Employment and Social Development Canada	
Consolidated Statement of Administrative Costs Charged to the Canada Pension Plan Accour by Employment and Social Development Canada	nts
For the period from April 1, 2023 to March 31, 2024 (in thousands of dollars)	

Consolidated Statement of Administrative Costs Charged to the Canada Pension Plan Accounts
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Consolidated statement of administrative costs charged to the CPP Accounts by ESDC, March 31, 2024

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On this page

- <u>List of Abbreviations</u>
- List of Tables
- Independent auditor's report
- Notes to the consolidated statement of administrative costs charged to the Canada Pension Plan Accounts
- Schedules to the consolidated statement of administrative costs charged to the Canada Pension Plan Accounts

List of Abbreviations

CPP

Canada Pension Plan

ESDC

Employment and Social Development Canada

ISSDB

Income Security and Social Development Branch

MoU

Memorandum of Understanding

NHQ

National Headquarters

List of Tables

- <u>Table 1: Consolidated statement of administrative costs charged to the CPP Accounts by</u> ESDC
- Schedule 1: Administrative costs charged to the CPP Accounts by Deputy Minister's Office
- Schedule 2: Administrative costs charged to the CPP Accounts by Chief Operating
 Officer
- Schedule 3: Administrative costs charged to the CPP Accounts by Income Security and Social Development Branch
- Schedule 4: Administrative costs charged to the CPP Accounts by Corporate Secretariat
- Schedule 5: Administrative costs charged to the CPP Accounts by Public Affairs and Stakeholder Relations Branch
- Schedule 6: Administrative costs charged to the CPP Accounts by Human Resources Services Branch
- Schedule 7: Administrative costs charged to the CPP Accounts by Legal Services Branch
- Schedule 8: Administrative costs charged to the CPP Accounts by Internal Audit and Enterprise Risk Management Branch
- Schedule 9: Administrative costs charged to the CPP Accounts by Strategic and Service Policy Branch
- Schedule 10: Administrative costs charged to the CPP Accounts by Business Delivery Modernization Programme Strategy and Design
- Schedule 11: Administrative costs charged to the CPP Accounts by Business Lead, Benefits Delivery Modernization
- Schedule 12: Administrative costs charged to the CPP Accounts by Business Delivery Modernization Implementation
- Schedule 13: Administrative costs charged to the CPP Accounts by the Technical Change Authority and Deputy Chief Information Officer
- Schedule 14: Administrative costs charged to the CPP Accounts by Benefits and Integrated Services Branch
- Schedule 15: Administrative costs charged to the CPP Accounts by Citizen Service <u>Branch</u>
- Schedule 16: Administrative costs charged to the CPP Accounts by Integrity Services
 Branch
- Schedule 17: Administrative costs charged to the CPP Accounts by Social Insurance Register

- Schedule 18: Administrative costs charged to the CPP Accounts by Innovation, Information and Technology Branch
- Schedule 19: Administrative costs charged to the CPP Accounts by Chief Financial Officer Branch
- Schedule 20: Administrative costs charged to the CPP Accounts by Strategic Services

 Bureau and Regional Assistant Deputy Minister
- Schedule 21: Administrative costs charged to the CPP Accounts by Corporate Reserve
- Schedule 22: Administrative costs charged to the CPP Accounts by ESDC Ombuds
 Office
- Schedule 23: Administrative costs charged to the CPP Accounts by Chief Data Officer Branch



Independent auditor's report

To the Chief Audit Executive of the Internal Audit and Enterprise Risk Management Branch of Employment and Social Development Canada

Our opinion

In our opinion, the accompanying financial information with respect to the administrative costs charged to the Canada Pension Plan (CPP) Accounts by Employment and Social Development Canada (ESDC) for the period from April 1, 2023 to March 31, 2024 is prepared, in all material respects, in accordance with the financial reporting provisions of Part A (Section 6.0) and Part B of the Memorandum of Understanding between the CPP and ESDC dated March 22, 2024 (the MoU).

What we have audited

ESDC's financial information comprises the consolidated statement of administrative costs charged to the CPP Accounts by ESDC for the period from April 1, 2023 to March 31, 2024 and the notes to the financial information, which include significant accounting policies and other explanatory information.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial information* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We are independent of ESDC in accordance with the ethical requirements that are relevant to our audit of the financial information in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

Emphasis of matter – basis of accounting and restriction on use

We draw attention to note 1 to the financial information, which describes the basis of accounting. The financial information is prepared to assist ESDC to comply with the financial reporting provisions of Section 8.2 of the MoU. As a result, the financial information may not be suitable for another purpose. Our report is intended solely for ESDC and the Office of the Auditor General of Canada (the OAG). We neither assume nor accept any responsibility or liability to any third party in respect of this report. Our report should not be used by parties other than ESDC or the OAG. Our opinion is not modified in respect of this matter.



