

	Republic of the Philippines Department of Health BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER Baguio City	
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HOSPITAL PERSONNEL ORDER
NO. 2019-1063

CCRU
 CEASAR N. DAMASCO
 10-25-19

FROM :  **RICARDO B. RUNEZ JR., MD, FPCS, MHA, CESE**
 Medical Center Chief II

SUBJECT : **Authority to Attend the Knowledge Management Training for DOH Hospital Medical Records Officers/Custodians and Human Resource Management Officers**

DATE : **October 23, 2019**

The following personnel of this hospital are hereby authorized to attend on **official business** the above mentioned training scheduled on November 13-15, 2019 in Vigan, Ilocos Sur:

MS. ARMIDA L. VALENCIA	-	Administrative Officer V Health Information and Management Office
MR. ROBERT R. OBLIGADO	-	Computer Maintenance Technologist II Human Resources and Management Office

This is in reference to the Department Memorandum No. 2019-0248-A dated September 09, 2019 signed by Undersecretary Lilibeth C. David of DOH-HFIDT.

Under this order, the above personnel are entitled to collect allowable expenses subject to the usual accounting and auditing rules and regulations.

A written narrative report and certificate of participation shall be submitted to the PETRO and certificate of attendance shall be attached to the DTR to be submitted to the HRMO in compliance to Hosp. Memo. No.2016-0095 dated September 8, 2016. An action plan shall also be submitted to implement improvement at their respective offices.