

# APPLICATION FOR COLLEGE INDEPENDENT LEARNING COURSE(S)

LSU INDEPENDENT & DISTANCE LEARNING • 1225 PLEASANT HALL • LOUISIANA STATE UNIVERSITY • BATON ROUGE, LA 70803 • www.outreach.lsu.edu/idl • TELEPHONE 225-578-2500 • 800-234-5046 • FAX 225-578-3090

Please print all information clearly and use blue or black ink.

IF YOU ENROLL ONLINE OR FAX YOUR APPLICATION, PLEASE DO NOT ALSO MAIL THIS FORM.

For Office Use  
initial / date

## 1 PARTICIPANT INFORMATION

LSU ID Number OR

Social Security Number

Please submit your SSN for first LSU registration. For subsequent registrations you can use your LSUID. See box on reverse for additional information.

Name

LAST

FIRST

MIDDLE

DATE OF BIRTH (MM/DD/YYYY)

☐ M ☐ F  
GENDER

Address

STREET, ROUTE, OR PO BOX NUMBER, APT. NUMBER

CITY

STATE

ZIP CODE

Telephone

AREA CODE AND DAYTIME TELEPHONE NUMBER

COUNTRY

PARISH/COUNTY

E-MAIL ADDRESS Please check for complete and correct e-mail.

ALTERNATE TELEPHONE NUMBER (CELL, HOME)

Student Classification: ☐ High School ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate Student ☐ Other

(PLEASE EXPLAIN)

If you currently attend a college/university, institution name: Are you a veteran of the armed services of the United States? ☐ Y ☐ N

Are you incarcerated in a correctional facility? ☐ Y ☐ N FULL NAME OF FACILITY CORRECTIONAL ID NUMBER (please complete part 4 on reverse)

## 2 COURSE ENROLLMENT

☐ Check this box if you are re-enrolling in a course below. Course dept. and number:

Prerequisites: If your course has one or more prerequisites, you must list the courses you have taken that satisfy the prerequisites and indicate where and when you completed them:

If you have a deadline for completion of your course(s) before the end of your nine-month enrollment period, please review information about course completion on the website before submitting your application.

DEPARTMENT	COURSE NUMBER	COURSE TITLE	CREDIT HOURS	COURSE FEES*	OPTIONAL MEDIA FEES**	OVERSEAS POSTAGE**	TOTAL	FOR OFFICE USE ONLY
					+	+		
					+	+		
					+	+		
*Course fees are listed in the programs guide and on the website, but are subject to change. (INCLUDES COURSE TUITION PLUS REQUIRED FEES) **ONLY IF APPLICABLE GRAND TOTAL DUE \$								RECEIPT #

If you have a disability and may require special accommodations to take a course and/or examinations, please contact the Office of Disability Services at 115 Johnston Hall, Baton Rouge, LA 70803, or call 225-578-5919 before or at the time of enrollment.

LSU Baton Rouge Students ☐ Check here if you received a Pell Grant in the current academic year. Submit a letter from LSU Financial Aid to identify available fee waivers.

**DEAN'S APPROVAL:** If you are pursuing a degree program at any LSU System campus or Nicholls State, your college dean *must* sign this application on the line below, signifying approval of the course(s) listed above. Students attending other universities are advised, but not required, to do so.

NAME DATE  
PLEASE PRINT.

SIGNED DEADLINE

**YOUR SIGNATURE:** By signing this application, I agree to abide by the rules and regulations of the LSU Independent & Distance Learning office as explained on the program website. I further state that I am familiar with these rules.

SIGNED DATE

**3 METHOD OF PAYMENT:** Fees *must accompany* application. Please do not send cash. ☐ CHECK ☐ MONEY ORDER ☐ CREDIT CARD (circle) VISA MASTERCARD AMEX DISCOVER DINER'S CLUB  
Make checks and money orders payable to LSU. If paying by credit card, please complete the information below.

CARD NUMBER CARD EXPIRATION MM/YYYY CARDHOLDER'S SIGNATURE CARDHOLDER'S NAME (PLEASE PRINT)  
Online App • 9/13 CONTINUED ON BACK

#### 4 STUDENT ENROLLMENT DATA

Were you advised to take a course from LSU IDL by an academic counselor or advisor? ☐ YES ☐ NO

If yes, Advisor Name: \_\_\_\_\_ Title \_\_\_\_\_ E-mail address \_\_\_\_\_

**Incarcerated Students:** Please list the name and contact information for the director or supervisor of education at your institution.

Name: \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Are there other courses or fields of study that you would like LSU IDL to offer? Please specify. \_\_\_\_\_

Do you have a friend who would like a copy of our bulletin? Name \_\_\_\_\_

Address \_\_\_\_\_

Have you taken any LSU IDL or LSU Online courses before? ☐ YES ☐ NO

If yes, which course(s)? \_\_\_\_\_  
DEPARTMENT COURSE NUMBER DEPARTMENT COURSE NUMBER DEPARTMENT COURSE NUMBER

If you are not currently attending college, how long has it been since you were in college? ☐ 1-5 years ☐ 6-10 years ☐ More than 10 years

Are you currently employed? (other than student or part-time employment) ☐ YES ☐ NO If yes, what is your occupation? \_\_\_\_\_

Is English your native language? ☐ YES ☐ NO If no, what is your native language? \_\_\_\_\_

How did you first hear about our program?

- ☐ LSU General Catalog ☐ Former IDL/ODL Student ☐ Internet Search ☐ LSU Distance Learning Programs Guide ☐ Friend  
☐ Counselor/Advisor (please specify advisor's name above) ☐ Printed Guidebook ☐ Magazine/Newspaper Advertisement ☐ Radio/TV Advertisement

Why do you need this particular course or courses? (choose the most appropriate answer)

- ☐ To obtain a bachelor's degree ☐ To meet a grad school prerequisite ☐ For CPA requirement ☐ For career enhancement (other than teaching or CPA)  
☐ For teacher certification ☐ For general interest ☐ Other reason (specify) \_\_\_\_\_

Why did you choose to take a course through LSU IDL? (choose one or more)

- ☐ My schedule prevents me from taking this course on campus ☐ I prefer independent learning to classroom ☐ To accumulate college credits at a faster pace  
☐ I live/work far from campus ☐ Low tuition and fees ☐ This course was not offered on campus

#### Social Security Numbers and LSU ID

The social security number (SSN) you provide for enrollment purposes, or when requesting specific services, will be used by Louisiana State University (LSU) to verify your identity for official record keeping and reporting. **If you choose not to supply your SSN, certain services, such as transcripts, enrollment verification, tax reporting, financial aid, and other services may not be available to you.** Your SSN will be stored in a central system and used only for official reporting and record keeping. It will not be used as the primary source to identify you within the LSU System.

#### Please Note:

The course fee, which is subject to change, includes materials for submitting assignments and exams, postage and handling for return of graded assignments, technological support, instructional services, required university fees, and general administrative costs associated with the independent learning process. The course fee does not include textbooks or supplemental materials that may be required for certain courses.

Eighty percent of the course fee is refundable, provided you make a written request for the refund within 30 days of the date of enrollment and no lesson assignments have been submitted. A nonrefundable \$10 processing fee is included in the course cost listed in the DL Programs Guide and website.

#### BEFORE MAILING YOUR APPLICATION, PLEASE CHECK THAT YOU HAVE:

- Determined you have time to complete the course by your deadline
- Filled out your course selection, including the department, course number, and title
- Calculated the grand total of your fees
- Included proper payment of the total amount due
- Obtained your dean's approval, if necessary
- Included information concerning your prerequisites, if applicable
- Signed the application

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