Responsibilities of management and those charged with governance for the financial information

Management is responsible for the preparation of the financial information in accordance with the financial reporting provisions of Part A (Section 6.0) and Part B of the MoU, and for such internal control as management determines is necessary to enable the preparation of financial information that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing ESDC's financial reporting process.

Auditor's responsibilities for the audit of the financial information

Our objectives are to obtain reasonable assurance about whether the financial information as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial information, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
 a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
 involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of ESDC's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PricewaterhouseCoopers LLP

Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Ontario November 13, 2024

Table 1: Consolidated statement of administrative costs charged to the CPP Accounts by ESDC

Service area as per the Memorandum of Understanding	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Deputy Minister's Office (Schedule 1)	914	789
Chief Operating Officer (Schedule 2)	557	496
Income Security and Social Development Branch (Schedule 3)	19,873	19,713
Corporate Secretariat (Schedule 4)	2,609	2,276
Public Affairs and Stakeholder Relations Branch (Schedule 5)	4,621	3,842
Human Resources Services Branch (Schedule 6)	22,074	22,737
Legal Services Branch (Schedule 7)	3,275	3,063
Internal Audit and Enterprise Risk Management Branch (Schedule 8)	1,366	1,245
Strategic and Service Policy Branch (Schedule 9)	3,954	4,218
Business Delivery Modernization Programme Strategy and Design (Schedule 10)	7,856	15,474
Business Lead, Benefits Delivery Modernization (Schedule 11)	498	34
Business Delivery Modernization Implementation (Schedule 12)	29	1,741

Total administrative costs charged to the Canada Pension Plan Accounts	654,806	570,083
Financial Management Transformation	125	125
Provision of Pay Administration Services	350	350
Canada School of Public Service	515	515
Chief Data Officer Branch (Schedule 23)	681	2,450
ESDC Ombuds Office (Schedule 22)	174	-
Corporate Reserve (Schedule 21)	2,389	49
Strategic Services Bureau and Regional Assistant Deputy Minister (Schedule 20)	7,366	6,149
Chief Financial Officer Branch (Schedule 19)	57,804	50,763
Innovation, Information and Technology Branch (Schedule 18)	119,807	110,577
Social Insurance Register (Schedule 17)	7,860	6,902
Integrity Services Branch (Schedule 16)	15,667	16,858
Citizen Service Branch (Schedule 15)	27,415	22,317
Benefits and Integrated Services Branch (Schedule 14)	345,947	274,740
Technical Change Authority and Deputy Chief Information Officer (Schedule 13)	1,080	2,660

The accompanying notes form an integral part of the consolidated statement of administrative costs charged to the Canada Pension Plan Accounts.

Notes to the consolidated statement of administrative costs charged to the Canada Pension Plan Accounts

Note 1: Introduction and Basis of Accounting

<u>Introduction</u>

Under the Canada Pension Plan (CPP), the Minister of Employment and Social Development Canada (ESDC) has the responsibility for the administration of Parts II and III (except for some sections of Part III), that pertains to the general administration of the CPP. The CPP is administered by ESDC, with support from the Income Security and Social Development Branch (ISSDB), the Department of Finance, the Canada Revenue Agency, Public Services and Procurement Canada, the Office of the Superintendent of Financial Institutions, the Royal Canadian Mounted Police, the CPP Investment Board, and the Administrative Tribunals Support Service of Canada.

Basis of Accounting

The Memorandum of Understanding (MoU) for the period from April 1, 2023 to March 31, 2024 between the CPP and ESDC was signed on March 22, 2024. This MoU is comprised of 2 parts: the first part (Part A) sets out the framework and basic principles regarding the services to be provided to the CPP, specifically Section 6.0 (Financial Arrangements). The second part (Part B) specifies the cost allocation methodologies used by ESDC to calculate the charges for its services to the CPP Accounts for each of the areas recovering costs from the CPP, in accordance with the costing principles approved by Treasury Board in January 1988 (TB Decision 807225).

The framework and basic principles for the comparative figures shown in the consolidated statement of administrative costs under the 2023 header is set out in a Memorandum of Understanding for the period from April 1, 2022 to March 31, 2023 which was signed on March 7, 2023.

The consolidated statement of administrative costs charged to the CPP Accounts focuses on authority for payments in a fiscal year and is prepared on a modified cash basis.

Note 2: Canada Pension Plan Enhancement

On December 15, 2016, legislation to enact the CPP enhancement received Royal Assent. The CPP represents 2 separate accounts, the CPP Account (base or existing CPP), and the Additional CPP Account (enhanced CPP), where the financial activities of each account are accounted for separately. For the purpose of the MoU and the consolidated statement of administrative costs, CPP refers to the whole of the Canada Pension Plan, which includes both the base and enhanced components of the CPP.

