

**NAME: MICA MEDIADO**

Address: #1 Pegasus St. Moonwalk Village, Las Piñas City

Email Address: maimaimediado@gmail.com

Mobile no.: 0929-696-6463

**OBJECTIVES:**

To obtain my position as an employee that will enable me to use my organizational skills, educational background, and ability to work well with people to help in attaining the company’s goals for personal and professional growth.

**PERSONAL INFORMATION:**

Date of Birth: March 10, 2000

Place of Birth: Negros Oriental

Age: 20

Gender: Female

Civil Status: Single

Citizenship: Filipino

Religion: Catholic

**SKILLS AND INTEREST:**

* Critical Thinking and Communication Skills
* Flexibility
* Adaptability
* Time Management
* Creativity
* Teamwork
* Computer Skills
* Proficient in Microsoft Office including Publisher, Excel and PowerPoint
* Basic Java Programming
* Basic Editing Skills

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**EDUCATIONAL BACKGROUND:**

Tertiary:

Name of School: Cavite State University – Bacoor Campus

Address: Phase 2, Soldiers 4, Molino 6, Bacoor City, Cavite

**Course: Bachelor of Science in Information Technology**

A.Y.: 2018

Senior Secondary:

Name of School: University of Perpetual Help – System DALTA (Las Piñas)

Address: Alabang-Zapote Avenue, Pamplona 3, Las Piñas city

A.Y.:2016-2018

Secondary:

Name of School: Arellano University – Malabon Campus

Address: Gov. Pascual Ave. Concepcion, Malabon City

A.Y.: 2012-2016

Primary:

Name of School: Concepcion Elementary School

Address: Burgos St. Concepcion, Malabon City

A.Y.: 2006-2012

**WORK EXPERIENCE**

Date Position Company

2013-2015 Product Seller Mini Store (Unilever Product)

2016 Rice Seller Nicole’s Rice Store

**SEMINARS ATTENDED**

Date Name of Seminar

2019 Life Skills for the 21th Century

2019 Mental Health of Filipinos Wellness

2019 World of Discovering New Technology and Innovates

Your Success

2018 NSTP - Violence Against Women and Children (VAWC)

2017 Qualitative and Quantitative Research

2020 Cybersecurity Fundamentals

2020 Data Processing: A Skill Everyone Needs

2020 Introduction to Email Threats and Security Attacks

**CHARACTER REFERENCE**

Name: Mae L. Mediado

Position/Company: Rice Retailer

Contact No.: 0975-677-8119

Name: Gilbert Mediado

Position/Company: Solaire Resort & Casino – Casino Staft

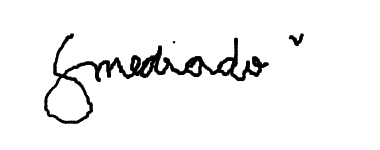
Contact No.: 0908-674-1466

Name: Engr. Nicasio P. Casano

Position/Company: Engineer

Contact No.: 0929-266-2198

I hereby certify that the information that I have provided in this resume are true and accurate to the best of my knowledge



Mica Mediado

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Applicant’s Signature