MEETING REQUEST 19/20

		CALLS:		
Process:	*Sprint 1*			
Meeting n.:	*6*	**Responsable:**		*Nahia Li Gómara*
Type:				

Managament team	☐	*Process team*	**X**	*Other*	☐
Teaching team	☐	*Improvement team*			

ORGANISATION

MEETING		**Necessary documentation:**
PLACE:	*Mondragon Unibertsitatea, Goiru Kalea, 2*	• 3Infor1Sem-PBL2019-2020.pdf • Milestone 0 documentation
DATE:	*December 11th 2019*	
HOUR:	*7:45h*	
SUMMONER:	*Nahia Li Gómara*	
MODERATOR:	*Nahia Li Gómara*	
SECRETARY:	*Nahia Li Gómara*	

PARTICIPANTS

01.-	*Loredi Altzibar*	04.-	*Xabier Landa*
02.-	*Nahia Li Gómara*	05.-	*Ander Olaso*
03.-	*Aitor Landa*	06.-	*Ane Sajeras*

TOPIC

01.-	*Task for the day*
02.-	*Questions and suggestions*

DEVELOPMENT

01.- **TOPIC: Task for the day**

Spoken: We talk about the starting things that each have to start in the day.

- The documentation part for operating systems
- The documentation part for UCD
- The documentation part for project management and join all the acts and photos
- The part II of the handbook of software
- The PPT for the milestone 1

Next Meeting/Hour: October 12th – *7:45h* ------ **Place:** *Goiru Kalea, 2*