
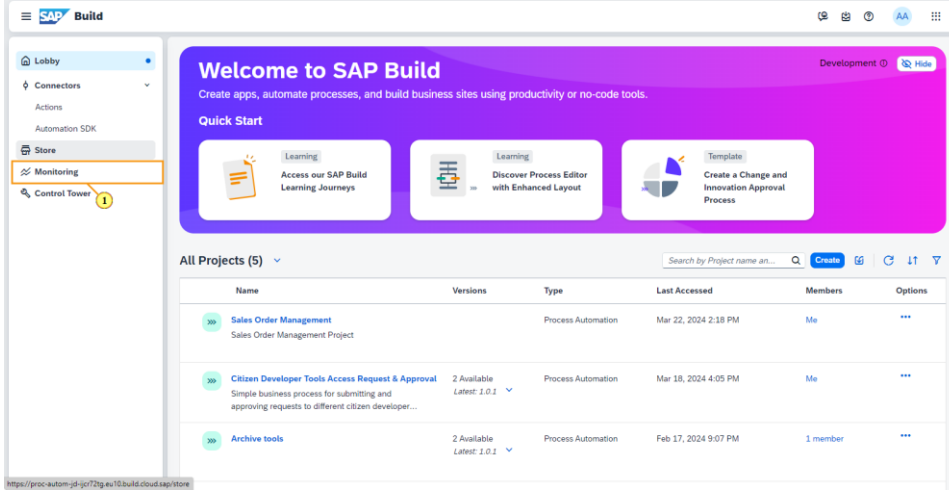
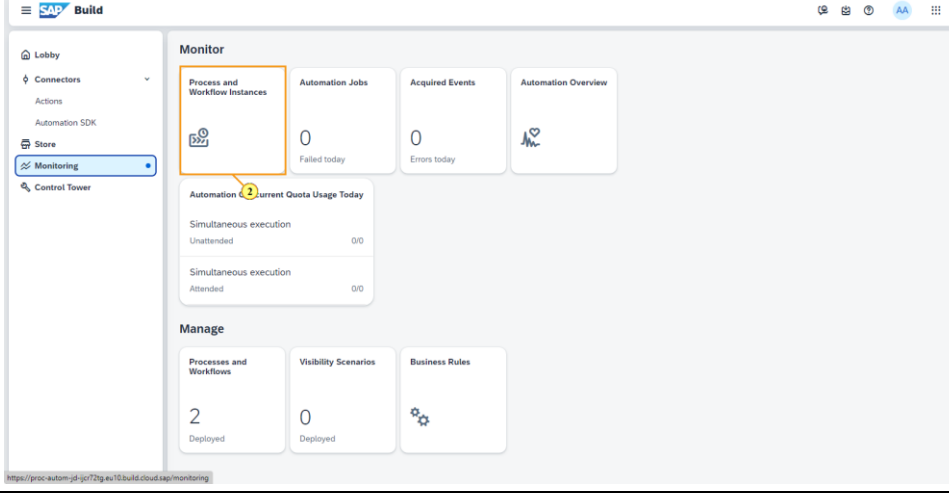
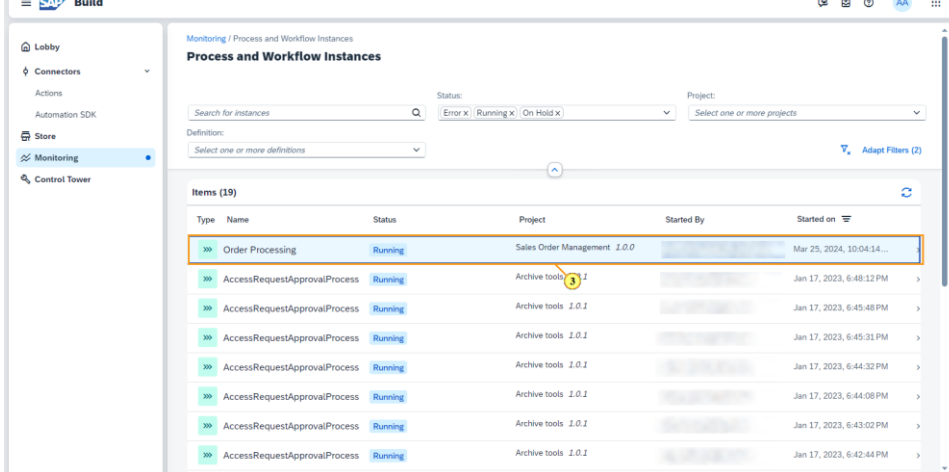
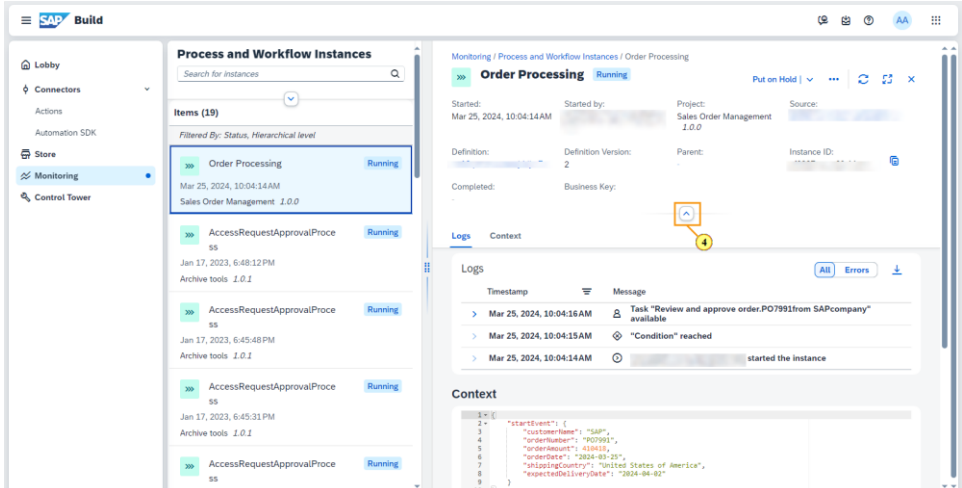
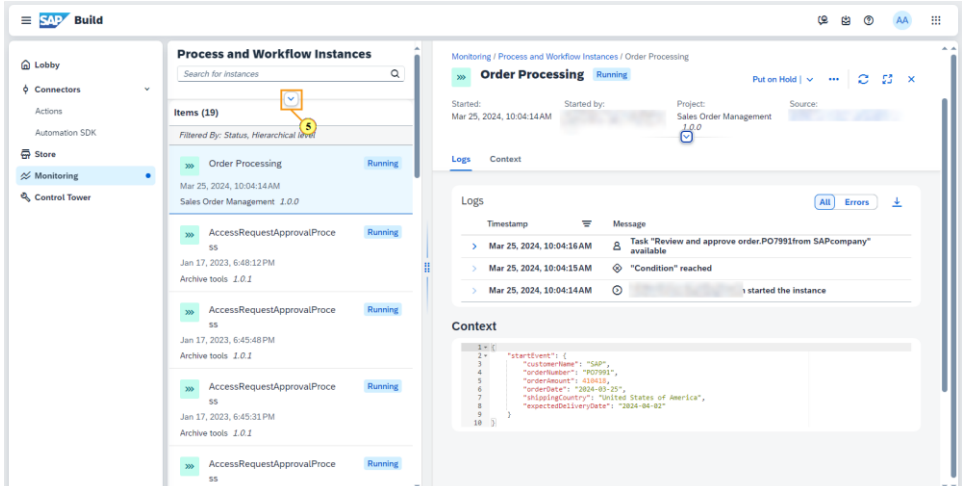
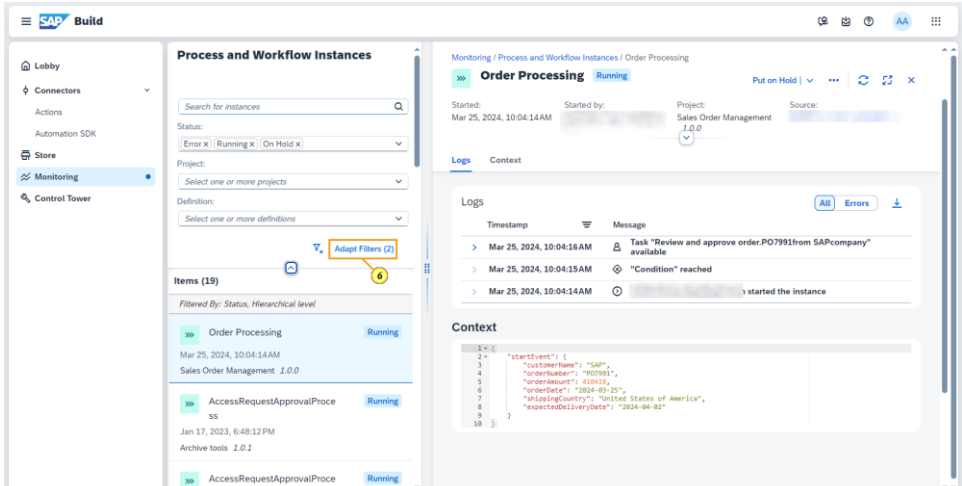
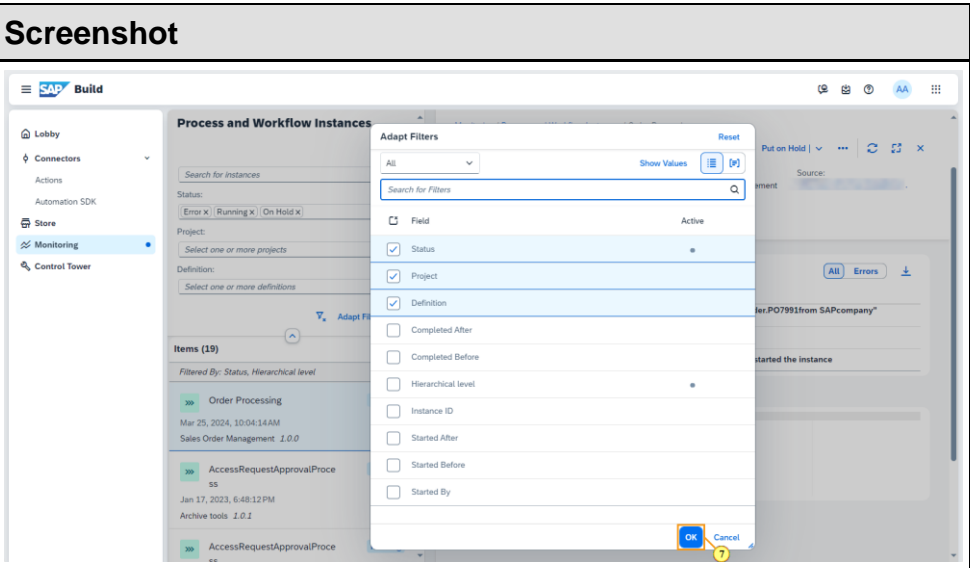
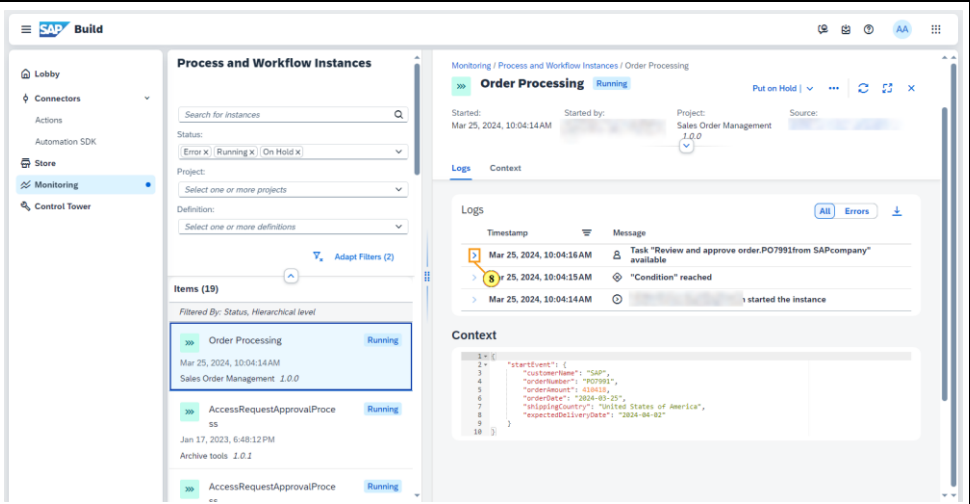
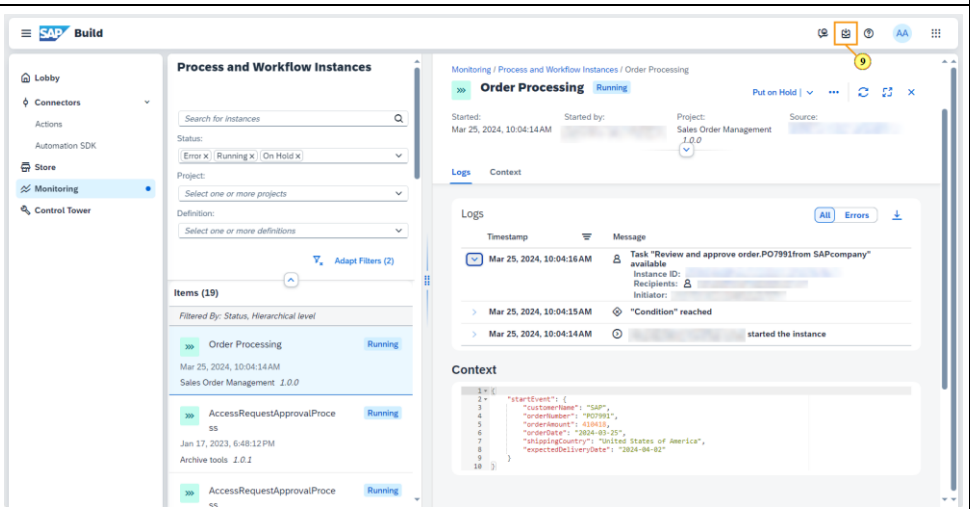
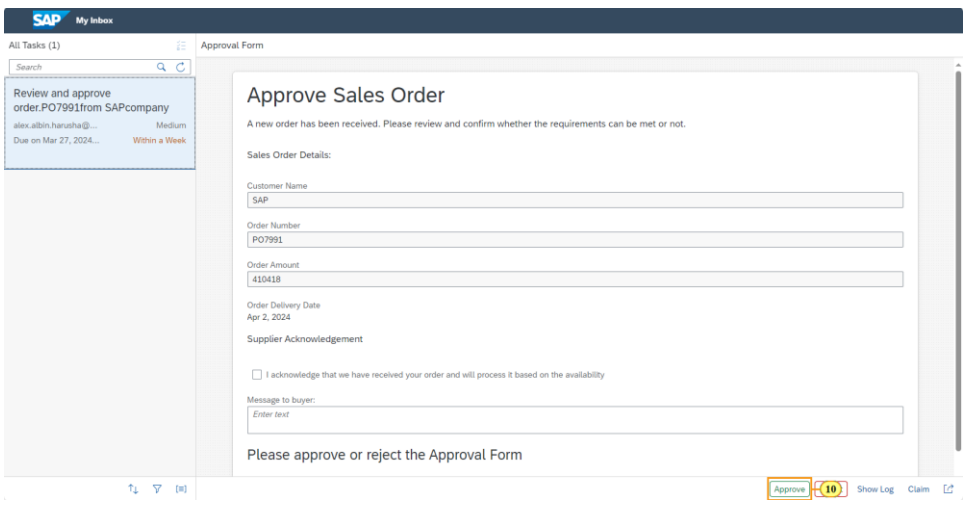



## Monitor the new Process and Access its Tasks

Explanation	Screenshot
<p> In this exercise, you will monitor the new process and access its tasks.</p> <p>1. Choose <i>Monitoring</i>.