



COURSES AND FEES

2024 VOL 2.3





STUDY IN HOBART, SYDNEY OR BUNDABERG

Welcome

At Australian Vocational Training Academy (AVTA), we are passionate about providing high-quality, practical education. Our primary focus is on delivering quality training and assessment to prepare our students for their future career pathways. Our industry-current trainers bring a wealth of knowledge and experience to assist and inspire our students to achieve their study goals.

Located in **Hobart**, **Sydney**, and **Bundaberg**, AVTA offers qualifications across several study areas, including Horticulture, Agribusiness Management, Civil Construction Design, Information Technology, Management, Hospitality, Early Childhood, and Community Services. These are major and ever-growing sectors in Australia, which have continued to expand over the last decade.

Our Hobart Campus is located in the heart of the beautiful, welcoming city of Hobart, well known for its world-class food, rich history, easy-going lifestyle, museums, galleries, and festivals. There is no better place to explore and learn than in the idyllic location of Hobart.

Our Sydney Campus is located in Blacktown, which is widely known as one of the most multicultural places in Greater Sydney. With a versatile and accessible public transport network, students can explore Sydney to the fullest. As Australia's largest city, Sydney is famous for its iconic landmarks, golden beaches, and vibrant and diverse city life.



Our Bundaberg Campus is in the city centre of Bundaberg. Nestled in the heart of Queensland's fertile agricultural region, Bundaberg is the ideal study destination for a student interested in pursuing studies in agribusiness management and automotive. Renowned for its climate, stunning landscapes, and welcoming community, Bundaberg offers a laid-back lifestyle mixed with academic excellence. With its close proximity to the Southern Great Barrier Reef, Bundaberg's coastal waters are home to a wide variety of marine life, including sea turtles and humpback whales.

At AVTA, we are committed to supporting our students to reach their potential by providing end-to-end assistance during their study journey with an extensive student support system. Unlock your future with AVTA today!

Educating to achieve a better tomorrow!

NATIONALLY RECOGNISED TRAINING

At AVTA, we are proudly registered with the Australian Skills Quality Authority (ASQA). We deliver nationally recognised Australian qualifications that are accredited with ASQA and governed under the Vocational Education and Training (VET) Quality Framework. This guarantees that the qualifications you earn from us are widely recognised by industry organisations and other education providers throughout Australia and worldwide.





SINGLE COURSES

**² CERTIFICATE III IN HORTICULTURE**

This qualification provides a general vocational outcome in amenity horticulture.

VET Code: AHC30716

CRICOS Code: 110597F

Duration: 52 weeks (44 wks tuition + 8 wks break)

Location: TAS / QLD

*Tuition Fee:	Offshore - \$12,000
	Onshore - \$10,000

² CERTIFICATE IV IN HORTICULTURE

This qualification allows individuals to develop post-trade skills and knowledge across a broad coverage of the industry prior to undertaking higher level roles in the industry.

VET Code: AHC40416

CRICOS Code: 110598E

Duration: 52 weeks (44 wks tuition + 8 wks break)

Location: TAS / QLD (Currently Not Accepting Single Course Enrolments in QLD)

*Tuition Fee:	Offshore - \$14,000
	Onshore - \$12,000

DIPLOMA OF AGRIBUSINESS MANAGEMENT

This qualification reflects the role of those working in decision-making and supervisory roles on farms, stations and related rural businesses.

VET Code: AHC51422

CRICOS Code: 110774E

Duration: 52 weeks (44 wks tuition + 8 wks break)

Location: TAS / QLD (Currently Not Accepting Single Course Enrolments in QLD)

*Tuition Fee:	Offshore - \$15,000
	Onshore - \$13,000

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: www.avta.edu.au

PACKAGES

**² CERTIFICATE III IN HORTICULTURE +
² CERTIFICATE IV IN HORTICULTURE**

VET Code:	AHC30716 + AHC40416
CRICOS Code:	110597F + 110598E
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / QLD (Currently Not Accepting Enrolments in QLD)
*Tuition Fee:	Offshore - \$22,000
	Onshore - \$20,000

**² CERTIFICATE III IN HORTICULTURE +
DIPLOMA OF AGRIBUSINESS MANAGEMENT**

VET Code:	AHC30716 + AHC51422
CRICOS Code:	110597F + 110774E
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / QLD
*Tuition Fee:	Offshore - \$23,000
	Onshore - \$21,000

