


LAB 12: PROJECT CLOSING

CUSTOMER ACCEPTANCE/PROJECT COMPLETION FORM 20 DECEMBER 2020

Project Name: iFace PROJECT

Project Manager: NURUL AINA ZAFIRAH BINTI MUHAMMAD SANI

I, the undersigned, acknowledge and accept the delivery of the work completed for this project on behalf of our organization. My signature is the prove that this project has been completed. No further work should be done on this project.

Name	Title	Signature	Date
Siti Sarimah Binti Bakar	Training Director		9/1/2022

1. Was this project completed to your satisfaction? X Yes ___ No
2. Please provide the main reason for your satisfaction of dissatisfaction with this project.
The project met my expectation. The project team was able to complete the iFace project on schedule and within budget. Nurul Aina Zafirah, the project manager successfully conducted all the team members who worked on this project with their respective strength. Everything went perfectly.
3. Please provide suggestions on how our organization could improve its project delivery capability in the future.
Our recommendation is to improve client communication by keeping the project updated. We hope that your team can keep us updated on the project's development so that we can know the specifics of the project for our next collaboration as we must update to other management staff.

Thank you for your input.

**LESSONS-LEARNED REPORT
20 DECEMBER 2020**

Project Name: iFace
Project Sponsor: Abdul Haleem Bin Badruddeen
Project Manager: Nurul Aina Zafirah Binti Muhammad Sani
Project Dates: 9/1/2022
Final Budget: RM 150000

a. Did the project meet scope, time and cost goals?

Yes, we meet both project scope and product scope as discussed in the proposal. We also manage to get the project done within the specified time and budget.

b. What was the success criteria listed in the project scope statement?

The following the success criteria listed in the project scope:

1. The project is considered success if we meet both scope and product scope. The project scope to this project is the requirement of developing the project must consist of artificial intelligence technique.
2. The product scope includes we can finish the facial emotion detection system based on artificial intelligence technique which able to detect the user's emotion successfully.

c. Reflect on whether or not you met the project success criteria.

Since none of us are expert in python programming. It will at least take a month to learn and become familiar with the domain. We are aware that learning the course might ruin the estimated time to get the project done within time. However, we managed to follow the python programming course and finish within time.

d. What were the main lessons your team learned from this project?

The most significant lesson we learned is how communication played a very important part in making the project towards the right direction. If the team is unresponsive and not discussing issues together, it can ruin the final product, or the project might fail.