

	Republic of the Philippines Department of Health BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER Baguio City	
	HOSPITAL PERSONNEL ORDER	Form No.: HS-AO-003A
		Revision No.: Ø
		Effectivity Date: February 01, 2017

CEASAR N. DAMASCO
10-22-19

HOSPITAL PERSONNEL ORDER
No. 2019-1013A

FROM : 
RICARDO B. RUNEZ JR., MD., FPCS, MHA, CESE
Medical Center Chief II 

SUBJECT : **Additional Participants to Attend the Training on Written Communications**

DATE : **October 18, 2019**

The following personnel of this hospital are hereby authorized to attend on **official time** the above stated activity to be conducted by the Professional Education, Training and Research Office (PETRO) of this hospital. Said activity is scheduled on October 21-22, 2019 at the BGHMC's Secretary's Cottage.

PARTICIPANTS	POSITION	OFFICE
Agbayani, Kara Patricia G.	Administrative Assistant I	Internal Medicine
Munar, Caridad J.	Administrative Assistant I	Outpatient Department
Mang-oy, Hyacinth C.	Nursing Attendant II	Surgery Department
Dilinila, Charlyne R.	Administrative Assistant I	Orthopedics Department

Certificates of attendance pertaining to this activity shall be attached to their DTRs to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016.