**² CERTIFICATE IV IN HORTICULTURE +
DIPLOMA OF AGRIBUSINESS MANAGEMENT**

VET Code:	AHC40416 + AHC51422
CRICOS Code:	110598E + 110774E
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / QLD (Currently Not Accepting Enrolments in QLD)
*Tuition Fee:	Offshore - \$23,000
	Onshore - \$21,000

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

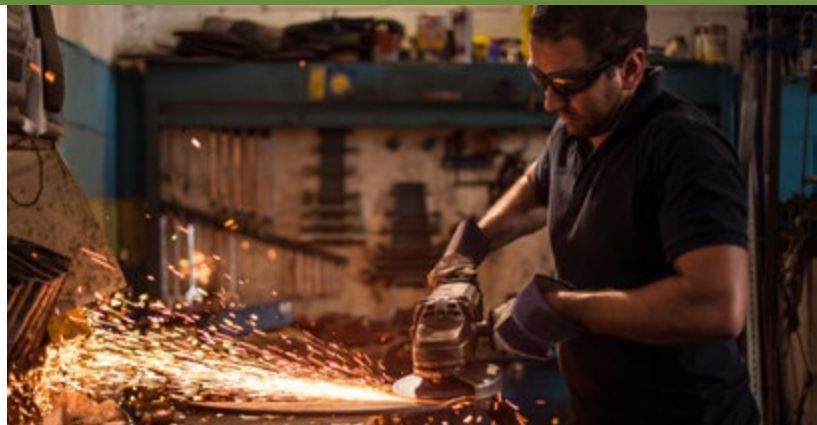
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SINGLE COURSES



CERTIFICATE III IN LIGHT VEHICLE MECHANICAL TECHNOLOGY

This qualification reflects the role of individuals who perform a broad range of tasks on a variety of light vehicles in the automotive retail, service and repair industry.

VET Code: AUR30620

CRICOS Code: 114644E

Duration: 80 weeks (74 wks tuition + 6 wks break)

Location: TAS / NSW / QLD

*Tuition Fee:	Offshore - \$26,000
	Onshore - \$24,000

This qualification will only fulfil the academic requirements, not a licensed trade qualification.

1 CERTIFICATE IV IN AUTOMOTIVE MECHANICAL DIAGNOSIS

This qualification reflects the role of individuals who perform advanced diagnostic tasks in the automotive retail, service and repair industry.

VET Code: AUR40216

CRICOS Code: 114645D

Duration: 39 weeks (31 wks tuition + 8 wks break)

Location: TAS / NSW / QLD (Currently not Accepting Enrolments)

*Tuition Fee:	Offshore - \$15,000
	Onshore - \$13,000

This qualification will only fulfil the academic requirements, not a licensed trade qualification.

1 DIPLOMA OF AUTOMOTIVE MANAGEMENT

This qualification reflects the role of individuals who undertake leadership and management roles in the automotive industry. It is suitable for entry into senior management roles in all sectors of the automotive industry.

VET Code: AUR50116

CRICOS Code: 114646C

Duration: 52 weeks (42 wks tuition + 10 wks break)

Location: TAS / NSW / QLD (Currently not Accepting Enrolments)

*Tuition Fee:	Offshore - \$11,000
	Onshore - \$10,000

This qualification will only fulfil the academic requirements, not a licensed trade qualification.

