**Squad Supervisor Meeting #2**

Minutes of meeting held in Prof Ying Jiu’s office on Friday, 28/1/2019 at 10am

|  |  |  |
| --- | --- | --- |
| Present: | Hani ‘Aiman | Scribe |
|  | Nur Hazirah |  |
|  | Sravani |  |
|  | Nurfarihin |  |
|  | Yiting |  |
|  | Wei En |  |
|  |  |  |
| Absentees: |  |
| (with apologies) |  |

|  |  |  |
| --- | --- | --- |
| **S/N** | **Item** | **Action** |
| **1.** | **Apologies for absence** |  |
|  | Yiting – unwell  Wei En – unwell |  |
| **2.** | **The application** |  |
|  | Showed Prof the application and the functionalities in the application |  |
| **3.** | **Notes/Tips for midterms presentation** |  |
|  | * Working functionalities (app and web) * Do test on real phone * Conduct minimally 1 user testing   + What to measure during the user testing, how many clicks, how much time they take   + Give them questionnaire asking about their feedbacks/ problems they encounter   + Suggestion to improve the app’s design   + First UT, even if small number of testers its ok but must show improvements * Need to show how you improve based on the UAT feedbacks * Quantitative vs Qualitative results * Show project management, interaction with sponsor, what you achieve for the x-factor * Need to talk about technical complexity\*\* * Architecture, programming, learning curve, challenges you encounter and how you overcome it |  |
| **4.** | **Date of next meeting** |  |
|  | 11 February 2019 |  |

Recorded by:

Nur Hazirah

Back-end Developer

28/1/2019

Confirmed by:

Hani ‘Aiman

Project Manager

28/1/2019