Based on benefit projections at maturity, a fixed percentage cost allocation ratio (entitled "fair share" under section 3.0, Part B of the MoU) was determined, where 27% of the indirect costs would be paid by the Additional CPP Account, and the remaining 73% by the CPP Account. This ratio was determined to accurately reflect the scope of the enhancement relative to the base CPP while considering the volume and the complexity of work being done by ESDC. In addition, costs directly attributable to either the Base CPP Account or the Additional CPP Account are changed to the appropriate account.

The consolidated statement of administrative costs charged to the CPP Accounts for the period from April 1, 2023 to March 31, 2024 of \$654,806,388 (\$570,083,359 for the period from April 1, 2022 to March 31, 2023), includes Contributions to Employee Benefit Plans and Public Service Insurance. These amounts include costs of \$468,360,950 (\$405,399,651 for the period from April 1, 2022 to March 31, 2023) associated with the Base CPP Account and \$186,445,438 (\$164,683,708 for the period from April 1, 2022 to March 31, 2023) associated with the Additional CPP Account (enhanced CPP).

Note 3: Comparative Information

Comparative figures have been reclassified to conform to the current year's presentation.

The previous Transformation Management Branch has been split into four distinct branches: Business Delivery Modernization Programme Strategy and Design (See <u>Schedule 10</u>); Business Lead, Benefits Delivery Modernization (See <u>Schedule 11</u>); Business Delivery Modernization Implementation (See <u>Schedule 12</u>); and Technical Change Authority and Deputy Chief Information Officer (See Schedule 13).

A new ESDC Ombuds Office (See <u>Schedule 22</u>) was included to offer employees performing CPP related activities with an additional avenue to seek advice and assistance on workplace-related issues in a safe environment.

The Chief Data Officer Branch (See <u>Schedule 23</u>) was separated from Strategic and Service Policy Branch to its own branch. It manages Canadian Survey on Disability and inclusion of the Disability Screening Questions in the Canadian Income Survey.

Note 4: Contingencies

Due to the nature of its operations, ESDC as a department within the Government of Canada is sometimes subject to grievances filed by its employees. A grievance has been raised that will result in a change of classification, which may impact charges relating to the CPP Accounts for future periods beyond the period ended March 31, 2024. The resolution of this grievance could have a material effect on the expenses included in the consolidated statement of administrative costs charged to the CPP Accounts; however, the financial impact is not determinable at this time.

Schedules to the consolidated statement of administrative costs charged to the Canada Pension Plan Accounts

Schedule 1: Administrative costs charged to the CPP Accounts by the Deputy Minister's Office

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Deputy Minister's Office	741	642
Contributions to Employee Benefit Plans	107	92
Public Service Insurance	66	55
Total	914	789

Schedule 2: Administrative costs charged to the CPP Accounts by the Chief Operating Officer

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Chief Operating Officer	452	403
Contributions to Employee Benefit Plans	65	58
Public Service Insurance	40	35
Total	557	496

Schedule 3: Administrative costs charged to the CPP Accounts by the Income Security and Social Development Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Income Security and Social Development Branch	16,114	16,205
Contributions to Employee Benefit Plans	2,332	2,188
Public Service Insurance	1,427	1,320
Total	19,873	19,713

Schedule 4: Administrative costs charged to the CPP Accounts by the Corporate Secretariat

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Corporate Secretariat	2,147	1,877
Contributions to Employee Benefit Plans	287	249
Public Service Insurance	175	150
Total	2,609	2,276

Schedule 5: Administrative costs charged to the CPP Accounts by the Public Affairs and Stakeholder Relations Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Public Affairs and Stakeholder Relations Branch	3,754	3,146
Contributions to Employee Benefit Plans	538	434
Public Service Insurance	329	262
Total	4,621	3,842

Schedule 6: Administrative costs charged to the CPP Accounts by the Human Resources Services Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Human Resources Services Branch	18,078	18,889
Contributions to Employee Benefit Plans	2,479	2,400
Public Service Insurance	1,517	1,448
Total	22,074	22,737

Schedule 7: Administrative costs charged to the CPP Accounts by the Legal Services Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Legal Services Branch	3,088	2,912
Contributions to Employee Benefit Plans	116	94
Public Service Insurance	71	57
Total	3,275	3,063

Schedule 8: Administrative costs charged to the CPP Accounts by the Internal Audit and Enterprise Risk Management Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Internal Audit and Enterprise Risk Management Branch	1,131	1,048
Contributions to Employee Benefit Plans	146	123
Public Service Insurance	89	74
Total	1,366	1,245