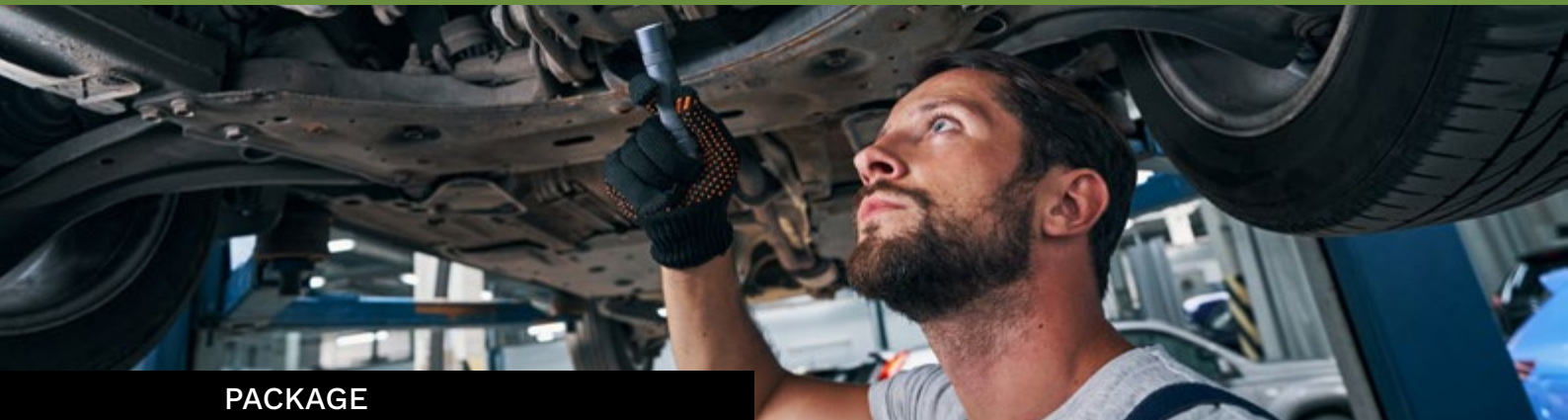
* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

1 This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

2 This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

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PACKAGE

**CERTIFICATE III IN LIGHT VEHICLE MECHANICAL TECHNOLOGY +
CERTIFICATE IV IN AUTOMOTIVE MECHANICAL DIAGNOSIS**

VET Code:	AUR30620 + AUR40216
CRICOS Code:	114644E + 114645D
Duration:	92 weeks (84 wks tuition + 8 wks break)
Location:	TAS / NSW / QLD
*Tuition Fee:	Offshore - \$30,000
	Onshore - \$28,000

These qualifications will only fulfil the academic requirements, not a licensed trade qualification.

**CERTIFICATE III IN LIGHT VEHICLE MECHANICAL TECHNOLOGY +
CERTIFICATE IV IN AUTOMOTIVE MECHANICAL DIAGNOSIS +
DIPLOMA OF AUTOMOTIVE MANAGEMENT**

VET Code:	AUR30620 + AUR40216 + AUR50116
CRICOS Code:	114644E + 114645D + 114646C
Duration:	104 weeks (96 wks tuition + 8 wks break)
Location:	TAS / NSW / QLD
*Tuition Fee:	Offshore - \$35,000
	Onshore - \$32,000

These qualifications will only fulfil the academic requirements, not a licensed trade qualification.

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

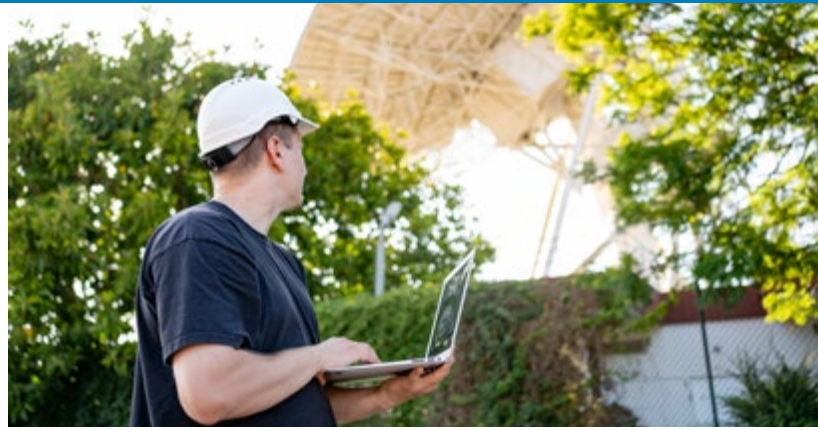
¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

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SINGLE COURSES

**GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)**

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development.

VET Code:	BSB80120
CRICOS Code:	113031J
Duration:	52 weeks (44 wks tuition + 8 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$13,500
	Onshore - \$12,500

¹ GRADUATE DIPLOMA OF STRATEGIC LEADERSHIP

This qualification reflects the role of individuals who apply advanced knowledge and skills in a range of strategic leadership and management roles.

