

ASHLEY IKEH

ashley.ikeh21@gmail.com | | LinkedIn | | Powder Springs, GA

Qualifications Summary

- Recent college graduate looking to gain experience in a medical setting working with a collaborative team of professionals.
- A solid foundation of full-stack web development from the
- Genial, articulate, and hardworking professional with excellent team building and interpersonal skills.

Skills

Verbal and written communication | | Bootstrap | | Teamwork | | Leadership | | Public Speaking | | Intermediate Spanish | | Microsoft Office Suite | | AVImark | | Outlook | | Time Management | | Multitasking | | Google Fonts | | Decision Making | | Organization | | Listening | | G-Suite | | Beginner Korean

Education

Georgia Institute of Technology | Atlanta, GA

Full-Stack Web Development

March 2021

- HTML-5, JavaScript ES-5, JavaScript ES-6, jQuery, Node Js, API's, CSS

University of Georgia | Athens, GA

Bachelor of Science in Psychology

December 2018

- Dual Minor: Sociology & Korean
- Involvement: Black Education Support Team Mentor, Abeneefoo Kuo Honor Society Inductee, Franklin Residential College Participant, D.a.D.s Research participant, Language Partner Program English Expert, IMPACT Service Break Trip

Relevant Experience

Animal Care Center | Smyrna, GA • Creatined digital visuals for monthly clinic promotions to be displayed daily in the clinic lobby area.

Receptionist

August 2019-August 2020

Mayor's Office of Immigrant Affairs | Atlanta, GA

Intern

May 2017-August 2017

- Expedited research and content development for a web portal, to help entrepreneurs with the process of opening a business in the city of Atlanta.

- University of Georgia
Department of
Education | Athens,
GA
**DaDs Research
Assistant**
*September 2018-January
2019*
- Created spreadsheets to compile the contact information of specific demographics and professionals.
 - Met weekly data collection deadlines without direct supervision by the PI.
 - Completed weekly performance sheets to track progression of research and sending those sheets to the PI at the end of every week.
 - Collaborated with other assistants on the team to share collected information and spreadsheet formats.

Leadership

- Black Educational
Support Team | Athens,
GA
Secretary
August 2017 - May 2018
- Advertised upcoming events, volunteer opportunities, and networking gatherings to general body members through the use of Mail Chimp's marketing tools.
 - Kept track of event attendance via ID scanning devices and sorted this information into designated folders on the organization's Google Drive.
 - Email, telephone, and in-person correspondence with other campus organizations, UGA professors, division heads, and public figures.

- Abeneefoo Kuo
Honor Society |
Athens, GA
Secretary
*August 2015 - May
2016*
- Taking notes during general body and executive board meetings and transferring them to the organization's Google Drive.
 - Compiling the organization's event photos, documents, logos, participation, etc. on the organization's Google Drive.
 - Assisted organization's executive board members with doubling the organization's enrollment, resulting in the organization receiving the SOAR Award for most improved organization.