</p>	 <p>The screenshot shows the SAP Build interface. On the left sidebar, the 'Monitoring' option is highlighted with a red box and a yellow circle with the number 1. The main area displays a 'Welcome to SAP Build' banner with 'Quick Start' options. Below the banner, there is a table titled 'All Projects (5)' with columns: Name, Versions, Type, Last Accessed, Members, and Options. The table lists three projects: 'Sales Order Management', 'Citizen Developer Tools Access Request &amp; Approval', and 'Archive tools'.</p>
<p>2. Choose <i>Process and Workflow Instances</i>.</p>	 <p>The screenshot shows the SAP Build interface with the 'Monitor' section selected. The left sidebar has 'Monitoring' selected. The main area shows a 'Monitor' dashboard with four cards: 'Process and Workflow Instances' (highlighted with a red box and a yellow circle with the number 2), 'Automation Jobs', 'Acquired Events', and 'Automation Overview'. Below these cards, there is a 'Manage' section with three cards: 'Processes and Workflows', 'Visibility Scenarios', and 'Business Rules'.</p>
<p>3. Choose <i>Order Processing</i>.</p>	 <p>The screenshot shows the SAP Build interface with the 'Process and Workflow Instances' table. The table has columns: Type, Name, Status, Project, Started By, and Started on. The first row, 'Order Processing', is highlighted with a red box and a yellow circle with the number 3. The table lists 19 items, all with a status of 'Running'.</p>

Explanation	Screenshot
<p>4. Choose <i>Close</i>.</p>	
<p>5. Choose <i>Close</i>.</p>	
<p>6. Choose <i>Adapt Filters (2)</i>.</p>	

Explanation	Screenshot
7. Choose OK.	
8. To expand the Mar 25, 2024 pane, choose the arrow.	
9. Choose Inbox.	

Explanation	Screenshot
10. Choose <i>Approve</i> .	
 You have now successfully monitored the new process and access its tasks.	