

	Republic of the Philippines Department of Health BAGUIO GENERAL HOSPITAL AND MEDICAL CENTER Baguio City		
	HOSPITAL PERSONNEL ORDER	Form No.:	HS-AO-003A
		Revision No.:	Ø
		Effectivity Date:	February 01, 2017

HOSPITAL PERSONNEL ORDER
No. 2019-1026



CCRD
CEASAR N. DAMASCO
10-17-19 / 3:00

FROM :  **RICARDO B. RUNEZ JR.,MD., FPCS, MHA, CESE**
Medical Center Chief II 

SUBJECT : **Authority to Attend the Commission On Audit-CAR's Training on Laws and Rules on Government Expenditures**

DATE : **October 16, 2019**

The following personnel of the Financial and Management Service of this hospital are hereby authorized to attend on **official business** the above stated activity scheduled in Baguio City on November 19-22, 2019.

Ms. Jo-Ann J. Garcia  - Administrative Assistant I (Accounting Office)
Ms. Roselaine B. Macabada  - Administrative Assistant I (Budget Office)

Under this order, the above mention personnel are entitled to collect allowable expenses subject to the usual accounting and auditing rules and regulations.

A written narrative report and certificates of participations shall be submitted to PETRO and certificates of attendance pertaining to this activity shall be attached to their DTRs to be submitted to the HRMO in compliance to Hosp. Memo. No. 2016-0095 dated September 8, 2016. An action plan shall also be submitted to implement improvement in their respective offices.