

Process: Daily_Meeting

Meeting n.: 3

Type:

Managment team

Teaching team

CALLS:	
Responsible:	Nahia Li Gómara
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Process team	X
Improvement team	
	Other

ORGANISATION

MEETING		Necessary documentation:
PLACE:	Mondragon Unibertsitatea, Goiru Kalea, 2	<ul style="list-style-type: none"> 3Infor1Sem-PBL2019-2020.pdf Milestone 0 documentation
DATE:	November 29th 2019	
HOOR:	7:45h	
SUMMONER:	Nahia Li Gómara	
MODERATOR:	Nahia Li Gómara	
SECRETARY:	Nahia Li Gómara	

PARTICIPANTS

01.-	Loredi Altzibar	04.-	Xabier Landa
02.-	Nahia Li Gómara	05.-	Ander Olaso
03.-	Aitor Landa	06.-	Ane Sajeras

TOPIC

01.-	What we have to deliver on the milestone 0
02.-	Questions and suggestions

DEVELOPMENT

01.-	TOPIC: What we have to deliver on the milestone 0 Spoken: We talk about all starting things for the milestone 0. <ul style="list-style-type: none"> Review the document of the milestone 0 and change the things we need Review gantt chart Implement the quality gate Redesign the logo
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Next Meeting/Hour: October 29th – 7:45h ----- **Place:** Goiru Kalea, 2