VET Code:	BSB80320
CRICOS Code:	113030K
Duration:	52 weeks (44 wks tuition + 8 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$13,500
	Onshore - \$12,500

**ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY
(TELECOMMUNICATIONS NETWORK ENGINEERING)**

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have significant experience in specialist technical skills, or managerial business and people management skills.

VET Code:	ICT60220
CRICOS Code:	111825B
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$24,000
	Onshore - \$23,000

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

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SINGLE COURSES

DIPLOMA OF CIVIL CONSTRUCTION DESIGN

This qualification reflects the role of individuals working as designers or design paraprofessionals who support professional engineers.

VET Code:	RII50520
CRICOS Code:	111827M
Duration:	52 weeks (44 wks tuition + 8 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$19,000
	Onshore - \$16,000

This qualification will only fulfil the academic requirements, not a licensed trade qualification.

ADVANCED DIPLOMA OF CIVIL CONSTRUCTION DESIGN

This qualification reflects the role of an individual working as a senior civil works designer or a para-professional designer, who supports professional engineers.

VET Code:	RII60520
CRICOS Code:	111826A
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$29,000
	Onshore - \$25,000

This qualification will only fulfil the academic requirements, not a licensed trade qualification.

PACKAGE

**DIPLOMA OF CIVIL CONSTRUCTION DESIGN +
ADVANCED DIPLOMA OF CIVIL CONSTRUCTION DESIGN**

VET Code:	RII50520 + RII60520
CRICOS Code:	111827M + 111826A
Duration:	104 weeks (88 wks tuition + 16 wks break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$29,000
	Onshore - \$27,000

These qualifications will only fulfil the academic requirements, not a licensed trade qualification.

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: www.avta.edu.au



SINGLE COURSES

**CERTIFICATE III IN INDIVIDUAL SUPPORT (DISABILITY)**

This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of a multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

VET Code:	CHC33021	
CRICOS Code:	113022K	
Duration:	52 weeks (44 wks Tuition + 8 wks Break)	
Location:	TAS / NSW	
*Tuition Fee:	Offshore - \$10,000	+ \$500 Placement fee
	Onshore - \$9,500	

Students will be required to complete 120 hours of unpaid Vocational Placement

1 CERTIFICATE IV IN DISABILITY SUPPORT

This qualification reflects the role of individuals in a range of community settings and peoples' homes, who provide support in a manner that empowers people with disabilities to achieve greater levels of independence, self-reliance, community participation and wellbeing.

VET Code:	CHC43121	
CRICOS Code:	113024H	
Duration:	52 weeks (44 wks Tuition + 8 wks Break)	
Location:	TAS / NSW (Currently Not Accepting Enrolments)	
*Tuition Fee:	Offshore - \$10,000	+ \$500 Placement fee
	Onshore - \$9,500	

Students will be required to complete 40 hours of unpaid Vocational Placement

DIPLOMA OF COMMUNITY SERVICES

This qualification reflects the role of community services workers involved in the delivery, management and coordination of person-centred services to individuals, groups, and communities.

VET Code:	CHC52021	
CRICOS Code:	113026F	
Duration:	52 weeks (48 wks tuition + 4 wks break)	
Location:	TAS / NSW	
*Tuition Fee:	Offshore - \$14,000	+ \$500 Placement fee
	Onshore - \$12,000	

Students will be required to complete 200 hours of unpaid Vocational Placement

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

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SINGLE COURSES



ADVANCED DIPLOMA OF COMMUNITY SECTOR MANAGEMENT

This qualification reflects the role of workers who are middle managers or managers across a range of community sector organisations. These people work independently and report to executive management, directors or boards of management.

VET Code:	CHC62015
CRICOS Code:	113027E
Duration:	52 weeks (46 wks tuition + 6 wks break)
Location:	TAS / NSW (Accepting Enrolments from 5th August 2024)
*Tuition Fee:	Offshore - \$13,000
	Onshore - \$12,000

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia.

