

	Republic of the Philippines Department of Health <b>BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER</b> Baguio City		
	<b>HOSPITAL PERSONNEL ORDER</b>	Form No.:	HS-AO-003A
		Revision No.:	Ø
		Effectivity Date:	February 01, 2017

**HOSPITAL PERSONNEL ORDER**

 No. 2019-1102

 CCRU  
 CEASAR N. DAMASCO  
 11-5-19 4:45

FROM :   
**RICARDO B. RUNEZ JR., MD., FPCS, MHA, CESE**  
 Medical Center Chief II 

SUBJECT : Authority to Conduct Drug Dependency Examination

DATE : November 4, 2019

**DR. KAREN N. BALANZA**, Medical Specialist II -Part-time Job Order of the DOH-  
 Outpatient Drug Treatment and Rehabilitation Center of this hospital is hereby authorized to  
 conduct on **official business** the above stated activity scheduled on November 5, 2019 in  
 Bontoc, Mt. Province. This is in reference to the request letter of Mayor, Franklin C. Odsey,  
 dated October 16, 2019.

Under this order, Dr. Balanza is entitled to collect allowable expenses charge to ODTRC funds  
 subject to the usual accounting and auditing rules and regulations.

Certificate of appearance pertaining to this activity shall be attached to the DTR to be submitted  
 to HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016.