

Process: Sprint 2

Meeting n.: 16

Type:

Management team

Teaching team

| CALLS: | |
|--|--|
| Responsible: | Nahia Li Gómara |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Process team | X |
| Improvement team | |
| | Other |

ORGANISATION

| MEETING | | Necessary documentation: |
|------------|---|--|
| PLACE: | Mondragon Unibertsitatea, Goiru Kalea, 2 | <ul style="list-style-type: none"> 3Infor1Sem-PBL2019-2020.pdf Milestone documentation |
| DATE: | January 22th 2020 | |
| HOOR: | 7:45h | |
| SUMMONER: | Nahia Li Gómara | |
| MODERATOR: | Nahia Li Gómara | |
| SECRETARY: | Nahia Li Gómara | |

PARTICIPANTS

| | | | |
|------|-----------------|------|--------------|
| 01.- | Loredi Altzibar | 04.- | Xabier Landa |
| 02.- | Nahia Li Gómara | 05.- | Ander Olaso |
| 03.- | Aitor Landa | 06.- | Ane Sajeras |

TOPIC

| | |
|------|---------------------------|
| 01.- | Task for today |
| 02.- | Questions and suggestions |

DEVELOPMENT

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|------|--|
| 01.- | TOPIC: Task for today Spoken: We talk about the things that we planned yesterday, and which are going to start today. <ul style="list-style-type: none"> Finish all documentations Correct presentation Review and retrospective meetings |
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Next Meeting/Hour: January 23th – 7:45h ----- **Place:** Goiru Kalea, 2