Adroit Infosol

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| **Leave Application Form** | |
| Employee Name: Neel B Shah | Employee Number: 034 |
| Department: Intern | Designation: Web Developer |
| Leave From: 13-04-2023 | Leave To: 18-04-2023 |
| Total Days: 04 | Returning To Work on: 19-04-2023 |
| Planned backup for emergency work: | |
| Reason for Leave: Need to go college for reporting and going on trip | |
| Employee Signature: | Date: 12-04-2023 |
| **Approvals** | |
| Project Manager Signature:  Approved:  Rejected: | |
| Important Comments: | |