

Process: Daily\_Meeting

Meeting n.: 1

Type:

Managment team

Teaching team

CALLS:	
Responsible:	Nahia Li Gómara
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Process team	X
Improvement team	
Other	

### ORGANISATION

MEETING		Necessary documentation:
PLACE:	Mondragon Unibertsitatea, Goiru Kalea, 2	<ul style="list-style-type: none"> <li>3Infor1Sem-PBL2019-2020.pdf</li> <li>Milestone 0 documentation</li> </ul>
DATE:	November 27th 2019	
HOOR:	7:45h	
SUMMONER:	Nahia Li Gómara	
MODERATOR:	Nahia Li Gómara	
SECRETARY:	Nahia Li Gómara	

### PARTICIPANTS

01.-	Loredi Altzibar	04.-	Xabier Landa
02.-	Nahia Li Gómara	05.-	Ander Olaso
03.-	Aitor Landa	06.-	Ane Sajeras

### TOPIC

01.-	What we have to deliver on the milestone 0
02.-	Questions and suggestions

### DEVELOPMENT

01.-	<b>TOPIC: What we have to deliver on the milestone 0</b> <b>Spoken:</b> We talk about all starting things for the milestone 0. <ul style="list-style-type: none"> <li>The branch methodology</li> <li>Quality Gate and Quality profile</li> <li>Javadoc template and code tags</li> <li>Amazon web service configuration</li> <li>Maiven project configuration</li> </ul>
------	--

Next Meeting/Hour: October 28<sup>th</sup> – 7:45h ----- Place: Goiru Kalea, 2