Dear POLYSTAR,

I am writing to inform you that I am resigning from my position at the company due to personal reasons. I have thoroughly enjoyed my time at polystar and have learned a great deal during my June 7,2022 to December 31, 2022 with the company. However, I have recently experienced some life changes that require my full attention and I have decided to make a career change.

I would like to thank you for the opportunity to work at Polystar and for your support during my time here. I will do my best to ensure a smooth transition and to complete any outstanding tasks before my departure.

Please do not hesitate to contact me if you have any questions or if there is anything else I can do to assist with the transition.

Sincerely, Shervie A. Bautista

Sincerely,

Shervie A. Bautista