversight

- 3.1 Management oversight is conducted regionally to ensure that TRPs are documented in accordance with policies and procedures.
- 3.2 Compliance monitoring is conducted nationally to ensure consistent application of TRP policies and procedures when issuing a TRP.

4. Monitoring of Traveller Stay Compliance

• 4.1 TRP holders' authorized stay period is consistently monitored.

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