Schedule 9: Administrative costs charged to the CPP Accounts by the Strategic and Service Policy Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Strategic and Service Policy Branch	3,445	3,745
Contributions to Employee Benefit Plans	316	295
Public Service Insurance	193	178
Total	3,954	4,218

Schedule 10: Administrative costs charged to the CPP Accounts by the Business Delivery Modernization Programme Strategy and Design

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Business Delivery Modernization Programme Strategy and Design	7,018	13,335
Contributions to Employee Benefit Plans	520	1,334
Public Service Insurance	318	805
Total	7,856	15,474

Schedule 11: Administrative costs charged to the CPP Accounts by the Business Lead, Benefits Delivery Modernization

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Business Lead, Benefits Delivery Modernization	403	28
Contributions to Employee Benefit Plans	59	4
Public Service Insurance	36	2
Total	498	34

Schedule 12: Administrative costs charged to the CPP Accounts by the Business Delivery Modernization Implementation

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Business Delivery Modernization Implementation	29	1,704
Contributions to Employee Benefit Plans	0	23
Public Service Insurance	0	14
Total	29	1,741

Schedule 13: Administrative costs charged to the CPP Accounts by the Technical Change Authority and Deputy Chief Information Officer

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Technical Change Authority and Deputy Chief Information Officer	979	2,564
Contributions to Employee Benefit Plans	63	60
Public Service Insurance	38	36
Total	1,080	2,660

Schedule 14: Administrative costs charged to the CPP Accounts by the Benefits and Integrated Services Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Processing & Payments - NHQ	49,577	39,913
Processing & Payments - Regions	202,218	164,833
Call Centers - NHQ	2,052	1,967
Call Centers - Regions	28,799	18,759
Contributions to Employee Benefit Plans	39,269	30,732
Public Service Insurance	24,032	18,536
Total	345,947	274,740

Schedule 15: Administrative costs charged to the CPP Accounts by the Citizen Service Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Citizen Service Branch - NHQ	2,506	2,307
Citizen Service Branch - Regions	19,779	15,944
Contributions to Employee Benefit Plans	3,182	2,536
Public Service Insurance	1,948	1,530
Total	27,415	22,317

Schedule 16: Administrative costs charged to the CPP Accounts by the Integrity Services Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Integrity Services Branch - NHQ	4,124	3,954
Integrity Services Branch - Regions	8,901	10,640
Contributions to Employee Benefit Plans	1,639	1,412
Public Service Insurance	1,003	852
Total	15,667	16,858

Schedule 17: Administrative costs charged to the CPP Accounts by the Social Insurance Register

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Social Insurance Register	8,028	7,286
Contributions to Employee Benefit Plans	912	792
Public Service Insurance	558	477
Total Administrative Costs	9,498	8,555
Less: Funding from Treasury Board	(1,638)	(1,653)
Total	7,860	6,902

Schedule 18: Administrative costs charged to the CPP Accounts by the Innovation, Information and Technology Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Innovation, Information and Technology Branch - Regular Operating	80,341	73,403
Shared Services Canada	29,411	28,304
Contributions to Employee Benefit Plans	6,238	5,533
Public Service Insurance	3,817	3,337
Total	119,807	110,577

Schedule 19: Administrative costs charged to the CPP Accounts by the Chief Financial Officer Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Chief Financial Officer Branch - Regular Operating	16,387	15,497
National Accommodation Plan	37,954	32,183
Contributions to Employee Benefit Plans	2,148	1,923
Public Service Insurance	1,315	1,160
Total	57,804	50,763

Schedule 20: Administrative costs charged to the CPP Accounts by the Strategic Services Bureau and Regional Assistant Deputy Minister

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Strategic Services Bureau and Regional Assistant Deputy Ministers	6,002	5,029
Contributions to Employee Benefit Plans	846	699
Public Service Insurance	518	421
Total	7,366	6,149

Schedule 21: Administrative costs charged to the CPP Accounts by the Corporate Reserve

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Corporate Reserve	1,928	47
Contributions to Employee Benefit Plans	286	1
Public Service Insurance	175	1
Total	2,389	49

Schedule 22: Administrative costs charged to the CPP Accounts by the ESDC Ombuds Office

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
ESDC Ombuds Office	143	-
Contributions to Employee Benefit Plans	19	-
Public Service Insurance	12	-
Total	174	-

Schedule 23: Administrative costs charged to the CPP Accounts by the Chief Data Officer Branch

Cost description	2024 cost in thousands of dollars	2023 cost in thousands of dollars
Chief Data Officer Branch	672	2,444
Contributions to Employee Benefit Plans	6	4
Public Service Insurance	3	2
Total	681	2,450