VET Code:	CHC30121		
CRICOS Code:	113023J		
Duration:	52 weeks (46 wks Tuition + 6 wks Break)		
Location:	TAS / NSW (Currently Only Accepting Offshore Enrolments)		
*Tuition Fee:	Offshore - \$10,500		+ \$500 Placement fee
	Onshore - \$9,500		

Students will be required to complete 160 hours of unpaid Vocational Placement

1 DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia.

VET Code:	CHC50121	
CRICOS Code:	113025G	
Duration:	52 Weeks (49 wks Tuition + 3 wks Break)	
Location:	TAS / NSW (Currently Not Accepting Enrolments)	
*Tuition Fee:	Offshore - \$12,500	+ \$500 Placement fee
	Onshore - \$11,500	

Students will be required to complete 280 hours of unpaid Vocational Placement

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: www.avta.edu.au



PACKAGES



CERTIFICATE III IN INDIVIDUAL SUPPORT (DISABILITY) + CERTIFICATE IV IN DISABILITY SUPPORT + DIPLOMA OF COMMUNITY SERVICES

VET Code:	CHC33021 + CHC43121 + CHC52021	
CRICOS Code:	113022K + 113024H + 113026F	
Duration:	104 weeks (88 wks Tuition + 16 wks Break)	
Location:	TAS / NSW	
*Tuition Fee:	Offshore - \$25,000	+ \$1,000 Placement fee
	Onshore - \$22,000	

Students will be required to complete 360 hours of unpaid Vocational Placement

DIPLOMA OF COMMUNITY SERVICES + ADVANCED DIPLOMA OF COMMUNITY SECTOR MANAGEMENT

VET Code:	CHC52021 + CHC62015	
CRICOS Code:	113026F + 113027E	
Duration:	104 weeks (88 wks Tuition + 16 wks Break)	
Location:	TAS / NSW	
*Tuition Fee:	Offshore - \$25,000	+ \$1,000 Placement fee
	Onshore - \$22,000	

Students will be required to complete 200 hours of unpaid Vocational Placement

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE + DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

VET Code:	CHC30121 + CHC50121	
CRICOS Code:	113023J + 113025G	
Duration:	104 weeks (88 wks Tuition + 16 wks Break)	
Location:	TAS / NSW (Currently Only Accepting Offshore Enrolments)	
*Tuition Fee:	Offshore - \$23,000	+ \$1,000 Placement fee
	Onshore - \$21,000	

Students will be required to complete 440 hours of unpaid Vocational Placement

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: www.avta.edu.au





SINGLE COURSES



DIPLOMA OF HOSPITALITY MANAGEMENT

This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations.

VET Code:	SIT50422
CRICOS Code:	113028D
Duration:	52 weeks (44 wks Tuition + 8 wks Break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$14,000
	Onshore - \$13,000

(Includes 4 complete service periods for unit SITXCCS016 - Develop and manage quality customer service practices)

(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)

ADVANCED DIPLOMA OF HOSPITALITY MANAGEMENT

This qualification reflects the role of highly skilled senior managers who use a broad range of hospitality skills combined with specialised managerial skills and substantial knowledge of industry to coordinate hospitality operations.

VET Code:	SIT60322
CRICOS Code:	113029C
Duration:	104 weeks (88 wks Tuition + 16 wks Break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$19,000
	Onshore - \$18,000

(Includes 4 complete service periods for unit SITXCCS016 - Develop and manage quality customer service practices)

(Includes 36 complete service periods for unit SITHIND008 - Work effectively in hospitality service)

PACKAGE

DIPLOMA OF HOSPITALITY MANAGEMENT + ADVANCED DIPLOMA OF HOSPITALITY MANAGEMENT

VET Code:	SIT50422 + SIT60322
CRICOS Code:	113028D + 113029C
Duration:	104 weeks (88 wks Tuition + 16 wks Break)
Location:	TAS / NSW
*Tuition Fee:	Offshore - \$22,000
	Onshore - \$20,000

These qualifications require service periods. Please visit the individual course outlines on our website.

* Excluding Non-Tuition fees. \$200 Handling fee not included. All prices in AUD.

¹ This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

² This qualification has been superseded. Please refer to Terms & Conditions at the back of the brochure.

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: www.avta.edu.au

TERMS & CONDITIONS

PRE-ENROLMENT INFORMATION

To help students make an informed enrolment decision before enrolling in a qualification with Australian Vocational Training Academy (AVTA), students are required to attend a pre-enrolment consultation session provided by either an authorised AVTA Education Agent and/or a AVTA staff representative from the college.

