




Republic of the Philippines
Department of Health
BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER

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10-740
J. Ceru
CEASAR N. DAMASCO
10-22-19

HOSPITAL ORDER
NO. 2019 - 0279


FROM: RICARDO B. RUNEZ, JR., MD, FPCS, MHA, CESE
Medical Center Chief II

SUBJECT: NEW COMPOSITION OF PROCUREMENT MANAGEMENT
INFORMATION SYSTEM (PMIS) TEAM

DATE: October 16, 2019

Effective October 16, 2019, the following personnel of this hospital shall compose the Procurement Management Information System (PMIS) Team:

PROCUREMENT MANAGEMENT INFORMATION SYSTEM (PMIS) TEAM	
Teofilo M. Rivera, Jr. Supervising Adm. Officer, Head, MMO - Chairperson	
Members	
1. Edna L. Mogamog, Supervising Adm. Officer, Head, Budget	6. Drex Richard C. Carino Computer Maint Technologist II, MIS
2. Cecilia J. Pugong Accountant IV, Head Accounting Office	7. Benedict M. Salvador JO - PMO
3. Edison S. Morales Administrative Officer III, PMO	8. Justin Angelo Perez JO - MIS
4. Lester Warren P. Batay-an Computer Maintenance Tech.II, MIS	9. Dexter Balcita JO - MIS
5. Ethel R. Flores Nurse II – Central Supply	10. Amay Annawi Pharmacist IV

The purpose of the re-organization of the composition of PMIS Team is to facilitate the development of the Procurement Management Information System (PMIS) for implementation before end of the year 2020. It may not be the whole system but modules that can be used to track and monitor status of drugs and medicines, medical/laboratory/dental supplies.

Functions:

1. Collaborate, coordinate and cooperate to discuss the details on the design of the PMIS;
2. Synchronize and develop the Procurement Management Information System; and
3. Test and implement the system for use of those involve in the procurement.

Mr. Teofilo M. Rivera, Jr., as the designated chairperson of the PMIS Team is hereby authorized to call meetings and to report the progress of the PMIS development directly to the Medical Center Chief's office.