

	Republic of the Philippines Department of Health BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER Baguio City	
	HOSPITAL PERSONNEL ORDER	Form No.: HS-AO-003A
		Revision No.: Ø
		Effectivity Date: February 01, 2017

HOSPITAL PERSONNEL ORDER

No. 2019-1084

JCORU
 CEASAR N. DAMASCO
 10-29-19
 4:00

FROM :  **RICARDO B. RUNEZ JR., MD, FPCS, MHA, CESE**
 Medical Center Chief II ↗

SUBJECT : Authority to Attend the 11th Ako Para Sa Bata: The International Conference in Manila

DATE : October 28, 2019

MS. JANICE KATRINA O. CASTELO, Psychologist of the Women and Child Protection Unit of this hospital is hereby authorized to attend on **official business** the above stated activity organized by the Child Protection Network Foundation, Inc. This is in reference to the DOH-Department Circular No. 2019-0459 of which said activity is scheduled at the SMX Convention Center, Pasay City on November 18-20, 2019.

Under this order, Ms. Castelo is entitled to collect allowable expenses subject to the usual accounting and auditing rules and regulations.

A written narrative report and certificate of participation, shall be submitted to the PETRO and certificate of attendance shall be attached to the DTR to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016.