

CSE110 Group32 Team Working Agreement  
Term: Fall 2021  
Creation: 10/10/2021

## 1.Group Identification

Group number: 32

Team name: Aces

Team Leaders: Zijian Zhang, Esther Qiu

Mentor: Sourabh Raja-murali

Manager: Powell, Thomas Allan

Team Member Information:

Name	Email	Phone	Position
Zijian Zhang	<a href="mailto:ziz006@ucsd.edu">ziz006@ucsd.edu</a>	858-717-5496	Leader
Stuart Boynton	<a href="mailto:sjboynto@ucsd.edu">sjboynto@ucsd.edu</a>	858-250-9409	-
Bagrat James Mikhaelyan	<a href="mailto:bmikhaelyan@ucsd.edu">bmikhaelyan@ucsd.edu</a>	818-219-3404	
Esther Qiu	<a href="mailto:c3qiu@ucsd.edu">c3qiu@ucsd.edu</a>	626-295-4038	Leader
Ke Ou	<a href="mailto:kou@ucsd.edu">kou@ucsd.edu</a>	408-502-0346	
Tiffany Zhong	<a href="mailto:tzhong@ucsd.edu">tzhong@ucsd.edu</a>	347-469-7056	
Hannah Hui	<a href="mailto:hahui@ucsd.edu">hahui@ucsd.edu</a>	949-343-7191	
Eamon Aalipour	<a href="mailto:eaalipou@ucsd.edu">eaalipou@ucsd.edu</a>	858-900-8458	
Martin Flores	<a href="mailto:maf001@ucsd.edu">maf001@ucsd.edu</a>	707-758-6837	
You Wu	<a href="mailto:yow008@ucsd.edu">yow008@ucsd.edu</a>	858-282-8657	

## **2. Primary Means of Communication and Expectations**

- 1) All members will be expected to read slack messages from anyone in the group on a daily basis and respond in no more than 12 hours.
- 2) All members should communicate peacefully without any discrimination and offensiveness.

## **3. Scheduling Meetings**

- 1) All team members should attend regular meetings on **Wednesdays 9:30-10:30pm** each week. If there is any emergency, should inform team leaders at least a day in advance.
- 2) Team members are encouraged to join the mentor and team leaders' meeting each week.
- 3) All team members should prepare for additional meetings if necessary.
- 4) All members should be mindful to make good use of designated meeting time and try their best to end on time, in order to respect other people's schedules. If a meeting should run over, team members that have to leave can check the minutes and/or it can be continued at a later time/online.

## **4. General Responsibilities of All Team Members**

- 1) All team members should respect each other without any discrimination.
- 2) All team members should help each other and be unafraid to ask for help.
- 3) All team members are responsible for the group's project and should put their best effort.
- 4) All team members should make the group a priority and then team members and then themselves. (This includes knowing when to focus on your individual assignment for the betterment of the group.)

## **5. Specific Team Member Responsibilities/Deadlines(optional)**

- 1) Team leaders are responsible for conveying information correctly from the mentor to all team members.
- 2) Team leaders must assign tasks to all team members equally and leave enough time for team members to finish.
- 3) Team leaders and team members should not blame any team member but instead offer help and encouragement.

## **6. Conflict Resolution**

- 1) If a team member is not meeting deadlines, the team agrees to take the consequence collectively to address the problem before bringing the issue to TA and Professor.
- 2) If there is conflict between team members, team leaders should make decisions based on the majority's ideas.
- 3) If the team itself cannot solve the problem, team leaders should report the problem to TA.

## **7. Expectations of Faculty and GTA's**

If a team member fails to live up to this agreement, the situation may be reported to the TA and Professor, but the team will still be responsible for submitting a completed assignment. TA and Professor will be available to meet with teams to resolve issues. It should also be expected that any violations of these terms and/or unresolved conflicts may be reflected in the individual reflections at the end of the quarter (and absolute worst case, at the potential of firing).

## **8. Team Signatures**

Zijian Zhang  
Stuart Boynton  
Bagrat James Mikhaelyan  
Ke Ou  
Tiffany Zhong  
Esther Qiu  
Martin Flores  
You Wu  
Eamon Aalipour  
Hannah Hui

A handwritten signature in black ink that reads "Zijian Zhang". The signature is written in a cursive, flowing style with a long horizontal line extending from the end of the name.