During this Pre-Enrolment Consultation session, students will be provided with a comprehensive range of transparent, accurate, and complete information relevant to their intended course of study. This information is provided prior to completing and signing the Enrolment Application to guide students in making a formal decision that will reflect their existing skills and competencies and meet their needs.

Before signing any documents, students will be provided with a Pre-Enrolment Consultation Checklist. This checklist ensures that students have a clear understanding of their intended course of study, the support services offered by the college, and their obligations as international students. They must acknowledge that they have a clear understanding of their intended course of study before proceeding. This information includes, but is not limited to:

- Intake dates
- The VET and CRICOS information of the college
- Entry requirements on training.gov.au and our website (i.e., academic requirements, mode of delivery, language proficiency requirements, employment requirements, financial requirements, etc.)
- Course information on training.gov.au and our website (i.e., fees, duration, delivery mode, location, equipment, unpaid work placement, practical training locations if applicable, and other arrangements related to your application)
- Information about training and assessment
- Policies and procedures on course progress/attendance, assessment, and student conduct rules, etc.
- Information about the support services available to students in the college

A Pre-Enrolment Consultation session is provided to a prospective student one or more times to give the student additional time and/or information to make an informed decision. In addition, the communication channels used for conducting Pre-Enrolment Consultation sessions can be various, such as face-to-face, video conference, telephone call, or email.

The college will only confirm the intake of a qualification when it meets the minimum number of applications. Students will receive a Letter of Offer in the proposed intake when the minimum number of applications is met. If the minimum number of applications is not met, a student will be advised of the following proposed intake.

International students should ensure that they have read the Pre-Enrolment Consultation Checklist available on our website: www.avta.edu.au

ENTRY REQUIREMENTS

For more detailed course information, including Entry Requirements and Pre-requisites, please refer to the individual course on training.gov.au and the individual course page for each qualification on our website: www.avta.edu.au

ENGLISH ENTRY REQUIREMENTS

There is a minimum IELTS (or equivalent) requirement.

For more information, please email studentsupport@avta.edu.au

NON-TUITION FEES (non-refundable)

Handling Fee - \$200

VOCATIONAL PLACEMENT FEES

\$500 - for each qualification in Individual Support, Disability Support, Community Services, and Early Childhood, unless otherwise stated.

Before commencing placement, students will be required to obtain mandatory documents at their own expense. Students will be notified of their placement via email, including when to obtain these documents, prior to commencing vocational placement. More information on these mandatory required documents can be identified on each individual course page on our website: www.avta.edu.au.

Refund policy rules apply to Placement Fees. Please check our Refund Policy for more detailed information: avta.edu.au/student-support/forms-policies/

OSHC FEE

International students must have adequate health insurance while in Australia.

It is a condition of your visa that you have Overseas Student Health Cover (OSHC) for the full duration of your student visa. OSHC is insurance to assist international students to meet the costs of medical and hospital care.

You can organise your own OSHC, or we can assist you with Bupa, one of Australia's major health insurance providers. For more information, please visit their website: www.bupa.com.au

OTHER FEES

Additional fees will be incurred for re-enrolment, resubmission, credit transfer and certificate re-issuance. For further information, please visit our website: www.avta.edu.au

ONLINE STUDY

At the commencement of each qualification, some units may be initially conducted online to provide students time to adapt to their new study program.

- The college will not deliver more than one-third of the units in the qualification by online mode to international students.
- The college will ensure that each compulsory study period for the qualification, the international student is studying at least one unit that is not by online learning, unless the student is completing the last unit of their qualification.

SUPERSEDED QUALIFICATIONS

The qualifications below have been superseded on 23rd January 2024. These superseded qualifications can be delivered and assessed for an extended transition period until 22nd January 2025.

Qualification – Superseded Version	Qualification – Current Version
AHC30716 - Certificate III in Horticulture	AHC30722 - Certificate III in Horticulture
AHC40416 - Certificate IV in Horticulture	AHC40422 - Certificate IV in Horticulture

AVTA will apply for the current version of these qualifications to be added to our scope ('Scope Addition'). Once the scope addition is approved, AVTA will transfer students from the superseded version to the current version of their qualification. If the scope addition process is not approved, AVTA will offer students a choice to either:

- transfer to another course of their choice within AVTA; or
- offer a transfer option to another college; or
- students may choose to be released from their AVTA enrolment

STUDENT EQUIPMENT REQUIRED

Students MUST have the following IT equipment prior to enrolling with AVTA and will require a suitable study space for self-study, assessment activities, or to participate in online classes.

