

	Republic of the Philippines Department of Health <b>BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER</b> Baguio City		
	<b>HOSPITAL PERSONNEL ORDER</b>	Form No.:	HS-AO-003A
		Revision No.:	Ø
		Effectivity Date:	February 01, 2017

**HOSPITAL PERSONNEL ORDER**  
**NO. 2019-1028**

SCRU  
 CEASAR N. DAMASCO  
 10-17-19 / 3:00

**FROM :**  **RICARDO B. RUNEZ JR., MD, FPCS, MHA, CESE**  
**Medical Center Chief II**

**SUBJECT :** **Authority to Attend the 33<sup>rd</sup> Annual Convention of the Philippine Society of Medical Oncology**

**DATE :** **October 16, 2019**

The following personnel of this hospital are hereby authorized to attend on **official time** the above mentioned activity scheduled on October 23-25, 2019 at EDSA Shangri-La Hotel, Mandaluyong City.

Dr. Janice S. Banez - Medical Officer IV  
 Mr. Aldrin Nathaniel P. Llaneta - Nurse I

A written narrative report and certificates of participation, shall be submitted to the PETRO and certificates of attendance shall be attached to their DTRs to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016. An action plan shall also be submitted to implement improvement in the Radiation Oncology Unit.