

BELH 0002: English Language Skills for Communication - II

The core objective of this course is to equip the students with the essential knowledge of grammar, thereby enabling them to comprehend, write and speak English with considerable accuracy. It will also enhance their language competence in comprehending English used as a mode of communication.

Credits: 02

Semester: II

L-T-P: 2-1-0

Module	Contents	Teaching Hours
I	<p>Degrees of Comparison Adjectives and Adverbs Absolute/Positive, Comparative & Superlative Degrees Formation of Comparative & Superlative Degrees (–er/est, more/most and irregular types) Adjectives/Adverbs with no Degrees of Comparison Transformation</p> <p>Sentence Typology: Details of Functional Typology Declarative Imperative Interrogative Exclamatory</p> <p>Conjunction Types of Conjunctions (Coordinating, Subordinating and Correlative) Usages of different types of Conjunctions</p> <p>Preposition Types (Time, Place, Direction, Location & Spatial relationship) and Usages Prepositions following Verbs and Adjectives Sentences ending with a Preposition Prepositional phrases and Wordiness</p> <p>Punctuation Usages of Period, Question Mark, Exclamation Point, Comma, Semicolon, Colon, Dash, Hyphen, Parentheses, Brackets, Braces, Apostrophe, Quotation Marks and Ellipsis</p> <p>Reading & Writing Skills and Vocabulary: Based on the texts: <i>Water</i> by C V Raman</p>	15
II	<p>Word Formation: Derivation and Compounding Blending and Clipping Abbreviations and Acronyms</p> <p>Direct and Indirect Speech</p> <p>Technical Communication I Outline Development Writing Applications Writing Short reports</p> <p>Presentation Skills Planning a Presentation Preparing a Presentation Making a Presentation</p> <p>Reading & Writing Skills and Vocabulary: Based on the texts: <i>The Last leaf</i> by O Henry</p>	15

Learning Outcomes: After the completion of this course, the students will be able to:

- Demonstrate a use syntactically correct and effective English.
- Identify common errors of English Language and correct them.
- Evaluate, analyze, comprehend and discuss through textual reading and other reading materials.
- Get prepared to take the next stage of the course in the third semester.

Prescribed Text: *An Anthology of English Essay*, Ed. RP Singh, Oxford University Press, New Delhi

References:

- Leech, G. & J. Svartvik. *A Communicative Grammar of English*, III Ed., Longman Publishers.
- Ramaswamy, Indira. *Creative Grammar*, Tata McGraw-Hill.
- Swan, Michael. *Practical English Usage*, III Edition, Oxford University Press.
- Thomson, A. & A. Martinet *A Practical English Grammar*, Ed. IV Ed., OUP.
- Dubey, Shyam Ji, Manish Kumar & Shreesh Chaudhary *English for Engineers*, Vikas Publishing House Pvt. Ltd., Noida, India
- Allen, W., *Living English Structure*, Pearson Education, New Delhi
- *Collins English Dictionary*, Harper Collins Publication Ltd.
- *Longman Dictionary of Contemporary English*, Pearson Longman, England.
- Murphy, Raymond, *Intermediate English Grammar*, Cambridge University Press.
- Norman Lewis, *Word Power Made Easy*, Goyal Publications & Distributors, Delhi.
- Mohan, Krishan & N.P. Singh, *Speaking English Effectively*, Macmillan India Ltd., New delhi.

Audio-Visual Material:

- Material available in the language Lab