

	Republic of the Philippines Department of Health <b>BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER</b> Baguio City		
	<b>HOSPITAL PERSONNEL ORDER</b>	Form No.:	HS-AO-003A
		Revision No.:	Ø
		Effectivity Date:	February 01, 2017

**HOSPITAL PERSONNEL ORDER**

 No. 2019-1068

 10-28-19  
 CEASAR N. DAMASCO

**FROM :**   
**RICARDO B. RUNEZ JR., MD., FPCS, MHA, CESE**  
 Medical Center Chief II

**SUBJECT :** **AUTHORITY TO TRAVEL**

**DATE :** **October 25, 2019**

**MR. ROMMEL PAUL G. FLORES**, Supervising Administrative Officer, Head of the Health Information Management Office of this hospital is hereby authorized to travel on **official business** on October 28, 2019. Said travel is in relation to the Court Order issued by Avelina J. Villegas, Presiding Judge, directing Mr. Flores to submit at the First Judicial Region, Municipal Trial Court of Calasiao, Pangasinan the certified true copy of the Medico Legal Certificate dated August 24, 2018 issued by Dr. Oscar M. Halum to Philip Jay Pay-oen in connection to Crim. Case No. 8011-18.

Mr. Clyton T. Linmayog will conduct Mr. Flores together with Dr. Mary Kristine Valerie P. Dancel using the Toyota Avanza per HPO 2019-0872 dated September 9, 2019.

Under this order, Mr. Flores is entitled to collect allowable expenses subject to the usual accounting and auditing rules and regulations.

Certificate of appearance shall be attached to the DTR to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016.