

Aidan Lowson

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PERSONAL STATEMENT

A highly self-motivated and enthusiastic graduate who enjoys a challenge and problem solving. Able to work well under pressure and possesses good communication skills and attention to detail. Currently looking for a Data Analyst position to use and further develop my analytical skills and knowledge.

EDUCATION

BSc (Hons) Computing | 2013 – 2016 | Manchester Metropolitan University

Grade: 2:1

Final year modules: Advanced Web Techniques | 3D Web Applications | Data Engineering

Learned valuable skills in server side scripting using PHP and MySQL database integration in webpages while constraining variables using JavaScript to create the rules required for the online system. Also, gained use of high level tools and lower level markup languages for use on the web. Worked as part of a small web development team with “live” clients and goals.

Previous modules: Multimedia Development | Professional Development | Information Systems and Database Development | Web and Mobile Development | Programming | Computer Systems Fundamentals | Information Systems | Web and Multimedia

A Levels | 2011 – 2013 | Lord Williams School, Thame

Subjects: Media Studies: C | Sociology: C | Psychology: C

GCSEs: 11 grades A-C

PROFESSIONAL EXPERIENCE

Esure | Car Insurance Claims Handler

June 2017 – Current

- Provided correct information and advice to customers complying with Data Protection regulations
- Logging new claims and updating customers throughout the process, an example being their car repairs I will liaise with the garage and update the customer.

Red Star | Contact Centre Operative

January to June 2017

- Member of the team, responsible for calling customers to promote company services
- Consistently met and exceeded target number of sales per hour

Fortitude | Direct Marketing Member

September 2016 to December 2016

- Selling broadband to the public as part of a team using wide knowledge of the products
- Filling in forms and completing all administrative tasks

- Establishing and maintaining customer relationships in order to grow sales

Acco UK Ltd | Post Office Assistant

April to May 2014

- Maintained office filing and storage systems
- Set up meeting rooms
- Faxed, scanned and copied documents

Sainsbury's | Shop Assistant

October 2011 to June 2013

- Provided a friendly and helpful service to customers
- Operated the till accurately and efficiently
- Worked well with other staff to promptly replenish stock

KEY COMPETENCIES AND SKILLS

IT Skills

- Advanced Microsoft PowerPoint, Word and Excel. Experience with Adobe Photoshop and Premiere
- Programming Languages: PL/SQL | HTML5 | CSS | JavaScript | PHP | Ajax | Java | Python
- Experienced in working with a number of different databases to input data and produce detailed reports

Problem Solving

- Excellent attention to detail and problem solving skills gained from working on IT projects at university
- Ability to quickly understand complex problems and devise effective solutions
- Developed the ability to listen, understand and calmly deal with problems through my retail and sales experience in high pressure environments
- Efficient at organising and prioritising workload to meet tight deadlines, when faced with multiple university projects and work commitments

Communication Skills

- Delivered presentations at university, explaining concepts to groups of five to thirty people and prepared written reports
- Provided a high level of customer service, including handling all queries effectively, as demonstrated during my voluntary work at an Oxfam shop, Sainsbury's and Red Star

Team Skills

- Showed confidence and initiative when working as part of a team at Fortitude to increase broadband sales
- Sought advice and feedback from team leaders at Red Star to enable me to maximise sales
- Consulted and collaborated with team members to coordinate and schedule group project activities at university