## Instructions concerning applications for promotion from associate senior lecturer to senior lecturer at the Faculty of Medicine

In accordance with Lund University's Appointment Rules, an associate senior lecturer is to be appointed on application to a permanent position as senior lecturer if he or she has the required qualifications and on assessment is deemed to be suitable for the post.

## Instructions and design of the application

Received proposals for promotion are referred to the Academic Appointments Board for further processing.

The Academic Appointments Board assesses the applicant's expertise and requests expert statements.

Decisions on promotion to senior lecturer are taken by the dean.

Applications for promotion are to be submitted by the relevant head of department *no later than six months before the end of the associate senior lectureship* to: The Academic Appointments Board at the Faculty of Medicine, Lund University, Box 117 221 00 LUND.

## The application is to include:

- 1. The name of the person concerned for promotion including their CV, in accordance with www.cv.med.lu.se.
- 2. A list of the applicant's qualifications, in accordance with the List of Qualifications for Lecturers, available on the faculty's website: www.med.lu.se/lfn
- 3. A description of how the applicant's current employment is financed and how the senior lectureship will be financed
- 4. A background account of the appointment, i.e. why the position was established.
- 5. Proposals for several experts, both men and women.