

	Republic of the Philippines Department of Health BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER Baguio City	
	HOSPITAL PERSONNEL ORDER	Form No.: HS-AO-003A
		Revision No.: Ø
		Effectivity Date: February 01, 2017

HOSPITAL PERSONNEL ORDER
NO. 2019-1056

CEASAR N. DAMASCO
 10-23-19
 9:45

FROM :  **RICARDO B. RUNEZ JR., MD, FPCS, MHA, CESE**
Medical Center Chief II

SUBJECT : Authority to Attend the 33rd Annual Convention of the Philippine Society of Medical Oncology

DATE : **October 21, 2019**

The following personnel of this hospital are hereby authorized to attend on **official time** the above mentioned activity scheduled on October 23-25, 2019 at EDSA Shangri-La Hotel, Mandaluyong City.

Ms. Alyssa Marie B. de Guzman	- Administrative Assistant II (Pharmacist)
Ms. Fatima M. Elsaleh	- Administrative Assistant II (Pharmacist)

A written narrative report and certificates of participation, shall be submitted to the PETRO and certificates of attendance shall be attached to their DTRs to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016. An action plan shall also be submitted to implement improvement in the Radiation Oncology Pharmacy Unit.