

	Republic of the Philippines Department of Health <b>BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER</b> Baguio City	
	<b>HOSPITAL PERSONNEL ORDER</b>	Form No.: HS-AO-003A
		Revision No.: Ø
		Effectivity Date: February 01, 2016

**HOSPITAL PERSONNEL ORDER**  
**NO. 2019-1127**

CEASAR N. DAMASCO  
 11/8/19  
 4:53

**FROM :**  **RICARDO B. RUNEZ JR., MD., FPCS, MHA, CESE**  
 Medical Center Chief II

**SUBJECT :** Authority to Attend the 41<sup>st</sup> Annual Convention of the Philippine Society for Microbiology and Infectious Diseases

**DATE :** November 6, 2019

The following personnel of the Pathology Department of this hospital are hereby authorized to attend on **official time** the above stated activity scheduled on November 12 -14, 2019 at the SMX Convention Center, Pasay City.

Mr. Carlo V. Flores	- Medical Technologist III
Ms. Kathleen D. Tafaleng	- Medical Technologist II
Mr. Jonathan Kirk B. Fangot	- Medical Technologist I

A written narrative report and certificates of participation shall be submitted to the PETRO and certificates of attendance shall be attached to their DTRs to be submitted to the HRMO in compliance to Hospital Memo. No. 2016-0095 dated September 8, 2016. An action plan shall also be submitted to implement improvement in the Pathology Department.