Students are required to have their own laptop prior to the commencement of their course.

Hardware Requirements:

Desktop or laptop with the following recommended System Requirements:

- Specification of desktop or laptop is as below:
 - Processor: 2.5–2.9 GHz process
 - Memory: 8 GB
 - Display Card: 1 GB GPU
 - Disk Space: 100 GB
 - Microsoft® Windows® 8.1 or Windows 10 version 1809 or above
 - Apple® macOS® Monterey v12, or Apple® macOS® Big Sur v11, or Apple® macOS® Catalina v10.15
- A webcam, e.g. built-in to a laptop or a USB webcam.
- Audio input and output suitable for video conferencing or online classes.
- A headset or earbuds with a microphone is recommended.
- Photo/scan - a camera, e.g. on a mobile phone, can be required to scan and submit handwritten materials.

Software Requirements:

- A web browser such as Microsoft Edge, Firefox, Google Chrome, or Safari.
- Student is expected to access the web version of Microsoft Office 365 (i.e., Microsoft Outlook, Teams, Word, Excel, PowerPoint, Planner, To Do, and Project).
- Students studying CAD will have access to the college's Computer-aided design (CAD) system (if applicable to students qualification).

Internet Requirements:

- A reliable, high-speed broadband internet connection with sufficient upload and download capacity. A Wi-Fi or mobile connection can be acceptable.
- Students will have access to the college's wireless connection whilst on campus.
- Community internet and computer access:
 - In Australia, public libraries offer free access to computers and the internet, although students may require a membership card or be required to pay a small charge.
 - Students may need to book ahead if they wish to use library services.
 - Students will also have access to printing and photocopying services on a pay-per-page basis. Most libraries also provide wireless hotspots and recharging stations at no cost for students using their own devices.

Other Information:

The college encourages students to acquire the following skills and knowledge related to operating and maintaining an efficient study environment:

- Know how to install, use, and keep their computer's internet browser and other software up to date (e.g. installing security updates)
- Be proficient in connecting their laptop and/or mobile device to wireless networks either at the college campus, your local library, or other locations
- Ability to use a web camera and headset/microphone
- Know how to use cloud storage (e.g. through Office 365 OneDrive)
- Ability to use Microsoft Word and other related software packages.

DISCLAIMER

AVTA does not guarantee:

- a successful education assessment outcome for the student or intending student; or
- completion of a AVTA qualification will lead to an employment outcome; or
- a learner will successfully complete a training product on its scope of registration; or
- a training product can be completed in a manner which does not meet the requirements of the Standards for Registered Training Organisations (RTOs) 2015.

AVTA does not:

- claim to commit to secure for, or on the student or intending student's behalf, a migration outcome from undertaking any course offered by the College

We strongly advise that students consult with a registered migration agent if they require more specific information. For the most up to date information please refer to the Australian Government's Home Affairs website: immi.homeaffairs.gov.au

All information is accurate at the time of publication. Please be aware that the information in this brochure including AVTA's policies, fees and course content are subject to change without notice. For the most current information, please visit our website. Course commencement is dependent on sufficient enrolments, appropriate accreditation and registration requirements. Students are advised to check the terms and conditions in their Full Letter of Offer, including all course-specific information prior to accepting, in particular, course offerings, duration, mode, commencement, campus location, fees and entry requirements. Applications and enrolments are subject to AVTA's Privacy Policy, which is available on our website at www.avta.edu.au.



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Level 2,
132-146 Elizabeth St,
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BUNDABERG CAMPUS
10 Quay St,
Bundaberg Central
QLD 4670 Australia

TRAINING WORKSHOPS

HOBART
Tech Sciences Workshop
Unit 1/22 Maxwells Rd,
Cambridge,
Hobart TAS 7170 Australia

BUNDABERG
Tech Sciences Workshop
10 Quay St,
Bundaberg Central
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Social Media: [avtacollege](https://www.avtacollege.edu.au)

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