

Process: Review

Meeting n.: 1

Type:

Management team

Teaching team

| CALLS: | |
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| Responsible: | <u>Nahia Li Gómara</u> |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Process team | X |
| Improvement team | |
| Other | |

ORGANISATION

| MEETING | | Necessary documentation: |
|------------|---|--|
| PLACE: | <i>Mondragon Unibertsitatea, Goiru Kalea, 2</i> | <ul style="list-style-type: none"> 3Infor1Sem-PBL2019-2020.pdf Milestone documentation |
| DATE: | <i>December 13rd 2019</i> | |
| HOOR: | <i>12:00h</i> | |
| SUMMONER: | <i>Nahia Li Gómara</i> | |
| MODERATOR: | <i>Nahia Li Gómara</i> | |
| SECRETARY: | <i>Nahia Li Gómara</i> | |

PARTICIPANTS

| | | | |
|------|------------------------|------|---------------------|
| 01.- | <i>Loredi Altzibar</i> | 04.- | <i>Xabier Landa</i> |
| 02.- | <i>Nahia Li Gómara</i> | 05.- | <i>Ander Olaso</i> |
| 03.- | <i>Aitor Landa</i> | 06.- | <i>Ane Sajeras</i> |

TOPIC

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| 01.- | <i>Review meeting of the 1st sprint</i> |
| 02.- | <i>Questions and suggestions</i> |

DEVELOPMENT

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| 01.- | TOPIC: Review of the 1st Sprint Spoken: We talk about the product. <ol style="list-style-type: none"> At the product level we believe that we are doing well and that we are on time. Then we also believe that we must finish everything and ensure level 1 of all the requirements before leaving Christmas by correcting all the errors that are communicated with the delivery of milestone 1. We have also mentioned about finishing the video games that we were asked for and adding two more. |
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Next Meeting/Hour: January 22th – 12:00h ----- **Place:** Goiru Kalea, 2