



NIK NOOR AISYAH BT MOHAMED DAUD

🏠 NO 16 ES KAMPUNG KOK PASIR
JALAN PENGKALAN CHEPA 15400
KOTA BHARU, KELANTAN

☎ 000927-03-0572

📞 019-9129198

✉ niknooraisyahmohhdaud@gmail.com

EDUCATION:

- 📄 SMK DATO'AHMAD MAHER
 - 2013-2017
 - PT3: 4A 2B 2C
 - SPM: 3A 2B+ 1B 2C
- 📄 UiTM Kelantan Cawangan, Machang
 - 2019-2021
 - Diploma of Information Management

SKILLS:

- ✓ Knowledge in taking a best photo and video
- ✓ Knowledge in managing the library's daily operation
- ✓ High knowledge in assisting catalogue stock
- ✓ Supervising and identify the user needs
- ✓ Knowledge skills helps as improve

SOFTWARE SKILLS:

- 📁 Microsoft Word
★★★★★
- 📁 Microsoft Excel
★★★★
- 📁 Destiny Software
★★★★

WORKING EXPERIENCE:

📄 KB BURGER BAKAR (A WAITER)

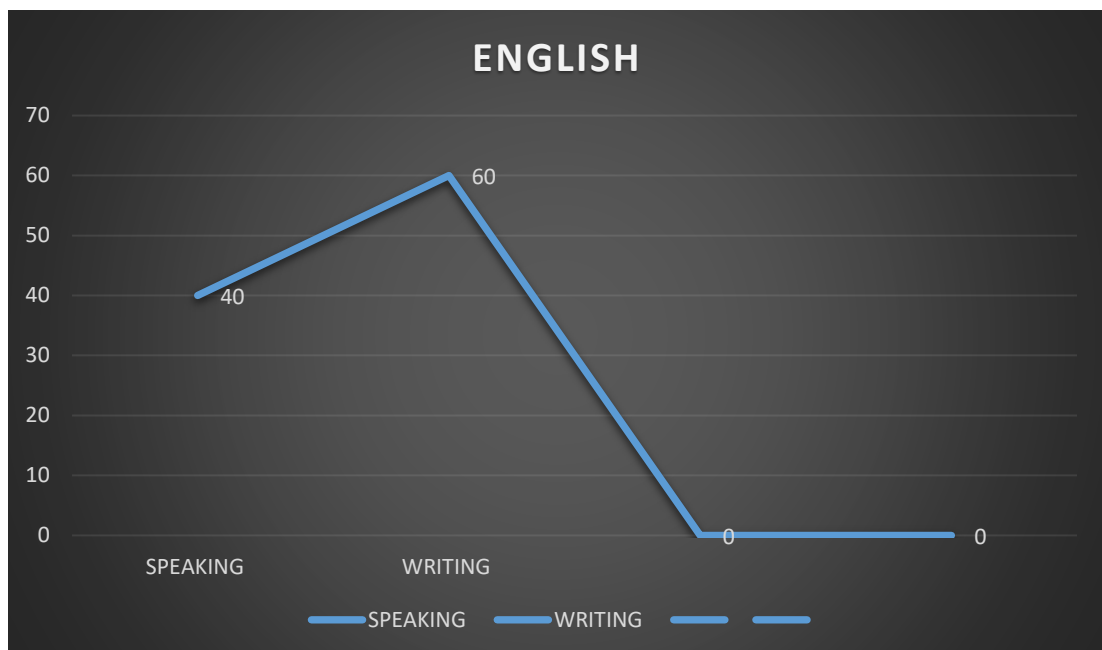
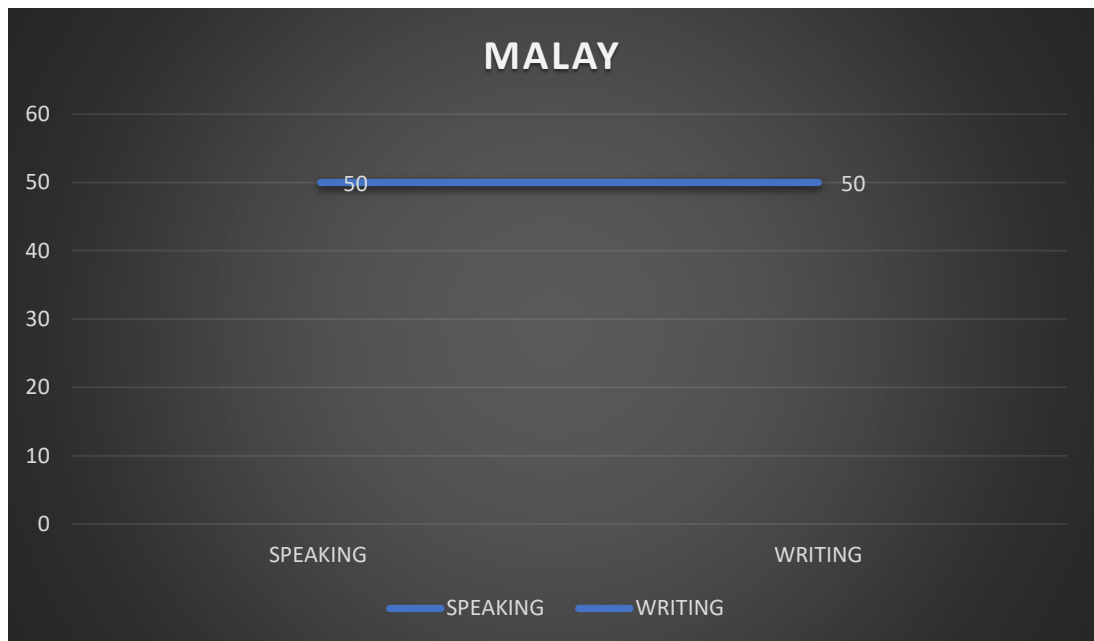
DECEMBER 2018-MARCH 2019

📄 PERPUSTAKAAN JUBLI PERAK (LIBRARY ASSISTANT)

APRIL 2019-JUN2019



LANGUAGE PROFICIENCY:



ACTIVITIES & CONTRIBUTION:

- ✂ Volunteering in renovation of Kelantan Public Library
- ✂ Involved in transferring books in Perpustakaan Jubli Perak when flood occurred
- ✂ Volunteering in volleyball tournament

PERSONALITY:

- 👤 BUBBLY
- 👤 PATIENT
- 👤 COMMUNICATIVE
- 👤 DELICATE
- 👤 ATHLETIC

HOBBIES:



READING BOOKS



WATCHING MOVIES



PLAY VOLLEYBALL



TAKE PHOTOS

